



AGENDA

Special Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
 Monday, April 13, 2026, at 6:30 pm

CALL TO ORDER

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. ADDITIONS OR DELETIONS FROM THE AGENDA

2. MINUTES

All Minutes are adopted at a Regular Meeting of Council.

3. DELEGATIONS

| | | |
|-----|------|--|
| 4.1 | NONE | |
|-----|------|--|

4. PUBLIC COMMENTS / QUESTIONS

5. DISCUSSION ITEMS

| | | |
|-----|--|------|
| 5.1 | <p>Staff Report - Community Resiliency Investment (CRI) – 2026 FireSmart™ Funding Application</p> <p>PURPOSE: To seek Council approval to submit a grant application to the 2026 intake of the Community Resiliency Investment (CRI) FireSmart™ program.</p> <p>M/S <i>THAT, Council authorize staff to submit an application to the Union of BC Municipalities (UBCM) Community Resiliency Investment (CRI) – 2026 FireSmart™ Community Funding intake;</i> <i>AND THAT, Council support the continuation of FireSmart™ programming in the Village of Ashcroft, with program scope to be aligned with approved grant funding.</i></p> | P. 1 |
| | | |

6. BYLAWS FOR DISCUSSION

| | | |
|-----|------|--|
| 6.1 | NONE | |
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Special Meeting of Council

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Monday, April 13, 2026, at 6:30 pm

7. STAFF REPORTS

| | | |
|-----|------|--|
| 7.1 | NONE | |
|-----|------|--|

8. CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

| | | |
|-----|-----|--|
| 9.1 | N/A | |
|-----|-----|--|

9. TERMINATION

REGULAR MEETING



TO: Mayor and Council **MEETING DATE:** March 23, 2026
FROM: Daniela Dyck, CAO, & Gwen Dost, FireSmart™ Coordinator
SUBJECT: **Community Resiliency Investment (CRI) – 2026 FireSmart™ Funding Application**

RECOMMENDATION:

THAT, Council authorize staff to submit an application to the Union of BC Municipalities (UBCM) Community Resiliency Investment (CRI) – 2026 FireSmart™ Community Funding intake;
AND THAT, Council support the continuation of FireSmart™ programming in the Village of Ashcroft, with program scope to be aligned with approved grant funding.

PURPOSE:

To seek Council approval to submit a grant application to the 2026 intake of the Community Resiliency Investment (CRI) FireSmart™ program.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read 'Daniela Dyck', is written over a horizontal line.

Daniela Dyck,
Chief Administrative Officer

Gwen Dost,
FireSmart™ Coordinator

BACKGROUND

The Community Resiliency Investment (CRI) program provides funding to local governments to support wildfire risk reduction and improve community resilience.

For 2026, the program has transitioned from an open, non-competitive intake to a closed, competitive intake, with a submission deadline of April 30, 2026. This change reflects increased demand and limited provincial funding.

The Village of Ashcroft was successful in its initial application and is eligible to apply for up to \$200,000 under this intake.

Ashcroft is classified as a Wildland Urban Interface (WUI) 1 community, reflecting a higher level of wildfire risk. While this strengthens the Village's application, funding is not guaranteed under the competitive process.

DISCUSSION:

Since joining the Village team in 2025, the FireSmart™ Coordinator has made meaningful progress in establishing and advancing a local FireSmart™ program tailored to Ashcroft's needs.

REGULAR MEETING



Key accomplishments to date include:

- Implementation of the FireSmart™ Library Program, with resources now available through the Ashcroft TNRL to support ongoing public education.
- Completion of critical infrastructure assessments, helping to better understand local vulnerabilities and inform future mitigation efforts.
- Hosting a range of community events and engagement sessions, both large and small, to build awareness and encourage participation.
- Increasing public understanding of FireSmart™ principles and practical steps residents can take to safeguard their homes and properties.
- Ongoing coordination with regional partners through participation in FireSmart™ committee meetings.
- Continued professional development, including attendance at the upcoming annual FireSmart™ conference.
- Completion of required foundational training, achieving Local FireSmart™ Representative (LFR) designation, with plans to participate in Wildfire Mitigation Specialist (WMS) training to support delivery of Home Ignition Zone (HIZ) assessments later this spring.

Momentum continues to build as the community moves into the spring season. Upcoming initiatives include a community chipping event scheduled for April 20–21, coordinated alongside the Spring Community Clean-Up on April 22–23, providing residents with practical opportunities to reduce fire risk on their properties.

The proposed 2026 CRI application builds on this strong foundation, with a focus on expanding Home Ignition Zone assessments, supporting FireSmart™ neighbourhood development, and continuing public education efforts.

FINANCIAL CONSIDERATIONS:

The CRI FireSmart™ program provides up to 100% funding for eligible activities, to a maximum of \$200,000 for the Village.

As this intake is competitive:

- Funding may be partial or not approved
- Program scope will be adjusted to align with funding received
- If unsuccessful, Council may wish to consider whether a scaled, Village-led program should continue within existing capacity

At this time, no direct financial impact to the Village is anticipated unless Council chooses to proceed with a locally funded program.

STRATEGIC CONSIDERATIONS:

This initiative supports Council's priorities related to:

- Community safety and emergency preparedness

REGULAR MEETING



- Climate adaptation and wildfire risk reduction
- Proactive, prevention-based approaches to community resilience

CONCLUSION:

The Village has established a strong foundation for FireSmart™ programming over the past year, with growing community awareness and engagement. As spring approaches, interest continues to increase, and there is a clear opportunity to build on this momentum.

Submitting an application to the 2026 CRI intake will support the continuation and expansion of this work, helping to further reduce wildfire risk and strengthen community resilience in a practical and proactive way.

2026 Application-based Funding for FireSmart Activities

Winter/Spring Closed Intake

Application Form

*The Application Form is required for all applications under the Winter/Spring 2026 Closed Intake. Funding permitting, eligible applicants that did not apply under the 2026 open intake (between October 1, 2025 and January 30, 2026) can submit one application between **February 2 and April 30, 2026**. Please complete and return this worksheet with all required attachments.*

All questions must be answered by typing directly in this form. All questions are reviewed and scored as part of the adjudication process and no questions should be left blank. As cells have limited space, please provide concise answers, but note that additional attachments can be submitted if required.

If you have any questions, contact cri@ubcm.ca or (604) 270-8226, extension 220.

SECTION 1: APPLICANT INFORMATION

| | |
|--|--|
| 1. First Nation or Local Government Name: | <input type="text" value="Village of Ashcroft"/> |
| 2. File Number*: | <input type="text" value="LGPS-12872"/> |
| 3. For Regional Districts only (if applicable): list of all electoral areas included in the application: | <input type="text"/> |

**Refer to the LGPS Online Application Form submission confirmation email*

SECTION 2: WILDFIRE RISK AND ADDITIONAL EVIDENCE

4A. WUI Wildfire Risk Class. What is the WUI Risk Class (1 – 5) for the general area of your community or proposed activities, including the WUI polygon name, from the risk class map?

Risk Class:

WUI Polygon Name:

For regional districts, please provide the risk class and WUI polygon name for each electoral area identified in Step 1 of the application. For regional applications (i.e., with sub-applicants), please provide the risk class and WUI polygon name for the primary applicant and each sub-applicant identified in Step 1 of the application. Attach additional pages as needed to provide this information.

4B. Additional Evidence. If local assessments provide additional evidence of higher wildfire risk than the WUI Risk Class, provide specific evidence of wildfire risk (reference to specific page of a CWRP/CWPP).

N/A.

4C. Risk Category. For the purpose of FireSmart Community Funding and Supports grants, identify the risk category that you are applying under:

Lower risk of wildfire (base grant of up to \$150,000)

Higher risk of wildfire (base grant of up to \$200,000)

For regional applications (i.e., with sub-applicants), please provide the risk class and funding request for the primary applicant and each sub-applicant identified in Step 1 of the application. Attach additional pages as needed to provide this information.

SECTION 3: FIRESMART COMPONENTS AND ELIGIBILITY CRITERIA

5. Progress to Date. If the primary applicant or any sub-applicants were approved for funding under previous rounds of the FireSmart Community Funding and Supports program, please indicate what activities your community has not yet completed but will be undertaking.

2023 project:

N/A.

2024 project:

The Village of Ashcroft has an active CRI 2024 project (LGPS-10342). An interim report has been submitted with this application to allow for the continuation of that project for 120 days beyond the report submission date. Remaining activities include Coordinator hours to lead ongoing education, attend CFRC

2025 project:

N/A.

6. Required FireSmart Components. Applicants are required to have the following FireSmart components developed/active in their community.

CWRPs and CWPPs must be complete and acceptable to the BCWS, FNESS and/or, where applicable, BC Parks. To be considered acceptable, CWRPs must be developed in accordance with the template and guidance document and must include assessment and identification of FireSmart and fuel management priorities.

FireSmart Position, including title of position, length position has been in place, general duties:

The Village of Ashcroft hired a FireSmart Coordinator in May 2025 as part of the CRI 2024 project. She is still the current Coordinator and will continue in this position upon successful funding. The Village of Ashcroft will be responsible for all activities included in this application, with strong focuses on FireSmart

education, emergency planning support, and residential assessments and engagement.

- CWRP or CWPP, including type of plan and date (if not previously submitted to UBCM, submit plan):
The Village of Ashcroft has a CWRP, completed in March 2026.

- Community FireSmart & Resiliency Collaborative, including name of CFRC, lead or participant, participating agencies:
The Village of Ashcroft participates in the regional Thompson-Nicola Regional District (TNRD) CFRC.

For regional districts, please provide required FireSmart components for each electoral area identified in Step 1 of the application. For regional applications (i.e., with sub-applicants), please provide required FireSmart components for the primary applicant and each sub-applicant identified in Step 1 of the application. Attach additional pages as needed to provide this information.

SECTION 4: DEVELOPMENT AND GROWTH OF LOCAL FIRESMART PROGRAM

7A. How will the proposed activities contribute to increased local capacity and leadership in wildfire risk reduction?
The Village of Ashcroft faces a reality defined by significant wildfire threat each year. It is a community that is situated in the arid, high-risk Thompson River corridor where the devastating impacts of the 192,000-hectare Elephant Hill Fire in 2017 are still deeply felt (see CWRP for more details). To meet this escalating, year-round threat, this project directly increases our local capacity by securing our existing FireSmart Coordinator in a full-time position. Now entering the second full year of our local FireSmart program, this transition provides the dedicated leadership required to shift the Village from reactive emergency response to proactive, community-wide resilience. By stabilizing this central role, we immediately expand our

7B. How will the proposed activities lead to a sustainable approach in the delivery of your local FireSmart program?
To ensure the long-term sustainability of our local FireSmart program, this project moves our community away from temporary, seasonal efforts and turns wildfire preparedness into a consistent, year-round practice. By securing our existing Coordinator in a full-time capacity for the program's second year, we are protecting our municipal investment in local knowledge and preventing the loss of vital community trust to seasonal turnover. This stable coordination position allows us to implement a comprehensive program that prioritizes education, CI, CSSGS, and HIZ assessments, emergency preparedness and operations, and a resident-led mitigation strategy. By providing hands-on support like community chipper

7C. Please describe any in-kind contributions to your local FireSmart program (from the applicant, sub-applicant or community partners) or any other grant funding that has been confirmed.
At this time, there are no confirmed in-kind contributions from the applicant or community partners, nor is there any other confirmed grant funding allocated to this specific project. The Village of Ashcroft is relying on the CRI 2026 Closed funding stream to support the comprehensive scope of activities and the full-time FireSmart Coordinator position outlined in this application.

SECTION 5: ENGAGEMENT WITH FIRST NATIONS AND INDIGENOUS ORGANIZATIONS

8. Engagement with First Nations and/or Indigenous Organizations. In the following questions, please identify the specific bands, Treaty First Nations and/or Indigenous organizations that were engaged in advance of submitting the application as well as the specific traditional territory, reserve or other First Nations' land that may be impacted by the proposed project(s). *If applicable, please submit evidence of support for the proposed activities from First Nations and/or Indigenous organizations identified above. This could be in the form of a letter, email or other correspondence.*

8A. Which First Nations and/or Indigenous organizations were engaged as part of the development of this application and what engagement took place (e.g., collaborative planning tables; incorporating First Nation values and perspectives in proposed activities; existing outreach, plans, engagement reports or processes; including First Nation engagement costs in the budget)?

During the development of this application, the Ashcroft Indian Band (AIB) was engaged primarily through collaborative discussions during the latter stages of the Community Wildfire Resiliency Planning (CWRP) process. While AIB was not directly involved in drafting the application, their perspectives and priorities were sought during meetings between the Village of Ashcroft and AIB representatives. Specifically, the Village communicated with the FireSmart Coordinator at AIB regarding the submission of the 2026 CRI application, asking for input on what might be considered priorities for the Village of Ashcroft. This engagement included exploring opportunities for both community FireSmart Coordinators to partner on

8B. Which First Nations and/or Indigenous organizations will participate in the proposed activities and what specific role will they play?

Based on an established, signed Memorandum of Understanding (MOU), the Village of Ashcroft will maintain close communication and actively engage with the neighbouring Ashcroft Indian Band (AIB) throughout the delivery of this FireSmart program. The MOU formalizes our ongoing commitment to collaborate on a wide variety of initiatives, including economic development, shared infrastructure and services, emergency response, natural resource management, and involvement in joint projects. Recognizing AIB's highly successful and long-standing FireSmart program, the Village considers their knowledge invaluable and will engage them to learn recommended best practices. Specifically, we will

8C. Please indicate the extent to which staff and/or elected officials have undertaken Indigenous Cultural Safety and Cultural Humility Training:

Our CAO has participated in Indigenous Cultural Safety and Humility Training as an ESS volunteer, and the Mayor of Ashcroft has also completed this training in coordination with the Regional District. Council and staff remain actively engaged in training as opportunities arise, participating in both online modules and sessions offered during conferences. The Village of Ashcroft has committed to ensuring ongoing training for Council and senior staff; with 2026 being an election year, Cultural Safety and Humility training will be included as a key component of Council orientation and onboarding sessions later this year, reinforcing our ongoing commitment to cultural awareness and respectful engagement.

9. Community Partnerships and Collaboration with Land Managers. *If applicable, please submit evidence of support for the proposed activities from community partners, the Provincial Crown Land Manager or other land manager(s). This could be in the form of a letter, email or other correspondence.*

9A. Please describe any partners that will play a direct role in this project (community or resident organization, First Nation or Indigenous organization, other local governments, industry, or other levels of government) and the specific role they will play. Describe how the proposed project will contribute to a comprehensive, cooperative, and regional approach to wildfire risk reduction:

This project champions a cooperative, regional approach to wildfire risk reduction by actively aligning our second-year program with the established FireSmart initiatives of the Thompson-Nicola Regional District (TNRD) and the Ashcroft Indian Band (AIB). By ensuring our local education and mitigation strategies mirror the best practices of these surrounding jurisdictions, we are adding a critical layer of contiguous protection to the area.

Internally, the Ashcroft Fire Department will play a direct role as a collaborative partner. Drawing on their local knowledge

9B. Where applicable, please describe the extent to which Provincial Crown Land Manager(s) (BC Parks, Mountain Resorts, Natural Resource District Manager and/or Recreation Sites and Trails) and/or other land managers (e.g. Indigenous Services Canada) have been advised of the proposed activities:

BC Wildfire Service – Wildfire Prevention staff in the Kamloops Fire Centre were engaged and provided input into the development of this application. The focus of this project is FireSmart activities within the Ashcroft municipality.

10. Additional Information. Please share any other information you think may help support your submission.

The level of proactive engagement from community members, local businesses, and organizations with the Village’s FireSmart Coordinator has demonstrated keen interest across Ashcroft in implementing the specific FireSmart activities recommended in our CWRP. The Village is perfectly positioned right now to capitalize on this community-wide excitement and translate it directly into on-the-ground mitigation. Because our municipality has limited access to other FireSmart-dedicated funding streams, the CRI program is an essential funding source that we rely on. Securing this funding will allow us to immediately harness this rolling momentum, ensuring that our community’s high level of readiness is transformed into tangible, long-term resilience against the growing threat of wildfire.

SECTION 6: SUBMISSION CHECKLIST

| Required Submissions | Related Attachments | |
|--|--|-------------------------------------|
| <input checked="" type="checkbox"/> Application Worksheet | Completed CWRP or CWPP (if not previously submitted). | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Worksheet 1: Proposed FireSmart Activities | Community Planning – A list of buildings, assets and/or locations that are proposed to be assessed and the ownership of each. | <input checked="" type="checkbox"/> |
| | Cross Training – Training breakdown for each FireSmart position with cost calculation; project description and budget for wildland live fire training and confirmation of approval in principle from BCWS Zone staff is required to be submitted before commencing training. | <input type="checkbox"/> |
| | FireSmart Projects for Critical Infrastructure - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical Infrastructure Assessment(s). | <input type="checkbox"/> |
| | FireSmart Projects for Community Assets - Confirmation of ownership, description of role in emergency response to a wildfire event and completed initial FireSmart Critical Infrastructure Assessment(s). | <input type="checkbox"/> |
| | FireSmart Projects for Cultural Sites - Completed checklist(s) with Section B completed by BCWS or FNESS; completed initial FireSmart Cultural Sites and Green Spaces Assessment(s). | <input type="checkbox"/> |
| | FireSmart Projects for Green Spaces - Completed checklist(s) with Section B completed by BCWS or FNESS; completed initial FireSmart Cultural Sites and Green Spaces Assessment(s). | <input type="checkbox"/> |

| | | |
|--|--|--------------------------|
| | In cases where critical infrastructure, community assets or cultural sites are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager. | <input type="checkbox"/> |
| Worksheet 2: Proposed Fuel Management | Funding for fuel management is no longer available. | |
| <input type="checkbox"/> Worksheet 3: Proposed New/Amended CWRP | PDF map and Google Earth compatible KML file, at appropriate scale, outlining the AOI and Eligible WUI. All maps must meet the general requirements for all maps outlined in Section B of Appendix 11. | <input type="checkbox"/> |
| | In cases where the applicant proposes risk assessments in Eligible WUI outside of the AOI, confirmation that the proposed risk assessments activities are supported will be required at the time of application submission from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails), other land managers (e.g. Indigenous Services Canada, local governments) and/or First Nations (where overlap on reserves and/or traditional territories may exist). This is limited to exceptional circumstances only. | <input type="checkbox"/> |
| | In cases where the applicant proposes threat assessments in the Eligible WUI in Private Managed Forest Land (PMFL), confirmation that the proposed threat assessment activities are supported will be required at the time of application submission from the PMFL. | <input type="checkbox"/> |
| Worksheet 4: Additional Funding for Applicants Impacted by Wildfires | Additional funding for impact from wildfires is no longer available. | |
| <input type="checkbox"/> Band Council, Treaty First Nation, or local government resolution, OR letter of support from Band Manager, CAO, or CFO, indicating support for the current proposed activities and willingness to provide overall grant management. All regional applications, and applications requesting more than \$50,000 in funding will require <u>resolutions</u> to be submitted. <input type="checkbox"/> <u>For regional projects only</u> : Council, Board or Band Council resolution, from each sub-applicant that clearly states approval for the primary applicant to apply for, receive and manage the grant funding on their behalf. | | |

SECTION 6: SIGNATURE

Applications are required to be signed by an authorized representative of the applicant (i.e., staff member or elected officials). Please note application materials may be shared with the Province of BC, First Nations' Emergency Services Society and FireSmart BC.

I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant's jurisdiction (or appropriate approvals are in place) and (3) we understand that this project may be subject to a compliance audit under the program.

Further, for all proposed activities, I certify that, to the best of my knowledge: all proposed activities meet eligibility and funding requirements as defined in the 2026 Program and Application Guide.

Further, for FireSmart Positions, I certify that: (1) I have read and understand the recommended Job Description(s) and (2) the primary focus of the position will be to support eligible FireSmart activities but that other activities related to emergency management (i.e. EOC, ESS, evacuations), structural fire and/or forestry (i.e. Indigenous Guardians) are eligible as no more than 20% of job duties.

| | |
|-------------|--|
| Name: | |
| Title: | |
| Signature*: | |
| Date: | |

**A certified digital or original signature is required.*



2026 FireSmart Community Funding & Supports

Application-based Funding for FireSmart Activities

Worksheet 1: Proposed FireSmart Activities - YEAR ONE

This worksheet is required for all applications under the Winter/Spring 2026 Closed Intake . Please complete and return this worksheet with all required attachments.

All questions must be answered by typing directly in this form. All questions are reviewed and scored as part of the adjudication process and no questions should be left blank. As cells have limited space, please provide concise answers, but note that additional attachments can be submitted if required. If you have any questions, contact cri@ubcm.ca or (604) 270-8226, extension 220

Only cells that are white can be edited. Information provided in Sections 2 to 12 will automatically update the Application Summary Tab. Cells will turn red if values exceed the cost maximums identified in Table 1 of the Program Guide. In this case, rationale must be provided (as a separate attachment) for higher costs. For FireSmart positions, add the hours and wage in order for the subtotal calculation to work. For expenses, add the quantity and unit price in order for the subtotal calculation to work.

SECTION 1: GENERAL PROJECT INFORMATION

1. First Nation or Local Government Name:

2. File Number*:

**Refer to the LGPS Online Application Form submission confirmation email*

SECTION 2: EDUCATION - REQUIRED FOR ALL APPLICATIONS

| | Eligible Activity | Expenses | | | FireSmart Position(s) | | |
|----|--|----------|------------|------------|-----------------------|---------|-------------|
| | | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | 575 | \$45.00 | \$25,875.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 2A | Education materials* | | | | | | |
| | Banners | 3 | \$300.00 | \$900.00 | | | |
| | Posters | 10 | \$25.00 | \$250.00 | | | |
| | Videos | | | | | | |
| | Tents/walls | | | \$0.00 | | | |
| | Vehicle decals | | | \$0.00 | | | |
| | T-shirts | 40 | \$30.00 | \$1,200.00 | | | |
| | Ember mascot | | | | | | |

| | | | | | | | |
|----|---|---|------------|--------------------|--|--|--------------------|
| 2B | FireSmart educational resources | | | \$3,500.00 | | | |
| 2C | FireSmart events | 6 | \$3,405.00 | \$20,430.00 | | | |
| 2D | FireSmart BC education program | 1 | \$615.00 | \$615.00 | | | |
| 2E | FireSmart BC library program | | | | | | |
| | Branch | | | \$0.00 | | | |
| | Independent library | | | \$0.00 | | | |
| | Literacy Kit | | | \$0.00 | | | |
| 2F | FireSmart BC plant program | 2 | \$2,765.00 | \$5,530.00 | | | |
| 2G | Education for fuel management | | | | | | |
| 2H | Admin, consultant and/or travel costs (describe below) | | | \$5,830.00 | | | |
| | <i>A 10% admin fee covers essential administrative expenses specific to Section 2, that are necessary for the effective execution and management of the Village of Ashcroft's FireSmart program. This fee covers wages and expenses for activities including project management and administration, financial reporting and payroll, correspondence, paperwork, printing and photocopying, and monitoring the project progress.</i> | | | | | | |
| 2I | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | \$38,255.00 | | | \$25,875.00 |

*Electronic samples of educational materials developed with grant funding are required to be submitted with the final report.

SECTION 3: COMMUNITY PLANNING

| | Eligible Activity | Expenses | | | FireSmart Position(s) | | |
|----|--|----------|------------|-----------|-----------------------|---------|------------|
| | | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | 125 | \$45.00 | \$5,625.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 3A | Develop CWRP (use WS3) | | | | | | |
| 3B | Amend CWRP (use WS3) | | | | | | |
| 3C | Bylaws related to open fire* | | | | | | |
| 3D | FireSmart policies/practices - land* | | | | | | |
| 3E | FireSmart policies/practices - buildings* | | | | | | |
| 3F | FireSmart Assessments - community buildings, structures and land | | | | | | |
| | FireSmart HIZ Assessment** | | | \$0.00 | | | |
| | FireSmart Critical Infrastructure Assessment** | 10 | \$0.00 | \$0.00 | | | |

| | | | | | | | |
|----|---|---|----------|-------------------|--|--|-------------------|
| | Wildfire Mitigation Program Assessment** | | | \$0.00 | | | |
| | Checklist for Fuel Management Prescriptions*** | 7 | \$150.00 | \$1,050.00 | | | |
| | FireSmart Cultural Sites and Green Spaces Assessment** | 7 | \$675.00 | \$4,725.00 | | | |
| 3G | Admin, consultant and/or travel costs (describe below) | | | \$1,140.00 | | | |
| | <i>A 10% admin fee covers essential administrative expenses specific to Section 3, that are necessary for the effective execution and management of the Village of Ashcroft's FireSmart program. This fee covers wages and expenses for activities including project management and administration, financial reporting and payroll, correspondence, paperwork, printing and photocopying, and monitoring the project progress.</i> | | | | | | |
| 3H | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | \$6,915.00 | | | \$5,625.00 |

* All updated/completed bylaws, policies, practices and plans developed with grant funding are required to be submitted with the final report.

** Separate document that identifies community buildings, assets and/or locations that are proposed to be assessed and the ownership of each is required at the time of application. All completed assessments are required to be submitted with the final report.

***The completed Checklist for CRI Requirements for Fuel Management Prescription, with Section B completed by BCWS or FNESS are required to be submitted with the final report.

SECTION 4: DEVELOPMENT CONSIDERATIONS

| | Eligible Activity | Expenses | | | FireSmart Position(s) | | |
|----|--|----------|------------|-----------|-----------------------|------|----------|
| | | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | | | \$0.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 4A | Amend community plans* | | | | | | |
| 4B | Revise landscaping requirements* | | | | | | |
| 4C | Develop DPAs for wildfire hazard* | | | | | | |
| 4D | Amend referral processes* | | | | | | |
| 4E | Admin, consultant and/or travel costs (describe below) | | | | | | |

| | | | | | | | |
|----|---------------------------------------|--|--|--|--|---------------|---------------|
| 4F | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | | | \$0.00 | \$0.00 |

* All updated/completed bylaws, policies, practices and plans developed with grant funding are required to be submitted with the final report.

SECTION 5: INTERAGENCY COOPERATION

| | | <i>Expenses</i> | | | <i>FireSmart Position(s)</i> | | |
|----|---|-----------------|-------------------|-------------------|------------------------------|-------------|-------------------|
| | Eligible Activity | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | 100 | \$45.00 | \$4,500.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 5A | Community Wildfire Resiliency Collaborative (CFRC) - Lead agency (provide name of CFRC below) | | | \$0.00 | | | |
| 5B | CFRC - participating agency (provide name of CFRC below) | 2 | \$1,200.00 | \$2,400.00 | | | |
| | <i>TNRD FireSmart Committee</i> | | | | | | |
| 5C | Wildfire risk reduction planning tables | | | \$0.00 | | | |
| 5D | Indigenous cultural safety training | | | | | | |
| 5E | Wildfire Resiliency & Training Summit | 2 | \$2,250.00 | \$4,500.00 | | | |
| 5F | Admin, consultant and/or travel costs (describe below) | | | \$1,140.00 | | | |
| | <i>A 10% admin fee covers essential administrative expenses specific to Section 5, that are necessary for the effective execution and management of the Village of Ashcroft's FireSmart program. This fee covers wages and expenses for activities including project management and administration, financial reporting and payroll, correspondence, paperwork, printing and photocopying, and monitoring the project progress.</i> | | | | | | |
| 5G | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | \$8,040.00 | | | \$4,500.00 |

SECTION 6: EMERGENCY PLANNING

| | Eligible Activity | Expenses | | | FireSmart Position(s) | | |
|----|---|----------|------------|-------------|-----------------------|---------|-------------|
| | | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | 425 | \$45.00 | \$19,125.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 6A | Meetings and table top exercises | 1 | \$2,455.00 | \$2,455.00 | | | |
| 6B | Community water delivery assessment | | | | | | |
| 6C | FireSmart structure protection equipment* | | | \$40,000.00 | | | |
| 6D | Emergency preparedness events | | | | | | |
| 6E | Admin, consultant and/or travel costs (describe below) | | | \$6,158.00 | | | |
| | <i>A 10% admin fee covers essential administrative expenses specific to Section 6, that are necessary for the effective execution and management of the Village of Ashcroft's FireSmart program. This fee covers wages and expenses for activities including project management and administration, financial reporting and payroll, correspondence, paperwork, printing and photocopying, and monitoring the project progress.</i> | | | | | | |
| 6F | Other proposed costs (describe below) | | | | | | |
| | <i>The FireSmart wages include the allowable 20% towards Emergency Management (350 hours) plus additional time to organize the table top exercise,</i> | | | | | | |
| | Sub-total: | | | \$48,613.00 | | | \$19,125.00 |

* List of FireSmart structure protection equipment purchased with grant funding is required to be submitted with the final report.

SECTION 7: FIRESMART TRAINING AND CROSS-TRAINING

| | Eligible Activity | Expenses | | | FireSmart Position(s) | | |
|--|--------------------------------|----------|------------|-----------|-----------------------|------|----------|
| | | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | | | \$0.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |

| | | | | | | | |
|----|---|----|----------|------------|--|--|--------|
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 7A | Training for FireSmart positions* | | | | | | |
| 7B | LFR training | | | | | | |
| 7C | WMS training | | | | | | |
| | Instructor cost | | | \$0.00 | | | |
| | Local cost | | | \$0.00 | | | |
| | Travel to workshop outside of community | | | \$0.00 | | | |
| 7D | WMS trainer the trainer | | | | | | |
| | Local cost | | | \$0.00 | | | |
| | Travel to workshop outside of community | | | \$0.00 | | | |
| 7E | FireSmart BC farm and ranch training | | | | | | |
| 7F | FireSmart BC landscaping course | | | | | | |
| 7G | Cross-train Fire Department members | | | | | | |
| | Wildfire risk reduction basics | | | \$0.00 | | | |
| | Fire life and safety educator | | | \$0.00 | | | |
| | ICS-100 | | | \$0.00 | | | |
| | SPP-WFF1 Level 1 | | | \$0.00 | | | |
| | S-100 and S-100A | 10 | \$250.00 | \$2,500.00 | | | |
| | S-185 | 10 | \$0.00 | \$0.00 | | | |
| | S-231 | | | \$0.00 | | | |
| | SPP-115 | | | \$0.00 | | | |
| | WSPP-FF1 | | | \$0.00 | | | |
| | Task force leader | | | \$0.00 | | | |
| | Division/group supervisor | | | \$0.00 | | | |
| 7H | Cross-train CCWR organizations | | | | | | |
| | S-100 and S-100A | | | \$0.00 | | | |
| | S-185 | | | \$0.00 | | | |
| | ICS-100 | | | \$0.00 | | | |
| | SPP-115 | | | \$0.00 | | | |
| 7I | Cross-train emergency personnel | | | | | | |
| | Intro to emergency management | | | | | | |
| | ICS-100 | | | | | | |
| 7J | Training for cultural and prescribed fire practitioners | | | | | | |
| | BCTREX | | | \$0.00 | | | |
| | RX310 | | | \$0.00 | | | |
| | S-211 | | | \$0.00 | | | |
| | S-290 | | | \$0.00 | | | |
| | S-291 | | | \$0.00 | | | |
| 7K | Wildland live fire training** | | | | | | |
| 7L | Admin, consultant and/or travel costs (describe below) | | | | | | |
| | | | | | | | |
| 7M | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | \$2,500.00 | | | \$0.00 |

* A separate document that provides a training breakdown for each proposed FireSmart position with cost calculation is required at the time of application. A separate list of completed training for each FireSmart position with cost calculation is required to be submitted with the final report.

** A separate document that provides a project description and budget (as required in Appendix 6) for wildland live fire training is required at the time of application. Confirmation of approval in principle from BCWS Zone staff is required to be submitted before commencing training. A project report and financial summary (as required in Appendix 6) for wildland live fire training is required to be submitted with the final report.

SECTION 8: FIRESMART PROJECTS FOR CRITICAL INFRASTRUCTURE*

| | Eligible Activity | Expenses | | | FireSmart Position(s) | | |
|----|---|----------|------------|---------------|-----------------------|------|---------------|
| | | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | | | \$0.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 8A | Initial FireSmart Critical Infrastructure Assessment** | | | \$0.00 | | | |
| 8B | Mitigation activities | | | \$0.00 | | | |
| 8C | Post-mitigation FireSmart Critical Infrastructure Assessment*** | | | \$0.00 | | | |
| 8D | Admin, consultant and/or travel costs (describe below) | | | | | | |
| | | | | | | | |
| 8E | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | \$0.00 | | | \$0.00 |

* For each proposed critical infrastructure project, a separate document that provides confirmation of ownership and description of role of critical infrastructure in emergency response to a wildfire event (as required in Appendix 7) is required at the time of application.

** Completed initial FireSmart Critical Infrastructure Assessment(s) for each proposed critical infrastructure project must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission. In cases where critical infrastructure is located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) at the time of application submission.

*** Completed post-mitigation FireSmart Critical Infrastructure Assessment(s) are required to be submitted with the final report.

SECTION 9: FIRESMART PROJECTS FOR COMMUNITY ASSETS*

| | Eligible Activity | Expenses | | | FireSmart Position(s) | | |
|--|--------------------------------|----------|------------|-----------|-----------------------|------|----------|
| | | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | | | \$0.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |

| | | | | | | | |
|----|---|--|--|---------------|--|--|---------------|
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 9A | Initial FireSmart Critical Infrastructure Assessment** | | | \$0.00 | | | |
| 9B | Mitigation activities | | | \$0.00 | | | |
| 9C | Post-mitigation FireSmart Critical Infrastructure Assessment*** | | | \$0.00 | | | |
| 9D | Admin, consultant and/or travel costs (describe below) | | | | | | |
| | | | | | | | |
| 9E | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | \$0.00 | | | \$0.00 |

* For each proposed community asset project, a separate document that provides confirmation of ownership and description of role of the asset in emergency response to a wildfire event (as required in Appendix 7) is required at the time of application submission.

** Completed initial FireSmart Critical Infrastructure Assessment(s) for each proposed community asset project must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission. In cases where community assets are located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) at the time of application submission.

*** Completed post-mitigation FireSmart Critical Infrastructure Assessment(s) is required to be submitted with the final report.

SECTION 10: FIRESMART PROJECTS FOR CULTURAL SITES

| | | <i>Expenses</i> | | | <i>FireSmart Position(s)</i> | | |
|-----|--|-----------------|-------------------|------------------|------------------------------|-------------|-----------------|
| | Eligible Activity | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | | | \$0.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 10A | Checklist for CRI Requirements for Fuel Management Prescription* | | | \$0.00 | | | |
| 10B | Pre-mitigation FireSmart CSGS assessments** | | | \$0.00 | | | |
| 10C | Mitigation activities | | | \$0.00 | | | |
| 10D | Post-mitigation FireSmart CSGS assessment*** | | | \$0.00 | | | |
| 10E | Admin, consultant and/or travel costs (describe below) | | | | | | |
| | | | | | | | |

| | | | | | | | |
|-----|---------------------------------------|--|--|--|---------------|--|---------------|
| 10F | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | | \$0.00 | | \$0.00 |

* Completed Checklist for CRI requirement for a Fuel Management Prescription, with Section B completed by BCWS or FNESS, for each proposed cultural site must be submitted at time of application but the cost is an eligible expense provided the checklist is completed within six months prior to the date of application submission.

** Completed initial FireSmart Cultural Sites and Green Spaces Assessment(s) for each proposed cultural site must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission. In cases where the cultural site is located on Provincial Crown Land confirmation that the proposed activities are supported will be required from Provincial Crown Land Manager (BC Parks, Mountain Resort Branch, Natural Resource District and/or Recreation Sites and Trails) at the time of application submission.

*** Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s) is required to be submitted with the final report.

SECTION 11: FIRESMART PROJECTS FOR GREEN SPACES

| | | <i>Expenses</i> | | | <i>FireSmart Position(s)</i> | | |
|-----|--|-----------------|------------|---------------|------------------------------|------|---------------|
| | Eligible Activity | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | | | \$0.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | | | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 11A | Checklist for CRI Requirements for Fuel Management Prescription* | | | \$0.00 | | | |
| 11B | Pre-mitigation assessments** | | | \$0.00 | | | |
| 10C | Mitigation activities | | | \$0.00 | | | |
| 11D | Post-mitigation assessment*** | | | \$0.00 | | | |
| 11E | Admin, consultant and/or travel costs (describe below) | | | | | | |
| | | | | | | | |
| 11F | Other proposed costs (describe below) | | | | | | |
| | | | | | | | |
| | Sub-total: | | | \$0.00 | | | \$0.00 |

* Completed Checklist for CRI requirement for a Fuel Management Prescription, with Section B completed by BCWS or FNESS, for each proposed green space must be submitted at time of application but the cost is an eligible expense provided the checklist is completed within six months prior to the date of application submission.

** Completed initial FireSmart Cultural Sites and Green Spaces Assessment(s) for each proposed green space must be submitted at time of application but the cost is an eligible expense provided the assessment is completed within six months prior to the date of application submission.

*** Completed post-mitigation FireSmart Cultural Sites and Green Spaces Assessment(s) is required to be submitted with the final report.

SECTION 12: FIRESMART ACTIVITIES FOR HOMES AND PROPERTIES

| | | <i>Expenses</i> | | | <i>FireSmart Position(s)</i> | | |
|-----|--|-----------------|-------------------|------------------|------------------------------|-------------|-----------------|
| | Eligible Activity | Quantity | Unit Price | Sub-total | Hours | Wage | Subtotal |
| | FireSmart Coordinator | | | | 550 | \$45.00 | \$24,750.00 |
| | Local FireSmart Representative | | | | | | \$0.00 |
| | Wildfire Mitigation Specialist | | | | | | \$0.00 |
| | Wildfire Forest Professional | | | | | | \$0.00 |
| | FireSmart Crew member | | | | 0 | \$0.00 | \$0.00 |
| | Junior FireSmart Coordinator (summer/youth position) | | | | | | \$0.00 |
| 12A | FireSmart HIZ Assessment* | 100 | \$0.00 | \$0.00 | | | |
| | Rebate program** | | | \$0.00 | | | |
| | Mitigation activities for seniors and elders*** | | | | | | |
| 12B | FireSmart Farm and Ranch Assessment* | | | \$0.00 | | | |
| | Rebate program** | | | \$0.00 | | | |
| 12C | FireSmart Neighbourhood Recognition | | | | | | |
| | Neighbourhood Wildfire Hazard Assessments (Local FireSmart Collective Assessment)**** | 2 | \$0.00 | \$0.00 | | | |
| | FireSmart neighbourhood plans (Collective Action Plans)**** | 2 | \$0.00 | \$0.00 | | | |
| 12D | Wildfire Mitigation Program assessments***** | | | | | | |
| | Initial assessment | | | \$0.00 | | | |
| | Follow-up inspection | | | \$0.00 | | | |
| 12E | Off-site debris disposal for FireSmart vegetation management | | | \$12,000.00 | | | |
| 12F | Admin, consultant and/or travel costs (describe below) | | | \$3,675.00 | | | |
| | <i>A 10% admin fee covers essential administrative expenses specific to Section 12, that are necessary for the effective execution and management of the Village of Ashcroft's FireSmart program. This fee covers wages and expenses for activities including project management and administration, financial reporting and payroll, correspondence, paperwork, printing and photocopying, and monitoring the project progress.</i> | | | | | | |
| 12G | Other proposed costs (describe below) | | | | | | |

| | | | | | | |
|---|--|--|--------------------|--|--|--------------------|
| <p><i>12E Description: This \$12,000 allocation under Section 12E will fund offsite debris disposal to incentivize and support resident-led FireSmart vegetation management. Because this application does not include a formal rebate program, these funds serve as a critical catalyst by removing the logistical and financial barriers of disposal for homeowners. Specifically, the budget will cover green bin drop-offs and mobile chipper services during multiple community clean-up days, strategically targeting the removal of highly flammable species, such as mature cedars and junipers, from residential properties.</i></p> | | | | | | |
| Sub-total: | | | \$15,675.00 | | | \$24,750.00 |

- * Summary report and a representative sample of completed FireSmart HIZ Assessments and/or FireSmart Farm and Ranch Assessments are required to be submitted with the final report.
- ** List of addresses of homes, properties, farms or ranches that received a rebate and rebate amounts are required to be submitted with the final report.
- *** List of addresses of homes and properties where eligible mitigation work was completed and a general description of the work at each address are required to be submitted with the final report.
- **** Completed Neighbourhood Wildfire Hazard Assessments (Local FireSmart Collective Assessment) and/or FireSmart neighbourhood plans (Collective Action Plans) are required to be submitted with the final report.
- ***** Summary report of completed WMP Assessments are required to be submitted with the final report.

SECTION 13: ELIGIBILITY REVIEW WITH FIRE CENTRE AND/OR FNESS

*This section must be completed by the BCWS Wildfire Prevention Officer and/or FNESS Wildfire Resiliency Advisor **before the application is submitted**. In order for the application to be considered for funding, all questions must be answered 'Yes'.*

| | To be completed by BCWS Wildfire Prevention Officer and/or FNESS Wildfire Resiliency Advisor only | | |
|---|---|--------------------------|----------|
| | Yes | No | Comments |
| Proposed FireSmart activities meet the intent of the Winter/Spring 2026 FSCFS program | <input type="checkbox"/> | <input type="checkbox"/> | |
| Does the applicant have a current and acceptable CWRP or CWPP? | <input type="checkbox"/> | <input type="checkbox"/> | |
| Are the proposed costs within the funding maximums? If not, is the rationale for higher costs acceptable? | <input type="checkbox"/> | <input type="checkbox"/> | |

Overall comments:

Completed by (BCWS or FNESS):

Date: