



# AGENDA

## Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday, December 8, 2025, at 6:00 pm

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

### **CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

### **1. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **2. MINUTES**

2.1	Minutes of the COTW Meeting of Council held Monday, November 24, 2025 M/S <i>THAT, the Minutes of the Regular Meeting of Council held Monday, November 24, 2025, be adopted as presented.</i>	P. 1-3
2.2	Minutes of the Regular Meeting of Council held Monday, November 24, 2025 M/S <i>THAT, the Minutes of the Regular Meeting of Council held Monday, November 24, 2025, be adopted as presented.</i>	P. 4-11

### **3. DELEGATIONS**

3.1	N/A	
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### **4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

### **5. BYLAWS/POLICIES**

5.1	N/A	
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### **6. STAFF REPORTS**

REQUEST FOR DECISION		
6.1	CAO Report: Bill M 216 – 2025 Professional Reliance Act	P. 12-26

# AGENDA

## Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
 Monday, December 8, 2025, at 6:00 pm

	<p>Purpose:    To inform Council of the Village of Ashcroft's concerns regarding Bill M 216 – 2025 Professional Reliance Act, and to present the Village's formal response letter to the Minister of Housing and Municipal Affairs.</p> <p>M/S  <i>THAT, Council endorses the attached letter to the Minister of Housing and Municipal Affairs, requesting that the Province reconsider Bill M216 and engage in meaningful with municipalities.</i></p>	
6.2	<p><b>CAO Report: 2026 Ashcroft Council Meeting Schedule</b></p> <p>Purpose:    To request Council's endorsement of the 2026 Ashcroft Council Meeting Schedule</p> <p>M/S  <i>THAT, Council endorse the attached 2026 Ashcroft Council Meeting Schedule as presented.</i></p>	P. 27-28
<b>FOR INFORMATION</b>		
6.3	<p><b>CFO Report: Budget Discussion</b></p> <p>Purpose:    The purpose is to review the budget line by line to align increases, projects and initiatives to granular account budgets.</p>	P. 29

### 7. CORRESPONDENCE

	<b>FOR ACTION</b>	
7.1	N/A	
<b>FOR INFORMATION</b>		
7.2	Interior Health – Is your community ready for cold weather? IH new web page on Cold Weather Readiness for Community Leaders	P. 30-31
7.3	Local Government Heritage Capacity Survey Results	P. 32-40

### 8. UNFINISHED BUSINESS

8.1	Task Manager	P. 41
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### 9. NEW BUSINESS

9.1		
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# AGENDA

## Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday, December 8, 2025, at 6:00 pm

### **10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	Enhancing Parks, Recreation & Culture WG Notes – December 2, 2025	P. 42-53
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### **11. COUNCIL REPORTS**

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Tedford - Verbal Report:  Purpose: The purpose of this verbal report is to provide Council with updates, observations, and information relevant to my Council duties. This may include community engagement activities, committee participation, regional meetings, or emerging issues of interest to the Village. Verbal Report Items: <ul style="list-style-type: none"><li>Seniors Update – Parking Concerns M/S <i>THAT, Council endorse the purchase and installation of four (4) signs to be placed in front of the Village office. Signs will read: Seniors Parking Only, Sat. 12-4 pm (with directional arrows).</i></li></ul>	P. 54

### **12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	N/A	
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### **13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	N/A	
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### **14. ADJOURNMENT**



# MINUTES

## Committee of the Whole Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday November 24, 2025, at 4:30 pm

PRESENT      Mayor Barbara Roden  
                  Councillor, Jonah Anstett  
                  Councillor, Jessica Clement  
                  Councillor, Nadine Davenport  
                  Councillor, Cam Tedford

EXCUSED      N/A

Public – 1  
Media –

### 1. CALL TO ORDER

Deputy Mayor Nadine Davenport called the Committee of the Whole Meeting of Council to order at 4:38 pm

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

### 2. ADDITIONS TO OR DELETIONS FROM THE AGENDA

N/A

### 3. MINUTES

All COTW Minutes are adopted at a Regular Meeting of Council.

### 4. DELEGATIONS

4.1	N/A	
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### 5. BYLAWS FOR DISCUSSION

5.1	N/A	
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### 6. STAFF REPORTS

6.1	CAO – Strategic Plan Update – Summary CAO Daniela Dyck presented an update on the Village’s 2024–2026 Strategic Plan, outlining progress across all seven strategic goals and confirming that ongoing work continues to align with Council’s direction and community priorities. She emphasized that the Strategic Plan guides decision-making, helps allocate limited resources, and remains flexible to adapt to emerging needs.	
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	<p>Key updates included strengthened communication and transparency under Governance and Engagement, ongoing improvements to public spaces under Parks, Recreation, Arts, and Culture, and continued focus on emergency preparedness and community safety in Safety and Protection. In Infrastructure and Asset Management, the Village is maintaining essential systems while planning for long-term sustainability.</p> <p>The CAO reaffirmed the Village's commitment to fiscal responsibility and highlighted strong performance in Service Delivery Excellence, noting that staff continue to provide reliable, responsive service supported by training, teamwork, and operational efficiency.</p> <p>She concluded by noting that the progress made—and the work still ahead for the remainder of the planning period—will help guide future resource allocation. The update provided context for the next agenda item, after which the CAO turned the meeting over to CFO Bhalla for the 2026 preliminary budget discussion.</p>	
6.2	<p>CFO – Preliminary Budget Discussions – Summary</p> <p>CFO Yoginder Bhalla presented the 2026 budget planning framework, outlining key financial pressures and expected tax impacts. He noted that each 1% tax increase generates about \$15,000 for Ashcroft, and that the Village keeps only 52% of total taxes collected, with the rest going to the TNRD and Province for regional services. The TNRD is projecting a 13.75% tax increase for 2026, and the Village anticipates a tax increase similar to last year's 3.5%.</p> <p>CFO Bhalla clarified how property taxes are calculated in BC: municipalities determine the total tax revenue required, then set a tax rate applied to assessed property values. A tax increase (e.g., 3.5%) reflects the overall levy increase, not a flat percentage added to each bill. If a property's assessment rises at the average rate, taxes will increase by roughly the same percentage; if the assessment rises more or less than average, the impact will differ accordingly.</p> <p>He highlighted the difficulty of balancing rising costs—especially when many residents are seniors or on fixed incomes—against the need to maintain services. Labour remains the largest cost driver, and upcoming collective agreement negotiations will affect the tax rate. To reduce pressure, staff recommend not refilling an upcoming vacant position. Options to balance the budget continue to be increasing taxes, reducing services, or finding internal efficiencies.</p>	

	<p>The CFO also reviewed cost pressures from utilities, including projected increases from BC Hydro (3.75%) and Fortis (10.67%). He advised that water and sewer utility rates will need a 5% increase, as they have not been adjusted in several years.</p> <p>Finally, he summarized the Village's project priority list, which helps guide budget decisions and ensures staff can act quickly when grant opportunities arise. The next budget meeting will involve a detailed line-by-line review of the draft budget.</p>	
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7. CLOSED MEETING

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

7.1	N/A	
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8. TERMINATION

Deputy Mayor Davenport adjourned the Committee of the Whole meeting of Council for Monday November 24, 2025 at 5:59 pm.

Certified to be a true and correct copy of  
the Minutes of the COTW Meeting of Council  
held Monday, November 24, 2025.

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Daniela Dyck,  
Chief Administrative Officer

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Nadine Davenport,  
Deputy Mayor



# MINUTES

## Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday, November 24, 2025, at 6:00 pm

### PRESENT

Mayor Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Jessica Clement  
Councillor, Nadine Davenport  
Councillor, Cam Tedford

### EXCUSED

N/A

Public – 1  
Media –

### CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for November 24, 2025, to order at 6:05 pm.

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

### 1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

N/A

### 2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, November 10, 2025 M/S Anstett / Clement <i>THAT, the Minutes of the Regular Meeting of Council held Monday, November 10, 2025, be adopted as presented.</i>	CARRIED Unanimously R-2025-164
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### 3. DELEGATIONS

3.1	N/A	
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### 4. PUBLIC INPUT

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

### 5. BYLAWS/POLICIES

5.1	A-02-2021 Commercial Filming Policy (Edits) M/S Clement / Davenport	CARRIED Unanimously
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**MINUTES**  
**Regular Meeting of Council**

Village of Ashcroft Council Chambers, 601 Bancroft Street  
 Monday, November 24, 2025, at 6:00 pm

	<i>THAT, the Commercial filming Policy #A-02-2021 be adopted as presented.</i>	R-2025-165
5.2	<b>A-02-2025 Intrusion and Operational Alarm Policy (New)</b> M/S Clement / Tedford <i>THAT, the Intrusion and Operational Alarm Policy # A-02-2025 be adopted as presented.</i>	CARRIED Unanimously R-2025-166
5.3	<b>A-03-2025 VOA Website Policy (New)</b> M/S Anstett /Davenport <i>THAT, the Village of Ashcroft Website Policy # A-03-2025 be adopted as presented.</i>	CARRIED Unanimously R-2025-167
5.4	<b>C-01-2025 Scheduled Planning Sessions Policy (New)</b> M/S Davenport / Clement <i>THAT, the Scheduled Planning Sessions Policy # C-01-2025 be adopted as presented.</i> Discussion: It was noted that it appears that the only edit to the policy was the meeting start times.	CARRIED Unanimously R-2025-168
5.5	<b>C-02-2025 Town Hall Meeting and Community Forum Policy (New)</b> M/S Anstett / Davenport <i>THAT, the Town Hall Meeting and Community Forum Policy # C-02-2025 be adopted as presented.</i> Discussion <ul style="list-style-type: none"> <li>Concern was raised that a Community Forum would not occur in November 2025, and that election years also do not include a November Forum.</li> <li>Staff confirmed this and noted that Council may schedule public meetings at any time if needed for a specific topic.</li> <li>It was emphasized that the policy is meant to provide structure, not restrict Council to only the pre-set meeting schedule.</li> <li>It was suggested to amend the policy wording stating that all meetings must be at the Community Hall.</li> <li>Community Forums and other public engagement sessions should be held at the Community Hall unless otherwise advertised.</li> <li>Town Hall meetings will continue to be held in Council Chambers.</li> </ul>	CARRIED Unanimously R-2025-169
5.6	<b>C-03-2025 Unsigned Correspondence Policy (New)</b> M/S Clement / Tedford <i>THAT, the Unsigned Correspondence Policy # C-03-2025 be adopted as presented.</i>	CARRIED Unanimously R-2025-170

# MINUTES

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Monday, November 24, 2025, at 6:00 pm

