

AGENDA

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday August 24, 2026, at 6:00 pm

CALL TO ORDER

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

2. MINUTES

2.1	Minutes of the Regular Council Meeting held Monday, July 27, 2026 M/S <i>THAT, the Minutes of the Regular Meeting of Council held Monday, July 27, 2026, be adopted as presented.</i>	P.1 - 8

3. DELEGATIONS

3.1	N/A	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

5. BYLAWS/POLICIES

5.1	OCP & Zoning have been sent for Referral	
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6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	CAO Report – Development of Heritage Register PURPOSE: To report back to Council on the feasibility and requirements of establishing a Community Heritage Register for the Village of Ashcroft, using the Thompson-Nicola Regional District (TNRD) and Village of Clinton heritage registers as examples. RECOMMENDATION:	P. 9 – 11

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Monday August 24, 2026, at 6:00 pm

	<i>THAT, Council receive the Development and Feasibility of a Community Heritage Register report for information; AND THAT Council direct staff to proceed with the development of a Village of Ashcroft Community Heritage Register pursuant to Section 598 of the Local Government Act, incorporating the existing Historical Plaque Program where appropriate and utilizing Ashcroft Museum staff to undertake historical research and prepare Statements of Significance as seasonal staffing and resources permit.</i>	
FOR INFORMATION		

7. CORRESPONDENCE

FOR ACTION		
7.1	Ashcroft Hub – Terry Fox Run – Request for free use of Heritage Park	P. 12 – 13
7.2	Ashcroft Indian Band – Request for Letter of Support for Build Communities Strong Fund	P. 14 – 15
FOR INFORMATION		
7.3	UBCM – Transportation and Transit – Meeting Regret	P. 16 – 17
7.4	Cancellation of the 2026 Ashcroft Fall Fair	P. 18 – 19
7.5	Dawson Road Maintenance – Road works update	P. 20
7.6	City of Prince George Requesting Support for the Northern and Rural Homeowners Grant	P. 21 – 23
7.7	CN Transload Facility – Hollis Road – Update	P. 24
7.8	Build Communities Strong Fund – Community Stream: First Community Works Fund Payment for 2026/2027	P. 25
7.9	Digital Construction Signage Feedback	P. 26 – 27

8. UNFINISHED BUSINESS

8.1	Task Manager	P. 28 – 29
8.2	Permissive Tax Exemption Application – Royal Canadian Legion Branch #113 – Motion on the Floor postponed at the July 27, 2026 Regular Meeting M/S Anstett / Clement <i>THAT, Council provide direction regarding the Royal Canadian Legion Branch #113 request for a permissive tax exemption for the 2027</i>	P. 30 – 49

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	<i>taxation year by selecting one of the following options:</i> <i>1. Grant the permissive tax exemption, with the resulting reduction in municipal tax revenue offset through reductions to Council's discretionary budget allocations;</i> CFO Report – Royal Canadian Legion Request for Permissive Tax Exemption PURPOSE: To provide sufficient information for council to decide on the Royal Canadian Legion Branch #113's request for a permissive tax exemption and determine how to offset the reduction in municipal taxation revenue. <i>THAT Council provide direction regarding the Royal Canadian Legion Branch #113 request for a permissive tax exemption for the 2027 taxation year by selecting one of the following options:</i> <i>1. Grant the permissive tax exemption, with the resulting reduction in municipal tax revenue offset through reductions to Council's discretionary budget allocations; or</i> <i>2. Grant the permissive tax exemption, with the resulting reduction in municipal tax revenue funded through an estimated 0.5% increase in municipal taxation; or</i> <i>3. Other</i>	
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9. NEW BUSINESS

9.1	N/A	
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	N/A	
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11. COUNCIL REPORTS

11.1	Mayor Roden	
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Tedford	



AGENDA
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Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday August 24, 2026, at 6:00 pm

12. RESOLUTION TO ADJOURN TO CLOSED MEETING

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	N/A	
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13. RESOLUTIONS RELEASED FROM CLOSED MEETING

13.1	N/A	
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14. ADJOURNMENT

MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday July 27, 2026, at 6:00 pm

PRESENT: Mayor , Barbara Roden
Councillor, Jonah Anstett
Councillor, Jessica Clement
Councillor, Nadine Davenport
Councillor, Cam Tedford

CAO, Daniela Dyck
CFO, Yoginder Bhalla
DPW, Brian Bennewith

EXCUSED:

Public – 2
Media – 1

CALL TO ORDER

Mayor Roden called the Regular Meeting of Council for Monday, July 27, 2026, to order at 6:00 pm.

Mayor Roden acknowledged friends and neighbours in the area affected by the recent wildfires offering Ashcroft's support in any way that we can noting she is confident that the village and the residents of Ashcroft will support our neighbouring communities and rise to assist through upcoming challenges.

"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."

1. ADDITIONS TO OR DELETIONS FROM THE AGENDA

Email from Jessical Williams from ATL – Offer to collaborate for Rail Safety Week – New Business

M/S Clement / Davenport

THAT, the Agenda for the Regular meeting of Council for Monday July 27, 2026, be adopted as amended.

CARRIED -Unanimous-R-2026-102

2. MINUTES

2.1	Minutes of the Regular Council Meeting held Monday, June 22, 2026 M/S Clement / Anstett <i>THAT, the Minutes of the Regular Meeting of Council held Monday, June 22, 2026, be adopted as presented.</i>	CARRIED Unanimous R-2026-103
2.2	Minutes of the Special Council Meeting held Friday July 10, 2026	

MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday July 27, 2026, at 6:00 pm

	M/S Davenport / Clement <i>THAT, the Minutes of the Special Meeting of Council held Friday July 10, 2026, be adopted as presented.</i>	
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3. DELEGATIONS

3.1	N/A	
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4. PUBLIC INPUT

All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.

5. BYLAWS/POLICIES

5.1	OCP & Zoning have been sent for Referral	
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6. STAFF REPORTS

REQUEST FOR DECISION		
6.1	CAO Report – Annual Report Presentation PURPOSE: To present the Village of Ashcroft's 2025 Annual Report for Council's endorsement following the required public inspection period. M/S Clement / Anstett <i>THAT Council endorse the Village of Ashcroft 2025 Annual Report as presented, in accordance with Section 98 of the Community Charter.</i>	CARRIED Unanimous R-2026-104
6.2	CFO Report – Name Change for Land Titles PURPOSE: To authorize a name change for Land Titles for LOT A DL423 KDYD PLAN 883 located at 406 Brink Street. M/S Clement / Tedford <i>THAT Council approves name change on village owned property from "Village of Ashcroft" to "The Corporation of the Village of Ashcroft".</i>	CARRIED Unanimous R-2026-105
6.3	CFO Report – Permissive Tax Exemption PURPOSE: The purpose of this report is to present the financial implications associated with the Royal Canadian Legion Branch #113's request for	

	a permissive tax exemption and to seek Council direction on how any resulting reduction in tax revenue would be funded. M/S Anstett / Clement <i>THAT Council provide direction regarding the Royal Canadian Legion Branch #113 request for a permissive tax exemption for the 2027 taxation year by selecting one of the following options:</i> 1. <i>Grant the permissive tax exemption, with the resulting reduction in municipal tax revenue offset through reductions to Council's discretionary budget allocations;</i> Discussion: • Council discussed the financial implications of granting the permissive tax exemption. Staff clarified that the approximately \$8,000 reduction in municipal tax revenue would represent approximately a 0.5% tax increase if recovered through taxation, or approximately \$3.66 per household. Alternatively, funding the exemption through Council's discretionary allocations would significantly reduce funds available for grants-in-aid, bursaries and other discretionary expenditures. • Staff advised that the permissive tax exemption application submitted by the Royal Canadian Legion Branch #113 was incomplete and did not include all financial information required as part of the application process. Council agreed that complete financial statements and supporting financial information should be provided to allow Council to fully understand the organization's financial position and make an informed decision regarding the request. • Council also discussed potential public consultation options, including a plebiscite, referendum or Alternative Approval Process, and noted concerns regarding timing, anticipated participation and the staff resources required given the upcoming general local election and OCP and Zoning Bylaw adoption processes. • Council discussed alternatives to a permissive tax exemption, including consideration of a grant-in-aid. It was clarified that, under the current permissive tax exemption framework, Council's decision would be to grant the applicable exemption or not grant the exemption. • Staff clarified that the cenotaph is exempt from taxation and that the skateboard park is not subject to taxation.	Motion postponed to August 24, 2026 Regular Meeting of Council
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MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
Monday July 27, 2026, at 6:00 pm

	M/S Clement / Davenport <i>THAT, consideration of the Royal Canadian Legion Branch #113 request for a permissive tax exemption for the 2027 taxation year be postponed to the August 24, 2026 Regular Meeting of Council, and that the Legion be requested to provide the outstanding financial documentation required to complete the application for Council's consideration.</i> Accordingly, consideration of the original motion was postponed to the August 24, 2026 Regular Meeting of Council.	CARRIED Unanimous R-2026-106
FOR INFORMATION		
6.4	BEO Report – 2nd Quarter Report – For Information PURPOSE: The purpose of this report is to provide Council with a summary of bylaw enforcement activity for the second quarter of 2026.	

7. CORRESPONDENCE

FOR ACTION		
7.1	Ashcroft HUB Society – Request for Village of Ashcroft Resolution in Support of NDIT Grant Application PURPOSE: NDIT requires a resolution in support of the application from the local government – the HUB Society is seeking Councils' endorsement. M/S Roden / Davenport <i>THAT, Council for the Village of Ashcroft provide a resolution in support of the Ashcroft HUB Society's application to the Northern Development Initiative Trust - Recreation Infrastructure Grant funding stream for partial replacement of the roof and replacement of the HVAC system for the gymnasium.</i>	CARRIED Unanimous R-2026-107
7.2	Village of Cache Creek Proposal for Inter-Community Bylaw – Joint Fine Collection PURPOSE: To seek Council's direction on whether the Village of Ashcroft wishes to participate in a joint procurement process with the Villages of Cache Creek and Clinton for the engagement of a debt collection agency to recover unpaid bylaw fines. M/S Clement / Tedford	

MINUTES

Regular Meeting of Council

Village of Ashcroft Council Chambers, 601 Bancroft Street
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	<i>THAT, Council authorize the Village of Ashcroft to participate in the joint procurement process led by the Village of Cache Creek for the engagement of a debt collection agency to recover unpaid bylaw fines; and</i> <i>THAT, Council authorize the Chief Administrative Officer to participate in the joint evaluation process and, following the selection of a preferred proponent, execute a service agreement on behalf of the Village of Ashcroft.</i>	CARRIED Unanimous R-2026-108
7.3	CN Rail – Rail Safety Week 2026 Proclamation Request PURPOSE: To seek Council's approval to proclaim September 21–27, 2026 as Rail Safety Week in the Village of Ashcroft in support of national rail safety awareness initiatives. M/S Roden/ Tedford <i>THAT, Council proclaim September 21–27, 2026 as Rail Safety Week in the Village of Ashcroft; and</i> <i>THAT, the Mayor be authorized to sign the Rail Safety Week Proclamation.</i>	CARRIED Unanimous R-2026-109
7.4	UBCM Small Talk Forum 2026 – Request for Discussion Topic or Success Stories PURPOSE: To provide Council with information regarding the 2026 UBCM Small Talk Forum and seek Council's input on potential discussion topics or success stories to share at the Forum. M/S Clement / Tedford Receive for Information Discussion; • Council discussed the successful management of the Village's water meter installation project, particularly the importance of transparency and ongoing communication in mitigating potential conflict. Council noted that regular meetings with the contractor and Province have helped staff effectively manage the project, monitor the budget, address issues as they arise, and achieve positive results. • As the water meter installation project will not be fully completed in time for the 2026 UBCM Small Talk Forum, Council discussed potentially presenting the project as a success story at the SILGA Convention in the spring, with consideration given to a future UBCM presentation. It was noted that the Village's experience may be beneficial to other communities undertaking similar water metering initiatives in the near future.	

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FOR INFORMATION		
7.5	Regional District of Central Okanagan - LGCAP Funding Continuation	
7.6	District of Oak Bay – LGCAP Funding Continuation	
7.7	BC Register of Historic Places – Letter	
7.8	BC Secures Historic Deal with Ottawa	
7.9	Town of Lake Cowichan - Elect Respect	
7.10	TNRD Film Commission Updates	
7.11	Follow-up Letter Coordination, Public Records, and Municipal Legal Defence from Organizer, Speaking Out Loud Society	
7.12	HVC Teck – Quarterly Update	
7.13	Minister of Health – New Licensing Bylaws Approved by College of Physicians and Surgeons	
7.14	Barriere Library Offers New Meeting Room Technology	
7.15	TNRD – Results of Alternative Approval Process for Regional Search and Rescue Hall 86 responses received (3 were spoiled) needed 14,000 to halt process It was noted that KSAR supported and assisted with evacuation in Clinton	
7.16	SILGA – Letter from Bill Sarai, President; Re: Voluntary and Involuntary Complex Care	

8. UNFINISHED BUSINESS

8.1	Task Manager	
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9. NEW BUSINESS

9.1	Email from Jessical Williams from ATL – Offer to collaborate for Rail Safety Week Mayor Roden noted that she is a committee member for the Operation Life Saver initiative Direction to staff – engage with ATL to build awareness M/S Roden / Davenport <i>Receive for information</i>	CARRIED Unanimous R-2026-110
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10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	N/A	
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MINUTES

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Village of Ashcroft Council Chambers, 601 Bancroft Street
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11. COUNCIL REPORTS

11.1	Mayor Roden Mayor Roden noted that the TNRD – AAP Passing for KSAR – moves to design stage	
11.2	Councillor Anstett	
11.3	Councillor Clement – HAWC Held AGM – slight change to the board Carmen Ranta is now a director UPCC changes – renovation, working towards utilizing the clinic space	
11.4	Councillor Davenport	
11.5	Councillor Tedford – Verbal Seniors Report Councillor Tedford noted that today applications open for the new Thomspson View Residences - 7 years of hard work in the making Attended the Open House with the Seniors Advocate Dan Leitt and MLA Lorne Doerkson at the HUB, with approximately 32 people in attendance. • Discussion included accessibility concerns within the community, including sidewalks, pedestrian crossings and access to local businesses. Approximately 100 signatures have been collected on a petition regarding local accessibility concerns. • The Seniors Advocate discussed a number of issues affecting seniors, particularly those living in rural communities, including transportation, access to health care and pharmaceuticals, housing, home support, long-term care, income supports and property tax deferment programs. • Discussion also addressed ageism and social perceptions of older adults, including assumptions regarding seniors' abilities, independence, use of technology and driving. It was noted that seniors should not be defined solely by their age and that greater awareness of age-related stereotypes is needed. • Concerns were raised regarding the affordability and availability of home support and the length of time seniors may wait for long-term care placements (average wait is 10 months). Information was also provided regarding programs and resources available through the Office of the Seniors Advocate. • The Seniors Advocate and attendees expressed a willingness to continue discussions and hear concerns affecting seniors in rural communities.	



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12. **RESOLUTION TO ADJOURN TO CLOSED MEETING**

Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1

12.1	N/A	
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13. **RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	N/A	
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14. **ADJOURNMENT**

Mayor Roden adjourned the Regular Meeting of Council for Monday July 27, 2026 at 7:00 PM.

Certified to be a true and correct copy of
the Minutes of the Regular Meeting of Council
held Monday, July 27, 2026.

Daniela Dyck,
Chief Administrative Officer

Barbara Roden,
Mayor

REGULAR MEETING



TO: Mayor and Council

MEETING DATE: August 24, 2026

FROM: Daniela Dyck, CAO,

SUBJECT: Development and Feasibility of a Community Heritage Register

RECOMMENDATION:

THAT, Council receive the Development and Feasibility of a Community Heritage Register report for information;

AND THAT Council direct staff to proceed with the development of a Village of Ashcroft Community Heritage Register pursuant to Section 598 of the Local Government Act, incorporating the existing Historical Plaque Program where appropriate and utilizing Ashcroft Museum staff to undertake historical research and prepare Statements of Significance as seasonal staffing and resources permit.

PURPOSE:

To report back to Council on the feasibility and requirements of establishing a Community Heritage Register for the Village of Ashcroft, using the Thompson-Nicola Regional District (TNRD) and Village of Clinton heritage registers as examples.

Respectfully Submitted by:

Daniela Dyck,
Chief Administrative Officer

BACKGROUND

At its meeting of June 22, 2026, Council passed the following resolution:

THAT, Council directs staff to research what would be entailed in developing a Heritage Register for the Village of Ashcroft (using the Heritage registers of the Thompson-Nicola Regional District and the Village of Clinton as examples), and report back to Council on the feasibility of such a register.

The Village currently has a Historical Plaque Program that recognizes a number of historically significant properties within the community. This existing program and the historical information maintained by the Ashcroft Museum provide a good foundation from which a formal Community Heritage Register could be developed.

DISCUSSION:

Section 598 of the Local Government Act allows a local government, by resolution, to establish a Community Heritage Register identifying properties considered to have heritage value or heritage

REGULAR MEETING



character. The Register must identify the reasons why each property is considered to have heritage value or character.

A Community Heritage Register is primarily a recognition and documentation tool. Inclusion on a register is not the same as formal heritage designation and does not, on its own, provide permanent heritage protection.

Staff reviewed the heritage registers maintained by the TNRD and Village of Clinton. Both demonstrate that a register can be developed incrementally rather than requiring a comprehensive inventory of all heritage properties at the outset.

The Village of Clinton's approach is particularly well suited to Ashcroft. Clinton describes its Heritage Register as a "living document" that provides formal recognition of culturally and historically significant places and allows additional properties to be added as they are identified and researched.

For each property proposed for inclusion, historical research is undertaken and a Statement of Significance is prepared. The Statement identifies the historic place, explains why it is important and identifies the features that contribute to its heritage value. In accordance with Section 598(1) and (2) of the Local Government Act, Council may, by resolution, add a property to the Community Heritage Register, provided the Register identifies the reasons the property is considered to have heritage value or heritage character. Once a property is added, Section 598(3) requires the Village, within 30 days, to notify the property owner in accordance with Section 592 and the heritage minister in accordance with Section 595. Section 599 further provides Council with the authority to recognize the heritage value or character of a property and to install a plaque or other marker, with the permission of the property owner. This provides an opportunity to integrate the Village's existing Historical Plaque Program with the Community Heritage Register.

Application to Ashcroft:

Staff believe a similar approach would be relatively straightforward for Ashcroft.

The Village's existing Historical Plaque Program provides a logical starting point. Properties already recognized through this program may have historical research, photographs and other information that could be reviewed and expanded into the documentation required for the Heritage Register. Rather than creating two separate programs, the existing plaque program could complement and form part of the Village's broader heritage recognition efforts.

Although property owner consent is not required under the Local Government Act for inclusion on a Community Heritage Register, staff recommend that privately owned properties only be added to the Village's Register with the support of the property owner. This voluntary approach is consistent with the intent of the Village's existing Historical Plaque Program and would encourage property owners to participate in documenting and celebrating Ashcroft's heritage.

REGULAR MEETING



The Ashcroft Museum is also well positioned to support the project. The Museum Curator, with assistance from the Museum summer student, could undertake historical research and prepare draft Statements of Significance as time and resources permit. Administration would review the documentation, prepare reports for Council consideration and complete the required notifications.

The primary limitation identified by staff is that Museum staffing is seasonal. As a result, historical research and preparation of Statements of Significance would generally need to occur during the Museum's operating season. Administration does not currently have the capacity to assume the historical research component during the Museum's off-season.

Staff do not consider this limitation to be a barrier to establishing the Register; however, Council should be aware that it will influence the pace at which properties can be researched and added. Developing the Register incrementally as a living document allows the work to be undertaken during the Museum season without creating additional workload for Administration or requiring additional staffing.

There is no need to research every potential heritage property before establishing the Register. Staff recommend following Clinton's approach and beginning with a small number of well-documented properties, including consideration of properties already recognized through the Historical Plaque Program, and adding others over time.

This approach would allow the Village to build on work already completed, make good use of the research expertise available through the Museum and manage the project within existing resources.

FINANCIAL IMPLICATIONS:

The establishment of a Community Heritage Register is anticipated to have minimal direct financial impact.

By developing the Register incrementally, historical research could be incorporated into the seasonal work of Museum staff, with administrative staff responsible for Council reporting and statutory requirements. The pace of development would therefore be dependent upon available Museum staff time and resources.

If Council wished to accelerate development of the Register, undertake a comprehensive heritage inventory or engage professional heritage consultants, any associated costs and additional resource requirements could be considered separately.

CONCLUSION:

Based on staff's review of the TNRD and Village of Clinton models and the requirements of the Local Government Act, establishing a Community Heritage Register for Ashcroft is feasible using existing Village resources.

Ashcroft's existing Historical Plaque Program and Museum resources provide a strong starting point. The primary limitation is the seasonal nature of Museum staffing; however, a simple, incremental approach similar to Clinton's would allow the Village to work within that limitation and formally recognize and document important heritage properties over time.



August 10, 2026

Mayor and Council
The Village of Ashcroft
Box 129
Ashcroft BC V0K 1A0

Re: Terry Fox Run 2026

The Terry Fox Run is moving its starting point back to Heritage Park this year. The route will follow Railway Ave from Heritage Park to 1st Ave, then follow Brink St back to 7th. Participants will do 5 laps to walk to run 5 km.

We are requesting free use of Heritage Park from 9 to 1130 to use the park as the starting point, water station and end point of the event. This event brings in no revenue for the HUB, with all money collected going directly to the Terry Fox Foundation.

Our Event insurance from the Terry Fox Foundation is attached.

Thank you for your consideration.

Jessica Clement
Executive Director
Ashcroft HUB Society



CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer.
This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS			2. INSURED'S FULL NAME AND MAILING ADDRESS		
Village of Ashcroft			The Terry Fox Foundation		
P.O. Box 129			330-2755 Lougheed Highway		
Ashcroft BC			Port Coquitlam BC		
POSTAL CODE V0K 1A0			POSTAL CODE V3B 5Y9		

3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)

Terry Fox Run - Sept 20, 2026
Site: BC0515 - Ashcroft
Village of Ashcroft is added as an Additional Insured to the Commercial General Liability policy but only with respect to liability arising solely out of the operations of the Named Insured. The policy limits are not increased by the addition of such Additional Insured and remain as stated in this Certificate.

4. COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)		
				COVERAGE	DED.	AMOUNT OF INSURANCE
COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE OR ☒ OCCURRENCE ☒ PRODUCTS AND / OR COMPLETED OPERATIONS ☐ EMPLOYER'S LIABILITY ☒ CROSS LIABILITY ☐ WAIVER OF SUBROGATION ☒ TENANTS LEGAL LIABILITY ☐ POLLUTION LIABILITY EXTENSION ☐ ☐	P04167796	2025/11/30	2026/11/30	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE		\$25,000,000
				- EACH OCCURRENCE		\$15,000,000
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		\$15,000,000
				☐ PERSONAL INJURY LIABILITY OR ☒ PERSONAL AND ADVERTISING INJURY LIABILITY		\$15,000,000
				MEDICAL PAYMENTS		\$25,000
				TENANTS LEGAL LIABILITY		\$1,000,000
				POLLUTION LIABILITY EXTENSION		
☒ NON-OWNED AUTOMOBILES ☒ HIRED AUTOMOBILES	P04167796	2025/11/30	2026/11/30	NON-OWNED AUTOMOBILES HIRED AUTOMOBILES		\$5,000,000 \$75,000
AUTOMOBILE LIABILITY ☐ DESCRIBED AUTOMOBILES ☐ ALL OWNED AUTOMOBILES ☐ LEASED AUTOMOBILES ** ** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE				BODILY INJURY AND PROPERTY DAMAGE COMBINED		
				BODILY INJURY (PER PERSON)		
				BODILY INJURY (PER ACCIDENT)		
				PROPERTY DAMAGE		
EXCESS LIABILITY ☐ UMBRELLA FORM ☐				EACH OCCURRENCE		
				AGGREGATE		
OTHER LIABILITY (SPECIFY) ☐ ☐						

5. CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS			7. ADDITIONAL INSURED NAME AND MAILING ADDRESS (Commercial General Liability- but only with respect to the operations of the Named Insured)		
Purves Redmond Limited			If applicable refer to section 3: Description of Operations section/ or Page 2.		
70 University Avenue					
Toronto ON			POSTAL CODE M5J 2M4		
BROKER CLIENT ID: TERRFOX-01			POSTAL CODE		

8. CERTIFICATE AUTHORIZATION

ISSUER Purves Redmond Limited		CONTACT NUMBER(S)	
AUTHORIZED REPRESENTATIVE Terri Phomsouvanh		TYPE Phone NO. 416-362-4246	TYPE NO.
SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>Terri Phomsouvanh</i>		TYPE Fax NO. 866-570-6922	TYPE NO.
DATE 2025/12/10		EMAIL ADDRESS certificates@purvesredmond.com	

From: [Jodene Blain](#)
To: [Daniela Dyck](#)
Subject: Letter of Support - AIB
Date: August 4, 2026 9:31:02 AM
Attachments: [image001.png](#)
[Draft Letter of Support VOA.docx](#)

Hello Daniela,

I am writing a funding application with the Build Communities Strong Fund. We are applying for funding for a portion of our community centre that will be used to host community events, cultural teachings, and training to help with the funding gap as the cost of the building has almost doubled since we began.

I would really appreciate if we could include a letter of support from the Village of Ashcroft as I hope we will be facilitating and hosting community events that would include VOA in our beautiful new building. I have attached a draft letter, please feel free to edit or change anything you would like and return to me on VOA letterhead.

Thank you so much and let me know if you have any questions.

Regards,

Jodene Blain, BA, LL.B, MBA

Band Administrator
Ashcroft Indian Band
Box 440, Ashcroft, BC V0K 1A0
250-453-9154
jodene@ashcroftband.ca





August 24, 2026

To Whom It May Concern:

RE: Letter of Support – Ashcroft Indian Band Community Centre Infrastructure Project

The Village of Ashcroft is pleased to support the Ashcroft Indian Band's application to the Build Communities Strong Fund – Local Impact Stream.

The proposed construction of an Outdoor Cultural Courtyard, Community Kitchen, and Training and Elder Room represents an important investment in the Ashcroft Indian Band's Community Centre. These additional spaces will enhance the Band's ability to support cultural activities, community gatherings, training and educational opportunities, celebrations, and special events, while also creating opportunities for broader community and regional engagement.

The completed facility will be an important gathering place for AIB members and will also provide opportunities to welcome neighbouring Indigenous communities, regional organizations, schools, community partners, and visitors for events, conferences, workshops, cultural activities, and community celebrations. These opportunities will help strengthen relationships throughout the region while supporting tourism, local businesses, service providers, and the broader regional economy.

This project represents a significant investment in AIB and in regional infrastructure. It will support the social, cultural, and economic priorities of the Ashcroft Indian Band while creating opportunities for collaboration, learning, reconciliation, and stronger relationships between Indigenous and non-Indigenous communities.

The Village recognizes the importance of completing these infrastructure components while the Community Centre is under construction, maximizing the investment already being made and helping to ensure the facility opens with the spaces and amenities needed to meet the Band's long-term needs and aspirations.

The Village of Ashcroft values its relationship with the Ashcroft Indian Band and is pleased to support this application. We encourage the Build Communities Strong Fund to invest in this important project and the lasting social, cultural, and economic benefits it will provide to the Ashcroft Indian Band and the broader region.

Sincerely,

Barbara Roden
Mayor
Village of Ashcroft

From: [UBCM Meeting Request Coordinator](#)
To: [Daniela Dyck](#)
Cc: [Courtney Dash](#)
Subject: 162_Transportation and Transit_Ashcroft (Village)_Premier and Cabinet Minister Meetings_2026 UBCM Convention_Regret
Date: August 12, 2026 9:27:24 AM



2026 UBCM Convention

DATE: August 12, 2026
TO: Daniela Dyck
Ashcroft (Village)
FROM: UBCM Meeting Request Coordinator
RE: **162_Transportation and Transit_Ashcroft (Village)_Premier and Cabinet Minister Meetings_2026 UBCM Convention_Regret**

We regret that, due to time and space constraints, we are not able to accommodate your meeting request with the Minister of:

Transportation and Transit

Important Message:

Thank you for your meeting request. Due to a large volume of requests received, we are not able to accommodate your request at this time.

If you would like to meet with staff on this topic, please reach out to IGRS.UBCM.MeetingRequests@gov.bc.ca to request a late staff-level meeting submission.

If you have any questions, please contact the UBCM Ministers Meetings Coordinator at UBCM.Meetings@gov.bc.ca or 250-213-3856.

Community/Organization Information:

Meeting ID: 162
Community/Organization: Ashcroft (Village)
Contact: Daniela Dyck, CAO
Primary Phone: 250-453-9161
Secondary Phone: 250-457-0964
Primary Email: cao@ashcroftbc.ca
Secondary Email: admin@ashcroftbc.ca

Cabinet Minister:

Transportation and Transit

MLA invited by community:

MLA Lorne Doerkson

Community/Organization Attendees:

Barbara Roden, Mayor; Cam Tedford, Councillor; Daniela Dyck, CAO

Topic #1:

Transportation Infrastructure and Access Improvements for Ashcroft

Background:

The Village of Ashcroft continues to experience transportation and access challenges associated with increased commercial traffic, railway crossing blockages, and highway access constraints. Council has identified safety concerns at the Evans Road and Highway 97C intersection, Mesa Vista Drive and Highway 97C, and the bridge, including turning movements, sightlines, grades, and commercial vehicle access. Additional concerns include recurring bridge and pedestrian barrier damage caused by transport trucks, emergency access limitations, and long-term access constraints. Council believes a provincial assessment would help identify practical solutions to

improve safety and access.

Request:

Request provincial support to complete a transportation infrastructure assessment to identify long-term solutions for highway access, commercial traffic movements, bridge access constraints, railway crossing impacts, and emergency egress opportunities in Ashcroft.

For questions regarding Premier and Cabinet Minister meeting requests at UBCM Convention please email: UBCM.Meetings@gov.bc.ca. For urgent matters, please call 250 213-3856.

From: [Ashcroft Fall Fair](#)
To: [Daniela Dyck](#); [Brian Bennewith](#)
Subject: Cancellation of the 2026 Ashcroft & District Fall Fair
Date: July 28, 2026 6:24:50 PM
Attachments: [image1.png](#)

To whom it may concern,

It is with great disappointment that we announce the cancellation of the 2026 Ashcroft & District Fall Fair

This was not an easy decision. The Fall Fair has long been a cherished tradition that brings our community together to celebrate agriculture, local talent, and the spirit of Ashcroft and the surrounding district. We know how much this event means to our exhibitors, volunteers, sponsors, vendors, and everyone who looks forward to attending each year.

After careful consideration, the Board has made the difficult decision to cancel the 2026 Fall Fair due to a shortage of volunteers. While our current Board members remain committed to the organization, they are balancing increasing work, family, and personal commitments. Without additional volunteers, we are unable to organize and deliver an event of this size.

We want to express our sincere appreciation to everyone who has supported the Fall Fair over the years. Your dedication and generosity have made this event a success for generations.

This cancellation applies to the 2026 Fall Fair only. Our hope is that this pause will allow us to recruit new volunteers, strengthen our organization, and return with a successful Fall Fair in 2027.

If you are interested in helping ensure the future of the Ashcroft & District Fall Fair, we encourage you to get involved. New volunteers and fresh ideas are essential to keeping this community tradition alive.

Thank you for your understanding and continued support. We look forward to working together to bring the Ashcroft & District Fall Fair back in 2027.

Sincerely, The Ashcroft & District Fall Fair Executive

Sent from my iPhone



ASHCROFT & DISTRICT FALL FAIR

CANCELLED FOR 2026

It is with great disappointment that we announce the **cancellation of the 2026 Ashcroft & District Fall Fair**. This was not an easy decision. The Fall Fair has long been a cherished tradition that brings our community together to celebrate agriculture, local talent, and the spirit of Ashcroft and the surrounding district. We know how much this event means to our exhibitors, volunteers, sponsors, vendors, and everyone who looks forward to attending each year.

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Thank you for your understanding and continued support. We look forward to working together to bring the Ashcroft & District Fall Fair back in 2027.

Sincerely, The Ashcroft & District Fall Fair Executive



From: [Caroline Slade](#)
To: [Caroline Slade](#)
Subject: UPDATE - Dawson Road Maintenance - August
Date: August 17, 2026 10:52:36 AM

Good Morning,

Dawson Road Maintenance will be out completing the following works this week in the Clinton and Ashcroft areas. Please note that works in the Clinton area are going to be delayed due to local assessments needing to be completed before resuming works after the wildfire situation.

Update: Starting August 17, 2026:

1. Grading: Drinkwater Road, Cornell Road, Tomlin Road, Hat Creek Road
4. Pothole Patching: Hwy 1, Hwy 97, Hwy 99, Hwy 97C, Loon Lake Road

Thank you and please feel free to reach out with any comments or concerns. Please note that all works are subject to change due to operational requirements.



CAROLINE SLADE
Quality Manager – SA16
M:236.593.2349 **P:** 250.374.3657
W: DawsonRoadMaintenance.ca
A: 6-1540 Springhill Drive, Kamloops, BC V2E 2H1

Connect with us on:



From: Kellett, Leslie <Leslie.Kellett@princegeorge.ca>

Sent: August 21, 2026 8:48 AM

Subject: City of Prince George Requesting Support for the Northern and Rural Homeowners Grant

Good morning,

Please review the attached correspondence from Mayor Yu, City of Prince George requesting your support of Resolution NR13 – Northern and Rural Area Homeowner Grant Benefit, forwarded for consideration at the 2026 UBCM Convention.

Thank you,



LESLIE KELLETT

Deputy Corporate Officer

5th Floor, 1100 Patricia Blvd., Prince George, B.C. V2L 3V9

p: 250.561.7655 | f: 250.561.0183

leslie.kellett@princegeorge.ca

www.princegeorge.ca

We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work, and play.



**CITY OF
PRINCE
GEORGE**

Office of the Mayor

1100 Patricia Blvd. | Prince George, BC, Canada, V2L 3A9
250-561-7600 | mayorandcouncil@princegeorge.ca | PrinceGeorge.ca

Rural Governments in British Columbia

Transmitted via email

August 20, 2026

RE: City of Prince George requesting support for the Northern and Rural Homeowners Grant

Dear Colleagues,

On behalf of Prince George City Council, thank you to the many local governments that have supported our request for the Province to reconsider its decision to end the Northern-Rural Homeowner Benefit.

Background:

The homeowner grant offered by the Government of British Columbia helps reduce the amount of property tax residents pay each year on their principal residence. The grant is available to homeowners who pay property taxes either to a municipality or directly to the Province if they live in a rural area.

The current regular grant amount is \$570 for properties in the Capital, Metro Vancouver, and Fraser Valley Regional Districts. For all other areas of the province, the grant amount is \$770. Effective for the 2027 and subsequent taxation years, the additional \$200 Northern and Rural Homeowner Benefit will be repealed.

Why this matters:

Repealing this benefit will have a disproportionate impact on northern and rural communities, where residents already face higher living costs associated with transportation, longer supply chains, increased heating and cooling expenses, and more limited access to services than those typically experienced in southern urban centres.

Maintaining regional recognition within provincial programs remains essential to supporting affordability, economic resilience, and fairness for northern and rural residents.

Requested action:

The resolution was endorsed at the North Central Local Government Association (NCLGA) Convention and has been forwarded to the Union of BC Municipalities (UBCM) for consideration at the September 2026 Convention. The resolution has been included in the 2026 UBCM Resolutions Book and can be found on [page 84](#).

We are also pleased to note that MLA Rosalyn Bird has expressed support for the resolution, and NCLGA is advocating to the relevant provincial ministers in support of maintaining the benefit.

We believe a strong and united voice opposing this planned provincial change remains important. We encourage northern and rural local governments affected by this decision to support the resolution at the September 2026 UBCM Convention by speaking in favour of it at the Pro Mic and voting to endorse the resolution.



Office of the Mayor

1100 Patricia Blvd. | Prince George, BC, Canada, V2L 3A9
250-561-7600 | mayorandcouncil@princegeorge.ca | PrinceGeorge.ca

We also welcome additional letters of support that the City can reference as part of ongoing advocacy efforts, including meetings with provincial ministers and government officials.

Finally, we encourage local governments to engage directly with their MLAs to reinforce the importance of maintaining fair and regionally responsive provincial programs that recognize the unique challenges facing northern and rural communities.

Respectfully,

Simon Yu
Mayor
City of Prince George

From: [Tyler Banick](#)
To: [Daniela Dyck](#)
Subject: CN Transload Facility - Hollis Road - Update
Date: August 7, 2026 2:10:21 PM

Daniela, hope you are well.

[REDACTED]

The copper concentrate transload facility located on Hollis Road loaded its final shipment this past Friday. We are now working with CN's Environmental team to complete site cleanup, and we've already begun relocating the equipment to other CN yards.

The operation has since been transferred to Ashcroft Terminals.

Have a safe weekend,



Tyler W. Banick (He/Him)

Manager | Public Affairs, British Columbia | Strategy & Stakeholder Relations

M: 587-334-6936

[What's New at CN](#) | [Quoi de neuf au CN](#)

August 6, 2026

Mayor Barbara Roden and Council
Village of Ashcroft
Box 129
Ashcroft, BC V0K 1A0

Dear Mayor Barbara Roden and Council:

**RE: BUILD COMMUNITIES STRONG FUND – COMMUNITY STREAM: FIRST
COMMUNITY WORKS FUND PAYMENT FOR 2026/2027**

I am pleased to advise that UBCM is in the process of distributing the first Community Works Fund (CWF) payment for fiscal 2026/2027. An electronic transfer of \$69,726.51 is expected to occur in August 2026. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Build Communities Strong Fund – Community Stream can be found on our [website](#).

For further information, please contact Build Communities Strong Fund – Community Stream Program Services by e-mail at bcsf@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Councillor Cori Ramsay
UBCM President

PC: Yoginder Bhalla, Chief Financial Officer

From: [Jacqui Schneider](#)
To: [Mayor, Village of Ashcroft](#); [Daniela Dyck](#)
Cc: [Giulliana Tamblyn](#); [Anna Brace](#)
Subject: RE: Digital Construction Signage Feedback
Date: August 19, 2026 12:43:06 PM
Attachments: [image001.png](#)

Good afternoon, Mayor Roden, and Daniela,

Mayor Roden it was wonderful to have you, the Village of Ashcroft, take part in our 40th celebrations this past Sunday.

During my visit to Ashcroft approximately two months ago, you noted that the digital construction sign along the highway was positioned in an awkward location.

At that time, both you and Daniela mentioned that you were contacting the Department of Highway's contractor to explore the possibility of relocating the sign.

Please accept my sincere apologies for the delay in responding to your concern. Following our discussion, I reached out to the project team to inquire about the sign and whether relocation would be feasible. Thank you for your patience and understanding while this review was undertaken.

In response to the concerns raised, the MLE team reviewed the sign's current location and assessed the feasibility of relocating it.

The sign's placement forms part of an approved Traffic Management Plan that underwent the required traffic management and regulatory review processes, including approval from the Ministry of Transportation and Transit (MoTT). Its current location was selected to maximize visibility and provide motorists with the greatest available viewing distance when approaching the corridor.

The team also evaluated the feasibility of relocating the sign closer to Kirkland Road, as you had suggested. Based on the technical assessment completed by the project team, the current location remains the preferred option from a traffic management perspective and is not considered to present a safety concern to the public.

We appreciate you taking the time to share your concerns regarding the potential for driver confusion. Community feedback is important to us and helps ensure local perspectives are considered as part of our project planning and operations.

Should you wish to discuss the review in greater detail, we would be pleased to arrange a conversation with members of the project's technical and Health, Safety and Environment (HSE) teams.

Regards,
Jacqui

Jacqui Schneider

Senior Community Affairs Officer
Teck Highland Valley Copper Partnership
Direct Phone: +1.250.523.3737
Phone: 250.523.2443
email: Jacqui.Schneider@teck.com
www.teck.com



Teck Highland Valley Copper

Teck - Internal/Interno

Actionable Motion and Task List Tracker 2026

JULY

Date	Motion No.	Motion	Staff Responsib	Comments	Time line	Status
		2026 MOTIONS				
08-06-2026	Released from Closed	THAT, Council accepts Mr. Stanglands counter-offer of \$27,500 and directs staff to move forward with the legislated requirements to sell the property.	CAO/CFO		Lawyers has filed name change with LTSA. Once complete sale can commence	In - Progress
08-06-2026	R-2026-92	THAT, Council direct the Enhancing Parks, Recreation, Arts & Culture Working Group to explore opportunities to strengthen and renew the Ashcroft-Bifuka Sister City relationship, including options for a replacement Heritage Park mural, opportunities for cultural exchange and community engagement, and report back to Council with recommendations.	CAO/EDT	Invite Mrs. Kanamaru, Alice Durksen, Bob Nishiguchi, Jo Petty and Royden Josephson to participate on the restoration / replacement WG	Invitations sent - Responses received - schedule meeting for September	In - Progress
22-06-2026	R-2026-100	THAT, Council directs staff to research what would be entailed in developing a Heritage Register for the Village of Ashcroft (using the Heritage registers of the Thompson-Nicola Regional District and the Village of Clinton as examples), and report back to council on the feasibility of such a register.	CAO	Research and Report back to Council	Report completed and on the Aug 24, 2026 Regular meeting agenda	Complete
10-07-2026	S-2026-04	THAT Council give first reading to Village of Ashcroft Official Community Plan Bylaw No. 889, 2026; AND THAT Council direct Administration to proceed with the referral and technical review process prior to bringing the bylaw back for consideration of second reading.	CAO / Urban	Referrals have been sent. Waiting for responses - deadline is August 3, 2026 - ALC will not have their review back to us until Sept 3. We are delayed.		In - Progress
10-07-2026	S-2026-05	THAT Council give first reading to Village of Ashcroft Zoning Bylaw No. 890, 2026; AND THAT Council direct Administration to proceed with the referral and technical review process prior to bringing the bylaw back for consideration of second reading.	CAO / Urban	Referrals have been sent. Waiting for responses - deadline is August 3, 2026 - ALC will not have their review back to us until Sept 3. We are delayed.		In - Progress
27-07-2026	R-2026-105	THAT Council approves name change on village owned property from "Village of Ashcroft" to "The Corporation of the Village of Ashcroft".	CFO	Legal team is filing the name chage and LTSA documents		In - Progress
27-07-2026	R-2026-106	THAT, Council for the village of Ashcroft provide a resolution in support of the Ashcroft HUB Society's application to the Northern Development Initiative Trust - Recreation Infrastructure Grant funding stream for partial replacement of the roof and replacement of the HVAC system for the gymnasium.	CAO	Item on the agenda		Complete
27-07-2026	R-2026-107	THAT, Council for the village of Ashcroft provide a resolution in support of the Ashcroft HUB Society's application to the Northern Development Initiative Trust - Recreation Infrastructure Grant funding stream for partial replacement of the roof and replacement of the HVAC system for the gymnasium.	CAO	Forward Certified resolutionto the HUB		Complete

27-07-2026	R-2026-108	THAT, Council authorize the Village of Ashcroft to participate in the joint procurement process led by the Village of Cache Creek for the engagement of a debt collection agency to recover unpaid bylaw fines; and THAT, Council authorize the Chief Administrative Officer to participate in the joint evaluation process and, following the selection of a preferred proponent, execute a service agreement on behalf of the Village of Ashcroft.	CAO	Advise Cache Creek and Clinton CAO's of Ashcroft's participation		Complete
27-07-2026	R-2026-109	THAT, Council proclaim September 21-27, 2026 as Rail Safety Week in the Village of Ashcroft; and THAT, the Mayor be authorized to sign the Rail Safety Week Proclamation.	CAO/Mayor	Prepare and Sign the Proclamation		In - Progress

TO: Mayor and Council **MEETING DATE:** Aug 24, 2026
FROM: Yoginder Bhalla, CFO
SUBJECT: Royal Canadian Legion Branch #113 – Request for Permissive Tax Exemption

RECOMMENDATION:

THAT Council provide direction regarding the Royal Canadian Legion Branch #113 request for a permissive tax exemption for the 2027 taxation year by selecting one of the following options:

1. Grant the permissive tax exemption, with the resulting reduction in municipal tax revenue offset through reductions to Council's discretionary budget allocations; **or**
2. Grant the permissive tax exemption, with the resulting reduction in municipal tax revenue funded through an estimated 0.5% increase in municipal taxation;

PURPOSE:

To provide sufficient information for council to decide on the Royal Canadian Legion Branch #113's request for a permissive tax exemption and determine how to offset the reduction in municipal taxation revenue.

Respectfully Submitted by:

Approved for Submission to Council:



Yoginder Bhalla,
Chief Financial Officer



Daniela Dyck,
Chief Administrative Officer

BACKGROUND:

Council requested the Legion provide more fulsome financial information on the July 27th meeting. The financial information was received on August 14 and we believe is complete and sufficient to make an informed decision.

The report includes the estimated financial implications for the 2027 taxation year and identifies the available funding options should Council choose to grant the exemption.

DISCUSSION:

If Council approves the requested permissive tax exemption, the estimated reduction in municipal tax revenue would be **\$7,593** net of current grants.

Folio	Description	Assessed Values	Taxes	Frontage	Total
173.000	Cenotaph	Exempt	-	184.60	184.60

156.000	Legion Building & Parking Lot	254,100	6,261.10	205.40	6,466.50
152.000	Skateboard park & lot	97,200	1,998.17	260.00	2,258.17

Council has two primary options for funding this reduction in municipal revenue.

Option 1 – Reduce Discretionary Budget Allocations

The revenue reduction could be accommodated by reducing existing discretionary budget allocations.

The discretionary funding currently available includes:

- Conditional Grant-in-Aid - \$5,000
- Unconditional Grant-in-Aid (HUB and Canada Day) - \$5,550
- Student Bursaries - \$1,000

This approach would maintain the current tax rate but would require Council to reduce funding available for community organizations and other discretionary initiatives.

Option 2 – Increase Municipal Taxation

Alternatively, Council could maintain current discretionary funding levels by increasing municipal taxation. Staff estimate that recovering the revenue loss would require an approximate **0.5% increase** in municipal property taxes.

This option maintains existing community funding commitments while distributing the financial impact across the municipal tax base.

CONCLUSION:

Council has the authority to grant a permissive tax exemption to the Royal Canadian Legion Branch #113. Should Council wish to proceed, direction is required regarding how the resulting reduction in tax revenue will be funded.

Strategic/Municipal Objectives

Long-term financial sustainability.

Financial Implications

Approval of the requested exemption would reduce annual municipal tax revenue by approximately \$7,593. Council must determine whether this reduction is offset through reductions to discretionary spending or through an increase in municipal taxation.

Attachments

Financial package received from Royal Canadian Legion Branch #113

7:04 AM

03-29-26

Accrual Basis

Royal Canadian Legion Br #113

Profit & Loss

January through December 2025

	Jan - Dec 25
Ordinary Income/Expense	
Income	
Bar Sales	
Alcohol Free Beer	3,425.82
Beer	97,591.28
Beer Keg	22,849.08
Canned Beer	2,508.05
Cider	6,027.73
Cooler	6,955.14
Litter	5,626.26
Liquor	37,754.92
Pop/Juice	6,218.81
Snack Sales	7,433.03
Wine	12,281.02
Bar Sales - Other	0.00
Total Bar Sales	208,671.14
Bingo Income	0.00
Branch Regalia Sales	668.31
Break Open	0.00
Donations Income	100.00
Special Occassions	0.00
Food Sales	
Lunch	170.00
Friday Night Dinners	21,412.04
LA Dinners	6,607.14
Food Sales - Other	5,818.58
Total Food Sales	34,007.76
BC Lotto	
Interest Income	2.11
BC Lotto - Other	192,417.80
Total BC Lotto	192,419.91
Hall Rental	980.00
Meat Draw Income	40,591.70
Membership	4,171.72
Plan 24	
Interest Earned	5.08
Total Plan 24	5.08
Poppy Fund	4,152.50
Sports Fund	
Interest Income	0.28
Sports Fund - Other	1,417.25
Total Sports Fund	1,417.53
Total Income	487,185.65

7:04 AM

03-29-26

Accrual Basis

Royal Canadian Legion Br #113

Profit & Loss

January through December 2025

	Jan - Dec 25
Cost of Goods Sold	
Bar Purchases	
Alcohol Free Beer	257.67
Deposit	5,546.84
Snack Purchases	4,142.17
Beer	45,177.44
Beer Keg	13,261.57
Cider	1,462.62
Cooler	3,131.00
Liquor	6,831.57
Wine	4,235.16
Pop/Juice Purchases	8,801.05
Total Bar Purchases	92,847.09
Bar Supplies	1,929.41
Branch Regalia Purchases	297.74
Food Purchases	
Friday Night Dinners	18,788.03
LA Dinners	500.34
Remembrance Day	88.47
Food Purchases - Other	53.97
Total Food Purchases	19,430.81
Keno	136,920.05
Meat Draw	17,631.93
Merchant Account Fees	2,412.84
Total COGS	271,469.87
Gross Profit	215,715.78
Expense	
Break Open POs	582.00
Poppy assessment	1,055.10
Accounting	9,425.00
Advertising and Promotion	858.35
Bank Service Charges	779.48
Business Licenses and Permits	1,450.00
Courier & Postage	588.92
Donations	10,200.00
Entertainment Expense	930.57
Freight/Surcharge	62.00
Travel for supplies	203.50
Games Expense	754.54
Insurance (Building)	785.00
Insurance (Liability/Directors)	6,569.44
Insurance Expense	674.00
Janitorial Services & Supplies	3,775.54
Kitchen Expenses	2,163.10
Late/interest/Penalty Charges	153.77
Membership per capita	7,177.03
Office Supplies	877.24
Lotto Paid Outs	31,078.25
Payroll Expenses	98,108.33
Poppies/Supplies	1,847.10
Property Tax	7,710.01
Repairs and Maintenance	
Kitchen	10,730.00
Bar	2,487.80
Building	6,532.74
Repairs and Maintenance - Other	0.00
Total Repairs and Maintenance	19,750.54

7:04 AM

03-29-26

Accrual Basis

Royal Canadian Legion Br #113

Profit & Loss

January through December 2025

	Jan - Dec 25
Telephone Expense	
Internet	1,085.02
Telephone Expense - Other	2,571.15
Total Telephone Expense	3,656.17
Utilities	
Hydro	7,556.18
Gas	4,533.69
Utilities - Other	3,643.20
Total Utilities	15,733.07
WorkSafe	670.66
Zone Expenses	308.33
Total Expense	227,927.04
Net Ordinary Income	-12,211.26
Other Income/Expense	
Other Income	
PST Commission	1,292.37
Interest Earned	357.01
Games-Darts-Crib-Etc	358.75
Total Other Income	2,008.13
Other Expense	
Ask My Accountant	-727.26
Total Other Expense	-727.26
Net Other Income	2,735.39
Net Income	-9,475.87

Royal Canadian Legion Br #113

Balance Sheet

As of 31 December 2025

	31 Dec 25
ASSETS	
Current Assets	
Chequing/Savings	
General Account	15,173.45
Savings Account(Plan 24)	12,746.04
Equity Shares	12.20
BC Lotto Account	2,632.07
Gaming Account	37,255.74
Membership Account	3.39
Poppy Account	21,794.45
Sports Account	781.05
Term #4	0.02
Term #7	5,738.77
Total Chequing/Savings	96,137.18
Accounts Receivable	
Accounts Receivables	130.16
Total Accounts Receivable	130.16
Other Current Assets	
Cash Clearing	-7,603.70
Keno Float	50.00
Till Float	2,500.00
Prepaid Cable/Internet	2,243.19
Prepaid Health Board license	500.00
Prepaid liquor license	1,200.00
Bar Inventory	
Beer	3,381.23
Beer Keg	554.00
Chips/Cheezy's/Peanuts	192.12
Cider	157.03
Coolers	466.77
Liquor	1,812.17
Pop/Juice/Mix	429.93
Wine	300.92
Total Bar Inventory	7,294.17
Branch Regalia	2,288.75
Lottery Tickets	2,044.97
Total Other Current Assets	10,517.38
Total Current Assets	106,784.72
Fixed Assets	
Buildings and Improvements	
Accumulated Depreciation	-13,514.76
Buildings and Improvements - Other	192,014.33
Total Buildings and Improvements	178,499.57
Furniture and Equipment	
Accumulated Depreciation	-29,460.72
Furniture and Equipment - Other	88,303.70
Total Furniture and Equipment	58,842.98
Land	132,200.00
Leasehold improvements	3,809.52
Total Fixed Assets	373,352.07

Royal Canadian Legion Br #113

Balance Sheet

As of 31 December 2025

	31 Dec 25
Other Assets	
Employee Advance	217.05
Total Other Assets	217.05
TOTAL ASSETS	480,353.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	5,245.43
Total Accounts Payable	5,245.43
Other Current Liabilities	
Payroll Liabilities	2,384.49
Total Other Current Liabilities	2,384.49
Total Current Liabilities	7,629.92
Total Liabilities	7,629.92
Equity	
Opening Balance Equity	441,114.58
Unrestricted Net Assets	41,085.21
Net Income	-9,475.87
Total Equity	472,723.92
TOTAL LIABILITIES & EQUITY	480,353.84

Trial Balance

2026-03-29

As of 31 December 2025

Accrual Basis

	31 Dec 25	
	Debit	Credit
General Account	15,173.45	
Savings Account(Plan 24)	12,746.04	
Cash in Drawer	0.00	
Equity Shares	12.20	
CU Member Rewards	0.00	
BC Lotto Account	2,632.07	
Gaming Account	37,255.74	
Membership Account	3.39	
Poppy Account	21,794.45	
Sports Account	781.05	
Term #4	0.02	
Term #5	0.00	
Term #6	0.00	
Term #7	5,738.77	
Ways & Means Account	0.00	
Accounts Receivables	130.16	
Cash Clearing		7,603.70
Keno Float	50.00	
Till Float	2,500.00	
Prepaid Cable/Internet	2,243.19	
Prepaid Health Board license	500.00	
Prepaid liquor license	1,200.00	
Bar Inventory:Beer	3,381.23	
Bar Inventory:Beer Keg	554.00	
Bar Inventory:Canned Beer	0.00	
Bar Inventory:Chips/Cheezy's/Peanuts	192.12	
Bar Inventory:Cider	157.03	
Bar Inventory:Coolers	466.77	
Bar Inventory:Liquor	1,812.17	
Bar Inventory:Pop/Juice/Mix	429.93	
Bar Inventory:Pull Tabs	0.00	
Bar Inventory:Wine	300.92	
Branch Regalia	2,288.75	
Lottery Tickets	2,044.97	
Employee Advances	0.00	
Buildings and Improvements	192,014.33	
Buildings and Improvements:Accumulated Depreciation		13,514.76
Furniture and Equipment	88,303.70	
Furniture and Equipment:Accumulated Depreciation		29,460.72
Land	132,200.00	
Leasehold Improvements	3,809.52	
Employee Advance	217.05	
Accounts Payable		5,245.43
Employee Tips Payable	0.00	
GST/HST Payable	0.00	
Payroll Liabilities		2,384.49
PST Payable (BC)	0.00	
Opening Balance Equity		441,114.58
Unrestricted Net Assets		41,085.21
Bar Sales	0.00	
Bar Sales:Alcohol Free Beer		3,425.82
Bar Sales:Beer		97,591.28
Bar Sales:Beer Keg		22,849.08
Bar Sales:Canned Beer		2,508.05
Bar Sales:Cider		6,027.73
Bar Sales:Cooler		6,955.14
Bar Sales:Litter		5,626.26
Bar Sales:Liquor		37,754.92
Bar Sales:Pop/Juice		6,218.81
Bar Sales:Snack Sales		7,433.03
Bar Sales:Wine		12,281.02
Bingo Income	0.00	
Branch Regalia Sales		668.31
Break Open	0.00	

Trial Balance

As of 31 December 2025

2026-03-29

Accrual Basis

	31 Dec 25	
	Debit	Credit
Donations Income		100.00
Special Occassions	0.00	
Food Sales		5,818.58
Food Sales:Lunch		170.00
Food Sales:Friday Night Dinners		21,412.04
Food Sales:LA Dinners		6,607.14
BC Lotto		192,417.80
BC Lotto:Interest Income		2.11
Hall Rental		980.00
Meat Draw Income		40,591.70
Membership		4,171.72
Plan 24:Interest Earned		5.08
Poppy Fund		4,152.50
Sports Fund		1,417.25
Sports Fund:Interest Income		0.28
Bar Purchases:Alcohol Free Beer	257.67	
Bar Purchases:Deposit	5,546.84	
Bar Purchases:Snack Purchases	4,142.17	
Bar Purchases:Beer	45,177.44	
Bar Purchases:Beer Keg	13,261.57	
Bar Purchases:Cider	1,462.62	
Bar Purchases:Cooler	3,131.00	
Bar Purchases:Liquor	6,831.57	
Bar Purchases:Wine	4,235.16	
Bar Purchases:Pop/Juice Purchases	8,801.05	
Bar Supplies	1,929.41	
Branch Regalia Purchases	297.74	
Food Purchases	53.97	
Food Purchases:Friday Night Dinners	18,788.03	
Food Purchases:LA Dinners	500.34	
Food Purchases:Remembrance Day	88.47	
Keno	136,920.05	
Meat Draw	17,631.93	
Merchant Account Fees	2,412.84	
Break Open POs	582.00	
Poppy assessment	1,055.10	
Accounting	9,425.00	
Advertising and Promotion	858.35	
Bank Service Charges	779.48	
Business Licenses and Permits	1,450.00	
Courier & Postage	588.92	
Donations	10,200.00	
Entertainment Expense	930.57	
Freight/Surcharge	62.00	
Travel for supplies	203.50	
Games Expense	754.54	
Insurance (Building)	785.00	
Insurance (Liability/Directors)	6,569.44	
Insurance Expense	674.00	
Janitorial Services & Supplies	3,775.54	
Kitchen Expenses	2,163.10	
Late/interest/Penalty Charges	153.77	
Membership per capita	7,177.03	
Office Supplies	877.24	
Lotto Paid Outs	31,078.25	
Payroll Expenses	98,108.33	
Poppies/Supplies	1,847.10	
Property Tax	7,710.01	
Repairs and Maintenance	0.00	
Repairs and Maintenance:Kitchen	10,730.00	
Repairs and Maintenance:Bar	2,487.80	
Repairs and Maintenance:Building	6,532.74	
Telephone Expense	2,571.15	
Telephone Expense:Internet	1,085.02	

7:23 AM

2026-03-29

Accrual Basis

Royal Canadian Legion Br #113

Trial Balance

As of 31 December 2025

	31 Dec 25	
	Debit	Credit
Utilities	3,643.20	
Utilities:Hydro	7,556.18	
Utilities:Gas	4,533.69	
WorkSafe	670.66	
Zone Expenses	308.33	
PST Commission		1,292.37
Interest Earned		357.01
Games-Darts-Crib-Etc		358.75
Ask My Accountant		727.26
TOTAL	<u>1,030,329.93</u>	<u>1,030,329.93</u>



Branch 113
Ashcroft

Poppy funds are made available through the generosity of the Canadian public and are part of the public trust between Canadians and the Legion. To safeguard this bond, Poppy Trust Funds must be held in trust at each Branch and Command level of the Legion.

They may not be used as, or in place of, general or any other Branch funds.

Poppy Income Statement 2025

Income

Poppy Income	4152.50
Interest	0.00
Total Income	<u>4152.50</u>

Expenses

Poppy Assessment	1055.10
Poppy Supplies	1847.10
Total Expense	<u>2902.20</u>

Income	<u>1250.30</u>
---------------	----------------

Poppy Balance Sheet December 31 2025

Assets

Interior Saving Bank	\$ 21,794.45
Total	<u>\$ 21,794.45</u>

Equity

Opening Balance	\$ 20,544.15
Net Income	\$ 1,250.30
Total	<u>\$ 21,794.45</u>

Gaming Balance Sheet December 31 2025

Assets

Interior Saving Bank	<u>37255.74</u>
Total	<u><u>37255.74</u></u>

Equity

Opening Balance	14295.97
Net Income	<u>22959.77</u>
Total	<u><u>37255.74</u></u>

Gaming Income Statement 2025

Income

Meat Draw Income	40591.70
Interest	<u>0</u>
Total Income	<u><u>40591.70</u></u>

Expenses

Meat Draw Purchases	17631.93
Total Expense	<u>17631.93</u>
Income	<u><u>22959.77</u></u>

Date	Vendor	Amount
2025 Donations from Gaming Account		
Jan.16	TCMHA	\$700.00
Apr. 8	Holden Kinvig Grad Bursary	\$1,000.00
May.30	Desert Sands Grad	\$500.00
May.30	Cache Creek Softball	\$500.00
July.15	Ashcroft Fall Fair	\$4,000.00
Aug.28	BC Yukon Foundation - Service Dogs	\$500.00
Sept.12	TCMHA	\$1,000.00
Sept.26	TCMHA	\$500.00
Nov.25	Ashcroft Area Resource Society	\$1,000.00
Dec.20	Equality Project	\$500.00
2026 Donations from Gaming Account		
Jan.21	Ashcroft Firefighters	\$2,000.00
Jan.26	U-18 Hockey	\$1,000.00
Feb.23	DSCS Grad 2026	\$500.00
Feb.26	Minor Hockey	\$500.00
Mar.13	Minor Softball Jerseys	\$500.00
Mar.19	TV for Minor Softball	\$426.71
Apr.13	4H Vests	\$500.00
Apr.25	Seniors Luncheon	\$176.14
June.15	Elske Buis (cats)	\$250.00
June.15	Boss Enrichment	\$250.00
June.16	U15 Fastball	\$250.00
July.9	4H Fall Fair	\$375.00
Total		\$16,927.85



GAMING EVENT REVENUE AND DISBURSEMENT REPORT

3



This is your chance to print this report.

[Click Here to Print](#)

GBC ID:

12845

Name:

Royal Canadian Legion Branch #113 -
Ashcroft

Licence #

164034

[Expand All](#) | [Collapse All](#)

Report Details

Date Due:

09-Oct-2026

Report #:

393359

Licence No:

164034

Class Type:

Class B

Event Type:

Raffle Licence

Section 1 - Gross Revenue

Gross revenue for the licensed gaming event:

Total Projected Gross Revenue: \$ 16000

Actual:

* Total sales: \$ 40683.75

Interest income: \$

Total Gross Revenue: \$ 40683.75

Section 2 - Prize Costs

*** Prize costs for the licensed gaming event:**

Purchased and Cash Prizes Awarded: (includes cash awarded \$ 16254.59
from 50/50 raffles)

Donated prizes: \$

("donated prizes" is the difference between the retail value and actual cost of the prize for the licensee - for example, if a prize is worth \$500 and your organization paid \$200 for it, include \$200 in the "Purchased and Cash Prizes Awarded" field and \$300 in this field - if the prize was donated or free of charge, then include the entire \$500 here).

Section 3 - Event-Related Expenses

Expenses for the licensed gaming event:

Eligible expenses include any direct costs incurred in order to conduct the gaming event, excluding prize costs. Only real and reasonable expenses of that gaming event may be claimed

(e.g. licensing fee, ticket printing costs, etc). Eligible expenses may not exceed 25% of the gaming event's actual gross sales. Class A Registered Raffles (gross sales \$250,000 or more) do not have an expense limit restriction.

Where events include both gaming and non-gaming components, only costs directly related to the gaming component may be claimed. For example, for a benefit gala where a raffle will be held:

- The cost of printing tickets for the raffle is an eligible expense because it is directly related to the gaming activity
- The cost of printing tickets for admission to the benefit gala is not eligible because a benefit gala is not a gaming activity
- A portion of the facility rental fee may be claimed in proportion to the amount of space used for the gaming activity. If an area to store, sell, and reconcile tickets occupied 10% of the total space rented, 10% of the facility rental fee may be claimed as an expense

If all event expenses are donated at no cost to the organization, check this box.

(Check this box if you are not claiming any expenses.)

Details	Amount	
Advertising costs	\$	-
Bank charges	\$	-
Bingo paper	\$	-
Contract fees for gaming service providers	\$	-
Cost of Licence fee	\$ 75.00	-
Facility rental related to the gaming event	\$	-
Miscellaneous supplies for the gaming event	\$	-
Postage and mailing costs	\$	-
Printing costs	\$ 783.05	-
Wages	\$	-
Other	\$	-
Cash (over/short - use minus if over)	\$	-
Total expenses for the licensed gaming event:	\$ 858.05	

Expenses as a percentage of gross revenue: 2.1 %

Section 4 - Net Gaming Proceeds

Actual Net Proceeds:

\$ 23571.11

Section 5 - Use of Net Gaming Proceeds from Licence # 164034

Use this section to report how Net Gaming Proceeds from this gaming event were disbursed. If needed, attach a separate sheet.

Identify cheques, electronic fund transfers, debit card, bank charges, or other reference number and include the level of detail outlined below).

Net Gaming Proceeds:

\$ 23571.11

Date:

(YYYY-MM-DD)

2025-07-15

Cheque, EFT, or Reference #:

EFT

Disbursed To:

Ashcroft Fall Fair

Purpose of Disbursement:

Donation

Amount