



# MINUTES

## Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday January 12, 2026, at 6:00 pm

### PRESENT

Mayor Barbara Roden  
Councillor, Jonah Anstett  
Councillor, Nadine Davenport  
Councillor, Cam Tedford

CAO, Daniela Dyck  
CFO, Yoginder Bhalla  
DPW, Brian Bennewith

### EXCUSED

Councillor, Jessica Clement

Public –

Media – 1 (left prior to meeting due to missing equipment)

### CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday January 12, 2026 to order at 6:00 pm.

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

### 1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

*Letter requesting free facility use from the Guns & Hoses Organizing Committee on January 31, 2026 – New Business*

M/S Anstett / Tedford

*THAT the Regular Meeting Agenda for Monday January 12, 2026 be adopted as amended.*

CARRIED – Unanimous – R-2026-01

### 2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, December 8, 2025 as amended M/S Tedford / Davenport Item 11.1 Spelling error – Rotary Dinner <i>THAT, the Minutes of the Regular Meeting of Council held Monday, December 8, 2025, be adopted as amended.</i>	CARRIED Unanimous R-2026-02
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### 3. DELEGATIONS

3.1	N/A	
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### 4. PUBLIC INPUT

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

*No question were received from the public.*

### 5. BYLAWS/POLICIES

5.1	<p>CAO/CFO Report – Water Regulations, Utility Fee Amendments and Enforcement Alignment Bylaws</p> <p>Purpose:</p> <p>To present a coordinated package of bylaws that modernizes the Village's water regulations, updates water, sewer, and solid waste fees, and enables administrative enforcement of the new Water Regulations Bylaw.</p> <p>M/S Anstett / Tedford</p> <ol style="list-style-type: none"> <li>1. Water Regulations Bylaw No. 881, 2026; <i>THAT Council gives first and second reading to the Water Regulations Bylaw No. 881, 2026;</i></li> </ol> <p>M/S Davenport / Tedford</p> <ol style="list-style-type: none"> <li>2. Fees and Charges Amendment Bylaw No. 882, 2026 (Water, Sewer, and Solid Waste Fees); <i>THAT, Council gives first and second reading to the Fees and Charges Amendment Bylaw No. 882, 2026;</i></li> </ol> <p>M/S Davenport / Tedford</p> <ol style="list-style-type: none"> <li>3. Notice of Enforcement Amendment Bylaw No. 883, 2026 (Water Regulations). <i>THAT, Council gives first and second reading to the Notice of Enforcement Amendment Bylaw No. 883, 2026.</i></li> </ol>	CARRIED Unanimous R-2026-03
5.2	<p>CAO Report – Review of Council Annual Remuneration Policy (C-05-2021)</p> <p>Purpose:</p> <p>The purpose of this report is to present Council with the current Council Annual Remuneration, Conference Attendance and Travel Expense Policy (C-05-2021) for review and to invite discussion and direction on whether Council wishes to make any changes at this time</p> <p>M/S Tedford / Anstett</p> <p><i>THAT, Council confirm the existing Remuneration Policy (C-05-2021) and is not recommending changes.</i></p> <p>Clarification – policy follows the Collective Agreement increases</p>	CARRIED Unanimous R-2026-6



