

MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Tuesday, October 14, 2025, at 6:00 pm

PRESENT Mayor Barbara Roden
Councillor, Jonah Anstett
Councillor, Jessica Clement
Councillor, Nadine Davenport

EXCUSED N/A

Public – 2
Media – 1

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Tuesday October 14, 2025, to order at 6:00 p.m.

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

N/A

2. **MINUTES**

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| 2.1 | Minutes of the Committee of the Whole Meeting of Council held Monday, September 8, 2025 M/S Davenport / Clement <i>THAT, the Minutes of the Committee of the Whole Meeting of Council held Monday, September 8, 2025 be adopted as presented.</i> | CARRIED Unanimously R-2025-141 |
| 2.2 | Minutes of the Regular Meeting of Council held Monday, September 8, 2025 M/S Clement / Anstett <i>THAT, the Minutes of the Regular Meeting of Council held Monday, September 8, 2025, be adopted as presented.</i> | CARRIED Unanimously R-2025-142 |
| 2.3 | Minutes of the Special Meeting of Council held Thursday, September 18, 2025 M/S Anstett / Davenport <i>THAT, the Minutes of the Special Meeting of Council held Thursday, September 18, 2025 be adopted as presented.</i> | CARRIED Unanimously R-2025-143 |

3. **DELEGATIONS**

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| 3.1 | N/A | |
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

Cam Tedford:

- Asked to make a correction to a suggestion he made at the last meeting for the Good Neighbour Bylaw.
- Under the Pesticide use section – consider changing the word “chemical” to “pesticide with a chemical guarantee and registration number”.

5. BYLAWS/POLICIES

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| 5.1 | <p>CAO Report: Rescind Third Reading – Good Neighbour Bylaw No. 879, 2025</p> <p>Purpose: To request that Council rescind third reading of Good Neighbour Bylaw No. 879, 2025 to allow staff to incorporate additional regulations related to hens and beekeeping.</p> <p>M/S Clement / Anstett <i>THAT, Council rescind third reading of Good Neighbour Bylaw No. 879, 2025 to allow staff to incorporate additional regulatory provisions for hens, bees, and pigeons, and bring the revised bylaw forward for reconsideration of third reading at the October 27, 2025 Regular Meeting of Council.</i></p> <p>Direction to staff – include the recommended change from the public input section into the bylaw edit.</p> | <p>CARRIED Unanimously R-2025-144</p> |
| 5.2 | <p>Bylaw No. 880 – Notice of Enforcement Amendment Bylaw, 2025</p> <p>M/S Anstett / Clement <i>THAT, Notice of Enforcement Amendment Bylaw No. 880, 2025 be adopted.</i></p> | <p>CARRIED Unanimously R-2025-145</p> |

6. STAFF REPORTS

| REQUEST FOR DECISION | | |
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| 6.1 | <p>CAO Report: Amendment to Deputy Mayor Appointments</p> <p>Purpose: To request Council’s consideration to amend the Deputy Mayor appointment schedule to reassign the period originally allocated to</p> | |

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| | <p>Councillor Lambert, following her resignation, to an experienced current member of Council.</p> <p>M/S Davenport / Clement <i>THAT, Council appoint a current experienced member of Council to serve as Deputy Mayor for the period of October 31, 2025 to November 22, 2026, replacing Councillor Lambert, to ensure leadership continuity during the new Council member on-boarding following the by-election period.</i></p> <p>Amendment M/S Roden / Clement <i>THAT the motion be amended as follows: "current experienced member of Council" be replaced with Councillor Davenport "</i></p> <p>Discussion: Mayor Roden invited Council members to put their names forward or nominate council members for the Deputy Mayor Position noting that once the newly elected council member is familiar with procedures they could request the appointment be revisited. Councillor Davenport put her name forward as did Councillor Clement who relented to the position to Councillor Davenport.</p> | <p>CARRIED Unanimously R-2025-146</p> <p>CARRIED Unanimously R-2025-147</p> |
| 6.2 | <p>EDT & CAO Report: Application to the Rural Economic Development Diversification & Infrastructure Program Purpose:</p> <p>The purpose of this report is to seek Council's endorsement to submit an application under the <i>Rural Economic Diversification and Infrastructure Program (REDIP)</i> for the development of a Downtown Revitalization Plan, and to continue pursuing separate funding opportunities for a Hotel Investment Attraction Study.</p> <p>M/S Clement / Anstett 1. <i>THAT, Council endorse the submission of a Rural Economic Diversification and Infrastructure Program (REDIP) grant application for the development of a Downtown Revitalization Plan, and confirm its commitment to provide the required 20 % financial contribution (in cash or in-kind) toward the project.</i></p> <p>M/S Roden / Clement 2. <i>THAT, staff continue to seek alternate grant opportunities to fund a Hotel Investment Attraction Study, and connect with Miles Bruns and Al Boldt to identify best practices for advancing hotel investment attraction.</i></p> <p>CAO Dyck advised that a funding source had been identified that the</p> | <p>CARRIED Unanimously R-2025-148</p> <p>CARRIED Unanimously R-2025-149</p> |

