



AGENDA

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
 Monday February 23, 2026, at 6:00 pm

CALL TO ORDER

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, February 9, 2026 M/S <i>THAT, the Minutes of the Regular Meeting of Council held Monday, February 9, 2026, be adopted as presented.</i>	P. 1-7
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3. DELEGATIONS

3.1	N/A	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

5. BYLAWS/POLICIES

5.1	Adoption of – the Village of Ashcroft Water Regulations Bylaw No. 881, 2026, Fees and Charges Amendment Bylaw No. 882, 2026; and Notice of Enforcement Amendment Bylaw No. 883, 2026. M/S 1. Water Regulations Bylaw No. 881, 2026; <i>THAT, Council approves adoption of the Water Regulations Bylaw No. 881, 2026 as presented.</i> M/S	P. 8 - 23
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AGENDA

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday February 23, 2026, at 6:00 pm

	<p>2. Fees and Charges Amendment Bylaw No. 882, 2026 (Water, Sewer, and Solid Waste Fees); <i>THAT, Council approves adoption of the Fees and Charges Amendment Bylaw No. 882, 2026 as presented.</i></p> <p>M/S</p> <p>3. Notice of Enforcement Amendment Bylaw No. 883, 2026 (Water Regulations). <i>THAT, Council approves adoption of the Notice of Enforcement Amendment Bylaw No. 883, 2026 as presented.</i></p>	
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6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	<p>CAO Report - BC Drag it Challenge – Organizers are requesting approval of this event and the use of Railway Ave. between 2nd Street to 7th Street and the area by the Blue Truck. Council directed staff to seek clarification and report back.</p> <p><u>Purpose:</u> To seek Council approval for a temporary road closure on Railway Avenue to accommodate the BC Drag It Challenge event on June 21, 2026.</p> <p>M/S <i>THAT, Council approve the temporary closure of Railway Avenue between 4th Street and 7th Street on June 21, 2026, from 4:00 p.m. to 7:00 p.m., for the BC Drag It Challenge event, subject to proof of insurance, indemnification of the Village, and coordination with staff regarding road closure barricades and emergency access.</i></p>	P. 24 - 26
6.2	<p>CFO Report – Council Annual Renumeration Report</p> <p><u>Purpose:</u> The purpose of this report is to meet regulatory requirements of s.168 of the Community Charter.</p> <p>M/S <i>THAT, Council approves the Community Charter Section 168 Council Remuneration Report as presented.</i></p>	P. 27 - 28
FOR INFORMATION		
6.	N/A	

7. CORRESPONDENCE



AGENDA

Regular Meeting of Council

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Monday February 23, 2026, at 6:00 pm

FOR ACTION		
7.1	BC Epilepsy Society - Purple Lights Campaign - Request to illuminate Fire Hall 1 in purple on March 26, 2026	P. 29
7.2	Ashcroft-Cache Creek Lions - 75 Year Anniversary - Request recognition of this milestone	P. 30
FOR INFORMATION		
7.3	Interior Health - February Healthy Communities Newsletter	P. 31 - 37
7.4	River Forecast Center - Snow Survey and Water Supply Bulleting	P. 38

8. UNFINISHED BUSINESS

8.1	Task Manager	P. 39 - 40
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9. NEW BUSINESS

9.1	N/A	
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	<p>Accessibility Advisory Committee - Terms of Reference Amendments and Appointments</p> <p><u>Purpose:</u> The purpose of this report is to request Council support for proposed updates to the Accessibility Advisory Committee Terms of Reference and to confirm committee membership moving forward.</p> <p>M/S <i>THAT Council approve the recommended changes to the Accessibility Advisory Committee (AAC) Terms of Reference; and THAT Council appoint Julie Ells and Marvene Layte to the Accessibility Advisory Committee for a two-year term.</i></p>	P. 41 - 47
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11. COUNCIL REPORTS

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Tedford	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING



AGENDA

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
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Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	<p><i>M/S</i> <i>THAT, Council moves to a closed meeting under the provision in the Community Charter Section 90.1 (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.</i></p>	
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1	N/A	
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14. ADJOURNMENT



MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday February 9, 2026, at 6:00 pm

PRESENT Mayor Barbara Roden
Councillor, Jonah Anstett (zoom)
Councillor, Jessica Clement
Councillor, Nadine Davenport

CAO, Daniela Dyck
CFO, Yoginder Bhalla
DPW, Brian Bennewith

EXCUSED Councillor, Cam Tedford

Public –
Media – 1

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday February 9, 2026 to order at 6:00 pm.

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

- Addition of the Water Regulations Bylaw No. 881, 2026 which has been inserted into the agenda, previously emailed to Council and posted to the website.
- Amendment to agenda item 7.1 – The organizers are not requesting a letter of support they are requesting approval of this event and the use of Railway Ave. between 2nd Street to 7th Street and the area by the Blue Truck.

M/S Clement / Anstett

THAT, the Agenda for the Regular Meeting of Council for Monday February 9, 2026, be adopted as amended.

CARRIED – Unanimous – R-2026-16

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, January 26, 2026 M/S Clement / Davenport <i>THAT, the Minutes of the Regular Meeting of Council held Monday, January 26, 2026, be adopted as amended.</i> 7.1 the word “key” is missing	CARRIED Unanimous R-2026-17
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	<p>The purpose of this report is to present the current Election Procedure Bylaw and its subsequent amendment for Council’s review and discussion, and to seek direction regarding potential housekeeping or modernization updates in advance of the October 2026 General Local Election.</p> <p>Direction to staff – add special voting opportunities t Jackson House and TVM</p> <p>Repeal and replace Lot vs bi-election discussion M/S Roden / Clement</p> <p>Direction to staff to prepare a new consolidated bylaw that:</p> <ul style="list-style-type: none"> • Amalgamates Bylaw No. 816 and Bylaw No. 853 into one document; • Incorporates housekeeping updates; • Modernizes legislative references; • Includes enabling language for special voting opportunities; and <p>Repeals the prior bylaws.</p>	<p>CARRIED Unanimous R-2026-21</p>
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6. STAFF REPORTS

REQUEST FOR DECISION		
<p>6.1</p>	<p>CAO Report – Appointment of Election Officials</p> <p>The purpose of this report is to request Council’s appointment of Election Officials for the 2026 General Local Election.</p> <p>M/S Anstett / Clement</p> <p><i>THAT, Council appoints Daniela Dyck as the Chief Election Officer (CEO) and Maike Mayden as the Deputy Chief Election Officer (DCEO) for the 2026 General Local Election</i></p>	<p>CARRIED Unanimous R-2026-22</p>
<p>6.2</p>	<p>CAO Report - Amendments to Travel Reimbursement Policy No. F-03-2021</p> <p>Purpose</p> <p>The purpose of this report is to present proposed amendments to the Travel Reimbursement Policy No. F-03-2021 to reflect the addition of the Village-owned electric vehicle and other fleet vehicles, and to provide clarity regarding vehicle use, travel reimbursement, and administrative procedures.</p> <p>M/S Clement / Anstett</p> <p><i>THAT, Council adopt the amended Travel Reimbursement Policy No. F-03-2021, including updates related to use of the Village-owned electric vehicle and other fleet vehicles, and the addition of Schedule</i></p>	<p>CARRIED Unanimous R-2026-23</p>

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
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	<p><i>"A" – Travel Advance Request Form and Schedule "C" – Vehicle Use Guidelines.</i></p> <p>Discussion: Quorum – travel – research and get back to council with best practice Cards have been ordered for charging – RFID radio frequency identification through BC Hydro.</p>	
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FOR INFORMATION

<p>6.3</p>	<p>Fire Smart Coordinator Report & Presentation FireSmart Coordinator Gwen Dost provided an update to Council.</p> <ul style="list-style-type: none"> • She began by noting the Community Wildfire Resiliency Plan (CWRP), being completed by an external consulting team. The draft is expected within one to two weeks and will guide the Village’s wildfire mitigation priorities for the next five years. • On January 28, UBCM announced that the FireSmart program is transitioning from a first-come, first-served model to a competitive adjudication process. Funding is not guaranteed and is expected to be heavily oversubscribed. • The Village has approximately \$75,000 remaining in current funding. Submitting an interim report and application simultaneously would allow continued use of these funds during the adjudication process to support priority initiatives, including community clean-up days, home assessments, education, and staff wages. • Gwen moted that is we are approved for continued funding, staff would prioritize highest-risk areas and consider phased establishment of a Structural Protection Unit (SPU). Options include purchasing a trailer package or constructing a unit in-house. A question was asked wondering if a Village-built SPU could be leased to the Province during wildfire events as a potential revenue source or only complete units purchased. <ul style="list-style-type: none"> ○ Gwen to follow up. • Additional funding opportunities are being explored, including outreach to Intact Insurance (previous mitigation program) and BEAM Insurance. • Question asked if engagement with local stakeholders (ATL, IG Fiber, HVC, Koppers) may be an option to fund the SPU. <ul style="list-style-type: none"> ○ Gwen to follow up. • If grant funding is not approved, Council may consider a Village-operated, Village-funded FireSmart program aligned with FireSmart principles and guided by the CWRP. This would be Council- and budget-driven. 	
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	<ul style="list-style-type: none"> • Staff emphasized that Ashcroft is among the highest wildfire-risk areas in the province. Maintaining program momentum is a high priority to support community safety. It was noted we are resilient and find ways of doing things. • Council expressed appreciation for staff's continued efforts and asked that their appreciation be forwarded to Katie for participating at events donning the Ember suit. 	
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7. CORRESPONDENCE

FOR ACTION		
7.1	<p>BC Drag it Challenge – Organizers are requesting approval of this event and the use of Railway Ave. between 2nd Street to 7th Street and the area by the Blue Truck.</p> <p>Direction to staff: Contact organizers to clarify the request such as if they would like the road closed, or just parking access etc. – bring a report back at the next meeting</p>	
7.2	<p>BC Farmers Market – Request Letter of Support M/S Clement / Davenport <i>THAT, Council send a letter of support to Josie Osbourne Minister of Health indicating their support to the BC Farmers Market Food Coupon program.</i></p> <p>It was noted that the Farmers Market may no longer qualify to be an official BC Farmers Market as they have opened the market up to other non-food vendors.</p>	<p>CARRIED Unanimous R-2026-24</p>
7.3	<p>Invitation to the 159th Clinton Annual Ball M/S Anstett / Clement <i>THAT, the Village purchase two tickets for Mayor Roden and guest to attend the annual ball if she so wishes to attend.</i></p>	<p>CARRIED Unanimous R-2026-25</p>
7.4	<p>BC Rural Health Network – Membership Renewal and Donation Request M/S Roden / Clement <i>THAT, the Village renew their membership with the BC Rural Health Network.</i></p>	<p>CARRIED Unanimous R-2026-26</p>
7.5	<p>LGLA Forum Registration - Councillor Clement expressed interest in attending For Information: Cost: Registration \$495, Hotel (2 nights at \$229 + taxes/night), Per diem \$85/day, Mileage – EV M/S Roden / Anstett</p>	<p>CARRIED Unanimous R-2026-27</p>



MINUTES

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	<i>THAT, Council supports Councillor Clements request to attend the LGLA Leadership Forum in Richmond from March 11-13, 2026.</i>	
FOR INFORMATION		
7.6	2026 General Local Elections – Key Dates	
7.7	City of Kamloops - Certified Resolution Heritage Conservation Act SILGA	

8. UNFINISHED BUSINESS

8.1	Task Manager	
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9. NEW BUSINESS

9.1	N/A	
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.	N/A	
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11. COUNCIL REPORTS

11.1	<p>Mayor Roden Mayor Roden noted she was contacted by mayor of another community also installing water meters to discuss our experience ad best path forward. This community is also using Neptune as their contracted installer. Tyler Olsen – Black Press colleague now with Tye recently reached out to talk about the FireSmart program</p> <p><u>TNRD</u> This Thursday Board Meeting and Friday is COTW Commented on the Public Meeting Notice to advise residents of the meeting.</p>	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Tedford	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	N/A	
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MINUTES
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1	N/A	
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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday February 9, 2026, at 6:49 pm.

Certified to be a true and correct copy of
the Minutes of the Regular Meeting of Council
held Monday, February 9, 2026.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor

THE CORPORATION OF THE VILLAGE OF ASHCROFT BYLAW

NO. 881, 2026

A Bylaw to Regulate Water Connections, Operations, Water Meters, and Charges

WHEREAS Pursuant to Section 194 of the *Community Charter*, Council may regulate, prohibit, and impose requirements in relation to municipal services;

AND WHEREAS the Council of the Corporation of the Village of Ashcroft wishes to update its water regulations to authorize the installation of Water Meters and modernize administration of the Public Water System;

NOW THEREFORE the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. CITATION

1.1 This Bylaw may be cited for all purposes as *“The Corporation of the Village of Ashcroft Water Regulations Bylaw No. 881, 2026.”*

2. REPEAL

2.1 Bylaw No. 797, cited as *“The Corporation of the Village of Ashcroft Water Regulations Bylaw No. 797, 2015”*, and all amendments thereto, are hereby repealed.

3. DEFINITIONS AND INTERPRETATION

3.1 In this Bylaw, unless otherwise stated, when words or phrases that are defined in this section are used in the body of this Bylaw, they have the following meaning:

“Building” means any and all structures used or intended for supporting or sheltering any use or occupancy.

“CAO” means the Chief Administrative Officer of the Village of Ashcroft, or their designate.

“Council” means the Council of the Corporation of the Village of Ashcroft.

“Contractor” means a person or entity authorized by the Village to perform work on its behalf.

“Curb Stop” means the shut-off valve installed on the Public Water Line, typically located at or near the property line, which allows the Village to turn the Water Service to a Premises on or off.

“Director” means Director of Public Works for the Village, or their designate.

“Fees and Charges Bylaw” means the *Corporation of the Village of Ashcroft Fees and Charges Bylaw*.

“Occupier” includes an Owner, a tenant, lessee, user, agent, and any other person who has a right of access to, possession, and control of Premises to which this Bylaw applies;

“Owner” means the registered Owner of real property and includes their agent and any other person deemed by law to be the owner.

“Owner’s Water Line” means the water pipe extending from the Owner’s property line to the Owner’s Building and plumbing system on the property.

“Pit Meter” means a type of Water Meter housed in an underground pit or vault for measuring water flow.

“Premises” means the whole or any part of a lot of real property and any Building on the real property.

“Public Water Line” means a Village-owned and maintained pipe used to distribute potable water within the Public Water System.

“Public Water System” means the Village’s potable water supply and distribution system, including, without limitation, all mains, pipes, appurtenances, Water Meters, and fixtures of any kind.

“Village” means the Corporation of the Village of Ashcroft.

“Service Connection” means a physical connection of a water pipe extending from the Public Water Line or Curb Stop to a Premises for the purpose of conveying potable water from the Public Water System to that Premises.

“Water Service” means the supply of potable water from the Public Water System to a Premises.

“Water Meter” means a device approved by the Village for measuring water flow, and for clarity, all references to Water Meter in this Bylaw include Pit Meters, except where the context requires otherwise.

3.2 If any provision of this Bylaw is found to be invalid, the remainder will remain in force and effect.

3.3 Words or phrases defined in the British Columbia *Interpretation Act*, *Community Charter*, or *Local Government Act*, or any successor legislation will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

3.4 Any enactment referred to herein is a reference to a provincial or federal enactment, as the case may be, as amended, revised, consolidated, or replaced from time to time, and any bylaw or Village standard or policy referred to herein (as may be cited by short title or otherwise) is a reference to a bylaw, standard, or policy of the Village, as amended, revised, consolidated, or replaced from time to time.

4. GENERAL PROVISIONS

4.1 No person may connect to, interfere with, alter, or obstruct any part of the Public Water System except as authorized in writing by the Village.

4.2 The Village is not responsible for the cost of any work performed on private Premises in connection with the provision of Water Service.

5. NO UNAUTHORIZED CONNECTION OR USE

5.1 No person may connect to, allow a connection to be made to, or permit a connection to continue to exist from their Premises to the Public Water System, except as authorized by this Bylaw or as explicitly authorized in writing by the CAO or the Director.

5.2 No person may tamper with, damage, remove, bypass, or interfere with any part of the Public Water System, including, without limitation, any Water Meter, without first obtaining written approval from the CAO or the Director.

6. RIGHT OF ACCESS

6.1 The Village, through its employees, agents, and Contractors, is entitled to enter, at all reasonable times, any Premises and any Buildings thereon that are serviced by the Public Water System for the purpose of:

- a) installing, inspecting, repairing, maintaining, replacing, or removing any portion of the Public Water System, including, without limitation, any Water Meters;
- b) locating, accessing, or servicing the main water shut-off valve for the Premises;
- c) inspecting any works related to the Water Service, including, without limitation, any works constructed, installed, or maintained on the Premises after the point of connection at the Curb Stop;
- d) inspecting to determine whether the provisions of this Bylaw are being complied with; and
- e) remedying any conditions the CAO or the Director consider may impact public health or safety.

6.2 Owners and Occupiers must maintain safe and unobstructed access to all areas of the Premises and all Buildings on the Premises, including, without limitation, the main water shut-off, any exterior standpipes and hose bibs, and the approved Water Meter location.

6.3 If anyone refuses or obstructs access under this Bylaw, the Village may issue written notice directing the Owner or Occupier to comply. If the Owner or Occupier does not provide access after receiving written notice, the Village may, in addition to any other remedy under this Bylaw, discontinue Water Service to the Premises until such time as access is provided in compliance with this Bylaw.

7. WATER METERS – GENERAL

7.1 The Village may require the installation of a Water Meter on any Premises supplied with water

from the Public Water System.

7.2 Only the Village and its Contractors are authorized to inspect, maintain, repair, and replace Water Meters.

7.3 All Water Meters installed under this Bylaw remain the property of the Village.

7.4 No person may install, permit, or maintain any additional Service Connection, branch, or take-off between the Curb Stop and the Water Meter, or otherwise bypass a Water Meter, except as expressly authorized in writing by the CAO or the Director.

8. WATER METER LOCATION AND TYPE

8.1 The standard Water Meter required by the Village is an indoor 19 mm Water Meter. All Water Meters must be installed in a location and in the manner approved by the Village in writing.

8.2 The Village does not use Pit Meters as its standard installation.

8.3 If an Owner requests a Pit Meter instead of the standard indoor Water Meter, the Owner is responsible for all additional costs associated with supplying and installing the Pit Meter as calculated by the Village.

8.4 The Owner must pay the full cost difference between the purchase and installation of a standard indoor Water Meter and the Pit Meter in advance of installation, in accordance with the Village's *Fees and Charges Bylaw*.

9. WATER RATES, FEES, AND PAYMENT

9.1 The Village does not currently use volumetric water billing.

9.2 Water Meters are installed for the following purposes:

- a) system monitoring and management;
- b) leak detection;
- c) water loss analysis; and
- d) future planning.

9.3 Until Council adopts a volumetric rate structure by bylaw, all Premises will continue to be billed on a flat-rate basis in accordance with the *Fees and Charges Bylaw*.

9.4 All water rates, discounts, connection and reconnection fees, charges, and other fees of any kind established under this Bylaw are those specified in the *Fees and Charges Bylaw*.

9.5 Water fees will be billed annually.

9.6 Non-receipt of a water utility invoice does not exempt a person from paying for the Water Service.

9.7 Any water fees that remain unpaid after December 31 in the year in which they are imposed will be added to and form part of the taxes payable in respect of the Premise and will be collected in the same manner as property taxes.

10. OWNER RESPONSIBILITIES

10.1 Owners must, at their own expense, maintain all Owner's Water Lines and other plumbing works of any kind in a state of good repair and proper working order.

10.2 Owners must, at their own expense, install and maintain:

- a) pressure-reducing valves (PRVs) that comply with applicable standards of the Canadian Standards Association for domestic water PRVs; and
- b) shut-off valves in accordance with applicable requirements of the *Plumbing Code*.

11. DISCONNECTION AND RECONNECTION

11.1 Where an Owner or Occupier contravenes this Bylaw, or where the CAO or the Director determines that it is in the public interest to do so, the Village may reduce the flow of water to the Premises or discontinue or disconnect the Water Service to the Premises.

11.2 The Village may also disconnect the Water Service to a Premises for:

- a) non-payment of any fees, charges, or penalties imposed under this Bylaw;
- b) failure to provide access as required under this Bylaw; or
- c) any contravention of this Bylaw.

11.3 In the event the Village disconnects the Water Service under section 11.1 or 11.2, the Owner will be responsible for all costs of such disconnection and any reconnection, in accordance with the *Fees and Charges Bylaw*.

12. COMPLIANCE ORDERS

12.1 In addition to any other authority granted under this Bylaw, if the CAO or the Director finds that:

- a) any provision of this Bylaw has been contravened or not complied with;
- b) any provision of this Bylaw has been improperly complied with or only in part; or
- c) a condition exists that poses a risk to the Public Water System,

the CAO or the Director may issue a written "order to comply" requiring such measures as are necessary to achieve full compliance with this Bylaw. Without limiting the foregoing, such order may require any person to take or refrain from taking any action necessary to remedy the contravention, ensure compliance, or remove the risk to the Public Water System.

13. DIRECT ACTION AND COST RECOVERY

13.1 A person who is issued an order to comply under section 12.1 must satisfy the requirements within the time specified therein.

13.2 If the obligations imposed by the terms of an order to comply under section 12.1 are not performed within the time period set out therein, the Village, by its employees, agents, and Contractors, may at all reasonable times and in a reasonable manner enter the Premises to which the order applies and bring about such compliance at the cost of the Owner and/or the Occupier, all of which said costs will be calculated and invoiced as service fees in accordance with the *Fees and Charges Bylaw*. Such service fees will consist of all costs and expenses incurred by the Village to achieve full compliance with this Bylaw, including, without limitation: a) administrative costs; b) the costs of attending the Premises by Village employees and Contractors; c) the costs of equipment, removal, cleanup, and disposal; and d) the cost of repairs to damaged Village equipment, vehicles, or property.

13.3 Where a person has, in the opinion of the CAO or the Director, damaged, misused, or abused, any part of the Public Water System, then, in addition to any other penalty or remedy imposed under this Bylaw, the CAO or the Director may order that any applicable repairs and/or replacements be undertaken by the Village, through its employees, agents, or Contractors, at the person's expense and the person must pay the cost of such repairs as service fees.

13.4 If an Owner or Occupier defaults in paying the service fees referred to in section **Error! Reference source not found.** or 13.3 within thirty (30) days after receipt of demand for payment from the Village, the Village may either:

- a) recover the service fees from the Owner and/or Occupier of the Premises in any court of competent jurisdiction, as a debt due to the Village; or
- b) direct that the amount of the service fees be added to and form part of the property taxes as a charge imposed in respect of work done or services provided in relation to the land or improvements.

14. INFRACTIONS AND PENALTIES

14.1 A person who:

- a) contravenes any provision of this Bylaw;
 - b) consents to, permits, suffers, or allows any act or thing to be done in contravention of this Bylaw; or
 - c) neglects, refrains from, or fails to do anything required by any provision of this Bylaw;
- commits an offence under this Bylaw.

14.2 Upon conviction of an offence under this Bylaw, a person will be liable:

- a) if issued a notice under the *Corporation of the Village of Ashcroft Notice of Enforcement Bylaw No. 845, 2023*, to pay a fine of not more than \$500; or
- b) if proceedings are brought under the *Offence Act*, to pay a fine of not less than Five Hundred Dollars (\$500.00) and not more than fifty thousand dollars (\$50,000.00), and any further amounts that may be ordered by the court under the *Community Charter* or the *Offence Act*.

14.3 Any fee, charge, penalty, or other remedy imposed pursuant to this Bylaw will be in addition to, and not in substitution for, any other fee, charge, penalty, or remedy imposed pursuant to any other applicable statute, law, or regulation. Nothing in this Bylaw limits the authority of the Village to enforce this Bylaw by any lawful means.

14.4 Each day that a contravention of this Bylaw continues constitutes a separate and distinct offence.

15. SERVICE OF NOTICES AND COMPLIANCE ORDERS

15.1 Service of a notice or an order made under this Bylaw will be deemed to be sufficient:

- a) in the case of the Owner of the Premises, on the day on which it is personally delivered, or on the fifth business day after being mailed by regular post to the address shown on the current year’s property assessment roll; and
- b) in the case of the Occupier of the Premises or any Building thereon, on the day on which it is personally delivered, or the day on which it is posted on the Building, or on the fifth business day after being mailed by regular post to the address of the Building.

15.2 If a notice or an order has been posted in accordance with section 15.1, no person may remove, deface, or destroy the notice or the order.

READ A FIRST TIME THIS	12 TH	DAY OF	JANUARY	,2026
READ A SECOND TIME THIS	12 TH	DAY OF	JANUARY	,2026
LEGAL REVIEW THIS	9 TH	DAY OF	FEBRUARY	,2026
READ A THIRD TIME THIS	9 th	DAY OF	FEBRUARY	,2026
ADOPTED THIS		DAY OF		,2026

Certified to be a true copy of
Bylaw No. 881, 2026 as adopted
by Council.

Barbara Roden,
Mayor

Daniela Dyck
Corporate Officer

THE CORPORATION OF THE VILLAGE OF ASHCROFT
BYLAW NO. 882, 2026

A Bylaw to Amend the Fees and Charges Bylaw No. 869, 2024 (Utility Fees)

WHEREAS the Council of the Corporation of the Village of Ashcroft has authority under the Community Charter to establish fees and charges for municipal services;

AND WHEREAS Council wishes to update water, sewer and solid waste removal and disposal (utility) fees to support ongoing operation, maintenance, and infrastructure sustainability;

NOW THEREFORE the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. Citation

1.1 This bylaw may be cited as “Village of Ashcroft Fees and Charges Amendment Bylaw No. 882, 2026 (Utility Fees).”

2. Amendment

2.1 The Fees and Charges Bylaw is amended by replacing Schedule “I” – Water Fees with the schedule attached to and forming part of this bylaw.

2.2 The Fees and Charges Bylaw is further amended by replacing Schedule “J” – Sewer Fees with the schedule attached to and forming part of this bylaw.

2.3 The Fees and Charges Bylaw is further amended by replacing Schedule

3. Effective Date

3.1 This bylaw comes into force and effect upon adoption.

READ A FIRST TIME THIS	12 th	DAY OF	JANUARY	, 2026
READ A SECOND TIME THIS	12 th	DAY OF	JANUARY	, 2026
READ A THIRD TIME THIS	9 th	DAY OF	FEBRUARY	, 2026
ADOPTED THIS		DAY OF		, 2026

Certified to be a true and correct copy of Bylaw No. 882, 2026 as adopted by Council.

Barbara Roden,
Mayor

Daniela Dyck,
Corporate Officer

**SCHEDULE “I”
WATER FEES**

Rates include GST- reflect a 5% increase in 2026

Category	Rate
Single Family Dwelling	\$577.50
Multi Family Dwelling – per single unit	\$577.50
Mobile Home	\$577.50
Hotel (including restaurant, beer parlour, rooms, lounge)	\$6,943.65
Restaurant 1–20 seats	\$735.00
Restaurant 21–50 seats	\$1,575.00
Restaurant 51+ seats	\$3,150.00
Licensed Lounge	\$1,861.65
Laundromat, per washer	\$247.80
Service Station	\$620.55
Clinic / Train Station	\$1,447.95
Commercial – 1–2 Washrooms	\$577.50
Post Office	\$1,117.20
Supermarket	\$1,861.65
Church / Community Hall	\$577.50
School, per classroom	\$577.50
Community Incubator (8 x SFD)	\$4620.00
Hospital, per bed	\$577.50
Industrial Plant – 1–2 Washrooms	\$3,644.55
RCMP Station	\$3,725.40
Curling Rink	\$577.50
Racquet and Leisure Centre	\$4,341.75
Courthouse	\$3,748.50
Unspecified – 1–2 Washrooms	\$577.50
Irrigation	\$5,251.05
Drip Irrigation	\$2,572.50
Car Wash – Per Bay	\$735.00
Water on/off for repair	\$50.00
Cross Connection Turn On Fee	\$200.00
2026 cost differential estimated at \$11,687 (small pit meter) less \$937 (Indoor 19mm meter)	Actual cost differential
Third Party Purchase of Bulk Water	No Bulk Water Sales
Application for Connection to Village Water Supply	\$1,575.00

Enforcement and Cost Recovery – Water Regulation Bylaw

Where the Village undertakes work to achieve compliance with the Water Regulation Bylaw, including work performed pursuant to an Order or where damage, misuse, or abuse of the Public Water System has occurred, the Owner and/or Occupier shall pay all costs incurred by the Village, including but not limited to:

- a) Public Works labour and equipment charged at the rates established in Schedule “M” of the Fees and Charges Bylaw, as amended from time to time, including overtime rates where applicable.
- b) Contractor services charged at actual invoice cost plus a fifteen percent (15%) administration fee;
- c) Materials, supplies, removal, hauling, and disposal costs charged at actual cost plus a fifteen percent (15%) administration fee;
- d) Full repair or replacement costs for damage to the Public Water System, including meters, hydrants, valves, service connections, vehicles, or other Village property;
- e) An administrative and enforcement fee equal to fifteen percent (15%) of total costs incurred, or \$250.00, whichever is greater;
- f) Interest on outstanding amounts at the rate established annually by Council.

All unpaid amounts may be recovered in accordance with the Water Regulation Bylaw and applicable legislation.

**SCHEDULE “J”
SEWER FEES**

Rates include GST – reflect a 5% increase in 2026

Category	Rate
Single Family Dwelling	\$529.20
Multi Family Dwelling – per single unit	\$529.20
Mobile Home	\$529.20
Hotel (including restaurant, beer parlour, rooms, lounge)	\$2,428.65
Restaurant 1–20 seats	\$735.00
Restaurant 21–50 seats	\$1,575.00
Restaurant 51+ seats	\$3,150.00
Licensed Lounge	\$1,916.25
Laundromat, per washer	\$232.05
Service Station	\$529.20
Clinic / Train Station	\$529.20
Commercial – 1–2 Washrooms	\$529.20
Post Office	\$529.20
Supermarket	\$1,320.90
Church / Community Hall	\$284.55
School, per classroom	\$529.20
Community Incubator (8 x SFD)	\$4233.60
Hospital, per bed	\$529.20
Industrial Plant – 1–2 Washrooms	\$1,058.40
RCMP Station	\$1,058.40
Curling Rink	\$529.20
Racquet and Leisure Centre	\$3,302.25
Courthouse	\$3,433.50
Unspecified – 1–2 Washrooms	\$529.20
Car Wash – Per Bay	\$630.00
Sewer Disconnection / Re-connection	Actual cost
Video or Snake Sewer Lines on Private Property	\$131.25 per hour

Enforcement and Cost Recovery – Sewer Regulation Bylaw

Where the Village undertakes work to achieve compliance with the Sewer Regulation Bylaw, including work performed pursuant to an Order or where damage, misuse, or interference with the Public Sewer System has occurred, the Owner and/or Occupier shall pay all costs incurred by the Village, including but not limited to:

- a) Public Works labour and equipment charged at the rates established in Schedule “M” of the Fees and Charges Bylaw, as amended from time to time, including overtime rates where applicable;
- b) Contractor services charged at actual invoice cost plus a fifteen percent (15%) administration fee;

c) Materials, supplies, removal, excavation, hauling, restoration, and disposal costs charged at actual cost plus a fifteen percent (15%) administration fee;

d) Full repair or replacement costs for damage to the Public Sewer System, including mains, service connections, manholes, cleanouts, pumps, vehicles, equipment, or other Village property;

e) An administrative and enforcement fee equal to fifteen percent (15%) of total costs incurred, or \$250.00, whichever is greater;

f) Interest on outstanding amounts at the rate established annually by Council.

All unpaid amounts may be recovered in accordance with the Sewer Regulation Bylaw and applicable legislation.

SCHEDULE “K”**SOLID WASTE COLLECTION, REMOVAL AND DISPOSAL FEES**

Rates include GST reflect a 5% increase in 2026

Classification	Service Level / Item	Rate
Collection Fees – Once per Week		
Solid Waste Residential Cart (240 litre)	Once per week collection	\$157.50
Solid Waste Business Container (360 litre)	Once per week collection	\$236.25
Solid Waste Commercial Container (1100 litre)	Once per week collection	\$722.40
Collection Fees – Twice per Week		
Solid Waste Residential Cart (240 litre)	Twice per week collection	N/A
Solid Waste Business Container (360 litre)	Twice per week collection	\$420.00
Solid Waste Commercial Container (1100 litre)	Twice per week collection	\$1,417.50
Additional Receptacle / Replacement Costs		
Solid Waste Residential Cart	Entire unit replacement	\$105.00
Solid Waste Residential Cart	Replacement lid	\$52.50
Solid Waste Residential Cart	Replacement wheels	\$31.50
Solid Waste Business Container	Entire unit replacement	\$157.50
Solid Waste Business Container	Replacement lid	\$63.00
Solid Waste Business Container	Replacement wheels	\$31.50
Solid Waste Commercial Container	Entire unit replacement	\$787.50
Solid Waste Commercial Container	Replacement lid	\$210.00

Replacement and additional receptacle fees apply where damage, loss, or replacement is required due to misuse or at the request of the owner.

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 883, 2026

A Bylaw to Amend the Village of Ashcroft Notice of Enforcement Bylaw (*Water Regulations Violations*)

WHEREAS, Council of the Corporation of the Village of Ashcroft has adopted a Bylaw Notice Enforcement system pursuant to the Local Government Bylaw Notice Enforcement Act;

AND WHEREAS Council has adopted Water Regulations Bylaw No. 881, 2026, which regulates water connections, water meters, access, and related matters;

AND WHEREAS Council wishes to enable administrative enforcement of the Water Regulations Bylaw through the issuance of bylaw notices;

NOW THEREFORE the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

1. CITATION

1.1 This bylaw may be cited as “Village of Ashcroft Notice of Enforcement Amendment Bylaw No. 883, 2026 (Water Regulations)”

2. AMENDMENT

2.1 The Village of Ashcroft Notice of Enforcement Bylaw, as amended, is hereby further amended by adding Schedule “G” Violations and Penalties Water Regulations Bylaw No. 881, 2026, as attached to and forming part of this bylaw.

3. SEVERABILITY

3.1 If any portion of this bylaw is held invalid by a court of competent jurisdiction, such invalid portion shall be severed and the remainder of the bylaw shall remain in full force and effect.

4. EFFECTIVE DATE

4.1 This bylaw comes into force and effect upon adoption.

READ A FIRST TIME THIS	12 th	DAY OF	JANUARY	, 2026
READ A SECOND TIME THIS	12 th	DAY OF	JANUARY	, 2026
READ A THIRD TIME THIS	9 th	DAY OF	FEBRUARY	, 2026
ADOPTED THIS		DAY OF		, 2026

Barbara Roden,
Mayor

Certified to be a true and correct copy
of Bylaw No. 883, 2026 as adopted by
Council.

Daniela Dyck,
Chief Administrative Officer

SCHEDULE “G”

VIOLATIONS AND PENALTIES

Water Regulations Bylaw No. 881, 2026

Description	Section	Penalty	Early Payment	Second Offence	Third and Subsequent Offences
Contravention of any provision of the Water Regulations Bylaw not otherwise specified	General	\$100	\$70	\$250	\$500
Refusal or obstruction of access required for meter installation, inspection, maintenance, or repair	5	\$250	\$175	\$400	\$500
Failure to comply with written notice issued under the Water Regulations Bylaw	5.3	\$250	\$175	\$400	\$500
Tampering with, damaging, bypassing, or interfering with a water meter	6.3	\$500	\$350	\$500	\$500
Unauthorized connection, reconnection, or interference with the public water system	4.1	\$500	\$350	\$500	\$500
Failure to install, maintain, or protect a required water meter or meter pit	6	\$250	\$175	\$400	\$500

Continuing Offence

Each day that a contravention continues shall constitute a separate offence.

No Limitation on Other Remedies

Nothing in this Schedule limits the Village’s right to:

- Recover costs pursuant to the Water Regulations Bylaw;
- Pursue prosecution under the Offence Act; or
- Pursue any other legal enforcement options available to the Village.



TO: Mayor and Council
FROM: Daniela Dyck, CAO
SUBJECT: BC DragiT Challenge 2026

MEETING DATE: February 23, 2026

RECOMMENDATION:

THAT Council approve the temporary closure of Railway Avenue between 4th Street and 7th Street on June 21, 2026, from 4:00 p.m. to 7:00 p.m., for the BC DragiT Challenge event, subject to proof of insurance, indemnification of the Village, and coordination with staff regarding road closure barricades and emergency access.

PURPOSE:

To seek Council approval for a temporary road closure on Railway Avenue to accommodate the BC DragiT Challenge event on June 21, 2026.

Respectfully Submitted by:

Daniela Dyck,
Chief Administrative Officer

BACKGROUND:

Council previously directed staff to clarify whether the event organizers were requesting a road closure or simply parking access.

The organizers have confirmed they are requesting a full temporary road closure to allow approximately 200 event vehicles to park and for the public to safely walk through and view the cars.

Participants are expected to arrive in Ashcroft between 4:00 p.m. and 7:00 p.m. as part of their mandatory checkpoint.

Following clarification, the organizers have confirmed they are agreeable to a road closure on Railway Avenue between 4th Street and 7th Street.

DISCUSSION:

The event is expected to draw visitors into the downtown core, providing added exposure and support for local restaurants and businesses. The organizers have also expressed interest in collaborating with the Ashcroft Farmers Market. As Council is aware, the Farmers Market has recently relocated to Pool Park. The organizers have been advised of this change in location and the potential logistical considerations associated with coordinating activities between the two sites.

Operational considerations include:

- Use of VOA barricades
- Advise Transport Company's of the temporary road closure
- Maintaining emergency vehicle access
- Proof of insurance and indemnification

Public Works staff will ensure barricades are placed at 4th- 7th Street so organizers can set them up and take them down during the event.

Attachment Listing

Original DragiT Request

Good Afternoon,

I have an event I would like to bring to Ashcroft.

I would like to bring the participants of BC's only Drag n Drive event to Ashcroft again in June. (before they race at Cache Creek Airport) I have been in touch with a person with the Farmers Market and the response was very positive.

The BC DragiT Challenge was created by us and we are now in our 4 year. The event starts @ Cache Creek airport then off to Prince George, McBride, Merritt, and then back to Cache Creek airport for the last day. (Racers arrive in each town the night before the race)

During the event Racers have mandatory checkpoints they must go to throughout the route & photo to prove they were indeed there.

What I'm planning again for 2026 the Racers will arrive in Ashcroft June 21st to see the town, meet some local folks & possibly have dinner (will be announced to racers that food will be available). This will be the Races mandatory checkpoint for the day.

The plan is to contact local restaurants and stores to let everyone know about the group cool cars that will be arriving. The cars will park in designated parking spots on the street not on any grass surface.

We are asking for approval of this event and the use of Railway st. 2rd ave to 7th st. by the Blue Truck If the event location is approved, the racers will have to go into Ashcroft as one of their mandatory checkpoints.

We think this would be great for Restaurants, local shops & tourism.

thanks for your time.....

Sincerely,

Mark & Dianne

Date June 21st

Time between 4-7pm

This year's event we had 100 cars and we are expecting double that for next year.

Mark & Dianne Boutilier

MBT Holdings Ltd

contact us @ 604-897-4432

fb page...BC Dragit Challenge

bcdragit@gmail.com

TO: Mayor and Council
FROM: Yoginder Bhalla, CFO
SUBJECT: s.168 Report on Council Renumeration

MEETING DATE: February 23, 2026

RECOMMENDATION:

THAT, Council approves the Community Charter Section 168 Council Remuneration Report as presented.

PURPOSE:

The purpose of this report is to meet regulatory requirements of s.168 of the Community Charter.

Respectfully Submitted by:



Yoginder Bhalla,
Chief Financial Officer

Approved for Submission to Council:



Daniela Dyck,
Chief Administrative Officer

Background:

Section 168 of the Community Charter requires that at least once a year, Council must have a report prepared separately listing Council remuneration, expenses and contracts.

DISCUSSION:

The listing is attached and is similar to that contained in the SOFI report which follows later in the year once the audited statements have been received.

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Attachment Listing:

Report on Council Remuneration and Expenses
 For the Fiscal Year Ended December 31, 2025
 Pursuant to the *Community Charter Section 168*:

Name	Position	Remuneration	Expenses	Benefits¹
Roden, Barbara	Mayor	15,890	1,660	55
Anstett, Jonah	Councillor	8,596	3,149	55
Clement, Jessica	Councillor	8,596	4,484	55
Davenport, Nadine	Councillor	8,596	0	55
Lambert, Doreen	Councillor	5,719	1,672	40
Tedford, Cameron	Councillor	1,438	199	15
Total		48,836	11,163	275

Notes:

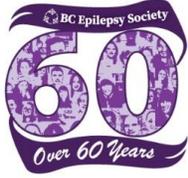
1. The Benefit expense is the premiums paid for an accident insurance policy for members of Council while they are performing their civic duties.

Presented to Mayor and Council at the Regular Meeting held on:
Monday February 23, 2026.

Certified correct:



Yoginder (Yogi) Bhalla
Chief Financial Officer



THE CENTRE FOR
EPILEPSY & SEIZURE EDUCATION
IN BRITISH COLUMBIA

Dear friends,

January 2026

Did you know that epilepsy affects 1% of the population worldwide? In British Columbia, over 50,000 people live with epilepsy.

We're reaching out today to ask you to illuminate your facility lights in purple on March 26, 2026, in honour of Purple Day—an annual event that raises awareness about epilepsy and epilepsy-related issues worldwide. Purple Day was initiated in 2008 by Cassidy Megan, a young Canadian girl with epilepsy, to dispel myths and misconceptions surrounding epilepsy and to promote a better understanding of the condition.

Both our organizations - The BC Epilepsy Society and The Centre for Epilepsy & Seizure Education - are aligned in support of the Purple Lights Campaign, which involves illuminating landmarks and public spaces across British Columbia with purple lights to raise awareness for epilepsy.

Our joint goal is to spread awareness of epilepsy in the community and to ensure that those personally affected by epilepsy know where they can find support and services.

Please consider lighting up your facility on March 26, 2025, and sharing our organizations' information so we can reach more people and make a greater impact together.

Warm regards,

Deirdre Syms

Deirdre Syms
Executive Director
The BC Epilepsy Society

Phone: 778-533-0790
Email: deirdre@bcepilepsy.com

Instagram: [BCEpilepsySociety](#)
Facebook: [BC Epilepsy Society](#)
Twitter: [BCEpilepsy](#)
LinkedIn: [BC Epilepsy Society](#)

Christine Petkau

Christine Petkau
Executive Director
The Centre for Epilepsy & Seizure Education in BC

Phone: 604-853-7399
Email: executivedirector@esebc.ca

Instagram: [CentreForEpilepsy](#)
Facebook: [CentreForEpilepsy](#)
LinkedIn: [The Centre for Epilepsy and Seizure Education in BC](#)



Ashcroft & District Lions Club,
Box 808, Ashcroft, BC V0K 1A0
250 457-0068
Email: sjpeters14@gmail.com

February 12, 2026

Village of Ashcroft
601 Bancroft St
Ashcroft, BC V0K 1A0

Dear Mayor and Council,

The Ashcroft and District Lions Club is a valuable asset to the Village of Ashcroft as well as the surrounding area. We serve in many ways, and are proud of what we do.

On February 28, 1951 Ashcroft and district Lions Club was formed. At that time it was only open to men; women had their own club called Lady Lions. We have since grown into a mixed club, which has benefitted the area in many ways.

It is our hope that you will recognize the Ashcroft and District Lions Club at your February Council meeting. We will be hosting a celebration in April, and hope you will all attend.

Regards,

George Stringer
President
Ashcroft and District Lions Club.



February 2026

Our Healthy Communities team works with Indigenous communities, municipalities, regional districts and other partners to create opportunities for all people to live well. Healthy built and natural environments, along with supportive social and economic circumstances, are the essential building blocks for health. Topics within the newsletter reflect this broad scope. Learn more about the [Healthy Communities team](#), find your [local team member](#) or visit our [website](#).





Town of Golden Updates Age-Friendly Plan

[The Age-Friendly Community Plan Update and Modernization Project](#) in Golden revisited the recommendations and goals outlined in their 2014 Age-Friendly Community Plan to understand current progress and determine a path forward. Through this process, both successes and remaining gaps were identified, and the updated plan realigned and reprioritized recommendations based on present-day needs and community feedback. In particular, attention was paid to emergency services and preparedness in order to ensure the well being of older adults before and during climate events, especially in the surrounding CSRD Area A.



RDEK Adopts New Climate Action Plan

[The Regional District of East Kootenay Climate Action Plan 2025-2030](#) includes objectives and actions in six climate action areas: Green and Resilient Buildings and Property, Green Transportation, Green Economy and Resilient Livelihoods, Resilient Water Supply, Zero Waste, Healthy and Resilient Communities, and Cultivating Resilient Ecosystems. It includes 21 objectives and 61 actions that provide clarity to paths forward.



Advancing Healthy Public Policy

Municipal Guide for Disability Inclusion in Recreation and Physical Activity

This guide gives easy-to-follow steps for staff in municipal recreation departments to include people with disabilities in programs and activities. It is meant for people who work in municipal government, such as recreation directors, program managers, and coordinators. It can also help people with disabilities, program leaders, municipal officials, caregivers, family, friends, and community groups who want to support or ask for changes. Check it out [here](#)

Investing in Sport, Physical Activity, and Recreation

This [six-module program](#), adapted from national inclusion toolkits, helps municipalities and organizations expand accessible sport, recreation, and physical activity opportunities. It teaches the key steps for making a clear, compelling case to decision-makers about why inclusive programs and policies matter.



Climate-Ready Communities Assessment Tool

The Climate-Ready Communities (CRC) Assessment Tool empowers local governments to evaluate and enhance their climate adaptation efforts. Through a structured self-assessment, the CRC assessment tool can help your municipality identify gaps and next steps and find effective ways to integrate adaptation into existing municipal processes. Check out the tool [here](#).



Hamilton’s Equity-Based Heat Response Plan

The City of Hamilton has developed an [Equity-Based Heat Response Plan](#) to offer greater protection to those people in the community who are at greatest risk of harm from extreme heat. This is a great example and a gentle reminder that now is the time to start preparing and/or updating extreme heat plans.



Events and Learning Opportunities



Wildfire Act Policy Engagement: Strengthening Wildfire Prevention through Bylaws

The BC Wildfire Service will be hosting a webinar to engage with local governments on how local bylaws and provincial legislation work together to prevent human-caused wildfires.

March 4, 1:00 PM - 3:00 PM pacific time

[Register Here](#)

Webinar - Alcohol Policy in Canadian Municipalities

Are you interested in how local governments can promote wellbeing and reduce alcohol-caused costs, risks, liabilities and harms? The Canadian Alcohol Policy Evaluation project is offering a special webinar series to increase connections with and learn from those working in municipal, local government, and/or community-level contexts. The next three webinars of the Alcohol Policy in Canadian Municipalities series will feature examples and share experiences of municipal alcohol policy in British Columbia, Saskatchewan, and Nova Scotia.

British Columbia-focused webinar: February 26, 2026, 9:30-10:45am pacific time

Click below and register to receive the invitations to the Webinar Series.

[Register Here](#)



Webinar - Green Streets: A Model for Climate Equity and Resilience

Explore Toronto's innovative Equity-Based Green Streets Program, designed to build climate resilience while prioritizing vulnerable neighborhoods. This webinar recording from CANUE reveals how the program was developed, which communities are targeted, and what implementation looks like in practice. Ideal for municipal staff in public works, water management, sustainable development, parks and recreation, and transportation.

[Watch Here](#)

Webinar - Flood Management for Equitable Outcomes

This recorded session from CANUE equips local governments with practical resources to embed health and health equity into climate adaptation strategies. It highlights the health impacts of flooding, how social determinants and inequities shape community vulnerability, and outlines actionable steps—both at the government and community level—to reduce flood risk and strengthen preparedness.

[Watch Here](#)



FireSmart Community Funding and Supports

As of February 2, 2026 the [FireSmart Community Funding and Supports program](#) will transition to the 2026 Winter/Spring Closed Intake. All applications for the 2026 Winter/Spring Intake will be required to be submitted in full by **April 30, 2026** and will be adjudicated based on merit and priority.

2026 Age-Friendly Communities Grants

Community grant funding focused on helping B.C. seniors to lead independent, active lives is now open, through the [Age-friendly Communities \(AFC\) Program](#), delivered in partnership by the Province of British Columbia and BC Healthy Communities (BCHC). Local and Indigenous governments and communities are invited to submit applications for 2026 funding. This year's grant intake will support two funding streams:

Stream 1 – Up to \$25,000 for age-friendly assessments and action plans

Stream 2 – Up to \$15,000 for age-friendly projects that promote the health, safety, and engagement of older adults

Grant applications will be open until 11:59 pm, PST, on March 12, 2026

Climate Fund Finder (Clean BC)

Planning a climate action project? Need financial support? Not sure where to start? [The Funding Finder](#) is the tool for you. By answering a few questions, you'll be on your way to learning which programs fit your project best.

Applications are being accepted on an ongoing basis.

Wah-ila-toos: Clean Energy Initiatives in Indigenous, Rural, and Remote Communities (Government of Canada)

The [Wah-ila-toos program](#) helps Indigenous, rural, and remote communities switch from diesel to cleaner energy. It also makes it easier for people to get support from the government and have more control over their energy choices.

Applications are being accepted on an ongoing basis.



Snow Survey and Water Supply Bulletin – February 1st, 2026

The February 1, 2026 snow survey is now complete. Data from 78 manual snow courses and 116 automated snow weather stations around the province (collected by the Ministry of Environment and Parks’ Snow Survey Program, BC Hydro and partners), and climate data from Environment and Climate Change Canada (ECCC) and the provincial Climate Related Monitoring Program have been used to form the basis of the following report.

Executive Summary

- As of February 1, 2026, the provincial mountain snowpack is normal, averaging 96% of normal (4% below normal), decreasing from 107% on January 1.
- Snowpack is much higher than last year (Feb 1, 2025), when the provincial average was 72% of normal (28% below normal).
- Regions with normal to well above normal snowpack levels have an increased hazard for spring snowmelt related flooding, especially if effects from La Niña conditions linger into spring.
- Areas with below normal snowpack show early concerns for drought conditions amplifying in the spring and summer.
- Typically, two-thirds of the annual B.C. snowpack has accumulated by Feb 1.
- There are still two or three months remaining in the snow accumulation season, and snowpack can change significantly depending on upcoming weather patterns.

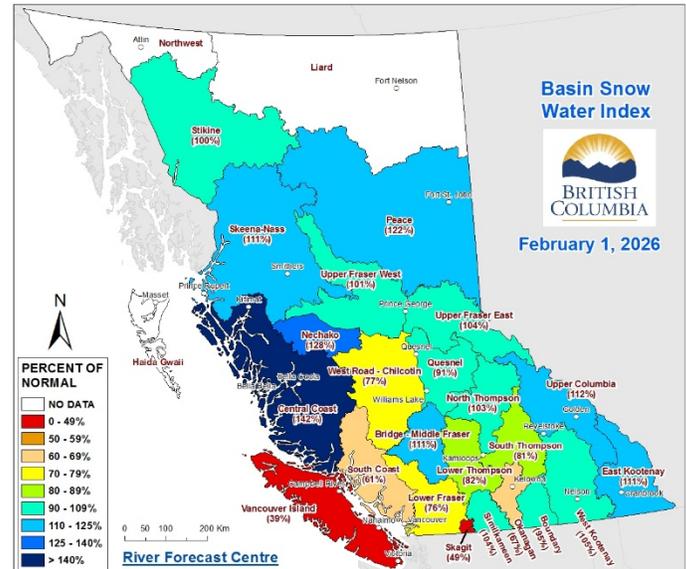


Figure 1. February 1, 2026 Basin Snow Water Index Map of British Columbia. Larger and colour-friendly versions available in full report.

Table 1. February 1st, 2026 Snow Basin Indices in B.C.

Basin	% of Normal	Basin	% of Normal	Basin	% of Normal
Upper Fraser East	104	North Thompson	103	South Coast	61
Upper Fraser West	101	South Thompson	81	Vancouver Island	39
Nechako	128	Fraser River	96	Central Coast	142
Middle Fraser	99	Upper Columbia	112	Skagit	49
Lower Thompson*	82	West Kootenay	105	Peace	122
Bridge*	111	East Kootenay	111	Skeena-Nass	111
Chilcotin*	77	Boundary	95	Liard	N/A#
Quesnel*	91	Okanagan	67	Stikine	100
Lower Fraser	76	Similkameen	104	Northwest	N/A#

British Columbia 96% of Normal

* Sub-basin of Middle Fraser # Insufficient data to calculate a Snow Basin Index

Next scheduled snow bulletin release: March 10th or 11th, 2026

Actionable Motion and Task List Tracker 2026

FEBRUARY

Motion No.	Motion	Staff Responsible	Comments	Updates	Status
2026 MOTIONS					
R-2025-149	THAT, staff continue to seek alternate grant opportunities to fund a Hotel Investment Attraction Study, and connect with Miles Bruns and Al Boldt to identify best practices for advancing hotel investment attraction.	CAO	CEDD - eligible funding source		On-going
2026 MOTIONS					
R-2026-03	THAT Council gives first and second reading to the Water Regulations Bylaw No. 881, 2026;	CAO	Forward to Legal for review - bring back to Council when legal review is received.	Forwarded to Fulton January 15, 2026 - working through edits with Denise	Complete
R-2026-04	THAT, Council gives first and second reading to the Fees and Charges Amendment Bylaw No. 882, 2026;	CAO	Hold until Legal review is received for Water Reg. Bylaw		Complete
R-2026-05	THAT, Council gives first and second reading to the Notice of Enforcement Amendment Bylaw No. 883, 2026.	CAO	Hold until Legal review is received for Water Reg. Bylaw		Complete
R-2026-14	THAT, Council approves the new location as requested by the Farmers Market subject to negotiating a agreement and rental fees.	CAO	Send approval draft Agreement	Advised Farmer Market of approval, agreement in progress	Complete
R-2026-18	THAT Council gives third reading to the Water Regulations Bylaw No. 881, 2026 as presented. Hard copy to be added as a late item Monday, waiting for Lawyer to return it after Legal review. Discussion: Clarification as to what legal did	CAO	Update Bylaw bring back for adoption	Adopt at Feb 23rd agenda	Complete
R-2026-19	THAT, Council gives third reading to the Fees and Charges Amendment Bylaw No. 882, 2026 as presented.	CAO	Update Bylaw bring back for adoption	Adopt at Feb 23rd agenda	Complete
R-2026-20	THAT, Council gives third reading to the Notice of Enforcement Amendment Bylaw No. 883, 2026 as presented.	CAO	Update Bylaw bring back for adoption	Adopt at Feb 23rd agenda	Complete

R-2026-21	<p>Direction to staff to prepare a new consolidated bylaw that:</p> <ul style="list-style-type: none"> •Amalgamates Bylaw No. 816 and Bylaw No. 853 into one document; •Incorporates housekeeping updates; •Modernizes legislative references; •Includes enabling language for special voting opportunities; and <p>Repeals the prior bylaws.</p>	CAO	Prepare new bylaw, bring to council for adoption before end of July 6th deadline as per legislation		in-progress
R-2026-22	<p>THAT, Council appoints Daniela Dyck as the Chief Election Officer (CEO) and Maike Maiden as the Deputy Chief Election Officer (DCEO) for the 2026 General Local Election</p>	CAO/AC	Sign oath		Complete
R-2026-23	<p>THAT, Council adopt the amended Travel Reimbursement Policy No. F-03-2021, including updates related to use of the Village-owned electric vehicle and other fleet vehicles, and the addition of Schedule "A" – Travel Advance Request Form and Schedule "C" – Vehicle Use Guidelines.</p>	CAO	Update Policy Provide copy to staff		Complete
R-2026-24	<p>THAT, Council send a letter of support to Josie Osbourne Minister of Health indicating their support to the BC Farmers Market Food Coupon program.</p>	CAO	Draft Letter and send to MoH	Letter sent to Min Osbourne cc: to BC Association of Farmers Markets	Complete
R-2026-25	<p>THAT, the Village purchase two tickets for Mayor Roden and guest to attend the annual ball if she so wishes to attend.</p>	AA	Coordinate tickets once Mayor confirms attendance		Complete
R-2026-26	<p>THAT, the Village renew their membership with the BC Rural Health Network.</p>	CAO	Renew membership		Complete
R-2026-27	<p>LGLA Forum Registration - Councillor Clement expressed interest in attending For Information: Cost: Registration \$495, Hotel (2 nights at \$229 + taxes/night), Per diem \$85/day, Mileage – EV M/S Roden / Anstett</p> <p>THAT, Council supports Councillor Clements request to attend the LGLA Leadership Forum in Richmond from March 11-13, 2026.</p>	AC	Complete registration and book hotel		Complete

TO: Mayor and Council

MEETING DATE: February 23, 2026

FROM: Daniela Dyck, CAO

SUBJECT: Accessibility Advisory Committee – Terms of Reference Amendments and Appointments

RECOMMENDATION:

THAT Council approve the recommended changes to the Accessibility Advisory Committee (AAC) Terms of Reference; and

THAT Council appoint Julie Ells and Marvene Layte to the Accessibility Advisory Committee for a two-year term.

PURPOSE:

The purpose of this report is to request Council support for proposed updates to the Accessibility Advisory Committee Terms of Reference and to confirm committee membership moving forward.

Respectfully Submitted by:



Daniela Dyck,
Chief Administrative Officer

BACKGROUND:

Council established the Accessibility Advisory Committee (AAC) in 2024 to meet provincial legislative requirements for local governments in British Columbia. The committee was structured to include two staff members, one Council member, and community representatives including First Nations and individuals living with, or representing people living with, accessibility challenges in the community.

DISCUSSION:

The Terms of Reference require a minimum of five (5) members. At the most recent meeting, quorum was achieved with three previously appointed members in attendance, supported by two staff members and the FireSmart Coordinator as a guest.

Two previous committee members are no longer active:

- **Gloria Mertens** has resigned following her move to Kamloops and departure from the organization she represented.
- **Lorraine Shwaluk** was unable to attend the meeting. Staff will follow up with Lorraine and local seniors' representatives to confirm continued participation.

To strengthen representation, staff will send a letter to community organizations inviting nominations for committee membership in accordance with the Terms of Reference.

The Committee reviewed and recommended several minor updates to the Terms of Reference, including:

- Appointing the CAO or designate as Chair of the Committee;
- Establishing quarterly meeting dates and times;
- Removing maximum membership limits to encourage broader participation; and
- Clarifying processes for meeting scheduling and agenda preparation and distribution.

The AAC has fulfilled its initial mandate by developing the Village's Accessibility Plan, which has been adopted by Council. The Committee is now focused on implementation and has identified two priority projects:

1. Accessibility improvements at the Village Office; and
2. Accessibility improvements at the Museum.

As a first step, the Committee will coordinate accessibility assessments of public buildings and green spaces through the Rick Hansen Foundation. These assessments will help:

- Prioritize improvements;
- Support future grant applications; and
- Establish a clear implementation roadmap.

The AAC will meet quarterly to guide this work and provide updates to Council.

CONCLUSION:

Updating the Terms of Reference and confirming new appointments will ensure the Accessibility Advisory Committee remains well-positioned to continue its important work. With the Accessibility Plan now adopted, the Committee is ready to move into implementation, beginning with facility assessments and priority accessibility improvements. Council's approval will support continued progress toward making Ashcroft more accessible and inclusive for all residents and visitors.

Strategic/Municipal Objectives

Legislative Authority

Financial Implications

Attachment Listing

AAC – Terms of Reference

AAC – Meeting Minutes – February 13, 2026

ACCESSIBILITY ADVISORY COMMITTEE TERMS OF REFERENCE

1. PREAMBLE

The Province of BC recently enacted legislation which requires local governments to establish an accessibility committee, develop an accessibility plan, and implement a mechanism for obtaining feedback on accessibility. At the meeting on March 13, 2023, Council approved the development of the committee terms of reference prior to the establishment of the accessibility advisory committee.

The committee will be tasked with providing advice to Council on the development of an accessibility plan to identify, remove and prevent barriers to individuals who are interacting with or in the Village of Ashcroft. The principles of inclusion, adaptability, diversity, collaboration, self-determination, and universal design must be considered in conjunction with the development and review of the accessibility plan. The plan must be adopted by September 1, 2023.

2. PURPOSE

2.1 The purpose of the Accessibility Advisory Committee is to:

- (a) assist with identifying barriers to individuals in or interacting with the Village of Ashcroft in accordance with the *Accessible BC Act*;
- (b) provide advice on how to remove and prevent any identified barriers;
- (c) provide input on the development of an accessibility plan;
- (d) provide advice on mechanisms to receive public feedback on accessibility;
- (e) provide advice on any matters referred to the Committee by Council or Village staff.

3. STRUCTURE/OPERATIONS

3.1 The Accessibility Advisory Committee will consist of a minimum of 5 members ~~to a maximum of 7 members~~, who will be appointed by Council based on their experience and credentials, and to the extent possible, include representation as follows:

- (a) at least half of members to be persons with disabilities, or individuals who support, or are from organizations that support, persons with disabilities;

- (b) members that reflect the diversity of persons with disabilities in British Columbia;
- (c) at least one Indigenous Person;
- (d) members that reflect the diversity of persons in British Columbia; and
- (e) one member of Council; and
- (f) one staff member.

- 3.2 ~~A Chair and Alternate Chair will be elected from amongst Committee members on an annual basis.~~ CAO or designate are to chair all AAC meetings
- 3.3 A majority of the members will constitute a quorum.
- 3.4 A Committee meeting will be convened upon the appointment of members. The purpose of the inaugural meeting will be to review the Terms of Reference, establish a meeting schedule and establish preliminary requirements.
- 3.5 The Committee will operate on a consensus basis. Where consensus cannot be reached, decisions will be made according to the Council Procedures Bylaw and Roberts' Rules of Order.
- 3.6 Committee members serve without remuneration but may be eligible to have reasonable expenses reimbursed with prior written approval of the Chief Administrative Officer.
- 3.7 Meetings will be held quarterly at 9am on the third Thursday every third month beginning in May of 2026. All meetings will be open to the public unless otherwise permitted in accordance with the *Community Charter*.
- 3.8 Members will be appointed for a two-year term but serve at the pleasure of Council.

4. STAFF SUPPORT

- 4.1 Village staff will ~~assist the Chair in booking~~ meeting space and ~~coordinating~~ **coordinate** the preparation and distribution of agendas.
- 4.2 Village staff will attend meetings to record key decisions and discussion points. Minutes will be provided to the Chair for distribution to members.
- 4.3 Village staff will assist with formatting Committee reports to Council.
- 4.4 Village staff may provide professional or technical advice.

5. DELIVERABLES

- 5.1 The Committee will provide advice to Council on the development of an Accessibility Plan to identify, remove and prevent barriers to individuals in, or interacting with the Village of Ashcroft. The Plan must be adopted by September 1, 2023.
- 5.2 The principles of inclusion, adaptability, diversity, collaboration, self-determination, and universal design must be considered in conjunction with the development and review of the Accessibility Plan.

6. REFERENCE DOCUMENTS

- 6.1 Council Procedure Bylaw No. 834, 2020.
- 6.2 Community Charter
- 6.3 Accessible British Columbia Act

ACCESSIBILITY ADVISORY COMMITTEE Meeting Minutes

Friday, February 13, 2026 – 9:30 am

Members Present: Cnlr. Jonah Anstett, Marvene Layte, Daniela Dyck, Julie Ells

Regrets: Gloria Mertens, Lorraine Shwaluk.

Guest: Gwen Dost, FireSmart Coordinator & Resource Society member.

1. **Call to Order:**

Chair Marvene Layte called the meeting to order at 9:35 am.

Motion to approve the Agenda – M/S Marvene Layte / Jonah Anstett – Carried

Motion to Accept as presented: M/S – Daniela Dyck / Julie Ells- Carried

2. **Discussion Items:**

a. **Terms of Reference**

- Recommendations were made for the following changes:
 - 3.1 Remove: “to a maximum of 7 members”. Committee felt it would limit how many members of the community they could utilize
 - 3.2 Edit: “A Chair and Alternate Chair will be elected from amongst Committee members on an annual basis” to “CAO or designate will chair all ACC meetings”. Having the CAO as Chair would keep the flow of information more consistent for members and staff.
 - 3.7 Add: Meetings will be held quarterly at 9:00am on the third Thursday of every third month beginning May of 2026.
 - 4.1 Edit: “Village staff will assist the Chair in booking the meeting space and coordinating the preparation and distribution of agendas” to “Village staff will book meeting space and coordinate the preparation and distribution of agendas”.

Motion to amend the Terms of Reference as discussed: M/S Jonah Anstett / Marvene Layte – Carried

b. **Committee Members:**

Gloria Mertens has stepped down from the committee as she no longer lives in the community. Her input into the ACC meetings was invaluable and would be greatly missed. Staff would reach out to the Resource Society to request the appointment of a new participant

Committee members were asked if they would be willing to stay on as AAC members. The following have been reappointed:

- Daniela Dyck –Chair

ACCESSIBILITY ADVISORY COMMITTEE Meeting Minutes

Friday, February 13, 2026 – 9:30 am

- Julie Ells – member
- Cnlr Jonah Anstett (appointed by Council)
- Marvene Layte – member
- Lorraine Shwaluk – not present but staff will reach out to enquire if she would still be willing to let her stand as a member.

Staff will reach out to other organizations to see if anyone would be interested in joining the committee.

c. **Priority Projects:**

- The Committee discussed two priority projects, accessibility to Museum and Village Office.
- Marvene recommended a community call-out to identify retired architects or engineers who could provide accessibility design guidance for public buildings.
- Daniela suggested looking into the Rick Hanson Foundation to do an assessment of all the municipal buildings.

d. **Meeting Schedule:**

- Recommendation: have quarterly meetings at 9am every third Thursday of ever

third month beginning in May 2026.



3. **Discussion Items Added During Meeting:**

- a. N/A

4. **Next Steps**

- Send calendar invites to committee members for remaining 2026 meetings
- Follow up with Lorraine Shwaluk to see if she would be willing to let her name stand as a committee member.
- Reach out to Rich Hanson Foundation regarding accessibility assessment on municipal buildings and how much that might cost
- Schedule a meeting with TNRD Building Inspector, Travis Backmeyer, for his input on accessibility options for Museum and Village Office.

5. **Adjournment**

Meeting was adjourned at 10:19 am

The foregoing is the writer's interpretation of the discussions held.



Margaret Moreira, Economic Development & Tourism Coordinator
Village of Ashcroft