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### 1. STAFF REPORTS

REQUEST FOR DECISION		
6.1	<p>CAO Report – Approval to Attend CAO Forum</p> <p>Purpose:</p> <p>The purpose of this report is to seek Council approval for the CAO to attend the 2026 CAO Forum hosted by the Local Government Management Association (LGMA) in Richmond, BC, from February 17–19, 2026.</p> <p>M/S Roden / Anstett</p> <p><i>THAT, Council authorizes the Chief Administrative Officer to attend the 2026 CAO Forum in Richmond, BC, February 17-19, 2026, and approve associated travel, accommodation, registration, and related expenses consistent with Village policy.</i></p>	CARRIED Unanimous R-2026-07
6.2	<p>CAO Report – Approval to Destroy Election Materials</p> <p>Purpose:</p> <p>The purpose of this report is to seek Council approval to destroy election materials from the 2025 Local By-Election, as required under the Local Government Act (LGA) once the legislated retention period has expired.</p> <p>M/S Anstett/ Davenport</p> <p><i>THAT, Council authorizes staff to destroy the 2025 Local By-Election materials in accordance with section 160(8) of the Local Government Act, as the required retention period has passed.</i></p>	CARRIED Unanimous R-2026-8
6.3	<p>EDTC Report – Mesa Vista Park Playground-Approval to Proceed with Quote and Funding Exploration</p> <p>Purpose:</p> <p>The purpose of this report is to seek Council approval to proceed with the replacement of the existing playground equipment at Mesa Vista Park by approving the attached quote, and to allow staff to explore external funding opportunities to reduce the financial impact to the Village.</p> <p>M/S Davenport/ Anstett</p> <p><i>THAT, Council approve staff to proceed with acceptance of the attached quotation from Park N Play Design Company Ltd. for the supply and installation of new playground equipment and safety surfacing at Mesa Vista Park, in the amount of \$263,264.99 (including GST), and further authorize staff to pursue applicable grant and leveraged funding opportunities to offset project costs.</i></p> <p>Discussion:</p>	CARRIED Unanimous R-2026-9

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	<ul style="list-style-type: none"> <li>Clarification was provided regarding the existing retaining walls; the walls will not be removed and are included in the project plan.</li> <li>Comments were made noting that the proposed playground footprint appears smaller and more centrally located between two residences. Staff advised this is due to the cost of the required pour-in-place rubber surfacing, which is mandated under current playground installation standards.</li> <li>It was confirmed that all pea gravel will be removed, as it can compromise the rubber surfacing. Turf will abut the playground surface.</li> <li>Council expressed support for the inclusion of a shade structure in the playground design.</li> <li>Councillor Davenport advised she would forward images of shade structures observed during recent travel for reference.</li> <li>Project financing was confirmed in the 2026 Budget should additional grant funding not be secured.</li> </ul>	
6.4	<p>EDTC Report – Economic Development Capacity Grant Application</p> <p>Purpose:</p> <p>The purpose of this report is to seek approval for the application to Northern Development Initiative Trust Economic Development Capacity Building stream.</p> <p>M/S Anstett / Davenport</p> <p><i>THAT, Council supports the submission of a grant application to the Northern Development Initiative Trust for funding in the amount of \$50,000 under the Economic Development Capacity Building stream to support the continued position of the Economic Development and Tourism Coordinator for the Village of Ashcroft and further supports the position and associated project for the duration of the grant period.</i></p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>Members noted the positive benefits of the Economic Development &amp; Tourism program and the work being carried out by the Economic Development and Tourism Coordinator (EDTC).</li> <li>Attracting hotel accommodation continues to be identified as a key priority.</li> <li>It was noted that visiting hockey teams are not attending tournaments in Ashcroft due to limited local accommodation availability.</li> </ul>	CARRIED Unanimous R-2026-10
<b>FOR INFORMATION</b>		
6.5	CFO Report – Water Meter Project Update – <i>For Information</i>	

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	<p><b>Purpose:</b>    The purpose of this report is to provide Council with an update on the status and progress of the Universal Water Metering Project.</p> <p><b>Comment</b></p> <ul style="list-style-type: none"> <li>• Funding applications were submitted reflecting increased project costs.</li> <li>• Staff are continuing to identify and confirm the locations of curb stops and water shut-offs.</li> <li>• The Mesa subdivision is progressing as planned and is currently well managed. Need to move focus to North Ashcroft and downtown</li> <li>• It was noted that strata properties will be serviced by a single meter rather than individual meters for each unit.</li> <li>• As the project advances, it is anticipated that fewer meters will be installed than originally estimated.</li> <li>• Installation of meters will assist in identifying water leaks and system breaks.</li> <li>• Volumetric (usage-based) billing is not anticipated in the near term; the current focus is on leak detection and gaining a clearer understanding of water usage patterns.</li> <li>• The project will support improved water conservation efforts.</li> <li>• A staged and organized installation approach will be used.</li> <li>• Through the process, both the municipality and residents will be better able to identify issues within the public system and on private properties.</li> <li>• Concerns were raised regarding potential water line breaks on private property during installation and responsibility for repair costs.</li> <li>• Pressure Reducing Valve (PRV) requirements were discussed.</li> <li>• Staff will contact other communities to understand how similar issues were addressed during their meter installation projects.</li> </ul>	
<b>6.6</b>	<p><b>BEO Report – Q4 Update – <i>For Information</i></b></p> <p><b>Purpose:</b>    The purpose of this report is to provide Council with a summary of bylaw enforcement activity for the fourth quarter of 2025, to report on the implementation of the Good Neighbour Bylaw, and to outline enforcement priorities moving into 2026.</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Clarification was requested regarding what was meant by "other."</li> <li>• It was noted that no burning complaints have been received.</li> </ul>	



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## 2. CORRESPONDENCE

FOR ACTION		
	N/A	
FOR INFORMATION		
7.1	HVC – Teck News Release Anglo American Merger	
7.2	Community Works Fund 2024-34 Agreement Year 2 Payment 2	
7.3	NDIT – Business Façade Improvement Program Approval Letter	
7.4	Letter from Osoyoos – Private Members Bill M216	
7.5	GFOABC – Thank you CFO Yoginder Bhalla	
7.6	Human Rights Commissioner's – Inquiry Into Police Use of Media Exclusion Zones – Municipalities	
7.7	EMCR Newsletter	
7.8	IHA – Healthy Communities Newsletter	
7.9	Justice Backlogs – Targeted Messaging, and Municipal Responsibility	
7.10	TNRD News Release – BC Assessment Request	
7.11	TNRD News Release – Neskonlith MOU	
7.12	TNRD News Release – Mattress Recycling Fee Changes	
7.13	TNRL News Release – 2025 Most Borrowed Titles	
7.14	TNFC – Updates	
7.15	HVC – Condition of 10_CWAP Quarterly Report	
7.16	Village of Valemount – Feedback Bill M216	

## 3. UNFINISHED BUSINESS

8.1	Task Manager	
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## 4. NEW BUSINESS

9.1	Guns and Hoses Organizing Committee M/S Roden / Tedford <i>THAT, Council waive the ice rental fee for January 31, 2026, for the Guns and Hoses fundraising game.</i>	CARRIED Unanimous R-2026-11
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## 5. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.	N/A	
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## 6. COUNCIL REPORTS

11.1	Mayor Roden	
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11.2	<b>Councillor Anstett</b>	
11.3	<b>Councillor Clement</b>	
11.4	<b>Councillor Davenport</b>	
11.5	<b>Councillor Tedford</b> <ul style="list-style-type: none"> <li>Thanks were expressed for the signage installed in front of the Village Office, and it was noted that the signage appears to be effective.</li> <li>Arena staff have been advised that, if a complaint is received, an announcement will be made over the arena public address system requesting the vehicle be moved.</li> </ul>	

**7. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	M/S Roden / Tedford <i>THAT, Council move to a Closed Meeting to discuss an item under the Community Charter Section 90.1(c) labour relations or other employee relations</i>	CARRIED Unanimous R-2026-12
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**8. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	N/A	
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**9. ADJOURNMENT**

Mayor Roden adjourned the Regular Meeting of Council for December 8, 2025, at 7:15 pm

Certified to be a true and correct copy of  
 the Minutes of the Regular Meeting of Council  
 held Monday, January 12, 2026.

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Daniela Dyck,  
 Chief Administrative Officer

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Barbara Roden,  
 Mayor