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| | Hotel project would qualify for. – Community Economic Development and Diversification Program | |
| 6.3 | <p>EDT & CAO Report: Northern Development Initiative Trust – Business Improvement Façade</p> <p>Purpose: The purpose of this report is to seek approval for the application to Northern Development Initiative Trust Business Improvement Façade Program.</p> <p>M/S Clement / Anstett <i>THAT, Council supports the submission of a grant application to Northern Development Initiative Trust Business Improvement Façade Program for \$10,000 for the 2026 program year.</i></p> | CARRIED Unanimously R-2025-150 |
| FOR INFORMATION | | |
| 6.4 | <p>CFO Report: Verbal Report</p> <p>Purpose: The purpose of this report and future reports is to provide information to the Council that may not come up during regular meetings or Committee of the Whole. Topics will include operational updates, or other areas of interest to the village.</p> <p>Verbal Report Items:</p> <ul style="list-style-type: none"> • Financial Update • Information System Update <p>CFO Bhalla provided the following update to Council: Financial Update – Power BI</p> <p>The Chief Financial Officer provided an update on the Village’s financial position, noting that all operating funds are tracking as projected. The General, Water, and Sewer funds were reviewed, and it was reported that several accounts currently showing deficits are expected to balance through year-end journal entries and the receipt of outstanding revenues. Certain project variances were anticipated due to scope adjustments. Overall revenues are trending on target, and the year is expected to conclude in line with the approved financial plan. The CFO also noted that the Fire Hall project is in its final stages and will be removed from the books by year-end as advised by the auditor.</p> <p>Information System Update – Power point presentation</p> <p>The CFO further provided an overview of recent information systems updates, including enhancements to the asset management system, development of cemetery and museum databases, and migration of the Central Square</p> | |

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| | (Vadim) financial system to a secure cloud environment. The migration improves system resilience, security, and cost efficiency. Business Intelligence functions have also been modernized through direct database integration and the use of Power BI and Python-based analytics to improve financial reporting and data accuracy. | |
| 6.5 | BEO Report: Q3 2025 Purpose: The purpose of this report is to provide Council with a detailed update and status of the bylaw files for the third quarter of 2025. | |

2. CORRESPONDENCE

| FOR ACTION | | |
|-----------------|--|--------------------------------------|
| 7.1 | Minister Jodie Wickens – October marks the 35 th Family Foster Month M/S Roden / Clement <i>THAT, Council declares October as Foster Family month in Ashcroft.</i> | CARRIED Unanimously R-2025-151 |
| 7.2 | South Cariboo E. Fry Society – From Poverty to Purpose Workshop October 24 – Invitation to Attend Direction to Council – anyone interested in attending the event to self register at the HUB. | |
| 7.3 | | |
| FOR INFORMATION | | |
| 7.4 | MP Frank Caputo – Pre-Budget Consultations for Ashcroft | |
| 7.5 | Minister Christine Boyle – Implementation of small-scale multi-unit housing (SSMUH) | |
| 7.6 | Cannabis Micro-Cultivation Site Notification – 2345 Hwy. 97C | |
| 7.7 | Cathy Peters – BC Anti-Human Trafficking Educator, Speaker, Advocate | |
| 7.8 | IH – Maternity Care Options Available in Kamloops | |
| 7.9 | TNRD News Release – TNRL Welcomes Multi-Genre Writer as Next Writer in Residence | |
| 7.10 | TNRD News Release – Cleanfarms and TNRD Launch Agricultural Plastics Recycling Pilot Program | |
| 7.11 | Thompson Regional Hospital District (TRHD) – October 3, 2025 Board Meeting Highlights | |
| 7.12 | SD #74 September 2025 Board Bulletin | |
| 7.13 | HVC – MLE Construction Workforce Accommodation Plan | |
| 7.14 | Youth Parliament 2025 | |

3. UNFINISHED BUSINESS

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| 8.1 | Task Manager | |
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4. NEW BUSINESS

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| 9.1 | | |
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5. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

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| 10.1 | <p>EDT Working Group Notes for October 2, 2025 Meeting Business Mixer is planned for November 2, 2025, invitations were sent out and hand delivered October 14, 2025.</p> <p>Home Town – Mayor Roden asked that a meeting be scheduled to discuss this initiative asap as the deadline for submission is December 1, 2025.</p> | |
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6. COUNCIL REPORTS

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| 11.1 | <p>Mayor Roden – UBCM 2025 Report It was noted that the Barenaked Ladies will be the entertainment on this years CPKC Holiday Train arriving in Ashcroft at approximately 8:45pm Can other events be added to make this a larger scale event?</p> | |
| 11.2 | Councillor Anstett | |
| 11.3 | Councillor Clement – UBCM Report | |
| 11.4 | Councillor Davenport | |
| 11.5 | Councillor Lambert | |

7. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

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| 12.1 | N/A | |
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8. RESOLUTIONS RELEASED FROM CLOSED MEETING

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| 13.1 | N/A | |
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9. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Tuesday October 14, 2025, at 7:04 pm.



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Certified to be a true and correct copy of
the Minutes of the Regular Meeting of Council
held Tuesday, October 14, 2025.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor