



# AGENDA

## Committee of the Whole Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday March 9, 2026, at 5:30 pm

**1. CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

**2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**3. MINUTES**

All COTW Minutes are adopted at a Regular Meeting of Council.

**4. DELEGATIONS**

|     |      |  |
|-----|------|--|
| 3.1 | NONE |  |
|-----|------|--|

**5. BYLAWS FOR DISCUSSION**

|     |      |  |
|-----|------|--|
| 3.1 | NONE |  |
|-----|------|--|

**6. STAFF REPORTS**

|     |  |  |
|-----|--|--|
| 6.1 | <p><b>CAO REPORT – Grant In Aid – First Intake</b></p> <p>Purpose:<br/>To review the Spring 2026 Grant in Aid (GIA) applications and provide a recommendation to Council in accordance with Policy C-05-2024.</p> <p>M/S<br/><i>That the Committee of the Whole rise and report and recommend to Council, approval of the Spring 2026 Grants in Aid as follows:</i></p> <ul style="list-style-type: none"> <li>• <i>B.O.S.S. Enrichment Center – \$500</i></li> <li>• <i>Ashcroft 4-H – \$500</i></li> <li>• <i>Twisted Desert Music Society – \$500</i></li> <li>• <i>Ashcroft and District Lions Club – \$500 (policy maximum of \$500)</i></li> <li>• <i>Take Off Pounds Sensibly (TOPS) – \$380 (policy maximum of 25%)</i></li> </ul> |  |
|     |  |  |



**AGENDA**  
**Committee of the Whole Meeting of Council**  
Village of Ashcroft Council Chambers, 601 Bancroft Street  
Monday March 9, 2026, at 5:30 pm

7. **CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

|     |      |  |
|-----|------|--|
| 7.1 | NONE |  |
|-----|------|--|

8. **TERMINATION**

**TO:** Mayor and Council

**MEETING DATE:** March 9, 2026

**FROM:** Daniela Dyck, CAO,

**SUBJECT: Grant in Aid – Application First Intake**

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**RECOMMENDATION:**

*That the Committee of the Whole rise and report and recommend to Council approval of the Spring 2026 Grants in Aid as follows:*

- *B.O.S.S. Enrichment Center – \$500*
- *Ashcroft 4-H – \$500*
- *Twisted Desert Music Society – \$500*
- *Ashcroft and District Lions Club – \$500 (policy maximum of \$500)*
- *Take Off Pounds Sensibly (TOPS) – \$380 (policy maximum of 25%)*

**PURPOSE:**

To review the Spring 2026 Grant in Aid (GIA) applications and provide a recommendation to Council in accordance with Policy C-05-2024.

**Respectfully Submitted by:**



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Daniela Dyck,  
Chief Administrative Officer

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**BACKGROUND:**

The Village of Ashcroft’s Grants in Aid Policy (C-05-2024) establishes procedures for awarding Grants in Aid to non-profit organizations and individuals that provide a community benefit.

Key provisions of the policy include:

- Applications are considered twice per year at the first Committee of the Whole (COW) meeting in March and September.
- The maximum Grant in Aid contribution shall not exceed \$500 or 25% of the proposed project budget, whichever is less.
- Funding is not guaranteed from year to year in order to encourage financial independence.
- Within 60 days of the event’s completion, recipients must submit a written report summarizing outcomes and actual expenditures. Organizations that fail to report are ineligible for future funding until reporting requirements are satisfied.

All organizations that received funding in the previous year have submitted the required reports and are eligible to apply for 2026 funding.

The 2026 annual Grant in Aid budget is \$5,000.

## **SPRING 2026 APPLICATIONS**

Five (5) applications were received prior to the February 28 deadline and have been reviewed for completeness in accordance with policy requirements.

A summary of each request is provided below:

**1. B.O.S.S. Enrichment Center – Backpack Giveaway Event - \$500**

Funding will be used to purchase backpacks and school supplies to students in need. Last year 160 backpacks were distributed, organizers are anticipating to increase distribution to 175 in 2026.

**2. Ashcroft 4-H – Entry Fee, show supplies, uniforms and learning opportunities - \$500**

Ashcroft 4-H promotes youth development through agriculture, leadership, and community engagement. Funds will offset costs associated with entry fees, uniforms, educational opportunities, and show supplies.

**3. Twisted Desert Music Society - \$500**

Funding will assist with direct expenses related to hosting the Spring 2026 choir concert, including accompanist fees, rehearsal and venue rentals, equipment, and insurance, supporting a local fine arts performance opportunity.

**4. Ashcroft and District Lions Club - \$1,000**

Funding will support a 75th Anniversary dinner and talent show recognizing volunteer service in the region and encouraging community engagement and volunteerism.

**5. Take Off Pounds Sensible (TOPS) – Attend Annual Rally - \$500**

Funding will support members attending the annual TOPS Rally in Quesnel, including registration, accommodation, and mileage.

Total project budget: \$1,520

In accordance with Policy C-05-2024, the maximum eligible contribution is 25% of the total project budget, or \$380.

## **FINANCIAL SUMMARY**

Total requested funding: **\$3,000**

Adjustment required under policy:

- Ashcroft & District Lions Club request reduced to **\$500** as per GIA maximum.
- TOPS request reduced to **\$380** (25% of \$1,520).

If all applications are approved at the requested amounts, the total Spring 2026 allocation would remain within the annual GIA budget.

## **ELIGIBILITY CONSIDERATIONS**

The policy outlines preferred eligibility criteria, including:

- Representation of Ashcroft at provincial or national competitions

- One-time start-up costs for new programs
- One-time events beneficial to the Municipality
- Organizations demonstrating financial independence and community benefit

Committee members are requested to review each application through this lens and determine alignment with the intent of the policy.

**Strategic/Municipal Objectives**

**Legislative Authority**

**Financial Implications**

\$2380.00

**Attachment Listing**

Grant in Aid Applications

Grant in Aid Policy



APPENDIX "B"  
VILLAGE OF ASHCROFT  
UNCONDITIONAL GRANT APPLICATION

Organization: B.O.S.S. Enrichment Center  
Mailing Address: 473-209 Railway Ave Ashcroft BC V0K 1A0  
Phone: 250-457-1380 Fax: \_\_\_\_\_ Email: bossenrichmentcenter@GMAIL.COM

Briefly describe how the requested grant money will be used:

The requested grant will be use to purchase backpacks and supplies for  
our 2nd annual backpack giveaway. Last year we successfully distributed 160 backpacks  
to student in need of these supplies. We anticipate that we will distribute closer to 175 this year.

What amount of Grant funding is being requested? \$ 500  
Total of anticipated expenses \$ 5000-7500  
Did you receive a Grant last year? Yes \_\_\_ No X  
If yes, what was the amount of the grant? \$ \_\_\_\_\_

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca).

Applications for Unconditional Grants will be reviewed at the next scheduled Council meeting following the receipt of the request.



APPENDIX "C"  
VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – ORGANIZATIONS

Organization Official Name: B.O.S.S Enrichment Center

Mailing Address: 473-209 Railway Ave Ashcroft BC V0K1A0

Phone: 250-457-1380 Fax: \_\_\_\_\_ Email: bossenrichmentcenter@gmail.com

Contact Person: Tova White or Sherri McKinlay Title: Executive Director/Director

Briefly describe your organization’s purpose:

Our organizations purpose is to nurture talent, inspire creativity, and support each persons journey

toward independence and success.

Briefly describe how the requested grant money will be used:

The requested grant will be used to help purchase and distribute backpacks to students in need for the upcoming school year.

Last year we successfully distributed 160 backpacks with school supplies and we anticipate higher numbers this year

What amount of Grant in Aid is being requested? \$ 500

Total organization operating budget for current year \$ 24000

Total budget for project the grant is being applied for \$ 5000-7000

Did you receive a Grant in Aid last year? Yes \_\_\_ No X

If yes, what was the amount of the grant? \$ \_\_\_\_\_

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole (COW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.





APPENDIX "C"  
VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – ORGANIZATIONS

Organization Official Name: Ashcroft 4-H Club  
Mailing Address: PO Box 542, Cache Creek, BC, V0K 1H0  
Phone: 778-808-6982 Fax: N/A Email: pamela@bradnergroup.ca  
Contact Person: Pam Krause Title: "A" leader

Briefly describe your organization's purpose:  
4H is a youth development program that allows youth in our community the opportunity to learn life skills, build confidence and leadership through our motto "Learn to do by doing"

Briefly describe how the requested grant money will be used:  
towards equipment/supplies, learning opportunities, uniforms and entry fees.

What amount of Grant in Aid is being requested? \$ 500  
Total organization operating budget for current year \$ 4648.03  
Total budget for project the grant is being applied for \$ 2000.00  
Did you receive a Grant in Aid last year? Yes X No \_\_\_  
If yes, what was the amount of the grant? \$ 500.00

Attachments: Please provide the following to your application (if available):  
• Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole (COW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.

**Ashcroft 4H Club**  
**Statement of Operations**  
**For the Year Ending December 31, 2025**

REVENUES

|                   |                 |
|-------------------|-----------------|
| Fundraising       | 2,915.60        |
| Sponsorship       | 2,120.00        |
| Member Fees       | 550.00          |
| Awards/YE Banquet | 829.00          |
| Events            | 1,185.00        |
| Total Revenues    | <u>7,599.60</u> |

EXPENSES

|                            |                 |
|----------------------------|-----------------|
| Fundraising Expenses       | 182.83          |
| Awards/YE Banquet Expenses | 3,760.97        |
| Events Expenses            | 2,547.22        |
| Admin Expenses             | 240.52          |
| Bank Fees                  | 74.00           |
| 4H Member Fees             | 910.00          |
| Club Equipment             | 721.03          |
| Total Expenses             | <u>8,436.57</u> |

|   |                 |
|---|-----------------|
| <u>EXCESS OF REVENUES OVER EXPENSES</u> | <u>(836.97)</u> |
|---|-----------------|





APPENDIX "C"
VILLAGE OF ASHCROFT
GRANT IN AID APPLICATION – ORGANIZATIONS

Organization Official Name: Twisted Desert Music Society

Mailing Address: PO Box 142, Ashcroft, BC, V0K 1A0

Phone: 250-457-7040 Fax: Email: redstar@rukbat.ca

Contact Person: James Mertel Title: Treasurer

Briefly describe your organization's purpose:

The Twisted Desert Music Society purpose is to cultivate a community of music enthusiasts
dedicated to spreading joy, fostering connection and nurturing the human spirit through the universal

Briefly describe how the requested grant money will be used:

Grant funds will be used to cover the direct expenses of our Spring 2026 choir concert, including accompanist fees, rehearsal and venue rentals, equipment, and insurance, ensuring a high-quality community performance.

What amount of Grant in Aid is being requested? \$ 500.00

Total organization operating budget for current year \$12181.80

Total budget for project the grant is being applied for \$7387.86

Did you receive a Grant in Aid last year? Yes X No

If yes, what was the amount of the grant? \$ 500.00

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: admin@ashcroftbc.ca.

Applications will be considered by Council twice per year at the first Committee of the Whole COW) meeting in March and September. Applications must be received by February 28/29th and August 31st to be considered.

**SAGE SOUND SINGERS BUDGET FOR FULL YEAR 2026**

**PROJECTED INCOME**

| <b>Category</b>     | <b>Description</b>      | <b>Amount</b>      |
|---------------------|-------------------------|--------------------|
| Choir Fees          | 26 members @ \$100 each | \$2,600.00         |
| Grants              | Second Time Around      | \$3,000.00         |
|                     | Village of Ashcroft     | \$500.00           |
| Ticket Sales        | Tech Highland Valley    | \$1,281.80         |
|                     | 320 tickets @ \$15.00   | \$4,800.00         |
| <b>TOTAL INCOME</b> |                         | <b>\$12,181.80</b> |

**PROJECTED EXPENSE**

| <b>Category</b>        | <b>Description</b>                        | <b>Amount</b>      |
|------------------------|---|--------------------|
| Professional Pianist   | 60 hours @ \$131.25 per hour              | \$7,875.00         |
|                        | 4 performances @ \$262.50 each            | \$1,050.00         |
| HUB Rehearsal Rooms    | Social Room – 16 hours @ \$22.05 per hour | \$352.80           |
|                        | JATG Room – 8 months @ \$200 per month    | \$1,600.00         |
|                        | HUB Gym – 4 days @ \$126 per day          | \$504.00           |
| Event Insurance        | Two performances                          | \$400.00           |
| Sound Equipment Rental | Sound board, mics, etc.                   | \$400.00           |
| <b>TOTAL EXPENSE</b>   |   | <b>\$12,181.80</b> |







|   |            |
|---|------------|
| Production Rights - Fiddler on the Roof | \$3,300.83 |
| Props and Set Expense                   | \$300.00   |
| Refreshment Expense                     | \$130.00   |
| Reserve for next season                 |            |
| Sheet Music Expense                     | \$87.46    |
| Software Expense                        | \$612.17   |
| Sound Expense                           |            |
| Venue Insurance Expense                 |            |
|   |            |
|   |            |

**Total Expenses**

**\$1,380.13**

**\$12,503.92**

**Excess of Revenues over Expenses**

**\$7,119.87**

**\$796.19**

# Twisted Desert Music Society

## Balance Sheet

Dec 31 2025

| <b>Current Assets</b>                        |                             | <b>2025</b>    |
|--|-----------------------------|----------------|
| Cash in bank                                 |                             | 10,270         |
|  | <b>Total Current Assets</b> | <u>10,270</u>  |
| <b>Capital Assets</b>                        |                             |                |
| Furnishing & Equipment                       |                             | 775            |
| Music Library                                |                             | 3,999          |
|  | <b>Total Capital Assets</b> | <u>4,774</u>   |
| <b>Total Assets</b>                          |                             | <b>15,045</b>  |
| <b>Current Liabilities</b>                   |                             |                |
| Accounts Payable                             |                             | 0              |
| Accrued Expenses                             |                             | (3,246)        |
|  | <b>Total Liabilities</b>    | <u>(3,246)</u> |
| <b>Fund Balances</b>                         |                             |                |
| Externally Restricted                        |                             | 0              |
| Internally Restricted                        |                             | 0              |
| Unrestricted                                 |                             | 18,291         |
|  | <b>Total Fund Balances</b>  | <u>18,291</u>  |
| <b>Total Liabilities &amp; Fund Balances</b> |                             | <b>15,045</b>  |

Twisted Desert Music Society  
Statement of Functional Expenses  
Jan 1, 2025 to Dec 31, 2025

2025

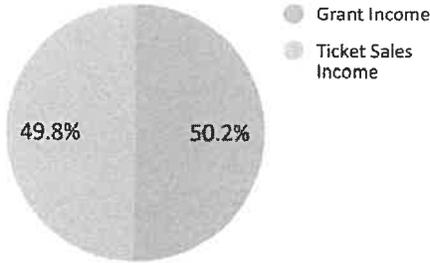
| Program 1: | Program Services      |                     | Supporting Services<br>For All Programs |                               |
|------------|-----------------------|---------------------|---|-------------------------------|
| Program 2: | Program 1<br>(Spring) | Program 2<br>(Fall) | Fund<br>Raising                         | General &<br>Admin<br>Expense |

|   |                   |               |               |               |
|---|-------------------|---------------|---------------|---------------|
| Accompanist Expense                     | \$1,378.13        | -0-           | -0-           | -0-           |
| Administrative Expense                  | -0-               | -0-           | -0-           | -0-           |
| Advertising Expense                     | -0-               | -0-           | -0-           | -0-           |
| Concert Recording Services              | -0-               | -0-           | -0-           | -0-           |
| Conductor Expense                       | -0-               | -0-           | -0-           | -0-           |
| Costume Expense                         | -0-               | -0-           | -0-           | -0-           |
| Electronics Expense                     | -0-               | -0-           | -0-           | -0-           |
| Fundraising Expense                     | -0-               | -0-           | -0-           | -0-           |
| HUB Gym Rental Expense                  | -0-               | -0-           | -0-           | -0-           |
| HUB Social Room Rental Expense          | -0-               | -0-           | -0-           | -0-           |
| HUB Storage Room Rental Expense         | -0-               | -0-           | -0-           | -0-           |
| Insurance Expense                       | -0-               | -0-           | -0-           | -0-           |
| Lighting Expense                        | -0-               | -0-           | -0-           | -0-           |
| Misc Expense                            | -0-               | -0-           | -0-           | -0-           |
| Music Recording Expense                 | -0-               | -0-           | -0-           | -0-           |
| Other Expense                           | \$2.00            | -0-           | -0-           | \$2.00        |
| Printing and Supplies                   | -0-               | -0-           | -0-           | -0-           |
| Production Rights - Fiddler on the Roof | -0-               | -0-           | -0-           | -0-           |
| Props and Set Expense                   | -0-               | -0-           | -0-           | -0-           |
| Refreshment Expense                     | -0-               | -0-           | -0-           | -0-           |
| Sheet Music Expense                     | -0-               | -0-           | -0-           | -0-           |
| Software Expense                        | -0-               | -0-           | -0-           | -0-           |
| Sound Expense                           | -0-               | -0-           | -0-           | -0-           |
| Venue Insurance Expense                 | -0-               | -0-           | -0-           | -0-           |
|   |                   |               |               |               |
|   |                   |               |               |               |
|   |                   |               |               |               |
| <b>TOTAL</b>                            | <b>\$1,380.13</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$2.00</b> |

BUDGET SUMMARY

**Twisted Desert Music Society**  
**Spring 2025 (Program 1) BUDGET**  
 Fiddler On The Roof (Part 2)

PROGRAM  
 Spring 2025

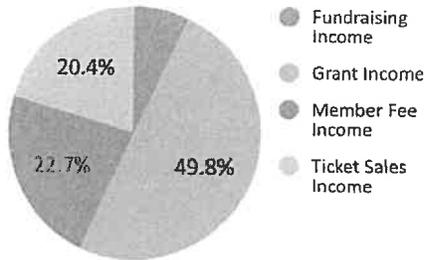


| Category                                | Budgeted Income    | Actual Income      | Budgeted Expense   | Actual Expense     | Amount Left In Budget |
|---|--------------------|--------------------|--------------------|--------------------|-----------------------|
| <b>Totals</b>                           | <b>\$36,670.52</b> | <b>\$12,070.52</b> | <b>\$36,670.52</b> | <b>-\$1,380.13</b> | <b>\$35,290.39</b>    |
| Cash Available from Previous Season     | \$3,570.52         | \$3,570.52         |                    |                    |                       |
| Donation Income                         | \$0.00             |                    |                    |                    |                       |
| Fundraising Income                      | \$0.00             |                    |                    |                    |                       |
| Grant Income                            | \$16,600.00        | \$8,500.00         |                    |                    |                       |
| Interest Income                         | \$0.00             |                    |                    |                    |                       |
| Member Fee Income                       | \$0.00             |                    |                    |                    |                       |
| Other Income                            | \$0.00             |                    |                    |                    |                       |
| Raffles                                 | \$0.00             |                    |                    |                    |                       |
| Refreshment Income                      | \$0.00             |                    |                    |                    |                       |
| Ticket Sales Income                     | \$16,500.00        |                    |                    |                    |                       |
| Accompanist Expense                     |                    |                    | \$7730.62          | -\$1,378.13        | \$6,352.49            |
| Administrative Expense                  |                    |                    | \$500.00           |                    | \$500.00              |
| Advertising Expense                     |                    |                    | \$4,000.00         |                    | \$4,000.00            |
| Concert Recording Services              |                    |                    | \$0.00             |                    | \$0.00                |
| Conductor Expense                       |                    |                    | \$0.00             |                    | \$0.00                |
| Costume Expense                         |                    |                    | \$3,000.00         |                    | \$3,000.00            |
| Electronics Expense                     |                    |                    | \$0.00             |                    | \$0.00                |
| Fundraising Expense                     |                    |                    | \$0.00             |                    | \$0.00                |
| HUB Social Room Rental Expense          |                    |                    | \$1,660.05         |                    | \$1,660.05            |
| HUB Gym Rental Expense                  |                    |                    | \$3,084.37         |                    | \$3,084.37            |
| HUB Storage Room Rental Expense         |                    |                    | \$0.00             |                    | \$0.00                |
| Insurance Expense                       |                    |                    | \$1,000.00         |                    | \$1,000.00            |
| Misc Expense                            |                    |                    | \$2,000.00         |                    | \$2,000.00            |
| Music Recording Expense                 |                    |                    | \$300.00           |                    | \$300.00              |
| Other Expense                           |                    |                    | \$200.00           | -\$2.00            | \$198.00              |
| Printing and Supplies                   |                    |                    | \$1,000.00         |                    | \$1,000.00            |
| Production Rights - Fiddler on the Roof |                    |                    | \$0.00             |                    | \$0.00                |
| Props and Set Expense                   |                    |                    | \$6,395.48         |                    | \$6,395.48            |
| Refreshment Expense                     |                    |                    | \$300.00           |                    | \$300.00              |
| Sheet Music Expense                     |                    |                    | \$0.00             |                    | \$0.00                |
| Software Expense                        |                    |                    | \$0.00             |                    | \$0.00                |
| Sound Expense                           |                    |                    | \$4,000.00         |                    | \$4,000.00            |
| Venue Insurance Expense                 |                    |                    | \$1,000.00         |                    | \$1,000.00            |
| Lighting Expense                        |                    |                    | \$500.00           |                    | \$500.00              |

BUDGET SUMMARY

**Twisted Desert Music Society**  
**Fall 2025 (Program 2) BUDGET**  
 Starry Night Christmas Concert

PROGRAM  
 Fall 2025



| Category                                | Budgeted Income   | Actual Income | Budgeted Expense  | Actual Expense | Amount Left in Budget |
|---|-------------------|---------------|-------------------|----------------|-----------------------|
| <b>Totals</b>                           | <b>\$8,027.65</b> | <b>\$0.00</b> | <b>\$8,027.65</b> | <b>\$0.00</b>  | <b>\$8,027.65</b>     |
| Cash Available from Previous Season     |                   |               |                   |                |                       |
| Donation Income                         |                   |               |                   |                |                       |
| Fundraising Income                      | \$573.90          |               |                   |                |                       |
| Grant Income                            | \$4,000.00        |               |                   |                |                       |
| Interest Income                         | \$0.00            |               |                   |                |                       |
| Member Fee Income                       | \$1,820.00        |               |                   |                |                       |
| Other Income                            | \$0.00            |               |                   |                |                       |
| Raffles                                 | \$0.00            |               |                   |                |                       |
| Refreshment Income                      | \$0.00            |               |                   |                |                       |
| Ticket Sales Income                     | \$1,633.75        |               |                   |                |                       |
| Accompanist Expense                     |                   |               | \$3,937.50        |                | \$3,937.50            |
| Administrative Expense                  |                   |               | \$100.00          |                | \$100.00              |
| Advertising Expense                     |                   |               | \$119.52          |                | \$119.52              |
| Concert Recording Services              |                   |               | \$0.00            |                | \$0.00                |
| Conductor Expense                       |                   |               | \$0.00            |                | \$0.00                |
| Costume Expense                         |                   |               | \$0.00            |                | \$0.00                |
| Electronics Expense                     |                   |               | \$0.00            |                | \$0.00                |
| Fundraising Expense                     |                   |               | \$30.00           |                | \$30.00               |
| HUB Social Room Rental Expense          |                   |               | \$1,100.00        |                | \$1,100.00            |
| HUB Gym Rental Expense                  |                   |               | \$220.00          |                | \$220.00              |
| HUB Storage Room Rental Expense         |                   |               | \$550.00          |                | \$550.00              |
| Insurance Expense                       |                   |               | \$200.00          |                | \$200.00              |
| Misc Expense                            |                   |               | \$0.00            |                | \$0.00                |
| Music Recording Expense                 |                   |               | \$961.00          |                | \$961.00              |
| Other Expense                           |                   |               | \$50.00           |                | \$50.00               |
| Printing and Supplies                   |                   |               | \$159.63          |                | \$159.63              |
| Production Rights - Fiddler on the Roof |                   |               | \$0.00            |                | \$0.00                |
| Props and Set Expense                   |                   |               | \$0.00            |                | \$0.00                |
| Refreshment Expense                     |                   |               | \$50.00           |                | \$50.00               |
| Sheet Music Expense                     |                   |               | \$250.00          |                | \$250.00              |
| Software Expense                        |                   |               | \$0.00            |                | \$0.00                |
| Sound Expense                           |                   |               | \$300.00          |                | \$300.00              |
| Venue Insurance Expense                 |                   |               | \$0.00            |                | \$0.00                |
| Lighting Expense                        |                   |               | \$0.00            |                | \$0.00                |

**SAGE SOUND SINGERS BUDGET FOR SPRING 2026 SEASON**

**PROJECTED INCOME**

| <b>Category</b>     | <b>Description</b>      | <b>Amount</b>     |
|---------------------|-------------------------|-------------------|
| Choir Fees          | 13 members @ \$100 each | \$1,300.00        |
| Grants              | Second Time Around      | \$1,500.00        |
| Grants              | Village of Ashcroft     | \$500.00          |
| Grants              | Tech Highland Valley    | \$1,187.86        |
| Donations           |                         | \$500.00          |
| Ticket Sales        | 160 tickets @ \$15.00   | \$2,400.00        |
| <b>TOTAL INCOME</b> |                         | <b>\$7,387.86</b> |

**PROJECTED EXPENSE**

| <b>Category</b>        | <b>Description</b>                       | <b>Amount</b>     |
|------------------------|--|-------------------|
| Professional Pianist   | 30 hours @ \$131.25 per hour             | \$3,937.50        |
|                        | 2 performances @ \$262.50 each           | \$525.00          |
| HUB Rehearsal Rooms    | Social Room – 8 hours @ \$22.05 per hour | \$176.40          |
|                        | JATG Room – 4 months @ \$200 per month   | \$800.00          |
|                        | HUB Gym – 2 days @ \$126 per day         | \$252.00          |
| Capital Expenditures   | 6 music stands                           | \$558.88          |
|                        | Music stand storage cart                 | \$738.08          |
| Event Insurance        | Two performances                         | \$200.00          |
| Sound Equipment Rental | Sound board, mics, etc.                  | \$200.00          |
| <b>TOTAL EXPENSE</b>   |  | <b>\$7,387.86</b> |

## **Budget Summary – Spring 2026 Concert**

*Sage Sound Singers*

**Total Project Budget: \$7,387.86**

### **Expenses**

- Artistic Fees (Professional Pianist): \$4,462.50
- Facility Rentals (Rehearsal & Performance Space): \$1,228.40
- Equipment & Capital (Music Stands & Storage): \$1,296.96
- Insurance & Sound Rental: \$400.00
- Total Expenses: \$7,387.86

### **Revenue**

- Ticket Sales: \$2,400.00
- Choir Member Fees: \$1,300.00
- Other Grants & Community Support: \$2,687.86
- Donations: \$500.00
- Amount Requested – Village of Ashcroft: \$500.00
- Total Revenue: \$7,387.86



Ashcroft & District Lions Club,  
Box 808, Ashcroft, BC V0K 1A0  
250 457-0068  
Email: [sjpeters14@gmail.com](mailto:sjpeters14@gmail.com)

February 28, 2026

Village of Ashcroft Council  
601 Bancroft Street  
Ashcroft, BC V0K 1H0

Good day,

Attached please find an application for the Grant In Aid - Organizations. We are applying for assistance in having a community event to commemorate the 75<sup>th</sup> Anniversary of the Ashcroft and District Lions Club.

We hope you will positively respond to this application.

Please do not hesitate to call if you have any additional questions.