### 6. STAFF REPORTS

<b>REQUEST FOR DECISION</b>		
6.1	N/A	
<b>FOR INFORMATION</b>		
6.2	<p><b>CAO Verbal Report:</b></p> <p><b>Purpose:</b></p> <p>The purpose of this report and future reports is to provide information to the Council that may not come up during regular meetings or Committee of the Whole. Topics will include operational updates, or other areas of interest to the village.</p> <p><b>Verbal Report Items:</b></p> <ul style="list-style-type: none"> <li>• TNRD Regional FireSmart Committee Meeting <ul style="list-style-type: none"> <li>◦ Meeting designed for dialogue with local governments; attendance was low (only three communities plus TNRD).</li> <li>◦ Valuable discussion on additional revenue streams to support FireSmart rebate and related programs.</li> <li>◦ Provided useful networking and peer-learning opportunities.</li> <li>◦ Next full committee meeting, including First Nations and stakeholders, scheduled for March 2026.</li> </ul> </li> <li>• TNRD Regional Fire Fighter remuneration discussion <ul style="list-style-type: none"> <li>◦ Meeting coordinated by Jason Tomlin and Jamie Viera with all member municipalities invited.</li> <li>◦ Focus on whether consistent firefighter wage structures across the TNRD are feasible.</li> <li>◦ Rising minimum wage is creating challenges for practice and call-out compensation.</li> <li>◦ Noted variations in department structures: some have full-time chiefs; others operate similarly to Ashcroft.</li> <li>◦ Departments paying higher hourly rates generally do not provide additional stipends.</li> <li>◦ Payment methods vary: biweekly payroll, annual payments to associations, or monthly payments (Ashcroft's model).</li> <li>◦ TNRD pays firefighters as employees with applicable wage deductions.</li> </ul> </li> <li>• ATL Winter road conditions and commercial truck traffic <ul style="list-style-type: none"> <li>◦ Meeting held with Patty Kinvig (ATL) regarding trucks failing to chain up and spinning out on the hill.</li> <li>◦ ATL will include chain-up reminders in their winter briefing.</li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>○ While ATL has no jurisdiction outside their property, they will notify carrier companies of the safety expectations.</li> <li>○ Discussion included RCMP/CVSE enforcement options.</li> <li>○ Consideration of a designated chain-up area near Evans Rd and Hwy 97C with appropriate signage.</li> <li>○ If a truck is seen spun out, recording the truck number and carrier name will allow ATL to follow up with the company.</li> </ul>	
6.3	<p><b>CFO Verbal Report:</b></p> <p><b>Purpose:</b> The purpose of this report and future reports is to provide information to the Council that may not come up during regular meetings or Committee of the Whole. Topics will include operational updates, or other areas of interest to the village.</p> <p><b>Verbal Report Items:</b></p> <ul style="list-style-type: none"> <li>• Water Meter Project Updates <ul style="list-style-type: none"> <li>○ With Urban Systems' support, the Village pre-vetted applicants through an RFQ to confirm capability and quality.</li> <li>○ Neptune was selected as the preferred vendor.</li> <li>○ Offers strong technology, solid data management, and an app-based system.</li> </ul> </li> </ul> <p><b>Question – Will there be consumer based access to the app - Yes</b></p> <ul style="list-style-type: none"> <li>○ Cellular communication will reduce staff workload for meter reading.</li> <li>○ Vendor has responsive regional/project managers and strong references.</li> <li>○ Staff will now move into contract discussions.</li> <li>○ Brief discussion on pit meters and installation considerations.</li> <li>○ Project helps ensure the Village meets provincial water conservation and reporting requirements.</li> </ul>	
6.4	<p><b>EDTC Report: Quarterly Report</b></p> <p><b>Purpose:</b> To provide Council with a brief update regarding Economic Development and Tourism Coordinator (EDTC) position</p> <p><b>Question – Which business received the façade funding? Staff will report back to Council.</b></p>	

### 7. CORRESPONDENCE

FOR ACTION	
7.1	AIB – Invitation to AIB's 5 <sup>th</sup> Christmas Tree Lane

# MINUTES

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Monday, November 24, 2025, at 6:00 pm

	Mayor Roden and Councillor Anstett volunteered to participate in the event, with assistance from the CAO.	
<b>FOR INFORMATION</b>		
7.2	The Equality Project – Thank you for the Grant-in-Aid	
7.3	School District No. 74 News Release: Co-Chairs Elected for the Board of Education (Trustees Larry Casper and Carmen Ranta) Direction to staff – send letter congratulation the co-chairs	
7.4	School District No. 74 – November 2025 Board Bulletin	
7.5	Expedition Canada Marketing & Media Impact Report ARWC 2025 Send a letter of thank you of appreciation Direction to staff – send letter thanking the organizers for hosting a portion of the event in Ashcroft.	
7.6	DSCS Student Talon Close – Thank you for Bursary	

### 8. UNFINISHED BUSINESS

8.1	Task Manager	
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### 9. NEW BUSINESS

9.1	N/A	
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### 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	Policy Committee Notes – November 13, 2025	
10.2	Joint Para Transit Committee Minutes – November 20, 2025 Nice new bus!	

### 11. COUNCIL REPORTS

11.1	<b>Mayor Roden:</b> Requested that staff send a letter to the Loon Lake Fire Department congratulating Chief Daryl Hart on his retirement and move to Cranbrook and welcome Frank Borri into his new role as Fire Chief. Background: Chief Hart joined the department in 2017 during the Elephant Hill wildfire and stayed on and became Fire Chief in 2020 Frank Borri has been a Fire Department member for almost 30 years and steps into the Fire Chief role Dec 1, 2025. Mayor Roden also noted she will be off to Victoria tomorrow with the TNRD as they have meetings with Minister and the Premier.	
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# MINUTES

## Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday, November 24, 2025, at 6:00 pm

11.2	<p><b>Councillor Anstett – Verbal Report</b></p> <p><b>Purpose:</b> The purpose of this verbal report is to provide Council with updates, observations, and information relevant to my Council duties. This may include community engagement activities, committee participation, regional meetings, or emerging issues of interest to the Village.</p> <p><b>Verbal Report Items:</b></p> <ul style="list-style-type: none"> <li>• UBCM Report <ul style="list-style-type: none"> <li>◦ Thanked the community for the opportunity to attend the convention.</li> <li>◦ Gained valuable learning and appreciated the networking opportunities.</li> <li>◦ Noted the benefit of being able to reach out to colleagues for guidance.</li> <li>◦ Attended sessions on resilient local leadership and mental health support for elected officials.</li> <li>◦ Participated in discussions on tiny homes.</li> <li>◦ Met with SILGA counterparts.</li> <li>◦ Overall, a positive experience and appreciated the chance to represent Ashcroft</li> </ul> </li> </ul>	
11.3	<p><b>Councillor Clement</b></p> <ul style="list-style-type: none"> <li>• HAWC <ul style="list-style-type: none"> <li>◦ Unable to attend last HAWC meeting</li> <li>◦ Noted a new brochure laying out services available at the UPCC was developed and she has copies available at the HUB.</li> </ul> </li> </ul>	
11.4	<p><b>Councillor Davenport</b></p>	
11.5	<p><b>Councillor Tedford</b></p> <p><b>Purpose:</b> The purpose of this verbal report is to provide Council with updates, observations, and information relevant to my Council duties. This may include community engagement activities, committee participation, regional meetings, or emerging issues of interest to the Village.</p> <p><b>Verbal Report Items:</b></p> <ul style="list-style-type: none"> <li>• Attended the Budget and Finance Seminar in Kamloops on November 14, 2025. <ul style="list-style-type: none"> <li>◦ Facilitated by FIT Consulting</li> <li>◦ Noted much of the information was new, even with an economics background.</li> <li>◦ Reviewed budget timing and key deadlines for when local government budgets must be finalized.</li> <li>◦ Spent the day learning alongside elected officials from neighbouring communities.</li> </ul> </li> </ul>	

# MINUTES

## Regular Meeting of Council

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 Monday, November 24, 2025, at 6:00 pm

	<ul style="list-style-type: none"> <li>○ Participated in a case study on declining services during periods of growth.</li> <li>○ Discussed non-market tax increases and long-term cost pressures including frontage, roads, infrastructure.</li> <li>○ Appreciated the opportunity to attend – and noted the food was great.</li> <li>○ Example shared: Oak Bay's 2089 sewer replacement and MFA guarantee investment fund which is in excess of the CPI by 3%.</li> <li>● Seniors AGM – Update           <ul style="list-style-type: none"> <li>○ Attended a spirited meeting with the association.</li> <li>○ Membership cost is \$15, with approximately 30% attendance at the meeting.</li> <li>○ Partial executive changes noted: Cliff Marsh elected as Chair; Bev Campbell as Secretary/Treasurer.</li> <li>○ Discussion was lively; a suggestion was made to arrange a future meeting with Councillor Tedford and Administration.</li> <li>○ Councillor Tedford officially joined the association and is planning to attend the Christmas potluck on December 17.</li> <li>○ Interested to see how the upcoming year unfolds.</li> </ul> </li> <li>● Fire Department Liaison:           <ul style="list-style-type: none"> <li>○ Reached out to Chief White to connect with the department in the new liaison role.</li> <li>○ Awaiting confirmation from the department on whether December 2nd or 9th works best for him to attend his first meeting.</li> </ul> </li> </ul>	
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### **12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	N/A	
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### **13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	N/A	
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### **14. ADJOURNMENT**

Mayor Roden adjourned the Regular Meeting of Council for Monday, November 24, 2025, at 6:53



# **MINUTES**

## **Regular Meeting of Council**

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday, November 24, 2025, at 6:00 pm

Certified to be a true and correct copy of  
the Minutes of the Regular Meeting of Council  
held Monday, November 24, 2025.

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor



TO: Mayor and Council  
FROM: Daniela Dyck, CAO  
SUBJECT: Bill M 216 – 2025 Professional Reliance Act

MEETING DATE: December 8, 2025

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**RECOMMENDATION:**

*That Council endorse the attached letter to the Minister of Housing and Municipal Affairs, requesting that the Province reconsider Bill M 216 and engage in meaningful consultation with municipalities.*

**PURPOSE:**

To inform Council of the Village of Ashcroft's concerns regarding Bill M 216 – 2025 Professional Reliance Act, and to present the Village's formal response letter to the Minister of Housing and Municipal Affairs.

Respectfully Submitted by:

A handwritten signature in black ink that reads "Daniela Dyck".

Daniela Dyck,  
Chief Administrative Officer

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**BACKGROUND:**

Bill M 216 proposes changes to development approval processes by requiring local governments to accept submissions certified by professionals such as engineers, architects, biologists, agrologists, and other technical experts. regulated under the Professional Governance Act(PGA) without conducting local review or requiring peer reviews. The Bill intends to eliminate perceived duplication and accelerate development approvals.

The City of Pitt Meadows and the Municipal Insurance Association of BC (MIABC) submitted letters (attached to this report) to the Minister outlining several significant concerns. Many of the risks identified in their submissions also apply to small rural communities such as Ashcroft.

**DISCUSSION:**

The key issues of concern are as follows:

1. Mandatory Acceptance of Certified Submissions

- The Bill requires municipalities to accept certified plans as meeting bylaw and permit requirements.
- This removes the Village's ability to verify compliance with zoning, servicing standards, floodplain regulations, and development permit guidelines.

- MIABC and Pitt Meadows noted similar concerns regarding errors commonly found in professional submissions.

## 2. Prohibition on Peer Reviews

- Bill M 216 prevents municipalities from requiring peer reviews, even when technical or safety concerns arise.
- Peer reviews are rarely used in Ashcroft but remain essential when specialized expertise is required to prevent public safety risks.

## 3. Ineffective Dispute Resolution Process

- If a municipality questions the adequacy of a certified submission, the only recourse is to file a complaint with the Superintendent of Professional Governance.
- This office does not adjudicate technical design issues or bylaw compliance.
- This process may cause delays rather than streamlining approvals.

## 4. Increased Municipal Liability

- The Bill includes limited liability protections for local governments.
- MIABC notes that liability may still fall to municipalities, especially in long-term building defect cases, and that municipalities may still be named in litigation.
- Ashcroft does not have capacity for increased legal or insurance exposure.

## 5. Rural Realities and Efficiency

- Ashcroft already processes development applications efficiently—typically within 2 to 3 months—when applicants follow the established process and meet with the Approving Officer before submitting their application. The purpose of this meeting is to ensure the developer is aware of all applicable bylaws, infrastructure capacity considerations, and any other requirements.
- This efficiency is maintained even with a comprehensive multi-agency referral process involving MoTI, BC Hydro, FortisBC, Telus, our engineers, the Fire Department, and Public Works.
- Local review ensures development is compatible with existing infrastructure, environmental conditions, and servicing capacity.
- Municipal review is not a source of delay in Ashcroft.

## 6. Implications for Ashcroft - if enacted, Bill M 216 would:

- Limit the Village's ability to confirm that new development is safe and meets local requirements
- Disrupt the coordinated reviews we rely on from agencies such as MoTI, BC Hydro, FortisBC, and our engineering consultants
- Add administrative complexity and create uncertainty in the development approval process
- Increase the Village's potential exposure to liability if issues arise
- Weaken local decision-making needed to protect infrastructure and ensure public safety

## CONCLUSION:

In summary, Ashcroft already has an efficient and well-coordinated development review process that reflects our local conditions and infrastructure realities. Bill M 216, as currently drafted, would remove key

safeguards that help us ensure development is appropriate, safe, and serviceable. By endorsing the letter, Council can help ensure that the Province clearly understands the needs of small rural communities and the importance of maintaining local authority in development approvals.

**Attachments:**

Letter from the City of Pitt Meadows

Letter from MIABC



December 4, 2025

Honourable Christine Boyle  
Minister of Housing and Municipal Affairs  
Government of British Columbia

Re: Village of Ashcroft's Concerns Regarding Bill M 216 – 2025 Professional Reliance Act

Dear Minister Boyle:

On behalf of the Village of Ashcroft, I am writing to express our concerns with Bill M 216 as currently drafted. We recognize the Province's intention to improve development approval timelines; however, several components of the Bill would remove key safeguards that are essential in small rural communities. While we note that the City of Pitt Meadows and the Municipal Insurance Association of BC have expressed similar concerns, the impacts outlined below reflect Ashcroft's direct experience and rural realities.

Ashcroft's development approval process is both efficient and effective. Applications that are complete and have followed the pre development process and met with the Approving Officer typically move from submission to decision within two to three months, even with a comprehensive referral process involving MoTI, BC Hydro, FortisBC, Telus, our engineering consultants, the Fire Department, and Public Works. This coordinated review ensures that development proposals align with servicing capacity, infrastructure conditions, environmental constraints, and public safety. Local review is not a barrier to timely approvals in rural communities; rather, it is an essential element of due diligence.

Bill M 216 would significantly change our process in the following ways:

**1. Mandatory Acceptance of Certified Submissions**

Requiring the Village to accept certified professional submissions without verifying compliance removes our ability to ensure developments meet zoning, servicing standards, floodplain requirements, or development permit guidelines. In a community with aging infrastructure and geographical sensitivities, local review is crucial.

**2. Prohibition on Peer Reviews**

Although Ashcroft uses peer reviews infrequently, they are indispensable when dealing with complex engineering, geotechnical issues, or designs that affect critical services. Limiting this option reduces our ability to manage local risks.

**3. Limited and Ineffective Dispute Resolution**

Under the Bill, if the Village questions the adequacy of a submission, our sole remedy is filing a complaint with the Superintendent of Professional Governance. This mechanism does not resolve technical disagreements or address bylaw compliance and may introduce delays rather than preventing them.

HEART OF THE DESERT

Village Office PO Box 129, 601 Bancroft Street Ashcroft, BC V0K 1A0  
phone 250-453-9161 email [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca) [www.ashcroftbc.ca](http://www.ashcroftbc.ca)

#### 4. Increased Administrative Complexity and Workload

Contrary to the Bill's goal of streamlining approvals, it would increase workload for rural municipalities by requiring:

- New tracking and documentation systems to monitor certifications and distinguish between what the Village can and cannot review;
- Extensive preparation for provincial complaint processes, which will demand detailed evidence, technical summaries, and ongoing communication;
- More coordination with external agencies, as responsibilities shift and require clarification under the new framework;
- Substantial internal procedural development, including new policies, workflow changes, and staff training; and
- More applicant communication, as the new process becomes less intuitive and creates uncertainty for both staff and developers.

For a municipality with limited administrative capacity, these added responsibilities would slow overall processing rather than improve efficiency.

#### 5. Reduced Protection of Public Safety and Infrastructure

Ashcroft's infrastructure systems are capacity-sensitive and rely on careful coordination between development and servicing. Without the ability to verify compliance or require additional technical review, the Village could face avoidable operational issues, maintenance burdens, or safety concerns in the future.

In short, Ashcroft already provides a timely, coordinated, and effective development review process. Bill M 216, as written, would remove key checks that ensure development is safe, compatible with local conditions, and sustainable over the long term. These impacts would be particularly felt in small rural communities that lack the internal capacity to absorb increased risk or administrative burden.

The Village respectfully requests that the Province reconsider Bill M 216 and engage with municipalities to ensure that any legislative changes maintain essential local oversight while supporting efficiency improvements.

Thank you for your attention to this important matter. We would be pleased to discuss these concerns further.

Sincerely,



Daniela Dyck,  
Chief Administrative Officer  
Approving Officer  
Village of Ashcroft

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**Municipal Insurance  
Association of British Columbia**

200 - 429 West 2nd Ave.  
Vancouver, BC V5Y 1E3  
Toll-Free: 1-855-683-6266  
E-mail: AskUsAnything@miabc.org

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**miabc.org**



November 27, 2025

The Honourable David Eby  
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs  
MLA George Anderson  
Amna Shah, Chair, Select Standing Committee on Private Bills and Private Members' Bills  
Trevor Halford, Deputy Chair, Select Standing Committee on Private Bills and Private  
Members' Bills

Dear Premier Eby, Minister Boyle, Mr. Anderson, Ms. Shah, and Mr. Halford:

**Re: Feedback on Bill M 216 – 2025 Professional Reliance Act**

We write on behalf of the Board of Directors and executive leadership of the Municipal Insurance Association of British Columbia (the "MIABC") in response to your invitation to provide feedback on Bill M 216 - 2025 Professional Reliance Act ("Bill M 216"). While the MIABC does not typically engage in lobbying on behalf of local governments, we do hold a unique vantage point from which we provide the following feedback. We insure 90% of the municipalities and regional districts in British Columbia, and we have extensive experience assessing how legislative changes affect local governments' civil liability, risk exposure, and insurance outcomes. It is in that context that we offer the following observations and concerns.

**Scope and Intent of the Bill**

Bill M 216 appears to pursue a narrow objective of reducing perceived duplication in local government oversight of new construction. Based on MLA Anderson's first reading remarks, the Bill aims to prevent local governments from conducting second reviews of submissions prepared by professionals regulated under the *Professional Governance Act*, SBC 2018, c. 47 ("PGA professionals"). The intended effect is to give precedence to PGA professionals' submissions over local government review.

However, Bill M 216 contains significant ambiguity. The legislation does not clearly define its scope, and the only direction provided relates to the definition of "submission." It is unclear whether Bill M 216 is intended to apply solely to development permits or also to building

permits. MLA Anderson's briefing materials suggest an intent to include building permit approvals, yet the statutory language does not make this explicit.

Local government review of new construction is discretionary. If a local government chooses to undertake a review, Bill M 216 would render that review largely meaningless. Under the Bill, a local government could only reject a certified submission by filing a complaint with the Superintendent of Professional Governance. This shifts local governments into an unsuitable role. They would be expected to act as *de facto* competency assessors of PGA professionals, despite not being mandated or equipped to carry out such a function.

### Bylaw Compliance and Practical Consequences

Section 2 of Bill M 216 requires that a local government must accept as meeting permit or bylaw requirements any submission certified by a PGA professional. This requirement assumes that PGA professionals possess detailed knowledge of the local bylaws that apply to land use and construction. Local government bylaws are complex, extensive, and unique to each jurisdiction. Proficiency in municipal bylaw interpretation is not a competency promoted or required under the *Professional Governance Act*.

A PGA professional working in a new jurisdiction will rarely be familiar with the full range of relevant bylaws. Many local governments have dozens of bylaws, each with provisions that affect land use, servicing, parking, subdivision, and building matters. Even experienced municipal staff require time and training to develop adequate bylaw fluency.

Local governments routinely receive submissions that are not fully compliant. Municipal approval is often an iterative process supported by pre-application meetings that reduce delays and improve the quality of submissions. If Bill M 216 prevents local governments from rejecting non-compliant plans at the permit stage, the consequence will be the construction of buildings and infrastructure that do not comply with municipal bylaws.

The implications of the above noted issues are substantial. If a building official identifies non-compliant elements in a certified set of plans, Bill M 216 would prevent the municipality from refusing the permit. Months later, during final inspection, the building official must reject the completed work if it violates bylaw requirements. The builder would then face significant costs to remove and redo the work which costs could have been avoided had the initial review been allowed to proceed as intended.

## Peer Reviews and Public Safety

It is also important to address the matter of peer reviews. It is rare for a local government to request a peer review based solely on submissions from an engineer. In our experience, peer reviews are almost always mandated only when a project has gone seriously off-track during construction and significant public safety concerns have emerged. Two of the largest claims ever handled by the MIABC involved construction based on designs of PGA professionals which led to disastrous stability issues. In both cases, the local government required a peer review to restore confidence from a life and safety perspective. One claim resulted in several property owners being required to abandon their one-million-dollar homes. The other resulted in the abandonment and projected demolition of a recently constructed social housing building that had been home to many vulnerable residents.

In our experience, local governments do not order a peer review in the absence of clear and serious safety concerns. A mandated peer review is a significant and unusual step that local governments do not take lightly. It is typically taken only after the local government has obtained legal advice. We also cannot recall a situation where a mandated peer review did not result in significant changes to the project design.

We agree that any order for a peer review should be accompanied by a report to the superintendent appointed under the *Professional Governance Act*. However, neither the public nor the developer is well served by delaying the peer review until after the superintendent has completed a review and made a determination. Local governments need the ability to require a peer review promptly when safety issues surface, to protect residents, mitigate risk, and prevent further harm.

## Civil Liability and Insurance Considerations

Section 8 of Bill M 216 appears to limit local government liability, but the protection is narrow and ambiguous. British Columbia courts have consistently expanded local governments' duties and standards of care in matters relating to building safety, inspections, and approvals. It is unclear whether section 8 would apply to duties to warn, to building inspections, or to other operational decisions. This ambiguity leaves room for litigation to proceed in circumstances the legislature may not have intended.

Shifting liability to PGA professionals offers limited protection for additional reasons. Most carry modest limits of liability insurance written on a "claims made" basis. This type of policy provides coverage only if the professional has an active policy when the claim is discovered and reported, which could be many years after the error was made. This structure differs from

"occurrence based" insurance, which responds as long as the policy was in place at the time the work was performed. Claims made coverage is significantly more restrictive for long-tail risks such as construction defects. Many building deficiencies, especially those involving foundations, structural elements, or building envelopes, develop slowly and may not become evident for five, ten, or even fifteen years.

By the time the defect becomes known, several things may have occurred. The professional may have changed insurers, reduced the scope of their insurance, retired or left practice, or allowed their coverage to lapse entirely. They may no longer carry insurance at all. Even if they remain insured, the policy terms might not respond to a claim arising from work completed many years earlier. Once the insurance has lapsed or changed, the original project is no longer protected.

In these situations, injured parties will often seek recovery from local governments, which are viewed by courts as stable, well-resourced defendants with ongoing duties related to building safety. Given the ambiguity in section 8, courts may be inclined to allow claims to proceed against local governments, especially where evidence shows the local government became aware of a deficiency but was prevented from acting by statute.

## Conclusion

Our overarching concern is that Bill M 216 restricts local governments from addressing bylaw compliance issues at the start of a project while leaving open the possibility of local government liability for deficiencies discovered after construction. Many of the bylaws at issue relate to life and safety matters. Following a serious incident, neither the courts nor the public will be comforted by an explanation that the local government knew of a deficiency but was prevented from acting by the proposed legislation.

We respectfully submit that Bill M 216 as currently drafted, is too broad, too vague, and too likely to create unintended consequences for builders, local governments, and the public they serve. We encourage further consultation with local governments, building officials, and professional regulatory bodies to ensure a legislative approach that reduces duplication while preserving essential safeguards.



Thank you for the opportunity to comment. We would be pleased to discuss these concerns further.

Sincerely,

**Stuart Horn**

Chair, Board of Directors

Municipal Insurance Association of British Columbia

**Megan Chorlton**

Chief Executive Officer

Municipal Insurance Association of British Columbia



# *City of Pitt Meadows*

OFFICE OF THE MAYOR

November 26, 2025

File: 01-0400-20/25

Honourable Christine Boyle  
Minister of Housing and Municipal Affairs  
Email: [HMA.Minister@gov.bc.ca](mailto:HMA.Minister@gov.bc.ca)

Dear Minister Boyle,

## **Re: Concerns Regarding Bill M 216 – 2025 Professional Reliance Act**

On behalf of Pitt Meadows City Council, I am writing to express our concerns with Bill M 216 – 2025 Professional Reliance Act. We understand that the intent of the Bill is to streamline approvals and reduce administrative costs for development. The approach proposed in this legislation, however, is likely to have the opposite effect and create unnecessary risks to both human and environmental health.

Bill M 216 mandates that a local government must accept any submission by a certifying professional (e.g., an architect, engineer, agrologist or environmental consultant) as part of a development approval process. It also prohibits a local government from requiring a peer review of those submissions. As a result, Bill M 216 significantly reduces local government oversight over development projects. This will negatively affect public safety and create new liability for the City and, by extension, local taxpayers.

The City of Pitt Meadows, like many local governments, has been working to improve development approval processes in alignment with local and provincial housing goals, while maintaining public safety and environmental sustainability. We support improvements to the development approval process, but efficiencies cannot come at the expense of due diligence, public health and informed local decision-making. Many certifying professionals, despite their expertise, may not be familiar with local conditions, City bylaws, development permit guidelines, and floodplain requirements, or other community-specific regulations, which is a key reason why local government reviews are essential to ensure accuracy and compliance. Local review processes benefit the public

by helping build safer and more sustainable neighbourhoods that reflect community needs and protect the environment over the long-term.

### **Challenges with the Professional Reliance Model**

Reviewing building and infrastructure plans to safeguard public safety, the natural environment and local agriculture is an important role of local government. As part of these processes, our City staff frequently identify errors in plans and reports prepared by certifying professionals. We also note that these professionals often face pressure from their clients to sign-off on projects quickly and within budget.

In addition, while used infrequently, peer reviews can be an important part of the process to reduce risk and mitigate errors, particularly for more complex developments or projects with greater safety and environmental hazards. Under Bill M 216, these critical local safeguards are weakened, if not eliminated. Oversight responsibility shifts from the public sector—where it is transparent and democratically accountable—to the private sector, where the primary duty is to the client rather than the broader community.

Bill M 216 contradicts extensive evidence that demonstrates the limitations and failures of professional reliance. In 2018, the Province received a report on professional reliance in the natural resource sector that explicitly warned of “significant gaps in professional reliance models” and “substandard professional work.”<sup>1</sup> The report noted various high-profile environmental incidents, including the Mount Polley Tailings Storage Facility breach and the contamination of the Hullcar Aquifer, that had drawn public scrutiny and brought to light decreased confidence in professional reliance regulatory regimes. The report noted that when government cannot request information or verify compliance, it “loses its ability to prevent harm from occurring and is left only with enforcement tools after harm has occurred.”

While we understand that changes to the professional reliance framework were made in response to this 2018 report (e.g., the enactment of the Professional Governance Act and establishment of the office of the superintendent of professional governance), these changes were not intended to replace government review and oversight.

To that end, a 2022 report from the Ombudsperson on the Riparian Areas Protection Regulation found persistent non-compliance, high rejection rates and a need for greater

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<sup>1</sup> Professional Reliance Review: The Final Report of the Review of Professional Reliance in Natural Resource Decision-Making ([professionalgovernancebc.ca/app/uploads/sites/498/2019/05/Professional\\_Reliance\\_Review\\_Final\\_Report.pdf](https://professionalgovernancebc.ca/app/uploads/sites/498/2019/05/Professional_Reliance_Review_Final_Report.pdf))

government oversight of qualified professionals.<sup>2</sup> The report stated that the effectiveness and accountability of the riparian regulation depend on qualified professionals following regulatory requirements. It also noted that, due to ongoing deficiencies, the Province has had to review all submissions from these professionals.

This highlights a clear and deeply concerning contradiction: professional reliance has been shown to require more oversight at the provincial level, yet Bill M 216 shifts the professional reliance model onto local governments without the safeguards the Province itself determined were necessary.

### **Liability for Local Governments and Taxpayers**

Local government reviews of building and infrastructure plans help to prevent safety issues, environmental damage, infrastructure failures and costly problems in the future. If local governments are required to accept professionally certified plans, including plans for City infrastructure provided through development, significant errors and deficiencies may go undetected. This introduces significant and unacceptable risks for local governments and taxpayers who would be left with the cost of resolving any deficiencies, particularly if the professional, or their company, is unavailable to be held accountable.

Although Bill M 216 states that local governments will not be liable for damages caused by professional certification, legal experts have advised that, in the context of existing case law, the City would still carry liability where a builder, owner, subcontractor or qualified professional is dissolved or insolvent. The attempt in Bill M 216 to protect local governments from liability, furthermore, does not prevent a party from naming the City in its claim, and the City would be required to go through a costly court process to be removed from the action.

### **Inefficiencies and Processing Delays**

It appears that the only remedy available under Bill M 216 to a local government who is concerned about the quality or accuracy of a professional certification is to refer the matter to the provincial Superintendent of Professional Governance for dispute resolution.

The Superintendent of Professional Governance is an office established by the Professional Governance Act to provide oversight of professional regulators. The office focuses on professional regulation, not the subject matter expertise applied by regulated

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<sup>2</sup> Final Report on the Implementation of Recommendations from Striking a Balance: The Challenges of Using a Professional Reliance Model in Environmental Protection – British Columbia’s Riparian Areas Regulation ([bcombudsperson.ca/wp-content/uploads/2025/08/StrikingABalance-Report-Jan5.pdf](http://bcombudsperson.ca/wp-content/uploads/2025/08/StrikingABalance-Report-Jan5.pdf))

professionals. The Superintendent does not employ experts who could settle a dispute between two or more professionals about the technical aspects of a development proposal.

Requiring the Superintendent to resolve potential disputes from the 161 municipalities and 27 regional districts across the Province will almost certainly lead to increased inefficiencies and processing delays, exacerbating the very issue Bill M 216 seeks to address.

### **Loss of Local Knowledge and Authority**

Bill M 216 shifts decision-making away from local governments, and places greater authority in the hands of private professionals. Additionally, shifting dispute resolution to the Superintendent of Professional Governance means moving responsibility away from those most familiar with the local geography and community dynamics. Instead, it places it with a provincial government office that would have no such knowledge or understanding.

Bill M 216 exemplifies the ongoing and concerning shift in decision-making powers from local governments to a centralized provincial authority. This shift is eroding the essential role of locally grounded knowledge—which is fundamental to ensuring developments fit their context, respect environmental constraints and meet the unique needs of the community.

### **Lack of Clarity and Consideration of other Legislation**

Many aspects of Bill M 216, including its relationship to existing legislation that governs development approval processes, remain unclear. For example, it is not clear whether the requirement to accept professional submissions would apply to development permit approvals under the *Local Government Act*. Additionally, it is unclear how Bill M 216 might impact the matters to be considered by an approving officer for subdivision under the *Land Title Act*.

We understand that Bill M 216 has not benefited from the input of provincial staff, who could probably assist provincial elected officials in identifying additional concerns with Bill M 216, and its implications for other provincial legislation.

### **Absence of Consultation with Local Governments**

The City of Pitt Meadows was not consulted prior to the introduction of Bill M 216, nor, as we understand, were any of our local government colleagues across the province. Significant legislative changes affecting development, land use and municipal authority

must be developed collaboratively with local governments. Meaningful consultation is essential to avoid unintended consequences and ensure legislation achieves its stated goals.

In closing, the City of Pitt Meadows supports efforts to reduce duplication, improve timeliness and accelerate housing delivery. However, these goals must be achieved through collaborative, evidence-based approaches that do not weaken local government oversight and create public safety concerns.

We urge the provincial government to reconsider this Bill and engage directly with municipalities before moving forward with changes that fundamentally alter local land use authority and the development process.

Sincerely,



Nicole MacDonald  
Mayor, City of Pitt Meadows

cc: Pitt Meadows City Council

Mark Roberts, CAO

David Eby, Premier of British Columbia

Brittny Anderson, Minister of State for Local Governments and Rural Communities

Lisa Beare, MLA for Maple Ridge-Pitt Meadows

George Anderson, MLA for Nanaimo-Lantzville

Select Standing Committee on Private Bills and Private Members' Bills

BC Municipalities & Regional Districts

Councillor Cori Ramsay, Union of BC Municipalities President

Councillor Paul Albrecht, LMLGA President



TO: Mayor and Council  
FROM: Daniela Dyck, CAO  
SUBJECT: 2026 Ashcroft Council Meeting Schedule

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MEETING DATE: December 8, 2025

**RECOMMENDATION:**

*That Council endorse the attached 2026 Ashcroft Council Meeting Schedule as presented.*

**PURPOSE:**

To request Councils endorsement of the 2026 Ashcroft Council Meeting Schedule

Respectfully Submitted by:

A handwritten signature in black ink that reads "Daniela Dyck".

Daniela Dyck,  
Chief Administrative Officer

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**BACKGROUND**

Each year, staff prepares a draft meeting schedule outlining all Regular Council Meetings, scheduled Committee of the Whole (COTW) sessions, Town Halls, and Community Forums, in accordance with Ashcroft's Town Hall and Community Forum Policy #C-02-2025.

**DISCUSSION**

Several adjustments are proposed for the upcoming year's meeting schedule:

- The April Community Forum will proceed as planned and if needed may incorporate the previously scheduled Budget Meeting.
- The first Regular Meeting in September has been moved to the first Tuesday of the month to avoid scheduling conflicts with the UBCM Convention.
- Due to the municipal election, the November Community Forum is not scheduled, consistent with Policy #C-02-2025.
- The Inaugural Meeting for the new Council is proposed for November 9th. Legislation requires Council to be sworn in within the first 10 days of November, and November 9th aligns with the Village's usual meeting date.

**Attachments:**

2026 Ashcroft Council Meeting Schedule



**2026**  
**ASHCROFT COUNCIL MEETING SCHEDULE**

DATE	REGULAR MEETING	COTW /TOWN HALL / COMMUNITY FORUM
JAN. 12	6:00 PM	
JAN. 26	6:00 PM	
FEB. 9	6:00 PM	
FEB. 23	6:00 PM	
MAR. 9	5:00 PM	COTW MEETING GIA Apps
MAR. 9	6:00 PM	
MAR. 23	6:00 PM	
APR. 13	7:00 PM – 9:00 PM COMMUNITY HALL	COMMUNITY FORUM & BUDGET
APR. 27	6:00 PM	
APR. 29–MAY 2	SILGA CONVENTION	REVELSTOKE
MAY 11	5:00 PM COUNCIL CHAMBERS	TOWN HALL MEETING FINAL BUDGET
MAY 11	6:00 PM	
MAY 25	6:00 PM	
JUN. 8	6:00 PM	
JUN. 22	6:00 PM	
JUL. 27	6:00 PM	
AUG. 24	6:00 PM	
SEPT. 8	5:00 PM	COTW MEETING GIA Apps
SEPT. 14-18	UBCM CONVENTION	VANCOUVER
SEPT. 28	6:00 PM	
OCT. 13 (Tues)	6:00 PM	
NOV. 9	6:00 PM	INAUGURAL MEETING *TENTATIVE*
NOV. 23	6:00 PM	
DEC. 14	6:00 PM	

Planning Sessions & COTW Meetings to be held at the discretion of Council  
Community Forum for November is cancelled due to Election year

**TO:** Mayor and Council  
**FROM:** Yoginder Bhalla, CFO  
**SUBJECT:** Line by Line Budget Review

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**MEETING DATE:** December 8, 2025

**RECOMMENDATION:**

For information only.

**PURPOSE:**

The purpose of this report is to review the budget line by line to align increases, projects and initiatives to granular account budgets.

**Respectfully Submitted by:**

*Yoginder Bhalla*

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Yoginder Bhalla,  
Chief Financial Officer

**BACKGROUND:**

Annual budget review.

**DISCUSSION:**

This is our first draft of the detailed budget. Budget printouts for the full chart for accounts for the income statement will be provided for Council and additional copies for the audience. The accounts that have their budgets changing are highlighted so that Council can focus their attention on the changes.

**Strategic/Municipal Objectives**

**Legislative Authority**

**Financial Implications**

**Attachment Listing**

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Nov. 25, 2025

Dear Community Leader,

### **Is your community ready for cold weather?**

As winter approaches, Interior Health's (IH) Medical Health Officers are encouraging community preparedness. While cold weather can pose significant health challenges to all individuals, these challenges disproportionately impact marginalized residents. Collaborative planning and coordinated actions in communities can help reduce health impacts directly related to cold weather.

**Update for 2025:** [IH has a new web page on Cold Weather Readiness for Community Leaders.](#)

Visit for information on:

- Actions that can be taken in communities to prepare for cold weather
- How IH can support your community and the actions we are taking
- Funding opportunities for cold weather planning in your community

### **Actions community leaders can take:**

1. **Make a plan:** Develop a cold weather preparedness and response plan. Consider using this [resource](#) to guide your planning.
  - a. **Consider overnight emergency winter response centres.** These centres help support people who are unhoused and underhoused as low overnight temperatures can be dangerous.
  - b. **Extend the operating hours of indoor warming spaces.** Consider using a local recreation centre, meeting hall or other gathering places as a temporary warming space.
  - c. **Encourage cold weather check-ins in neighborhoods and communities,** especially for older adults and people who are more socially isolated.
  - d. **Explore funding sources:** Visit [our web page](#) for regional, provincial and other funding opportunities to support community readiness.
2. **Share cold weather health and safety messages:** Visit the IH web page to obtain [cold weather](#) health guidance that you can share with your community.
3. **Sign up to receive notifications:** subscribe to receive cold weather alerts through the [WeatherCAN App](#). [Sign up](#) to receive IH health guidance during weather alerts.

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Däkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, syilx, and T̄silhqot'in Nations where we live, learn, collaborate, and work together.

**Learn about actions IH is taking to support cold weather readiness:**

- Visit [our web page](#).
- For questions related to cold weather preparedness and response, please email [ihextremeweatherresponse@interiorhealth.ca](mailto:ihextremeweatherresponse@interiorhealth.ca).
- To learn more about how inclusive, health-conscious community planning can support climate adaptation and resiliency planning, please email [healthycommunities@interiorhealth.ca](mailto:healthycommunities@interiorhealth.ca).

Sincerely,



Sue Pollock, MSc, MD, FRCPC  
Chief Medical Health Officer



Heather Deegan  
Director, Population Health, Families & Communities

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Däkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, syilx, and T̄silhqot'in Nations where we live, learn, collaborate, and work together.

**From:** Heritage TACS:EX <[Heritage@gov.bc.ca](mailto:Heritage@gov.bc.ca)>  
**Sent:** December 2, 2025 11:11 AM  
**Subject:** Local Government Heritage Capacity Survey Results

Good afternoon. Results of the **Local Government Heritage Capacity Survey** are now available.

Every three years local governments across British Columbia have the opportunity to participate in the Heritage Capacity Survey. Information from this survey helps the Heritage Branch assess heritage conservation capacity across the province and contributes to branch policy planning. The most recent survey conducted in 2024, addresses conservation activities from 2023.

The resulting fact sheets are now available online here: [Local Government Heritage Planning - Province of British Columbia](#). These fact sheets summarize information gathered to assess the capacity of B.C. communities to conserve and use their heritage resources. Data was collected from the 60 municipalities and regional districts that responded, out of 188 local governments surveyed.

A more comprehensive summary report that breaks down these findings is attached to this message. If you have further questions about any of these documents, please contact the Heritage Branch at [heritage@gov.bc.ca](mailto:heritage@gov.bc.ca)



**Judith Cook (she/her)**

Heritage Planner, Information & Promotions

Heritage Branch | Tourism Sector Strategy Division

Phone: 778.698.4180 | [Judith.Cook@gov.bc.ca](mailto:Judith.Cook@gov.bc.ca)  
[www.gov.bc.ca/bcheritage](http://www.gov.bc.ca/bcheritage)

**Ministry of Tourism, Arts, Culture and Sport**



# Heritage Capacity and Economic Impact Survey

## Introduction

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This report summarizes information gathered from local governments (municipalities and regional districts) in British Columbia through the 2023 Heritage Capacity and Economic Impact (HCEI) Survey. It provides a snapshot in time of heritage conservation activities from the 2023 calendar year, as reported by participating local government staff.

The annual survey raises awareness of heritage conservation tools and emphasizes the strategies that are most effective in building heritage conservation capacity at the local level. As well, the survey facilitates the assessment of heritage conservation capacity across the province and provides information to support Heritage Branch policy planning.

We do not have all of the information for all local governments in the province, but the information we do have allows us to know the minimum number of heritage planning tools implemented and the total amount spent by participating local governments on heritage conservation in a calendar year.

## 2023 Summary Report

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### Survey Responses

- 60 of 188 local governments (31.9%) responded to the 2023 survey
  - 7 of 28 regional districts (25.0%)
  - 53 of 160 municipalities or local governments (33.1%)
  - 11 of 27 governments (40.7%) with a population over 80,000
  - 22 of 59 governments (37.3%) with a population between 10,000 and 80,000
  - 27 of 102 governments (26.5%) with a population under 10,000
- Certain results below have been extrapolated<sup>1</sup> to approximate the responses for all 188 governments and will be indicated by †.

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<sup>1</sup> Final results were weighted based on government type (municipalities or local government and regional district) and population size (<10,000, 10,000-80,000, >80,000).<sup>33</sup>

## Official Community Plan (OCP)

- 54 local governments (90.0%) reported their OCP includes references to heritage conservation

## Heritage Advisors to Council

- 42 local governments (70.0%) reported having some group advising on heritage matters
  - 18 local governments (30.0%) reported having a Heritage or Historical Society, Group or Foundation
  - 16 local governments (26.7%) reported having Archaeological Consultants
  - 11 local governments (18.3%) reported having Heritage Planners
  - 8 local governments (13.3%) reported having a Heritage Commission
  - 7 local governments (11.7%) reported having a Heritage Advisory Committee
  - 2 local governments (3.3%) reported having an Indigenous Advisory Committee
  - 16 local governments (26.7%) reported having a similar entity

## Planning Documents

- 42 local governments (70.0%) reported using planning documents
  - 20 local governments (33.3%) reported preparing Heritage-Related Bylaws or Policies
  - 19 local governments (31.7%) reported preparing Remote Access to Archaeological Data (RAAD)
  - 15 local governments (25.0%) reported preparing Heritage Design Guidelines
  - 13 local governments (21.7%) reported preparing Heritage Strategic Plans
  - 10 local governments (16.7%) reported preparing Conservation Plans
  - 7 local governments (11.7%) reported preparing Heritage Tourism Plans
  - 4 local governments (6.7%) reported preparing Heritage Feasibility Studies
  - 3 local governments (5.0%) reported preparing Heritage Context Studies
  - 3 local governments (5.0%) reported preparing Archaeological Management Plans
  - 17 local governments (28.3%) reported undertaking 'Other' heritage-related planning activities

## Community Heritage Register

- 35 local governments (58.3%) reported having a Community Heritage Register in place
- 4,655 was the total reported number of historic places listed on community heritage registers
  - 15 of these 4,655 (<0.01%) historic places were added in 2023
  - 6 historic places were removed in 2023

## Heritage Designation

- 1,545 was the total reported number of heritage properties that had Heritage Designation protection
  - 15 properties gained Heritage Designation in 2023
- 69 heritage alteration permits were issued in 2023
- 9 heritage revitalization agreements were made in 2023
- 2 conservation covenants were made in 2023
- 0 heritage conservation areas were established in 2023

## Standards and Guidelines

- 25 local governments (41.7%) said they were unfamiliar with the Standards and Guidelines for the Conservation of Historic Places
- 8 local governments (13.3%) said there are areas to improve the Standards and Guidelines for the Conservation of Historic Places

## Heritage Promotion/Interpretation

- 33 local governments (55.0%) developed (or funded through another organization) heritage promotion or interpretation activities in 2023. Of these:
  - 16 local governments (48.5%) installed heritage signs or plaques
  - 13 local governments (39.4%) ran heritage tours, workshops, or events
  - 12 local governments (36.4%) included heritage content on their websites
  - 8 local governments (24.2%) published printed materials, such as brochures and guides
  - 8 local governments (24.2%) conducted heritage social media campaigns
  - 7 local governments (15.7%) had exhibits related to heritage
  - 12 local governments (36.4%) promoted heritage through other means
  - \$3,788,549.08† was the total reported annual expenditure by all local governments on heritage promotion/interpretation activities

## Heritage Conservation Incentives

- 19 local governments (31.7%) reported that they provided incentives to owners of heritage property in 2023
- 7 local governments (11.7%) reported that they had provided tax incentives for owners of residential and commercial heritage properties:
  - \$2,126,383.59† was the reported total value of property tax that will be forgiven for 2023 tax incentive projects
  - \$48,346,570.28† was the reported total value of projects receiving tax incentives in 2023
  - \$46,220,186.69† was the reported total private investment resulting from 2023 tax incentive projects

- 11 local governments (18.3%) and 6 grant organizations (50.0%) reported that they had provided grants to owners of heritage properties:
  - \$9,574,569.59† was the reported total value of grants provided (\$1,583,239.59† – local governments; \$7,991,330.00 – grant organizations)
  - \$11,384,798.94† was the reported total value of projects receiving heritage grants in 2023 (\$2,763,524.94† – local governments; \$8,621,274.00 – grant organizations)
  - \$1,810,229.35† was the reported total private investment resulting from 2023 grant programs (\$1,180,285.35† – local governments; \$629,944.00 – grant organizations)
- 6 local governments (10.0%) reported that they had provided other heritage conservation incentives:
  - \$0.00† was the reported total value of other heritage incentives provided
  - \$0.00† was the reported total value of projects receiving other heritage incentives in 2023
  - \$0.00† was the reported total private investment resulting from 2023 other heritage incentives.
- \$3,709,623.18† was the total cost of all heritage-related incentives provided by local governments in 2023
- \$51,110,095.23† was the total value of all projects receiving heritage-related incentives in 2023
- \$47,400,472.05† was the total private investment resulting from heritage-related incentives in 2023

## Heritage Investment

- 39 local governments (65.0%) reported that their local government owns or manages historic places
  - \$8,181,108.92† was the reported total expenditure for the preservation, rehabilitation or restoration of heritage property owned and/or managed by local government in 2023
- 187 historic places were reported to be owned by local governments
- 23 local governments (62.2%) reported that historic places are a source of revenue for their local government
  - \$746,483.46† was the reported estimated annual income generated by these historic places
- The local government-owned historic places had the following uses:
  - 11 local governments (29.7%) reported non-profit
  - 9 local governments (24.3%) reported public space
  - 4 local governments (10.8%) reported commercial
  - 4 local governments (10.9%) reported residential
  - 6 local governments (16.2%) reported other

- Local government reported having 204 employees working on heritage matters
  - 34 (16.7%) were full-time employees working on heritage matters full-time
  - 63 (30.9%) were full-time employees working on heritage matters part-time
  - 107 (52.5%) were part-time employees

## Challenges of Protecting and Promoting Historic Places

- When asked about the most challenging aspects of protecting and promoting historic places in 2023,
  - 30 (50.0%) reported a lack of local government staff resources
  - 28 (46.7%) reported a lack of local government financial resources
  - 21 (35.0%) reported not a priority for Council
  - 20 (33.3%) reported concerns surrounding designating heritage buildings and what the designation brings with it
  - 19 (31.7%) reported a lack of external financial resources (federal, provincial, private)
  - 15 (25.0%) reported local government lacks heritage expertise
  - 12 (20.0%) reported property owners unwilling to attach heritage designation
  - 12 (20.0%) reported a lack of heritage conservation knowledge in the community
  - 10 (16.7%) reported a lack of heritage sites or the community was new
  - 4 (6.7%) reported difficulty in finding qualified contractors
  - 3 (5.0%) reported difficulty in finding information about protecting heritage properties
  - 20 (33.3%) reported other challenging aspects

## First Nations Partnerships

- 34 local governments (56.7%) reported working with Indigenous governments, organizations, or individuals on heritage conservation matters in 2023
  - 30 local governments (50.0%) participated in consultation/ engagement
  - 10 local governments (16.7%) participated in partnerships
  - 6 local governments (10.0%) participated in contracting
  - 8 local governments (13.3%) participated in other capacities
- 10 local governments (29.4%) reported that there was collaboration with or consultation work with indigenous groups in relation to pre-1846 archaeological sites

## Heritage and Sustainability

- 19 local governments (31.7%) factored in the following environmental benefits of conserving historic buildings into planning decisions in 2020

## Heritage Capacity and Economic Impact Survey

- 10 local governments (16.7%) considered “reduced energy consumption versus energy to construct new buildings”
- 10 local governments (16.7%) considered “reusing and recycling building materials”
- 10 local governments (16.7%) considered the conservation of “resources (including building materials) in existing buildings”
- 10 local governments (16.7%) considered “reduced demolition waste in landfills”
- 9 local governments (15.0%) considered “reduced emissions conserving existing buildings versus new construction emissions”
- 8 local governments (13.3%) considered “adapting under-used or vacant buildings”
- 4 local governments (6.7%) considered “reduced urban sprawl”
- 5 local governments (8.3%) considered other environmental benefits

## Ongoing Impact of COVID-19

- 14 local governments (23.3%) reported ongoing impacts from the COVID-19 pandemic in 2023

## Awareness of Heritage Reports

- 16 local governments (26.7%) reported being aware of at least one of the reports produced using the results of the survey
  - 11 local governments (18.3%) are aware of the Report on Heritage Branch Annual Survey
  - 11 local governments (18.3%) are aware of the Heritage Economic Impact Fact Sheet
  - 9 local governments (15.0%) are aware of the Heritage Capacity Fact Sheet

## Economic Impact

Grant organizations (6 or 50.0%) and local governments (11 or 18.3%) that provide grant incentives were asked additional questions on their grant programs.

- The following types of heritage-related projects and/or programs were reported:
  - 9 groups (52.9%) reported heritage preservation, rehabilitation, or restoration projects
  - 7 groups (41.2%) reported heritage interpretation, awareness, or promotion
  - 4 groups (23.5%) reported operating or organizational sustaining grants
  - 4 groups (23.5%) reported archives and records management
  - 4 groups (23.5%) reported heritage planning

- 4 groups (23.5%) reported Indigenous cultural heritage projects and programs
    - 3 groups (17.7%) reported heritage research and documentation
    - 1 group (5.9%) reported collections management
    - 3 groups (17.7%) reported other heritage-related projects and/or programs
- Recognition and/or protection requirements for heritage properties were reported by 11 (78.6%) of groups
  - 6 groups (42.9%) required designation
  - 5 groups (35.7%) required being on the Community Heritage Register
  - 4 groups (28.6%) required a Heritage Conservation Covenant
  - 2 groups (14.3%) required a Heritage Revitalization Agreement
  - 1 group (7.1%) required being within Heritage Conservation Areas
  - 2 groups (14.3%) reported other requirements
- The following types of applicants were reported eligible for heritage-related funding:
  - 11 (64.7%) reported not-for-profit organizations were eligible
  - 7 (41.2%) reported individuals were eligible
  - 6 (35.3%) reported private organizations were eligible
  - 5 (29.4%) reported charities were eligible
  - 5 (29.4%) reported Indigenous governments were eligible
  - 2 (11.8%) reported school boards were eligible
  - 1 (5.9%) reported local governments were eligible
  - 5 (29.4%) reported other applicants were eligible
- Out of the 410 applications received for heritage-related programs in 2023, 266 (64.9%) applications were funded in 2023
  - \$22,149,011.24† was the total reported amount requested by applicants for heritage-related programs in 2023
- When asked about the most challenging aspects as a granting organization of heritage programs in 2023,
  - 10 (47.1%) reported project costs exceed maximum grant contribution
  - 5 (29.4%) reported a lack of staff resources to manage program
  - 5 (29.4%) reported a lack of awareness of grant programs in community
  - 4 (23.5%) reported not enough grant funding for eligible projects
  - 3 (17.7%) reported difficulty for applicants to get funding quotes
  - 3 (17.7%) reported difficulty in finding qualified contractors
  - 2 (11.8%) reported a lack of heritage conservation knowledge among applicants
  - 5 (29.4%) reported a different challenging aspect as a grant organization

## Calculated Amounts†

Activities	Direct Spending	Indirect and Induced Spending	Contribution to BC's GDP	Tax Contribution
Conservation	\$8,181,108.92	\$6,842,170.94	\$6,026,610.35	\$2,285,905.15
Promotional	\$3,788,549.08	\$3,587,042.99	\$3,490,131.41	\$631,523.37
Heritage-related Tourism	\$31,039,337.25	\$34,689,002.92	\$25,377,804.87	\$6,134,429.98

Employment related to heritage rehabilitation, promotion activity and heritage-related activity: 558

This summary document is provided by BC Heritage Branch

For more information contact: [heritage@gov.bc.ca](mailto:heritage@gov.bc.ca)

Or visit: [Heritage - Province of British Columbia](http://Heritage - Province of British Columbia)

Actionable Motion and Task List Tracker 2025

NOVEMBER

Motion No.	Motion	Staff Responsible	Comments	Other	Status
<b>2025 MOTIONS</b>					
R-2025-149	THAT, staff continue to seek alternate grant opportunities to fund a Hotel Investment Attraction Study, and connect with Miles Bruns and Al Boldt to identify best practices for advancing hotel investment attraction.	CAO	CEDD - eligible funding source		in-progress
R-2025-165	THAT, the Commercial filming Policy #A-02-2021 be adopted as presented.	EA	Update Policy		completed
R-2025-166	THAT, the Intrusion and Operational Alarm Policy # A-02-2025 be adopted as presented.	EA	Update Policy		completed
R-2025-167	THAT, the Village of Ashcroft Website Policy # A-03-2025 be adopted as presented.	EA	Update Policy		completed
R-2025-168	THAT, the Scheduled Planning Sessions Policy # C-01-2025 be adopted as presented.	EA	Update Policy		completed
R-2025-169	THAT, the Town Hall Meeting and Community Forum Policy # C-02-2025 be adopted as presented.	EA	Update Policy		completed
R-2025-170	THAT, the Unsigned Correspondence Policy # C-03-2025 be adopted as presented.	EA	Update Policy		completed



# Enhancing Parks, Recreation & Culture Working Group

## Meeting Notes

Tuesday, December 2, 2025, at 9:00 am

**In Attendance:** Jessica Clement, Cnclr.

Daniela Dyck, CAO

Brian Bennewith, DPW

Margaret Moreira, EDT

Kris Hardy, EA & Recording Secretary

**Regrets:** Nadine Davenport, Cnclr. & Chair

### **1. Call to Order**

The meeting was called to order at 9:10 am.

### **2. Minutes**

- March 10, 2025 Meeting – previously distributed and were included on the Regular Agenda for the March 24, 2025 Council Meeting
- Attached for review

### **3. Discussion**

#### **a) Mesa Vista Park:**

- Review Playground Equipment Quotes
  - Margaret presented quotes she obtained from different playground equipment suppliers.
  - After careful consideration and discussions of the quotes and taking into account accessibility, the WG decided on the quote from Park N Play Design – Design Option 2.
  - Their main office is based in Calgary, with an office in Kelowna, which is the office Margaret has been dealing with.
  - PIP (Pour In Place) compound will be used for the base of the playground with EWF (Engineered Wood Fibre) on the outside perimeter next to the PIP if existing gravel is still in place, or grass can be up to PIP eliminating the use of EWF.
  - Quote & drawings are attached to these notes.
  - The WG would like to see the following modifications to this design:
    - The addition of a regular third swing to the swing set portion
    - Remove the stand alone sit-on elephant and chair features and replace with an inground merry-go-round and a musical (chimes) feature
    - Inquire about moving the swing feature from its current location to where the elephant and chair features are and placing the inground merry-go-round and musical chime feature where the swings currently are
  - Original quote for this playground option as it is: \$235,318.03.



# Enhancing Parks, Recreation & Culture Working Group

## Meeting Notes

Tuesday, December 2, 2025, at 9:00 am

- Margaret will seek additional costs for modifications WG discussed above
  - The Village has a \$250,000 budget for this project
  - Funding from NDIT was discussed and the WG agreed that the Village should apply to NDIT for their first intake of grant funding in January 2026. The second intake is March 2026.
  - Our PW crew to remove the gravel and old equipment
  - Park N Play to level & prepare ground and install equipment
- b) Pool Park:
- N/A
- c) Heritage Park:
- N/A
- d) Legacy Park:
- N/A
- e) Old Fire Hall:
- N/A
- f) Wagon Site:
- N/A
- g) Arts and Culture: Downtown Core:
- N/A
- h) Drylands Arena
- Response Letter sent to TMCHA regarding their request for Arena upgrades
- i) Curling Rink
- N/A
- j) Community Hall
- N/A
- k) Cemeteries
- N/A



Enhancing Parks, Recreation & Culture Working Group  
Meeting Notes  
Tuesday, December 2, 2025, at 9:00 am

**4. Next Steps**

- Margaret to obtain a new quote from Park N Play with the modifications the WG has requested.

**5. Date for Next Meeting**

TBA

**6. Adjournment**

The meeting was adjourned at 9:50 am

The foregoing is the writer's interpretation of the discussion held.

A handwritten signature in blue ink, appearing to read "Kris Hardy".

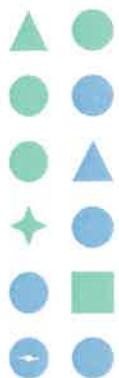
Kris Hardy, EA, Recording Secretary  
Recording Secretary

## ORIGINAL DESIGN OPTION 2

# Play is NATURAL

"Free, spontaneous play and outdoor playscapes, both natural and built are essential for the fitness, health and development of children."

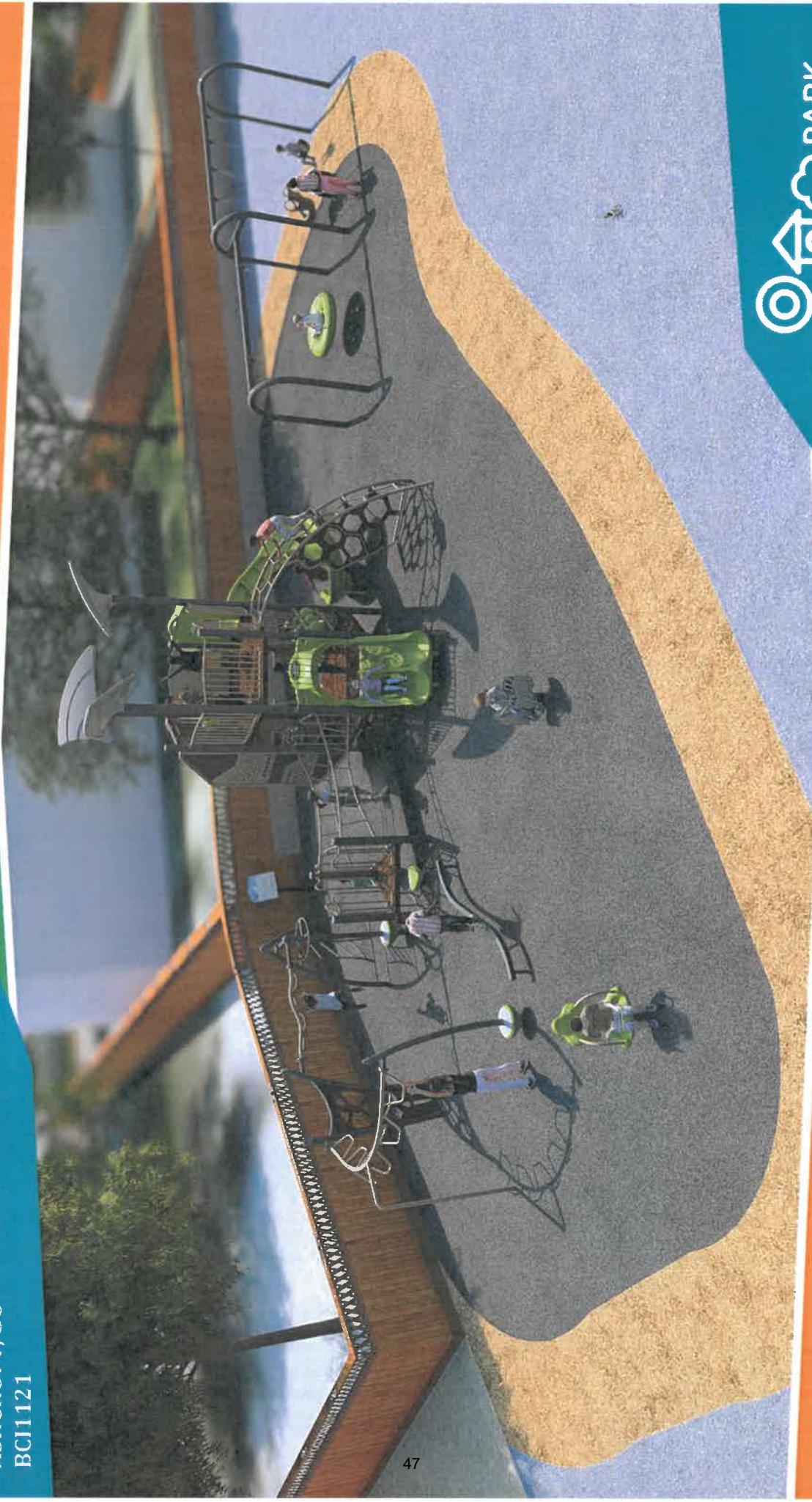
- Dr. Joe Frost



MESA PLAYGROUND - DESIGN 2  
ASHCROFT, BC  
BC11121



MESA PLAYGROUND - DESIGN 2  
ASHCROFT, BC  
BC11121



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S. LARA COX  
[S.LARA@PARKNPLAYDESIGN.COM](mailto:S.LARA@PARKNPLAYDESIGN.COM)  
• 1-250-839-4142

MESA PLAYGROUND - DESIGN 2  
ASHCROFT, BC  
BC1121

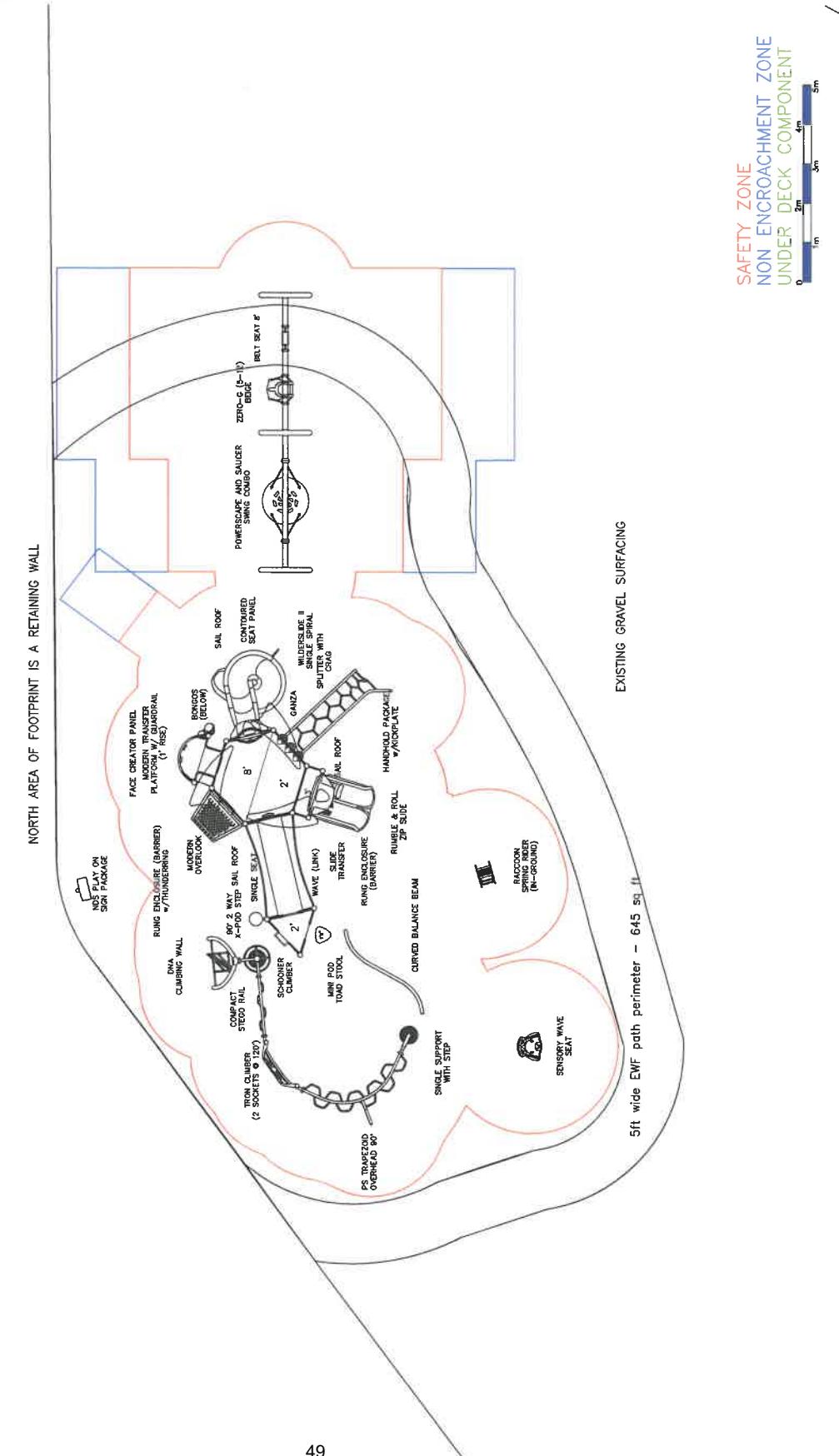
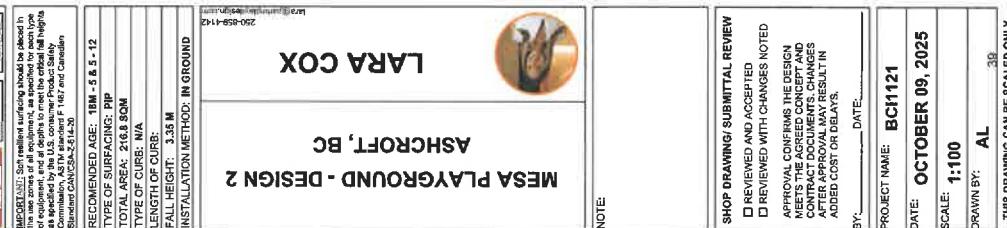


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• LARA COX  
• [LARA@PARKNPLAYDESIGN.COM](mailto:LARA@PARKNPLAYDESIGN.COM)  
• 1-250-859-4142



**\*ALL RENDERS AND PICTURES ARE SHOWN FOR ILLUSTRATIVE PURPOSES ONLY,  
REFER TO QUOTE AND COMPONENT LIST IF APPLICABLE FOR PRODUCTS**





## PLAY ON!

### National Demonstration Sites

#### PROMOTING YOUTH PHYSICAL ACTIVITY THROUGH ACTIVE PLAY

The purpose of Play On! is to promote physical activity and fun through the use of thoughtfully designed outdoor play environments and creative playground learning activities. The Play On! program provides educators and recreation professionals evidence-based best design practices to promote health and wellness — maximizing the value and potential of school and community playgrounds. PlayCore is proud to partner with physical activity experts, SHAPE America, to provide a valid solution for intentionally increasing physical activity on playgrounds through six key elements of play to promote fitness.

Play On! can be used to enhance recess, physical education, before/after school programs, special events, camps, and other programming efforts that focus on combating sedentary lifestyles and childhood obesity. The Play On! curriculum contains 125 activities for grades PreK-5 that align with national physical education standards. The program includes assessment tools, equipment lists, playground funding opportunities, send-home family resources, and design best practices. Play On! can become a vital component in efforts to strengthen, educate, and build healthier communities through play and recreation.

#### EVIDENCE-BASED DESIGN

Your project thoughtfully meets the following design best practices:

- Incorporates six key elements of play that promote your physical activity — balancing, brachiating, climbing, spinning, sliding, and swinging.
- Provides a developmentally appropriate progression of skill opportunities through beginning, intermediate, and advanced playground activities.
- The overall design encourages movement and moderate to vigorous levels of activity.
- Playground programming utilizing your complimentary Play On! curriculum can further encourage active play! The program includes 125 playground activities for PreK-5th grade.

#### NATIONAL DEMONSTRATION SITE BENEFITS

High-quality play environments have a critical role in promoting community health. Research indicates that when evidence-based design principles are implemented within the built environment, positive outcomes occur.

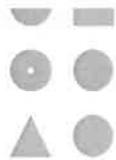
Your National Demonstration Site ensures that your community maximizes the value of your investment.

#### RECOGNITION & ADVOCACY

- Complimentary signage installed at your site to create awareness, recognize your leadership, and gather visitor feedback.
- Welcome Kit with National Demonstration Site project of excellence award.
- Marketing Tool Kit with digital tools and tips to help promote your site to the public and encourage data collection engagement with visitors.
- Recognition on the National Demonstration Site Map, an online resource to help others find high-quality play and recreation destinations in their community.

#### DATA COLLECTION & OUTCOMES SHARING

- Signage on site includes a QR Code directing visitors to share their experiences.
- Three site-specific reports provided by CORE Data Service Lab aggregate local and site-collected data to demonstrate the impact, engagement, and park user sentiments. Each report aligns with the 7 indicators of Community Vitality to provide a holistic view of the health and wellness outcomes your site contributes to the community.



#20-10 Wrangler Place SE  
Rocky View County, AB T1X 0L7

**Mesa Playground RFP**  
**Ashcroft, British Columbia**

**October 9, 2025**

**QUOTE #: BCI1121-2**  
**DESIGN 2**

**GameTime Custom Play Equipment** \$ 91,119.89

This play equipment is recommended for children ages 18 months 5 years & 5 to 12 years as per the 2D and the Component List.

Includes:

- Delivery to Site

**Full Installation of Play Equipment** \$ 51,235.62

Includes:

- Crane
- Snow Safety Fencing

**Black Rubber Safety Surfacing, Supplied & Installed for 2,333 ft<sup>2</sup> at 11' Fall Height** \$ 73,985.40

Includes:

- Base Preparation

**Engineered Wood Fibre Safety Surfacing, Supplied & Installed for 645 ft<sup>2</sup>** \$ 7,771.50

**SUB TOTAL**

\$ 224,112.41

**5% G.S.T.**

\$ 11,205.62

**TOTAL (INCLUDING TAXES)**

\$ 235,318.03

**\*\*SEE TERMS AND CONDITIONS ON PAGE 2\*\***

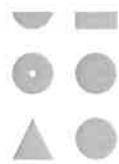
**\*\*SECOR CERTIFICATE #20230110-SE2367\*\***

**Initial/Signature:** \_\_\_\_\_



**PARK  
N PLAY  
DESIGN**

#20-10 Wrangler Place SE  
Rocky View County, AB T1X 0L7



### **Terms and Conditions for Project**

Delivery is available approximately five (5) to seven (7) weeks after receipt of confirmation on order.

Installation scheduling is on a "First in/First out" model. Dates specified in a Bid or RFP document will be honoured accordingly. Delays due to site work not being completed may lead to installation being delayed.

Installation will be done in accordance with manufacturers and CSA standards. Changes to this scope may incur additional charges unless otherwise negotiated or identified in writing by both parties. All prices are based on a clear, clean, and level site, prepared to recommended space requirements. Park N Play Design Company Ltd. reserves the right to renegotiate contracts if additional site preparation is required, unless otherwise agreed upon in the quotation.

Vehicle and heavy equipment access must be provided to job site as required. Park N Play Design Company Ltd. is not responsible for damage to site and surrounding area while delivering and installing material. Adequate staging areas must be provided for both trailers and crates. Finished landscaping or reclamation is not included in the above pricing unless specified.

Park N Play Design Company Ltd. reserves the right to cancel, delay, postpone, and/or surcharge installation due to unfavorable digging, and/or weather conditions. The location of owner's utilities and services are not the responsibility of Park N Play Design Company Ltd. Park N Play Design Company Ltd. is not responsible for damages incurred during installation due to incorrect or incomplete site information.

Prices **DO NOT** include Concrete Pads, Security, Curbs, Site Rehab, Site Preparation, Drainage, Removal of Non-Park N Play Garbage, Permits, or other extraneous fees unless noted in the description above or otherwise agreed to in writing by both parties. Removal of existing surfacing is to a depth up to 12" unless otherwise noted.

### **Terms of Agreement**

Terms available subject to approved credit. Payment by Bank Letter of Credit, Certified Cheque, or Credit Card.

- Supply only terms are payment upon delivery with a 50% deposit at time of order.
- If paying by credit card, a 2.9% fee will be applied.
- If equipment is not installed at no fault of Park N Play Design Company Ltd., we will not be responsible for storage unless an agreement is in place by both parties in writing.
- A 50% Deposit is required at time of acceptance of project. Final payment is due when project is completed upon receipt. If an installation is postponed the customer will be invoiced for equipment only and this amount is payable upon receipt of invoice. The installation will be invoiced upon completion of project and is due upon receipt
- Installation delays outside of Park N Play's control may be subject to additional costs.
- We reserve the right to have a Third-Party Certified Playground Safety Inspector review the work. In the event of a disagreement regarding Playground Safety Standard Compliance, the less stringent interpretation shall apply.
- Warranty period begins from the date of Park N Play's installation completion. If installation is not done by Park N Play, then the warranty period will begin from the day of delivery of equipment.

**This quotation will remain in effect for 30 days from the date of quotation unless withdrawn earlier by Park N Play Design Company Ltd. by notice to you. The terms of this quotation supersede the provisions of any conflicting term of your form of purchase order.** If you do not have a form of purchase order, please sign and date a copy of this quotation and return it to us. –

**Initial/Signature: \_\_\_\_\_**



# Playground Component List

Mesa Playground RFP - (Original) Design 2

BCI1121-2

QTY	Part #	Name	QTY	Part #	Name
1	564	Curved Balance Beam	1	81699	Bongos
1	3274	Sensory Wave Seat	2	90004	Two Piece Hex Deck
1	5287	Belt Seat for 8' Toprail	1	90103	2' Schooner Climber
1	5372	Powerscape and Saucer Swing Combo	1	90189	Ganza Panel
1	5378	Zero-G (5-12) Beige 8' Height	1	90216	Rung Enclosure W/Barrier, Above Dk
1	6141	Mini Pod Toad Stool	1	90222	Rung Encl Thunderring & Bar, Above Dk
1	14927	NDS Play On Sign Package	2	G90266	8' Upright, Galv
1	26064	Dna Climbing Wall Attachment	1	G90272	14' Upright, Galv
5	26094	Triangular Shroud	1	G90273	15' Upright, Galv
1	26142	Single With Step	1	90507	2'-6"/3' Rumble & Roll Zip Slide
1	26143	90 Deg 2 Way X-Pod Step	1	90610	Contoured Panel (Above)
1	27070	Tron Climber 2 socket	1	90842	Single Spiral
1	27075	Trapezoid Overhead Ladder - 90 deg	1	90870	Splitter 8'
1	27100	Compact Stego Rail	1	91139	Entryway - Barrier
1	62821	Raccoon Spring Rider	4	91146	Entryway - Guardrail
1	80001	49"Tri Punched Steel Deck	1	91564	Face Creator Panel
1	80082	Slide Transfer	1	91611	Modern Overlook Climber
3	80180	Sail Roof	1	91683	Wave Link
3	G80183	Sail Roof Extensions	1	91711	Modern Transfer w/Guardrail 1' Rise
1	80687	Handhold/Kick Plate Pkg	2	G90262	4' Upright, Galv
1	81680	Single Seat	3	G90266	8' Upright, Galv
1	G90272	14' Upright, Galv	3	G90273	15' Upright, Galv

**DATE:** December 8, 2025  
**FROM:** Councillor – Cam Tedford  
**SUBJECT:** Verbal Report

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## PURPOSE

The purpose of this verbal report is to provide Council with updates, observations, and information relevant to my Council duties. This may include community engagement activities, committee participation, regional meetings, or emerging issues of interest to the Village.

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## DISCUSSION

To support transparency and create opportunities for dialogue during Council meetings, the following topics are provided in advance as part of my verbal report. These updates represent matters I have been involved in or have received information about that may not otherwise appear on the meeting agenda.

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## Verbal Report Items

- Seniors – Update – Parking Concerns

THAT, Council endorse the purchase and installation of four (4) signs to be placed in front of the Village office. Signs will read: Seniors Parking Only, Sat. 12-4 pm (with directional arrows)