



## **JOB POSTING: MUSEUM ASSISTANT - SUMMER POSITION**

**Organization:** Village of Ashcroft

**Department:** Ashcroft Museum

**Position Type:** Summer Employment

**Job Overview:** The Village of Ashcroft is offering an exciting opportunity for a Museum Assistant position at the Ashcroft Museum during the summer months. This position is available subject to student availability at a minimum from the last week of June to the end of August, requiring a commitment of 40 hours per week at a competitive rate of \$20.55 per hour with an additional 4% in lieu of vacation and \$1.25/hr in lieu of benefits upon meeting probationary requirements.

### **Responsibilities:**

- Greet and assist museum guests
- Answer general inquiries about exhibits and artifacts
- Perform janitorial duties to maintain museum cleanliness
- Utilize social media and digital engagement skills (Preference given to proficient applicants)

### **Qualifications:**

- Passion for history and cultural heritage
- Strong communication and interpersonal skills
- Ability to engage with the public in a friendly and informative manner
- Proficiency in social media and digital engagement (Preferred)
- Ability to follow guidance and work autonomously
- Ability to work weekends

**Preferences:** This position is specifically designed for a student who will be returning to a secondary or post-secondary institution in the fall.

**Application Deadline:** Interested parties are encouraged to submit their Cover Letter and Resume by 4:00 pm on Friday, May 1, 2026, to:

Maike Mayden, Accounting Clerk  
PO Box 129  
Ashcroft, BC, V0K 1A0  
Phone: 250-453-9161  
Email: [accounting@ashcroftbc.ca](mailto:accounting@ashcroftbc.ca)

**Note:** The Village of Ashcroft is an equal opportunity employer, and this position adheres to non-discriminatory principles.