Regards,

Gordon Daily  
Committee Chair Anniversary Celebration  
Ashcroft and District Lions Club  
250-457-1152



RECEIVED

FEB 27 2026

THE CORPORATION VILLAGE OF ASHCROFT

APPENDIX "C"  
VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – ORGANIZATIONS

Organization Official Name: Ashcroft and District Lions Club

Mailing Address: Box 808, Ashcroft, BC V0K 1H0

Phone: 250-457-1152 Fax: \_\_\_\_\_ Email: grdaily@gmail.com

Contact Person: Gordon Daily Title: Treasurer

Briefly describe your organization's purpose:

Volunteer to provide aid wherever and wherever there is a need in

Ashcroft, Cache Creek and area

Briefly describe how the requested grant money will be used:

Fund a community event to celebrate Ashcroft and District

Lions Club's 75th Anniversary, including dinner, a talent show,  
and to encourage others to volunteer to serve their communities

What amount of Grant in Aid is being requested? \$ 1,000

Total organization operating budget for current year \$ 57,360

Total budget for project the grant is being applied for \$ 7905

Did you receive a Grant in Aid last year? Yes \_\_\_ No X

If yes, what was the amount of the grant? \$ \_\_\_\_\_

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole COW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.

Ashcroft and District Lions Club  
75<sup>th</sup> Anniversary Celebration  
April 18, 2026  
Budget

|                       |            |
|-----------------------|------------|
| Hall Rent             | \$ 105.00  |
| Decorations           | \$ 300.00  |
| Prizes                | \$ 600.00  |
| Gifts for Dignitaries | \$ 200.00  |
| Meals (150@\$30)      | \$4500.00  |
| Beverages             | \$1000.00  |
| Setup/Clean Up        | \$ 200.00  |
| 75 Year Pins          | \$ 500.00  |
| Name Tags             | \$ 200.00  |
| Advertising           | \$ 300.00  |
| <br>                  |            |
| Total                 | \$7,905.00 |



**APPENDIX "C"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: TOPS CLUB INC 0764  
 Mailing Address: P.O. Box 901 CACHE CREEK VOK1H0  
 Phone: 604 768 6030 Fax: \_\_\_\_\_ Email: glomacorke@shaw.ca  
 Contact Person: GEORGIA CORKE Title: TREASURER

Briefly describe your organization's purpose:  
SUPPORT WEIGHT LOSS CLUB

Briefly describe how the requested grant money will be used:  
TRAVELING AND 4 DAY STAY IN  
QUEENELL FOR A WEIGHT LOSS  
CONFERENCE

What amount of Grant in Aid is being requested? \$ 500.00  
 Total organization operating budget for current year \$ 3682.00  
 Total budget for project the grant is being applied for \$ 1520.00  
 Did you receive a Grant in Aid last year? Yes  No   
 If yes, what was the amount of the grant? \$ 387.50  
~~\$ 380.00~~

Attachments: Please provide the following to your application (if available):  
 • Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

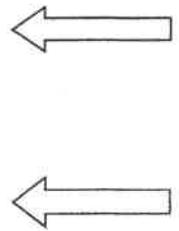
## Annual Chapter Audit

TOPS Chapter ID: BC # 0764 for year: Aug 2024 thru July 2025  
(State/Province) (Chapter #) (Start Date) (End Date)

Bank Name BREM Credit Union Account # 20697355

| General Fund             |                    | Recognition Days Fund (If Used) |                |
|--------------------------|--------------------|---------------------------------|----------------|
| Balance Forwarded        | <u>1407.28</u>     | Balance Forwarded               | <u>1380.00</u> |
| <b>Add Income</b>        |                    | <b>Add Income</b>               |                |
| Membership Fees          | <u>637.00 U.S.</u> | Registration Fees               | _____          |
| Dues and Other Fees      | <u>475.00</u>      | Dues and Other Fees             | _____          |
| Fund Raisers             | <u>982.00</u>      | Fund Raisers                    | _____          |
| Donations                | <u>5.00</u>        | Donations                       | _____          |
| Other                    | _____              | Other                           | _____          |
| <b>Total Income</b>      | <u>2099.00</u>     | <b>Total Income</b>             | <u>1380.00</u> |
| <b>Subtract Expenses</b> |                    | <b>Subtract Expenses</b>        |                |
| Membership Fees          | <u>637.00 U.S.</u> | Registration Fees               | <u>300.00</u>  |
| Prizes/Awards            | <u>25.00</u>       | Promotional Items               | _____          |
| Supplies                 | <u>54.67</u>       | Meals                           | _____          |
| Workshops                | _____              | Travel Expenses / Hotel / Gas   | <u>770.00</u>  |
| Rent                     | <u>720.00</u>      | Other                           | _____          |
| Other                    | _____              |                                 |                |
| <b>Total Expenses</b>    | <u>1436.67</u>     | <b>Total Expenses</b>           | <u>1070.00</u> |
| <b>Ending Balance</b>    | <u>662.33</u>      | <b>Ending Balance</b>           | <u>310.00</u>  |

**Total General Fund and Recognition Days Funds:** 972.33  
 Equals  
 Balance of last bank statement 1380.28  
 Plus cash on hand —  
 Minus outstanding checks —  
**Bank Total:** 1380.28



Signature of all officers as of August 20, 2025 (Audit End Date)

Leader [Signature]  
 Co-Leader Margaret McLean  
 Secretary Lilly Carothers  
 Ass't Weight Recorder Jean Spinkowski  
 Treasurer Gloria

date Aug 20/25  
 date ""  
 date ""  
 date ""  
 date ""

**Forward completed form with copy of bank statement to your Coordinator.**  
 L-047 (Rev. 07/24) © 2024 by TOPS Club, Inc.

# TOPS 2025-2026 BUDGET

Fiscal Year: August 1/25-July 30/26

|  | <b>Actual</b>      | <b>Proposed</b>    |
|--|--------------------|--------------------|
|  | Yearend-7-25       | <b>Aug-July 26</b> |
| <b>INCOME for 12 months</b>                          |                    |                    |
| Memberships: New & Renewal (\$49.00USD-\$72.00 Can.) | \$ 720.00          | \$ 840.00          |
| Dues-Monthly (\$5.00x12 mmon. X 10)                  | \$ 600.00          | \$ 720.00          |
| Fundraisers-Bake Sale/Garage Sale                    | \$ 982.00          | \$ 1,200.00        |
| Donations (Village Of Ashcroft)                      | \$ 1,385.00        | \$ 1,500.00        |
| <b>TOTAL INCOME</b>                                  | <b>\$ 3,687.00</b> | \$ 4,260.00        |
| <b>EXPENSES for 12 months</b>                        |                    |                    |
| Membership paid to TOPS                              | \$ 720.00          | \$ 840.00          |
| Rent Per Month (\$60.00 x 12)                        | \$ 720.00          | \$ 720.00          |
| Area Captain-2 visit per year                        | \$ 45.00           | \$ 70.00           |
| Cards (birthday/get well/sympathy)                   |                    | \$ 25.00           |
| Coffee/tea & Needs                                   | \$ 21.00           | \$ 100.00          |
| Gifts for Installation (6 x \$20.00)                 | \$ 120.00          | \$ 120.00          |
| Gifts for Special Occassions                         | \$ 75.00           | \$ 150.00          |
| Program-Education Needs                              | \$ 25.00           | \$ 50.00           |
| Pins/Charms/Badges                                   |                    | \$ 50.00           |
| Printing   | \$ 85.00           | \$ 250.00          |
| Rally-ARD & PRD-Registration-Gasx6                   | \$ 1,070.00        | \$ 1,520.00        |
| Secretary Needs                                      | \$ 21.00           | \$ 25.00           |
| Stamps (US)  | \$ 25.00           | \$ 25.00           |
| Treasurer's needs (receipt book, ledger)             |                    | \$ 25.00           |
| Bank Charges   | \$ 24.00           | \$ 24.00           |
| <b>TOTAL EXPENSES</b>                                | <b>\$ 2,951.00</b> | \$ 3,994.00        |
| <b>NET INCOME (income less expenses)</b>             | <b>\$ 736.00</b>   | \$ 266.00          |

## COUNCIL POLICY

|  |  |
|--|--|
| <b>TITLE:</b> Grants in Aid Policy (Organizations, Individuals, and Annual Unconditional Grants) | <b>POLICY #:</b> C-05-2024   |
| <b>Authority:</b> Council  | <b>Effective Date:</b> October 2, 2024<br><b>Review Date:</b> Annually   |
| <b>Issued By:</b> CAO<br><b>Issued Date:</b> October 2, 2024                                     | <b>Approved By:</b> Council<br><b>Approved Date:</b> October 1, 2024<br><b>Updated:</b><br><b>Resolution #:</b> R-2024-149 |

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**PURPOSE:** To establish procedures for awarding Grants in Aid and Annual Unconditional Grants to community organizations and individuals in order to assist non-profit societies/organizations that provide a community benefit.

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### **POLICY:**

This policy outlines the Village of Ashcroft's procedures for providing both Grants in Aid and Annual Unconditional Grants. The goal is to ensure fair, equitable, and consistent decisions regarding applications, while encouraging financial independence among organizations.

#### **1. Grants in Aid:**

- **Purpose:** Grants in Aid support non-profit societies/organizations or individuals representing the community at provincial or national events. The funding is not guaranteed from year to year, to encourage organizations to strive for financial independence.
- **Maximum Funding:** No single Grant in Aid will exceed \$500 or 25% of the proposed budget for the event.
- **Application Process:**
  - Applications are considered twice per year at the first Committee of the Whole (COW) meeting in March and September.
  - Applications must be submitted by February 28/29th and August 31st.
- **Required Documentation:**
  - Latest financial statement
  - Budget summary
  - Project budget
  - Annual report (if available)
- **Preference Criteria:**
  - Representing Ashcroft at provincial/national competitions

- One-time start-up costs for new programs
- One-time events beneficial to the Municipality
- Organizations demonstrating financial independence and community benefit.
- **Notification:**
  - Successful applicants will be notified in writing.
- **Reporting Requirements:**
  - Within 60 days after completion of the event, organizations must submit a written report to Council, summarizing the event, highlighting its successes and measurable outcomes, and detailing the actual expenses incurred.
  - If an organization fails to submit the required report, they will be ineligible to apply for future funding until the report is completed and submitted.

## 2. Annual Unconditional Grants:

- **Purpose:** Annual Unconditional Grants are provided to non-profit organizations to support their general operations, with funding guaranteed from year to year to ensure budget consistency for the organizations.
- **Eligibility:** Organizations receiving an Annual Unconditional Grant are not eligible for Grants in Aid for the same event or project under this policy.
- **Application Process:**
  - Organizations wishing to apply must do so before October 31<sup>st</sup> of the year preceding the first year of the grant by sending a letter of request addressed to Council .
  - Funding is automatically included in the financial plan as long as a valid agreement is in place.
- **Agreement and Accountability:**
  - Recipients must provide a financial statement for the year just completed before the next year's funding is released.
  - Approved applicants are required to sign a funding agreement renewable every five (5) years.
- **Canada Day Grant:**
  - A local group or organization may apply for an unconditional grant of \$550 to manage Canada Day events. A program of events and a proposed budget must be submitted by the last day of February each year.
- **Beautification Grant:**
  - An organization wishing to beautify the Village by coordinating the purchase and planting of flowers in the desert and other Village owned planters in the downtown core may apply for up to \$5,500 each year. A proposed work plan and budget must be submitted by October 31<sup>st</sup> for planting the following spring.

- **Ashcroft HUB Society Grant:**
  - The Ashcroft HUB Society may be reimbursed up to \$5,000 for expenses related to snow removal, irrigation maintenance and lawn maintenance for the properties known as the HUB located at 711 Hill Street including the parking lot at Ash Street. The Society must submit a seasonal expense report with supporting documents to the CFO and will be reimbursed for all eligible expenses within the allocated grant in aid.
  
- **Appendix A:** Lists organizations and the amount of Annual Unconditional Grants they will receive.

**3. Repeal:**

- This Policy repeals and replaces Policy # C- 06-2021 Annual Unconditional Grants Policy and Policy # C-01-2022 Grants In Aid Policy Organizations / Individuals.

**APPENDIX "A"**

Organizations that receive an Annual Unconditional Grant

| <b>Organization</b>                                     | <b>Unconditional Grant Amount Details</b>   |
|---|---|
| Canada Day Committee                                    | \$550   |
| Other - An organization wishing to beautify the Village | Up to \$5,500 based on budget submitted for the sole purpose of planting the desert and other Village owned planters throughout the downtown core.    |
| Ashcroft HUB Society                                    | Up to \$5,000 reimbursement for based on actual expense report submitted at the end of each season for snow removal and irrigation / law maintenance. |



**APPENDIX "C"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Briefly describe your organization's purpose:

\_\_\_\_\_  
\_\_\_\_\_

Briefly describe how the requested grant money will be used:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What amount of Grant in Aid is being requested? \$ \_\_\_\_\_

Total organization operating budget for current year \$ \_\_\_\_\_

Total budget for project the grant is being applied for \$ \_\_\_\_\_

Did you receive a Grant in Aid last year? Yes \_\_\_ No \_\_\_

If yes, what was the amount of the grant? \$ \_\_\_\_\_

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole COW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.



**APPENDIX "D"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID REPORT FORM – ORGANIZATIONS**

Organization Official Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Grant Amount Received: \$ \_\_\_\_\_ Date of Grant Award: \_\_\_\_\_

**How was the grant money used?**

Provide a brief description of how the funds were allocated. Please list any specific activities, programs, or purchases made with the grant.

\_\_\_\_\_  
\_\_\_\_\_

**Total Expenditures:**

Total anticipated expenses (as outlined in the application):

\$ [Amount]

**Actual total expenditure:**

\$ [Amount]

**Did the actual expenses differ from the anticipated expenses?**

Yes \_\_\_\_\_

No \_\_\_\_\_

If yes, please provide an explanation of the differences:

[Explain any variations]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What outcomes were achieved with the grant?**

Please describe any outcomes, results, or impacts of the activities funded by the grant. Include any data or metrics to support the success of the funded project.

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**Challenges or obstacles faced:**

Were there any challenges or issues faced during the execution of the funded project? How were they addressed?

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**Future Plans:**

Do you plan to continue this project or activity in the future? If so, how will it be sustained?

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**Signature of Grant Recipient:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**APPENDIX "E"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID APPLICATION – INDIVIDUAL**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Briefly describe how the requested grant money will be used:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What amount of Grant in Aid is being requested? \$ \_\_\_\_\_

Total of anticipated expenses \$ \_\_\_\_\_

Did you receive a Grant in Aid last year? Yes \_\_\_ No \_\_\_

If yes, what was the amount of the grant? \$ \_\_\_\_\_

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole (COTW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.

**VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – INDIVIDUAL**

**OFFICE USE ONLY**

Date Application Received: \_\_\_\_\_

Application confirmed to be complete:      Date: \_\_\_\_\_

Checklist:      Completed application form:      \_\_\_\_\_  
                 Financial Statement:      \_\_\_\_\_  
                 Budget for current year:      \_\_\_\_\_  
                 Project Budget:      \_\_\_\_\_

Category:      Arts & Culture: \_\_\_\_\_  
                 Sports & Recreation: \_\_\_\_\_  
                 Museum & Heritage: \_\_\_\_\_  
                 Social/Educational/Environmental/Other: \_\_\_\_\_

Amount of Grant in Aid Applied for: \$ \_\_\_\_\_ Approved: \$ \_\_\_\_\_

Denied: \_\_\_\_\_

Comments:

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Letter sent to applicant regarding decision      Date: \_\_\_\_\_

Cheque sent to applicant if applicable      Date: \_\_\_\_\_

**APPENDIX "F"**  
**VILLAGE OF ASHCROFT**  
**GRANT IN AID REPORT FORM – INDIVIDUALS**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Grant Amount Received: \$ \_\_\_\_\_ Date of Grant Award: \_\_\_\_\_

**How was the grant money used?**

Provide a brief description of how the funds were allocated. Please list any specific activities, programs, or purchases made with the grant.

---

---

**Total Expenditures:**

Total anticipated expenses (as outlined in the application):

\$ [Amount]

**Actual total expenditure:**

\$ [Amount]

**Did the actual expenses differ from the anticipated expenses?**

Yes \_\_\_\_\_

No \_\_\_\_\_

If yes, please provide an explanation of the differences:

[Explain any variations]

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---

**What outcomes were achieved with the grant?**

Please describe any outcomes, results, or impacts of the activities funded by the grant. Include any data or metrics to support the success of the funded project.

---

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**Challenges or obstacles faced:**

Were there any challenges or issues faced during the execution of the funded project? How were they addressed?

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**Future Plans:**

Do you plan to continue this project or activity in the future? If so, how will it be sustained?

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**Signature of Grant Recipient:** \_\_\_\_\_

**Date:** \_\_\_\_\_