



MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday February 9, 2026, at 6:00 pm

PRESENT Mayor Barbara Roden
Councillor, Jonah Anstett (zoom)
Councillor, Jessica Clement
Councillor, Nadine Davenport

CAO, Daniela Dyck
CFO, Yoginder Bhalla
DPW, Brian Bennewith

EXCUSED Councillor, Cam Tedford

Public –
Media – 1

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday February 9, 2026 to order at 6:00 pm.

“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

- Addition of the Water Regulations Bylaw No. 881, 2026 which has been inserted into the agenda, previously emailed to Council and posted to the website.
- Amendment to agenda item 7.1 – The organizers are not requesting a letter of support they are requesting approval of this event and the use of Railway Ave. between 2nd Street to 7th Street and the area by the Blue Truck.

M/S Clement / Anstett

THAT, the Agenda for the Regular Meeting of Council for Monday February 9, 2026, be adopted as amended.

CARRIED – Unanimous – R-2026-16

2. MINUTES

2.1	Minutes of the Regular Meeting of Council held Monday, January 26, 2026 M/S Clement / Davenport <i>THAT, the Minutes of the Regular Meeting of Council held Monday, January 26, 2026, be adopted as amended.</i> 7.1 the word “key” is missing	CARRIED Unanimous R-2026-17
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	<p>The purpose of this report is to present the current Election Procedure Bylaw and its subsequent amendment for Council’s review and discussion, and to seek direction regarding potential housekeeping or modernization updates in advance of the October 2026 General Local Election.</p> <p>Direction to staff – add special voting opportunities t Jackson House and TVM</p> <p>Repeal and replace Lot vs bi-election discussion M/S Roden / Clement</p> <p>Direction to staff to prepare a new consolidated bylaw that:</p> <ul style="list-style-type: none"> • Amalgamates Bylaw No. 816 and Bylaw No. 853 into one document; • Incorporates housekeeping updates; • Modernizes legislative references; • Includes enabling language for special voting opportunities; and <p>Repeals the prior bylaws.</p>	<p>CARRIED Unanimous R-2026-21</p>
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6. STAFF REPORTS

REQUEST FOR DECISION		
<p>6.1</p>	<p>CAO Report – Appointment of Election Officials</p> <p>The purpose of this report is to request Council’s appointment of Election Officials for the 2026 General Local Election.</p> <p>M/S Anstett / Clement</p> <p><i>THAT, Council appoints Daniela Dyck as the Chief Election Officer (CEO) and Maiké Mayden as the Deputy Chief Election Officer (DCEO) for the 2026 General Local Election</i></p>	<p>CARRIED Unanimous R-2026-22</p>
<p>6.2</p>	<p>CAO Report - Amendments to Travel Reimbursement Policy No. F-03-2021</p> <p>Purpose</p> <p>The purpose of this report is to present proposed amendments to the Travel Reimbursement Policy No. F-03-2021 to reflect the addition of the Village-owned electric vehicle and other fleet vehicles, and to provide clarity regarding vehicle use, travel reimbursement, and administrative procedures.</p> <p>M/S Clement / Anstett</p> <p><i>THAT, Council adopt the amended Travel Reimbursement Policy No. F-03-2021, including updates related to use of the Village-owned electric vehicle and other fleet vehicles, and the addition of Schedule</i></p>	<p>CARRIED Unanimous R-2026-23</p>

	<p><i>"A" – Travel Advance Request Form and Schedule "C" – Vehicle Use Guidelines.</i></p> <p>Discussion: Quorum – travel – research and get back to council with best practice Cards have been ordered for charging – RFID radio frequency identification through BC Hydro.</p>	
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FOR INFORMATION

<p>6.3</p>	<p>Fire Smart Coordinator Report & Presentation FireSmart Coordinator Gwen Dost provided an update to Council.</p> <ul style="list-style-type: none"> • She began by noting the Community Wildfire Resiliency Plan (CWRP), being completed by an external consulting team. The draft is expected within one to two weeks and will guide the Village’s wildfire mitigation priorities for the next five years. • On January 28, UBCM announced that the FireSmart program is transitioning from a first-come, first-served model to a competitive adjudication process. Funding is not guaranteed and is expected to be heavily oversubscribed. • The Village has approximately \$75,000 remaining in current funding. Submitting an interim report and application simultaneously would allow continued use of these funds during the adjudication process to support priority initiatives, including community clean-up days, home assessments, education, and staff wages. • Gwen moted that is we are approved for continued funding, staff would prioritize highest-risk areas and consider phased establishment of a Structural Protection Unit (SPU). Options include purchasing a trailer package or constructing a unit in-house. A question was asked wondering if a Village-built SPU could be leased to the Province during wildfire events as a potential revenue source or only complete units purchased. <ul style="list-style-type: none"> ○ Gwen to follow up. • Additional funding opportunities are being explored, including outreach to Intact Insurance (previous mitigation program) and BEAM Insurance. • Question asked if engagement with local stakeholders (ATL, IG Fiber, HVC, Koppers) may be an option to fund the SPU. <ul style="list-style-type: none"> ○ Gwen to follow up. • If grant funding is not approved, Council may consider a Village-operated, Village-funded FireSmart program aligned with FireSmart principles and guided by the CWRP. This would be Council- and budget-driven. 	
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	<ul style="list-style-type: none"> • Staff emphasized that Ashcroft is among the highest wildfire-risk areas in the province. Maintaining program momentum is a high priority to support community safety. It was noted we are resilient and find ways of doing things. • Council expressed appreciation for staff's continued efforts and asked that their appreciation be forwarded to Katie for participating at events donning the Ember suit. 	
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7. CORRESPONDENCE

FOR ACTION		
7.1	<p>BC Drag it Challenge – Organizers are requesting approval of this event and the use of Railway Ave. between 2nd Street to 7th Street and the area by the Blue Truck.</p> <p>Direction to staff: Contact organizers to clarify the request such as if they would like the road closed, or just parking access etc. – bring a report back at the next meeting</p>	
7.2	<p>BC Farmers Market – Request Letter of Support M/S Clement / Davenport <i>THAT, Council send a letter of support to Josie Osbourne Minister of Health indicating their support to the BC Farmers Market Food Coupon program.</i></p> <p>It was noted that the Farmers Market may no longer qualify to be an official BC Farmers Market as they have opened the market up to other non-food vendors.</p>	CARRIED Unanimous R-2026-24
7.3	<p>Invitation to the 159th Clinton Annual Ball M/S Anstett / Clement <i>THAT, the Village purchase two tickets for Mayor Roden and guest to attend the annual ball if she so wishes to attend.</i></p>	CARRIED Unanimous R-2026-25
7.4	<p>BC Rural Health Network – Membership Renewal and Donation Request M/S Roden / Clement <i>THAT, the Village renew their membership with the BC Rural Health Network.</i></p>	CARRIED Unanimous R-2026-26
7.5	<p>LGLA Forum Registration - Councillor Clement expressed interest in attending For Information: Cost: Registration \$495, Hotel (2 nights at \$229 + taxes/night), Per diem \$85/day, Mileage – EV M/S Roden / Anstett</p>	CARRIED Unanimous R-2026-27



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	<i>THAT, Council supports Councillor Clements request to attend the LGLA Leadership Forum in Richmond from March 11-13, 2026.</i>	
FOR INFORMATION		
7.6	2026 General Local Elections – Key Dates	
7.7	City of Kamloops - Certified Resolution Heritage Conservation Act SILGA	

8. UNFINISHED BUSINESS

8.1	Task Manager	
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9. NEW BUSINESS

9.1	N/A	
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.	N/A	
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11. COUNCIL REPORTS

11.1	<p>Mayor Roden Mayor Roden noted she was contacted by mayor of another community also installing water meters to discuss our experience ad best path forward. This community is also using Neptune as their contracted installer. Tyler Olsen – Black Press colleague now with Tye recently reached out to talk about the FireSmart program <u>TNRD</u> This Thursday Board Meeting and Friday is COTW Commented on the Public Meeting Notice to advise residents of the meeting.</p>	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Tedford	

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	N/A	
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1	N/A	
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14. ADJOURNMENT

Mayor Roden adjourned the Regular Meeting of Council for Monday February 9, 2026, at 6:49 pm.

Certified to be a true and correct copy of
the Minutes of the Regular Meeting of Council
held Monday, February 9, 2026.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor