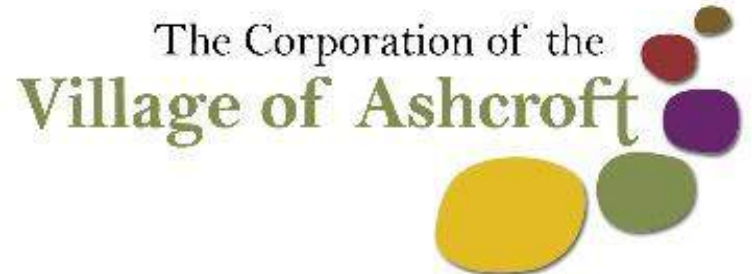


Village of Ashcroft

Signage Bylaw No. 840, 2020



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1.0 TITLE

1.1 This bylaw may be cited as “The Village of Ashcroft Signage Bylaw No. 840, 2020”.

2.0 PURPOSE

2.1 The purpose of this Bylaw is to:

- .1 Protect the appearance of the Village from the effect of Signs which may be inappropriate as to size or location;
- .2 Permit the proper identification of businesses within the Village and indicate to the extent permitted by this Bylaw the types and trade names of goods and series manufactured or sold on the premises in question;
- .3 Protect Signs and lights erected for the direction of traffic from the effects of all conflicting Signs;
- .4 Prevent the confusion which may arise from the undue conflict of commercial and other Signs;
and
- .5 Protect residential areas from inappropriate Signs of all kinds.

3.0 DEFINITIONS

Abandoned Sign means a Sign which advertises an activity, business, product, or service which is no longer conducted or available on the premises on which the Sign is located.

Animated Sign means a Sign which includes action or motion, flashing, or colour changes in all or any part of the Sign.

Awning means a shelter supported entirely from the exterior wall of a building and composed of non-rigid materials except for the supporting framework.

Backlit Sign means a Sign illuminated by artificial light source located behind the front face of the Sign.

Banner Sign means a flexible plastic or fabric Sign, excluding an awning, affixed to a building or a flag.

Bench Sign means a Sign forming part of or attached to a bench.

Billboard Sign means an Off-Premises Sign that advertises goods, products, services, or facilities or directs persons to a different location than where the Sign is located.

Blade Sign means any Sign which is attached to and projects perpendicularly from the face of a building or structure; may be fixed or swing from an arm or span at the top of the Sign.

Bylaw Enforcement Officer means the person appointed by the Council to enforce this Bylaw, or their designate.

Canopy means a permanent hood, cover or shelter, other than a projecting roof, which projects from the wall of a building.

Canopy Sign means a Sign attached to or constructed in, or on the face of a canopy.

Changeable Copy Sign means a Sign or portion of a Sign on which copy can be changed manually through the use of attachable letters, numerals, and pictorial panels, or electronically through the switching of lamps, illuminated tubes, or other technology, provided:

- The transition between images occurs instantly (i.e. fading, dissolving, scrolling, and other similar effects are not permitted);
- The display does not change more than once every 10 seconds;
- The Sign contains a sensor to automatically reduce the overall brightness during low light; and
- A Sign located within 100 m of a property that is zoned to permit residential as a land use, does not change between 10:00 pm and 7:00 am.

Clearance means unobstructed space between a Sign and the ground surface beneath the Sign.

Community Message Sign means a Sign advertising a community service or event which is carried on by a not for profit organization for the betterment of the community.

Council means the Council of the Village of Ashcroft.

Curb Line means the line at the vertical face of the curb nearest the street or roadway. In the absence of a curb, the Curb Line shall be established by Public Works where required.

Development Sign means a Temporary Sign indicating that a construction, development or subdivision project is planned or underway.

Directional Sign means a permanent Sign which only communicates information regarding pedestrian or vehicular movement on the parcel on which the Sign is located.

Fascia Sign means a flat Sign affixed on and parallel to the wall of a building, not extending beyond the horizontal width of the building nor above the roof line of the building.

Flags means a piece of light weight and flexible fabric or other material, natural or synthetic, of distinctive design, shape or colour that is hung from or attached to a mast, vertical pole, string, line, rope, wire, or similar material.

Frontage means the length of each property boundary adjoining a highway, excluding a lane.

Grade means the average ground surface elevation within 6.5 m around a Sign.

Height means the vertical distance from the Grade below the Sign to the highest point of a Sign.

Highway includes a street, road, lane, bridge, viaduct and any other way open to public use, but does not include a private right of way on private property.

Identification Sign means a Sign, including a Window Sign, which displays the name, address and number of a building, institution or person, or a description of an activity in the building or institution or the occupation of the person, and is located on the premises where the building institution, or person, is located.

Illuminated Sign means a Sign in which a source of artificial light is used in order to make readable the message and shall include internally and externally lighted Signs and reflectorized, glowing or radiating Signs; includes LED Signs. Does not include Signs with overhead lighting.

Inflatable Sign means an air inflated structure that is attached to the ground or other structure.

Off-Premises Sign means a Sign devoted exclusively to off-premises advertising.

Monument Sign means a low-profile free-standing Sign that has no vertical Clearance between the ground and the bottom of the Sign.

Political Sign means a Temporary Sign announcing, supporting or drawing attention to a political candidate or party or issues pertaining to any local, provincial or federal election or referendum.

Portable Sign means a Sign not permanently affixed to the ground or to a building.

Public Artwork means art hung or displayed outside or on the wall of a business, home or public building or in a park or along a highway, including murals and mosaics.

Public Place means any area or any lands under the care, occupation, possession, management, and jurisdiction of the Village of Ashcroft, including highways.

Pylon Sign means and includes any Sign except billboards, wholly supported from the ground by a structural member or members, independently of and visibly separated from any building or other structure and permanently fixed to the ground. A Pylon Sign may include a Changeable Copy Sign and/or an Illuminated Sign.

Real Estate Sign means a Temporary Sign indicating the parcel or premises on which the Sign is located is 'for sale', 'for rent', 'for lease', or 'sold'.

Roof Line means the line formed by the intersection of the exterior walls of a building with the roof of the building.

Roof Sign means any Sign erected or placed wholly or partly on a roof or parapet of a building or structure.

Sandwich Board Sign means non-illuminated Signs having an "A" shape which is set upon the ground, must be stabilized and has no external support structure.

Setback means the horizontal distance measured at right angles to the parcel line, between the parcel line and the exterior wall of the building or structure.

Sign means any structure, poster, device or visual display which communicates information or attracts the attention of persons for any purpose.

Sign Area means the total area within the outer edge of the Sign or frame or border of a Sign.

Temporary Sign means a Sign displayed for a limited or specified period of time, including for political campaigns, real estate, and to indicate future and ongoing development activities.

Under-Canopy Sign means a Sign suspended from a canopy and contained entirely under such canopy.

Vehicle Sign means a Sign that has been affixed to a vehicle that is parked and not expected to move.

Village means the Village of Ashcroft and its direct employees.

Wall Sign means a form of fascia sign painted on the exterior wall or other integral part of a building. A wall sign is not a mural.

Window Sign means a Sign painted on or attached to or installed inside a window for viewing from outside the premise.

4.0 GENERAL REGULATIONS

Application

- .1 This Bylaw applies to the erection, placement, alteration, maintenance, demolition, removal, number, size, type, form, appearance, and location of Signs on all real property within the Village.
- .2 No person shall construct, place, erect, display, alter, repair or relocate any Sign which does not conform to and comply with the provisions set forth in this Bylaw, except that normal maintenance of an existing legal, nonconforming sign shall be permitted.

Compliance with Other Laws, Bylaws, and Policies

- .3 Nothing in this Bylaw relieves a person from complying with all other applicable enactments, including Federal and Provincial legislation and all Village Bylaws.
- .4 The application of this Signage Bylaw may be subject to a development permit or development variance permit issued by the Village.
- .5 Signs within Development Permit Area No. 4 must adhere to the Downtown Façade Design Guidelines in Schedule G of the Official Community Plan.

Exemptions

- .6 This Bylaw does not apply to:
 - .1 Notices or Signs issued by the Government of Canada, the Government of British Columbia, a Court or the Village;
 - .2 Traffic control devices provided for in the *Motor Vehicle Act*;
 - .3 Signs on or over Village highways installed or authorized by the Village for the control of traffic and parking, or for street names and directions;

- .4 Signs located in the interior of buildings; and
- .5 Holiday lights and other decorations that contain no commercial message.

Signs with No Permit Requirement

- .7 The following Signs shall be permitted within all zones unless otherwise stated, and shall be exempt from the requirement to obtain a Sign Permit, provided however that all other provisions of this Bylaw are met:
 - .1 Memorial plaques, cornerstones, historical markers, and like monuments;
 - .2 Signs located on the property of a public institutional building such as a church, club or lodge, school, or museum, provided they are used only to display the name of the institution, educational material, or notices and non-profit community events;
 - .3 No more than one (1) "No Trespass" or other warning Sign per 25 m of exterior parcel line in zones A1, M1, and M2. The Sign area of each Sign shall not exceed 0.37 m²;
 - .4 Bench Signs on private property;
 - .5 Flags less than 2.0 m²;
 - .6 Banner signs on private property;
 - .7 Sandwich Board Signs;
 - .8 Window Signs;
 - .9 Inflatable Signs;
 - .10 Works of art that do not include a commercial or political message;
 - .11 'Block Parent', 'Block Watch', or other similar Sign;
 - .12 Bulletin boards;
 - .13 No more than one (1) Identification Signs for home occupations, which are permitted only for businesses holding a valid business licence, with a maximum size of 2.0 m² in the A1 and RR1 zones and 1.0 m² in the R1 and RM1 zone; and
 - .14 Identification Signs not more than 2.0 m in height and provided that the cumulative Sign area does not exceed 3.7 m², provided that the Sign is not of a type that requires a Sign permit, for the following uses:
 - .1 Commercial or Industrial Business;
 - .2 Manufactured home park;
 - .3 Multi-family housing development;
 - .4 Recycling centre; and
 - .5 Transportation terminal.

Temporary Signs

- .8 Temporary Signs shall be permitted within all zones unless otherwise stated, and shall be exempt from the requirement to obtain a Sign permit, provided, however that all other provisions of this Bylaw are met:
- .1 Community Message Signs provided they are not displayed longer than forty-five (45) days in a calendar year and subject to their removal within four (4) days following the end of the event or campaign;
 - .2 Real Estate Signs are permitted with a limit of one (1) Sign per property to which the Sign refers. No Off-Premises Signs are permitted with the exception of Signs advertising open houses and directional signs on throughfares directing buyers to out of the way properties wherein one (1) Off-Premises Sign is permitted and one (1) Off-Premise Sign is permitted for the day on which an open house takes place. These signs shall be permitted at intersections on Village right of ways. Maximum Sign area is set at 0.9 m² in zones RR1, R1, RM1, MH1, and C1; and 3.0 m² in zones A1, M1, M2, and VR;
 - .3 Political Signs erected in conjunction with Municipal, Provincial, School Board, or Federal elections and/or referendums are permitted in accordance with the appropriate legislation. Such Signs are not permitted where they may prove to be a traffic hazard and must be removed within 48 hours following the event; and
 - .4 Signs which indicate development activities, which shall not exceed 3 m² in Sign area per side, and which shall not be erected more than one (1) week prior to construction and be removed by the owner or developer within one (1) month following the issuance of the final occupancy permit, or in the case of a subdivision development, upon the sale of 90% of the subdivided parcels.

Non-Conforming Signs

- .9 Any Sign lawfully in existence at the time of adoption of this Bylaw, although such Sign does not conform to the provisions of this Bylaw, may continue to be used provided it is maintained in a clean, safe and state of good repair.
- .10 Any Sign lawfully in existence at the time of adoption of this Bylaw shall not be reconstructed, altered or moved except in full compliance with the provisions of this Bylaw.

Signs Prohibited in All Zones

- .11 Signs that are not specifically permitted in this Bylaw are hereby prohibited, and without limiting the generality of the foregoing, the following Signs are specifically prohibited:
 - .1 Abandoned Signs;
 - .2 Portable Changeable Copy Signs, except those used by the federal or provincial governments and/or the Village of Ashcroft for communications during emergency situations;

- .3 Vehicle Signs; and
- .4 Signs containing statements, words, or pictures of an obscene, pornographic, discriminatory, immoral character, or advertising matter which is untruthful.

Location of Signage

- .12 No Sign shall be located or displayed in such a manner that it may obstruct any window, door opening, passageway, ventilator, fire escape, walkway, stairway or similar feature.
- .13 The construction, erection, posting, displaying and maintenance of posters, handbills, advertising cards or other Signage on street lights, utility poles, fences, or on, or above, any street or highway is prohibited. This section shall not apply to posters, placards, notices or traffic control Signs posted by or on behalf of the Village or other government agency.
- .14 Except as specifically provided by this Bylaw, no Sign shall be displayed except on the premises to which the Sign refers and which the Sign is intended to advertise, identify, provide information on, or attract attention to.
- .15 No Sign shall be displayed where it will interfere or otherwise obstruct any traffic control device, or in any way interfere with visibility when accessing a street, or with visibility from one street to another. A Sign also cannot be located in the field of view near or past the traffic control device or traffic control signal in the sightlines of oncoming vehicle traffic nor be illuminated in such a way as to compete with or dull the contrast of the traffic control device or traffic signal for oncoming vehicular traffic.

Signs in Public Places

- .16 Only Banner Signs, Sandwich Board Signs, Inflatable Signs, Directional Signs, or Portable Signs are permitted in public places.
- .17 Signs in public places shall be removed within seven (7) days of the termination of the event or activity which the Sign advertises.
- .18 The Bylaw Enforcement Officer or their designate may remove and impound any Sign found in contravention of section 4.19, at cost to the owner for the removal of the Sign.
- .19 Any Sign impounded under section 4.20 may be reclaimed by its owner within five (5) days of its impoundment. If the Sign has not been reclaimed within five (5) days of its impoundment, the Sign may be destroyed and disposed of by the Village as it sees fit, at cost to the owner, and without compensation for losses suffered by the owners.

Construction

- .20 Every electrical Sign shall be approved and labelled as conforming to the Canadian Standards Association or shall conform to the Provincial Electrical Code of British Columbia.

- .21 Every Pylon Sign shall have the manufacturer's name and the weight of the Sign on a name plate fastened to the exterior of the Sign in a location readily visible when the Sign is in place.

Appearance and Maintenance of Signs

- .22 It shall be the responsibility of the owner and person or persons constructing, erecting, enlarging, converting, altering or relocating any Sign to ensure that such signage shall be maintained in a safe condition and in compliance with the requirements of this Bylaw.
- .23 All Signs, including non-conforming Signs, shall at all times be maintained structurally sound and free from defects from decay or failure of structural members, fixtures, lighting or appurtenances.
- .24 All Signs must be of high-quality appearance and shall be designed so as to afford ample strength and rigidity and shall be waterproof, except in the case of Temporary Signs.
- .25 All Sign area, background, copy, lighting and embellishments shall be maintained in readable, clean and neatly painted condition, including all metal parts and supports and the site of the Sign shall be maintained free of mud, weeds, debris and rubbish.
- .26 Normal Sign maintenance, including replacement of copy, lighting and refurbishing of Signs shall not require a Sign permit, but shall conform to all other requirements of this Bylaw.

Repair and Removal of Permanent Signs

- .27 In the case of any Sign erected in contravention of this Bylaw, or which by reason of location, construction or deterioration, constitutes a hazard, the Bylaw Enforcement Officer or their designate may, by written order, direct such Sign to be repaired or removed by the owner within a specified time limit.
- .28 Should the owner fail to comply with a removal order under section 4.29, the Bylaw Enforcement Officer or their designate is hereby authorized to remove and impound the Sign. The Sign shall not be returned to the owner until the Village has been reimbursed for all expenses incurred in its removal.
- .29 Any and all expenses incurred by the Village in the removal of any Sign under section 4.30 shall be payable forthwith by the owner of the said real property upon which the Sign was located, and failure to pay forthwith shall render the said owner liable for the payment thereof and such expenses shall be added to and become a part of the unpaid taxes at the end of any calendar year in which the said expenses remain unpaid.
- .30 The Village shall not be responsible for any damage caused to any Sign, or to any real property from which a Sign was removed under the provisions of this Bylaw as a result of the removal of the Sign by the Village.

Abandoned and Obsolete Signs

- .31 When a Sign either no longer serves its intended purpose, or ceases to contain accurate information, the owner of the real property on which the Sign is located shall remove the Sign within fourteen (14) days, at the owner's cost.
- .32 Where a Sign has not been removed under section 4.33, the Bylaw Enforcement Officer or their designate may remove and impound the Sign at the owner's cost.
- .33 Any Sign impounded under section 4.34 may be reclaimed by its owner within five (5) days of its impoundment. If the Sign has not been reclaimed within five (5) days of its impoundment, the Sign may be destroyed and disposed of by the Village as it sees fit, without compensation by the Village.

Illumination of Signs

- .34 A Sign's overall brightness or location cannot compromise traffic safety and/or shall not be a nuisance in the opinion of the Bylaw Enforcement Officer or their designate.

Signage Type

- .35 When a Sign cannot be clearly identified as any of the Sign types in this Bylaw, or being a combination of two or more Sign types, the Village shall determine the Sign type and the applicable regulations.

Enforcement

- .38 The Village is authorized to administer and enforce the provisions of this Bylaw.
- .39 The Village is authorized to enter at all reasonable times upon any property subject to this Bylaw to ascertain whether the regulations and provisions of this Bylaw are being or have been observed and complied with.
- .40 It shall be unlawful for any person to prevent or obstruct, or seek to prevent or obstruct, any official in or from the carrying out of an official duty under this Bylaw.
- .41 The Village is authorized to order the cessation, repair, alteration, correction or removal of any work or sign which is in contravention of the provisions of this Bylaw.

Penalties

- .48 Every person who contravenes any provision of this Bylaw or who causes or suffers or permits any act or thing to be done in contravention of or in violation of any of the provisions of this Bylaw, or who neglects to do or refrain from doing anything required to be done by any of the provisions of this Bylaw, or fails to comply with an order, notice, or direction given under this Bylaw commits an offence punishable upon summary conviction and is liable to a fine of up to ten thousand dollars (\$10,000.00) and the costs of prosecution.
- .49 Each day a violation is permitted to exist shall constitute a separate offence.

5.0 SIGN SPECIFICATIONS

5.1 Inflatable Signs

The following provisions apply to Inflatable Signs:

- .1 An Inflatable Sign shall be securely anchored to a base, which shall be securely anchored to the surface on which it rests;
- .2 The height of an Inflatable Sign shall not exceed 8.0 m above the base of its supporting structure;
- .3 No Inflatable Sign shall be erected in a location or manner such that if it collapses, vehicular or pedestrian access will be impeded;
- .4 An Inflatable Sign may be illuminated but shall not contain flashing lights or animation devices or vary the intensity of lighting. Illumination shall be from a steady light source that is directed at the Inflatable Sign and is shielded to eliminate glare when viewed by oncoming traffic; and
- .5 No more than one (1) Inflatable Sign per 50 m of frontage shall be erected for each business on real property.

5.2 Billboard Signs

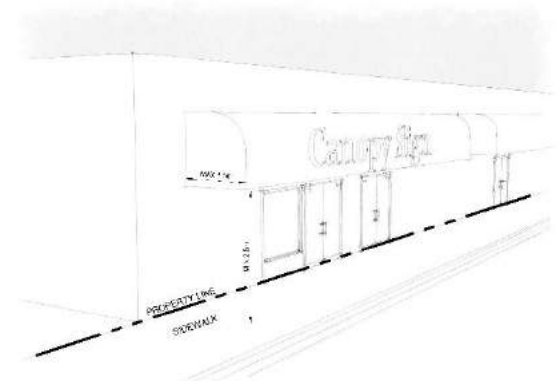
The following provisions apply to Billboard Signs:

- .1 Billboard Signs shall only be located adjacent to Highway 1 and Highway 97C;
- .2 Installation of Billboard Signs will not be permitted closer than 500 m of one another;
- .3 Sign structures shall not exceed a height of 6.0 m and a Sign area of 20 m²; and
- .4 Signs shall be maintained in good condition, and the ground around the Sign shall be kept clean and free of weeds on a regular basis.

5.3 Canopy Signs

The following provisions apply to Canopy Signs:

- .1 The maximum Sign area shall not exceed 1.0 m² per lineal metre of the canopy apron; limited in length to the portion of canopy fronting the premises;
- .2 Canopy Signs must not project below the lower edge of the canopy;
- .3 Canopy Signs must not project more than 1.5 m over public property; and
- .4 A minimum vertical Clearance of 2.5 m shall be maintained between the bottom edge of the Canopy Sign and the ground, except where the Sign is located over a driveway, lane, or parking aisle the minimum Clearance shall be 4.2 m.



5.4 Fascia Signs

The following provisions apply to Fascia Signs:

- .1 One (1) Fascia Sign is permitted for each business occupying real property and if the business fronts on more than one highway, one (1) Fascia Sign is permitted for each highway upon which the business fronts;
- .2 The total area of all Fascia Signs on a building with walls greater than 6.0 m in height above Grade shall not exceed 1 m² for each lineal meter of building wall width to which the Sign is affixed. The total area of all Fascia Signs on a building with walls less than 6.0 m (in height above Grade shall not exceed 0.5 m² for each lineal meter of building wall width to which the Sign is affixed;
- .3 No part of a Fascia Sign which projects more than 15 cm from the face of the building shall have a Clearance of less than 2.5 m above Grade;
- .4 No Fascia Sign shall project beyond 30 cm from a building face and shall not extend above the sill of any window or above guardrails or balustrades immediately above such Sign or beyond the corner of the wall of the building;
- .5 The upper edge of a Fascia Sign shall not be higher than the Roof Line or parapet of a building;
- .6 The loads for Fascia Signs shall be transmitted through the structural frame of the building to the ground in such a manner as not to overstress any of the elements thereof; and
- .7 Fascia Signs may be illuminated.

5.5 Pylon Signs

The following provisions apply to Pylon Signs:

- .1 The number of Signs on each parcel shall not exceed one for every two businesses, not to exceed three total signs for each parcel;
- .2 Pylon Signs shall not exceed a height of 12.0 m measured from the Grade or from the curb elevation of the fronting highway, whichever is higher;
- .3 Pylon Signs located within 30.0 m of residential zones shall be restricted to the maximum height of 4.0 m;
- .4 Pylon Signs shall have side yard setbacks of at least 3.5 m and a rear yard setback of at least 6.0 m;
- .5 Where two or more Signs are permitted on a site, such Signs shall be located no less than 30.0 m apart;
- .6 Pylon Signs shall not project over public property;
- .7 Pylon Signs shall include a landscaped area approved by the Bylaw Enforcement Officer or their designate extending a minimum of 0.6 m around the entire base of the Sign structure;
- .8 The landscape area referred to in section 5.5.7 must be maintained in a clean manner by the Sign permit holder and the Sign permit holder must ensure that the area does not:

(a) accumulate mud, rubbish, graffiti or noxious, unsightly or unwholesome matter; or

(b) become overgrown with grass, vegetation, shrubs, brush or trees; and

.9 The minimum setback from the Sign structure to any building on the premises shall be 5.0 m.

5.6 Illuminated Signs

The following provisions apply to Illuminated Signs:

.1 A Sign located at the rear or side of any building shall not be illuminated if such Sign is within 30 metres of any residential zone;

.2 Illumination on Signs does not apply to holiday lights; and

.3 Signs must be set back 1.5 m from the edge of any street or highway.

5.7 Blade Signs

The following provisions apply to Blade Signs:

1. No Blade Sign is permitted on a parcel that has a Pylon Sign;

2. The Sign area of a Blade Sign shall not exceed 1.25 m² per side;

3. A Blade Sign shall be attached to the building or premises to which it pertains and shall not extend above the lowest part of the Roof Line of the building or premises to which the Sign is attached;

4. A Blade Sign shall have a minimum Clearance of 2.5 m directly below the Sign;

5. The maximum projection of a Blade Sign from an exterior wall of a building shall not exceed 2.5 m and shall not project to within 0.6 m horizontally from a Curb Line; and

6. Blade Signs may not be illuminated.

5.8 Roof Signs

The following provisions apply to Roof Signs:

.1 Roof Signs shall not exceed 4.0 m²;

.2 Roof Signs may display or communicate information on both sides of the Sign;

.3 Roof Signs and their framework, supports and bracing may be made of metal or wood, as long as the wood is creosoted, pressure treated or painted. All connections shall be by means of galvanized bolts. Not more than one (1) Roof Sign is permitted per building; and

.4 Roof Signs may be illuminated.

5.9 Sandwich Board Signs

The following provisions apply to Sandwich Board Signs:

- .1 Shall be limited to one (1) Sign per storefront and shall be located in commercial areas subject to the following conditions:
 - .1 Be located immediately adjacent to the store front to which the Sign pertains;
 - .2 Must not obstruct the flow of pedestrian traffic into or out of other businesses, residences, or along the sidewalk;
 - .3 Must be stabilized to prevent the Sign from being blown over; and
 - .4 Have no security chains, ropes, electrical extensions or other attachments to the Sign.
- .2 Shall be limited to a maximum width of 1.0 m and a maximum height of 1.0 m;
- .3 Must not obstruct visibility;
- .4 Must not contain electrical components; and
- .5 Shall not be permitted adjacent to pedestrian crosswalks or where a business operates on outdoor seating area located on public property.

5.10 Under-Canopy Signs

The following provisions apply to Under-Canopy Signs:

- .1 The maximum Sign area shall not exceed 0.6 m²;
- .2 The vertical dimension shall not exceed 0.4 m; and
- .3 The minimum vertical Clearance shall be 2.5 m.

5.11 Monument Signs

The following provisions apply to Monument Signs:

- .1 The number of Signs on each parcel shall not exceed one for every two businesses, not to exceed three total signs for each parcel;
- .2 Monument Signs shall not exceed a height of 4.0 m measured from the Grade or from the curb elevation of the fronting highway, whichever is higher;
- .3 Monument Signs shall have a front yard setback of at least 1.0 m;
- .4 Monument Signs shall have side yard setbacks of at least 3.5 m and a rear yard setback of at least 6.0 m;
- .5 Where two or more Signs are permitted on a site, such Signs shall be located no less than 30.0 m apart;
- .6 Monument Signs shall not project over public property;
- .7 Monument Signs shall include a landscaped area approved by the Bylaw Enforcement Officer or their designate extending a minimum of 0.6 m around the entire base of the Sign structure;

- .8 The landscape area referred to in section 5.11.7 must be maintained in a clean manner by the Sign permit holder and the Sign permit holder must ensure that the area does not:
 - (a) accumulate mud, rubbish, graffiti or noxious, unsightly or unwholesome matter; or
 - (b) become overgrown with grass, vegetation, shrubs, brush or trees; and
- .9 The minimum setback from the Sign structure to any building on the premises shall be 5.0 m

6.0 SIGN SPECIFICATIONS BY ZONE

6.1 A1 (Agriculture 1) Zone and RR1 (Rural Residential 1) Zone

The following Sign specifications apply within the A1 and RR1 zones:

- .1 The following signs are permitted within the A1 and RR1 zones where associated with a home occupation:
 - .1 Canopy Signs;
 - .2 Fascia Signs;
 - .3 Under-Canopy Signs; and
 - .4 Wall Signs.
- .2 A maximum of one (1) sign is permitted for a home occupation;
- .3 Billboard Signs, Inflatable Signs, Pylon Signs and Roof Signs are permitted in the A1 zone;
- .4 Sign area shall be limited to 6.0 m² with the exception of Billboard Signs; and
- .5 Pylon Signs may not be illuminated.

6.2 R1 (Residential 1) Zone and RM1 (Residential Multiple Dwelling Unit 1) Zone

The following Sign specifications apply within the R1 and RM1 zones:

- .1 The following Signs shall be permitted:
 - .1 Canopy Signs;
 - .2 Pylon Signs (RM-1 Zone only); and
 - .3 Fascia Signs.
- .2 Pylon Signs shall not exceed 2.0 m in height, must not have a Sign area greater than 1 m², shall have a setback of 2.0 m from any road or highway, and shall not be illuminated or be Changeable Copy Signs.

6.3 C1 (Commercial Mixed Use 1) Zone

The following Sign specifications apply within the C1 zone:

- .1 No more than three (3) Signs are permitted to be associated with any one (1) establishment at any time;
- .2 The following Signs are permitted within C1 zone:
 - .1 Blade Sign;
 - .2 Canopy Sign;
 - .3 Changeable Copy Sign;
 - .4 Fascia Sign;
 - .5 Inflatable Sign;

- .6 Pylon Sign;
 - .7 Roof Sign;
 - .8 Sandwich Board Sign;
 - .9 Under-Canopy Sign; and
 - .10 Wall Sign.
- .3 Illuminated Signs may be permitted provided that they do not negatively impact the historical design characteristics of Development Permit Area No. 4, contained in Schedule G – Downtown Façade Design Guidelines of the Official Community Plan; and that they enhance the downtown commercial area; and
- .4 Backlit Signs are prohibited.

6.4 M1 (Industrial 1) and M2 (Industrial 2) Zone

The following Sign specifications apply within the M1 and M2 zones:

- .1 A maximum of three (3) Signs are permitted on each site (not including Signs relating to safety, trespassing, operations, or building or office identification); and
- .2 The following Signs are permitted within the M1 and M2 zones:
 - .1 Canopy Sign;
 - .2 Fascia Sign; and
 - .3 Wall Sign.

7.0 SIGN PERMITS

7.1 Application for Permit

- .1 An application for a Sign permit shall be made to the Village in the form of Schedule “A” of this Bylaw and no person shall erect, place, display, alter or move a Sign until that person has obtained a Sign permit issued under the provisions of this Bylaw.
- .2 Every applicant for a Sign permit shall provide the following information:
 - .1 The legal description and civic address of the property on which the Sign is to be located;
 - .2 The name and address of the owner of the property;
 - .3 The Sign manufacturer’s name and address;
 - .4 A drawing of the Sign to scale, showing the copy, Sign area and dimensions of the Sign, material specifications and any supporting structure details;
 - .5 The proposed location of the Sign in relation to the property boundaries and any building on the property;
 - .6 The proposed height and ground Clearance of the Sign;
 - .7 The weight of the Sign and the dimensions of the wall surface of the building to which it is to be attached, if applicable;
 - .8 Dimensions and locations of all existing Signs and buildings on the property. In the case of Blade Signs, the distance from the wall to the street or highway;
 - .9 Estimated costs of the Sign and any supporting structure;
 - .10 Structural and footing details and material specifications for the proposed Sign;
 - .11 All Signs provided with electrical connections shall have a provincial electrical permit which shall be produced to the Village at the time of final inspection by the Village;
 - .12 Where the site conditions, size or complexity of the proposed sign so warrant, the Building Inspector may require professional design and review in accordance with the BC Building Code and good engineering practice. Review of the work by a professional engineer shall include field review as defined in the BC Building Code; and
 - .13 The applicant’s Business License number, where applicable.
- .3 A site inspection by Village staff, and/or its designates, may be required to review the proposed site for the Sign.

7.2 Sign Variance Permit

When a Sign does not conform to the provisions of this Bylaw, the applicant for a Sign may apply to Council for a Sign variance permit to vary the provisions of this Bylaw.

7.3 Sign Permit Fees

- .1 Sign Permit Fees must be paid at the time of application.

- .2 A Sign Permit Fee shall be \$50.00.
- .3 The applicant for a Sign permit shall in no case proceed with the construction, erection, alteration, or relocation of such Sign until the application has been approved and the permit granted.
- .4 A site inspection, if required, will have a separate fee of \$100.

7.4 Permit Issuance

- .1 Upon compliance with all requirements of this Bylaw the Village shall issue a Sign permit.

7.5 Permit Expiry and Fee Refunds

- .1 A Sign permit expires if the authorized work is not commenced within six (6) months from the date of issuance.
- .2 The Sign Fees will be refunded if the application is withdrawn prior to the processing of the Sign application.
- .3 There shall be no refund:
 - .1 after the Sign application has been approved;
 - .2 where the Sign application has been refused; or
 - .3 where the Sign permit has expired under section 7.5.1.

READ A FIRST TIME THIS	14 th	DAY OF	SEPTEMBER	, 2020
READ A SECOND TIME THIS	14 th	DAY OF	SEPTEMBER	, 2020
READ A THIRD TIME THIS	26 th	DAY OF	OCTOBER	, 2020
RECONSIDERED AND ADOPTED THIS		DAY OF		, 20

 Barbara Roden, Mayor

 Daniela Dyck, Chief Administrative Officer

Certified to be a true and correct copy of
 Bylaw No. 840 as adopted by Council.

 Daniela Dyck, Chief Administrative Officer

Schedule A

Sign Permit Application



Village of Ashcroft
Phone: 250-453-9161 Fax: 250-453-9664
Email: admin@ashcroftbc.ca

SIGN PERMIT APPLICATION

Municipal Contact: _____ Applicant No.: _____ Date Received: _____

Applicant: _____
Phone: _____ Email: _____
Address: _____

Registered Landowner: _____
(if not applicant)
Phone: _____ Email: _____
Address: _____

Contractor/Sign Installer: _____
Phone: _____ Email: _____
Address: _____

Business Name: _____
(to which the sign refers)
Phone: _____ Email: _____
Business License Number: _____

SUBJECT PROPERTY

Land Description: _____
Address: (Site) _____

Sign Type: Fascia Canopy Under-canopy Billboard Illuminated
 Blade Pylon Roof Monument Other: _____

Installation Type: Permanent Temporary Other: _____

Type of Construction: New Alteration Relocation Other: _____

PROPOSED SIGN DIMENSIONS

Horizontal: _____ Vertical: _____ Depth: _____

Clearance above grade: _____ Total Height: _____ Weight: _____

Method of Support: _____ Area of Sign: _____
(one side only)



Note: I/We understand and agree that neither the granting of a permit, nor approval of plans and specifications, or inspections made during the erection of the sign shall in any way relieve me/us from full responsibilities from carrying out the work in accordance with all the by-laws of the Village of Ashcroft. And I/we further affirm and agree to be fully responsible for the acts and omissions of my/our subcontractors relative to the work subject to his permit and that the Village of Ashcroft shall be protected and saved harmless from any damages arising out of my/our work.

REQUIRED SUBMISSIONS

The following information is required to initiate an Application:

- Application fee: \$50
- Site inspection fee: \$100 (if required)
- Certificate of Title and BC Company Summary
- Covenants/rights-of-way registered on title (Pylon signs only)
- Sign elevation(s) (including color proof with dimensions)
- Electrical permit (if applicable)
- Site plan (showing proposed sign location)
- Size, type, and location of all other signs on the subject property
- Owner Authorization
- Description of Materials
- Structural and Footing Details
- Sign professional review indicating compliance with the BC Building Code (if applicable)

(The application fee will be DOUBLED should sign(s) be installed either prior to or without an approved Sign Permit.)

I/We _____ of _____ hereby make application for a Sign Permit.
(Print applicant's name) *(Business)*

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **that this application, including any plans submitted, is public information.** I authorize reproduction of any plans/reports for purpose of application processing and reporting. I understand that personal information collected on this form is collected for the purpose of processing this application and for administrative purposes. Personal information is collected under the authority of the *Local Government Act*.

(Date)

(Applicant's Signature)

This application is made with my full knowledge and consent.

(Date)

(Registered Owner's Signature)

FOR OFFICE USE ONLY

This sign permit application for _____ has been approved on this day,
(Business)

(Date)

Approved By: _____
(Signature for the Village of Ashcroft)

Print Name: _____

Schedule B

Sign Glossary



Ashcroft Sign Glossary

Animated Sign



Definition:

Animated Sign means a Sign which includes action or motion, flashing, or colour changes in all or any part of the sign.

Where Permitted:

Permitted in C1 and P1

Sign Permit Required:

Yes

Backlit Sign



Definition:

Backlit Sign means a Sign illuminated by artificial light source located behind the front face of the Sign.

Where Permitted:

Permitted in C1

Sign Permit Required:

Yes

Banner Sign



Definition:

Banner Sign means a flexible plastic or fabric Sign, excluding an awning, affixed to a building or poles

Where Permitted:

On private property within all zones

Sign Permit Required:

No

Bench Sign



Definition:

Bench Sign means a Sign forming part of or attached to a bench.

Where Permitted:

On private property within all zones.

Sign Permit Required:

No

Billboard Signs



Definition:

Billboard Sign means an Off-Premises Sign that advertises goods, products, services, or facilities or directs persons to a different location than where the Sign is located.

Where Permitted:

Only adjacent to Highway 1 and Highway 97C

Sign Permit Required:

Yes

Blade Sign



Definition:

Blade Sign means any Sign which is attached to and projects perpendicularly from the face of a building or structure; may be fixed or swing from an arm or span at the top of the Sign.

Where Permitted:

C1

Sign Permit Required:

Yes

Canopy Signs



Definition:

Canopy Sign means a Sign attached to or constructed in or on the face of a canopy.

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2,

Sign Permit Required:

Yes

Changeable Copy Sign



Definition:

Changeable Copy Sign means a Sign or portion of a Sign on which copy can be changed manually through the use of attachable letters, numerals and picture panels, or electronically through the switching of lamps, illuminated tubes, or other technology.

Where Permitted:

C1

Sign Permit Required:

Yes

Community Message Sign



Definition:

Community Message Sign means a Sign advertising a community service or event which is carried on by a not for profit organization for the betterment of the community.

Where Permitted:

All Zones

Sign Permit Required:

No

Development Sign



Definition:

Development Sign means a Temporary sign indicating that a construction, development or subdivision project is planned or underway.

Where Permitted:

All Zones

Sign Permit Required:

No

Directional Sign



Definition:

Directional Sign means a permanent Sign which only communicates information regarding pedestrian or vehicular movement on the parcel on which the Sign is located.

Where Permitted:

Within public places

Sign Permit Required:

No

Fascia Sign



Definition:

Fascia Sign means a flat Sign affixed on the parallel to the wall of building, not extending beyond the horizontal width of the building nor above the roof line of the building.

Where Permitted:

A1, RR1, RM1, C1, M1, M2, R1

Sign Permit Required:

Yes

Identification Sign



Definition:

Identification Sign means a Sign, including Window Sign, which displays the name, address and number of building, institution or person, or a description of an activity in the building or institution or the occupation of the person, and is located on the premises where the building institution, or person, is located.

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2

Sign Permit Required:

Depends on Sign type

Illuminated Sign



Definition:

Illuminated Sign means a Sign in which a source of artificial light is used in order to make readable the message and shall include internally and externally lighted Signs and reflectorized, glowing or radiating Signs; includes LED. Does not include Signs with overhead lighting.

Where Permitted:

C1

Sign Permit Required:

Yes

Inflatable Signs



Definition:

Inflatable Sign means an air-filled structure that is attached to the ground or other structure.

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2

Sign Permit Required:

No

Monument Sign



Definition:

Monument Sign means a low-profile free-standing Sign that has no vertical Clearance between the ground and the bottom of the Sign.

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2

Sign Permit Required:

Yes

Political Sign



Definition:

Political Sign means a Temporary Sign announcing, supporting or drawing attention to a political candidate or party or issue pertaining to any local, provincial or federal election or referendum.

Where Permitted:

All Zones

Sign Permit Required:

No

Portable Changeable Copy Sign



Definition:

Portable Sign means a Sign not permanently affixed to the ground or to a building.

Where Permitted:

Prohibited in all zones except in emergency situations.

Sign Permit Required:

N/A

Pylon Sign



Definition:

Pylon Sign means and includes any Sign except billboards, wholly supported from the ground by a structural member or members, independently of and visibly separated from any building or other structure and permanently fixed to the ground. A Pylon Sign may include a Changeable Copy Sign, and/or Illuminated Sign.

Where Permitted:

A1, RM1, C1

Sign Permit Required:

Yes

Real Estate Sign



Definition:

Real Estate Sign means a Temporary Sign indicating the parcel or premises on which a Sign is located is 'for sale', 'for rent', 'for lease', or 'sold',

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2

Sign Permit Required:

No

Roof Sign



Definition:

Roof Sign means any Sign erected or placed wholly or partly on a roof or parapet of a building or structure.

Where Permitted:

A1, C1

Sign Permit Required:

Yes

Sandwich Board Signs



Definition:

Sandwich Board Sign means non-illuminated Signs having an 'A' shape which is set upon the ground and has no external support structure.

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2

Sign Permit Required:

No

Temporary Sign



Definition:

Temporary Sign means a Sign displayed for a limited or specified period of time, including for political campaigns, real estate, and to indicate future and ongoing development activities.

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2

Sign Permit Required:

No

Under-Canopy Signs



Definition:

Under-Canopy Sign means a Sign suspended from a canopy and contained entirely under such canopy.

Where Permitted:

A1, RR1, C1

Sign Permit Required:

Yes

Vehicle Sign



Definition:

Vehicle Sign means a Sign that has been affixed to a vehicle that is parked and not expected to move.

Where Permitted:

Prohibited in all zones

Sign Permit Required:

N/A

Wall Signs



Definition:

Wall Sign means a form of fascia sign painted on the exterior wall or other integral part of a building. A wall sign is not a mural.

Where Permitted:

A1, RR1, C1, M1, M2

Sign Permit Required:

No

Window Sign



Definition:

Window Sign means a Sign painted on or attached to or installed inside a window for viewing from outside the premise.

Where Permitted:

A1, RR1, R1, RM1, C1, M1, M2

Sign Permit Required:

No