



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, NOVEMBER 28, 2016**

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- 1. CALL TO ORDER**
  
  - 2. MINUTES**
    - 2.1. Minutes of the Regular Meeting of Council held on Monday, November 14, 2016 P. 1-7**
  
  - 3. DELEGATIONS**
    - 3.1. None**
  
  - 4. ACCOUNTS PAYABLE**
    - 4.1. Accounts Payable Listing for the period ending November 18, 2016 P. 8**
  
  - 5. CORRESPONDENCE**
    - 5.1. British Columbia Community Achievement Awards  
- Nomination Deadline January 20, 2017 P. 9**
  
    - 5.2. Ashcroft HUB Society  
- Request for letter of support for grant application to NDIIT P. 10**
  
    - 5.3. Bridging to Literacy, Jessica Clement, Literacy Outreach Coordinator  
- Request for Free Family Skate on January 28, 2017 as part of Family Literacy Week P. 11**
  
    - 5.4. ISACA Vancouver, Charles Wordsworth, Volunteer  
- Proclaim January 30 – February 10, 2017 as ISACA BC Aware Days P. 12-14**
  
    - 5.5. Hon. Steve Thomson, Minister of Forests, Lands and Natural Resource Operations  
- Thank you for meeting during 2016 UBCM Convention P. 15**
  
    - 5.6. Buy Local! Buy Fresh!  
- Buy Local BC Initiative for 2017 P. 16**
  
    - 5.7. Gold Country  
- Recommendation for Ashcroft trail to be included in Gold Country Trail Guide P. 17-18**
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6. **UNFINISHED BUSINESS**

6.1. None

7. **NEW BUSINESS**

7.1. Re-Assignment of Committee Appointments P. 19-20

7.2. Ashcroft Communities in Bloom  
- Renewal of Funding Agreement 2017 – 2021 P. 21-22

7.3. Ashcroft Volunteer Fire Department  
- Council appointment of Fire Chief P. 23

7.4. Strategic Priorities Fund Agreement, Long Term Infrastructure and Asset  
Management Plan  
- Extension of Agreement to December 31, 2018 P. 24-26

7.5. Development Variance Permit Application, 2<sup>nd</sup> Street  
- Building design variances P. 27

8. **BYLAWS**

8.1. **Introduction and First Three Readings**

8.1.1. None

8.2. **Reconsideration and Final Adoption**

8.2.1. None

9. **INFORMATION CORRESPONDENCE**

9.1. Information Correspondence Listing for November 28, 2016 P. 28

10. **REPORTS**

**Council Reports**

10.1. **Finance Committee – Mayor Jeyes & Councillor Roden**

- Motion to Receive and File October 2016 Financial Statements  
(provided previously under separate covering memo)

10.2. **Cache Creek Environmental Assessment Committee –Mayor Jeyes**

10.3. **Northern Development Initiative Trust – Councillor Trill**

10.4. **Gold Country Communities Society – Councillor Trill & Councillor Lambert**

Report from Alice Durksen – GCCS Second Annual Tourism Symposium 2016 P. 29-31



- 10.5. TNRD – Mayor Jeyes & Councillor Roden
- 10.6. Tourism – Councillor Roden & Councillor Lambert  
2016 Ashcroft Visitor’s Centre summary report P. 32-33
- 10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes
- 10.8. Economic Development & Chamber of Commerce - Councillor Roden Mayor Jeyes
- 10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill
- 10.10. Heritage – Councillor Roden
- 10.11. Transit –Councillor Roden
- 10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden
- 10.13. Seniors’ Liaison – Councillor Lambert & Councillor Trill
- 10.14. Communities in Bloom – Councillor Lambert & Councillor Trill  
- Notes of the joint meeting held Wednesday, November 16, 2016 P. 34-41
- 10.15. Health Care – Mayor Jeyes & Councillor Lambert
- 10.16. Bifuka Sister City Relationship
- 10.17. Other  
(Motion to receive both verbal and written reports)
- 10.18. Administration  
Chief Administrative Officer  
10.18.1. None  
Chief Financial Officer  
10.18.2. None
- 11. INCAMERA  
11.1. None
- 12. TERMINATION





THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, NOVEMBER 14, 2016

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**PRESENT:** Mayor John C. (Jack) Jeyes  
Councillor Helen A. Kormendy  
Councillor Doreen E. Lambert  
Councillor Barbara H. Roden  
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
Wayne Robinson, Deputy Corporate Officer

Press

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 4:30 pm.

2. **MINUTES**

2.1. **Minutes of the Committee of the Whole Meeting of Council held on Monday, October 24, 2016**

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The minutes require an amendment to indicate that Councillor Lambert was excused from the October 24, 2016 meeting.

Mayor Jeyes declared the minutes adopted as amended.

2.2. **Minutes of the Regular Meeting of Council held on Monday, October 24, 2016**

Mayor Jeyes declared the minutes adopted as amended.

3. **DELEGATIONS**

3.1. None

4. **ACCOUNTS PAYABLE**

4.1. **Accounts Payable Listing for the period ending November 8, 2016**

**M/S Councillor Roden / Councillor Trill**

"That the accounts payable listing for the period ending November 8, 2016 be received and filed."

**Carried. (01-11-16)**

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5. **CORRESPONDENCE**

5.1. **Hon. Stephanie Cadieux, Minister of Children & Family Development – November is Adoption Awareness Month in British Columbia**

**M/S Councillor Roden / Councillor Kormendy**

“That the correspondence from the Minister of Children and Family Development advising that November is Adoption Awareness Month in British Columbia be received and filed.”

**Carried. (02-11-16)**

5.2. **Kevin Watt, Kamloops & District Branch, BCSPCA – Invitation to Mayor Jeyes to attend presentation of new animal shelter**

**M/S Councillor Trill / Councillor Roden**

“That Councillor Kormendy be authorized to attend the BCSPCA event in Kamloops on Friday, November 25, 2016 on behalf of Mayor Jeyes.

**Carried. (03-11-16)**

5.3. **Hon. Mary Polak, Minister of Environment – Thank you for meeting with her during 2016 UBCM Convention**

**M/S Councillor Roden/Councillor Kormendy**

“That the correspondence from the Minister of Environment following up on our meeting during the 2016 UBCM Convention be received and filed.”

**Carried. (04-11-16)**

5.4. **Local Government Leadership Academy – 2016 Chief Elected Officials Forum**

**M/S Councillor Trill / Councillor Roden**

“That Mayor Jeyes be authorized to attend the Local Government Leadership Academy – 2016 Chief Elected Officials Forum in Vancouver on December 6 & 7, 2016.”

**Carried. (05-11-16)**

6. **UNFINISHED BUSINESS**

6.1. **Board of Variance – Applications for Appointment to the Board of Variance**

**M/S Councillor Roden / Councillor Lambert**

“That Administration contact the three applicants for the Board of Variance and advise that they have been appointed to the board for a three (3) year term and further that a training session be arranged at a time acceptable to all of the members.”

**Carried. (06-11-16)**



**6.2. Local Government Campaign Financing Act – Resolution for submission to SILGA for consideration at 2017 Convention**

**M/S Councillor Kormendy / Councillor Roden**

“That the resolution regarding the Local Government Campaign Financing Act be submitted to SILGA for consideration at the 2017 convention.”

**Carried. (07-11-16)**

**6.3. Lady Minto Lease Renewals – Request to include Multi-Purpose Room in South Cariboo Elizabeth Fry Society’s Lease Agreement**

**M/S Councillor Roden / Councillor Kormendy**

“That Administration be authorized to amend the lease agreement for South Cariboo Elizabeth Fry Society to include the area commonly known as the multi-purpose room and further that the increase in hydro and natural gas costs be included in the amendment.”

**Carried. (08-11-16)**

**7. NEW BUSINESS**

**7.1. Santa Claus Parade – Request for Street Closure, December 2, 2016 at 5:00 pm**

**M/S Councillor Kormendy / Councillor Roden**

“That the Ashcroft & District Chamber of Commerce be permitted to hold a Santa Claus Parade along Railway Avenue at 6:00 pm on Friday, December 2, 2016 between 2<sup>nd</sup> and 7<sup>th</sup> Streets including the staging area subject to the provision of liability insurance with the Village of Ashcroft named as an additional insured.”

**Carried. (09-11-16)**

**M/S Mayor Jeyes / Councillor Trill**

“That the Mayor be permitted to use the public works utility trailer as a joint float with MLA Tegart in the Santa Claus Parade on December 2, 2016.”

**Carried. (10-11-16)**

**7.2. Development Variance Permit Application – 110/112 Brink Street – Variance on height of canopy**

**M/S Councillor Roden / Councillor Lambert**

“That the application for a Development Variance Permit to allow the height of the accessory building, the canopy over the gas pumps, to be increased from 3.5 metres to 5.55 metres to allow adequate clearance for larger vehicles.”

**Carried. (11-11-16)**

**7.3. Clean Water and Wastewater Fund – Motion to submit application for upgrades to Wastewater Plant**

**M/S Councillor Kormendy / Councillor Roden**

“That the Village submit an application to the Clean Water and Wastewater Fund for the installation of a centrifuge and related infrastructure at the wastewater plant at a cost not to exceed \$530,000 and further that the Village has our share of funding in place for this project.”

**Carried. (12-11-16)**

**8. BYLAWS**

**8.1. Introduction and First Three Readings**

**8.1.1. None**

**8.2. Reconsideration and Final Adoption**

**8.2.1. Bylaw No. 809, Ashcroft Water Treatment Plant Loan Authorization, 2016**

**M/S Councillor Roden / Councillor Kormendy**

“That Bylaw No. 809, cited as “Ashcroft Water Treatment Plant Loan Authorization Bylaw No. 809, 2016 be reconsidered and finally adopted.”

**Carried. (13-11-16)**

**9. INFORMATION CORRESPONDENCE**

**9.1. Information Correspondence Listing for November 14, 2016**

**MS Councillor Roden / Councillor Kormendy**

“That the information correspondence listing for November 14, 2016 be received and filed.”

**Carried. (14-11-16)**

**10. REPORTS**

**Council Reports**

**10.1. Finance Committee – Mayor Jeyes, Councillor Roden**

**M/S Councillor Roden / Councillor Trill**

“That Council receive the September 30, 2016 Financial Statements as presented.”

**Carried. (15-11-16)**

**10.2. Cache Creek Environmental Assessment Committee – Mayor Jeyes**

No report

**10.3. Northern Development Initiative Trust – Councillor Trill**

No report

**10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert**

Councillor Trill advised that he would be attending the meeting on November 15, 2016 in Cache Creek.

**10.5. TNRD – Mayor Jeyes & Councillor Roden**

Council reviewed The Current – Highlights of the Board of Directors' Meetings held on October 27, 2016 and November 10, 2016.

Mayor Jeyes advised Council that Mayor Ranta had been re-elected as Chair and Area I Director Rice was elected as Vice-Chair.

Mayor Jeyes provided Council with an update on the Organic Matter Recycling Regulation (OMRR) and advised that they are requesting feedback on the planned revisions. Council advised that they would like to review the proposed changes to the OMRR and they may wish to submit comments on the process.

**10.6. Tourism – Councillor Roden & Councillor Lambert**

No report

**10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

Council reviewed the News Update from School District No. 74 as well as the highlights from the Board of Education meeting held on November 1, 2016.

Council was pleased to have our local trustee, Vicky Trill, elected as Co-Chair.

**10.8. Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**

No report

**10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill**

Mayor Jeyes advised that the construction of the gift shop is progressing well.

**10.10. Heritage – Councillor Roden**

Councillor Roden advised that the local committee has received confirmation that funding will be provided for the Harmony Bell Project through the New Pathways to Gold program. The committee is developing a plan that includes a time line for development and installation. Marina Papais and Daniel Collette have been advised that the Railway Mosaic for Heritage Place Park has been approved.

**10.11. Transit – Councillor Roden**

No report

**10.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden**

No report

**10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill**

Councillor Trill advised that he and other members of Council had attended the annual Harvest Bazaar and enjoyed the event.

**10.14. Communities in Bloom – Councillor Lambert & Councillor Trill**

Council reviewed the results of the Communities in Bloom National and International Awards Ceremonies, October 29, 2016. Joint meeting to be held on Wednesday, November 16, 2016 at 6:30 pm.

**10.15. Health Care – Mayor Jeyes & Councillor Lambert**

Council reviewed the Press Release – New board chair named for Interior Health – John O'Fee

**10.16. Bifuka Sister City Relationship**

Councillor Lambert requested that a Christmas card be provided for all members of Council to sign.

**10.17. Other**

Council reviewed the Ashcroft Museum Year End Report and Attendance Records

**M/S Mayor Jeyes / Councillor Lambert**

"That the Village send a letter of congratulations to Mr. Gerry Wong for receiving the Chief Inspector's Recognition Award from the Provincial Government for his extensive work with the safety programs in the mining community."

**Carried. (16-11-16)**

**MS Councillor Roden / Councillor Trill**

"That Council receive the verbal and written reports as presented."

**Carried. (17-11-16)**

**10.18. Administration**

**Chief Administrative Officer**

**10.18.1. None**

**Chief Financial Officer**

**10.18.2. None**

**11. INCAMERA**

**11.1. None**

**12. TERMINATION**

**M/S Councillor Roden / Councillor Trill**

"That the Regular Meeting of Council terminate at 5:33 pm."

**Carried.**

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**Mayor John C. (Jack) Jeyes**

Certified to be a true and correct  
copy of the Minutes of the Regular Meeting  
of Council held Monday, November 14, 2016.

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**J. Michelle Allen, Chief Administrative Officer**

JMA/kdw

**Cheque Register-Summary-Bank**



Date : Nov 23, 2016

Time : 2:54 pm

Supplier : 150M15 To ZWP15  
 Cheque Dt. 09-Nov-2016 To 23-Nov-2016  
 Bank : 1 - INTERIOR SAVINGS CU ACCT #014-260-4

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
34321	16-Nov-2016	RGEN15	RECEIVER GENERAL FOR CANADA	Issued	141	C	6,774.26
34322	18-Nov-2016	ACEC15	A.C.E. COURIER SERVICES	Issued	143	C	106.93
34323	18-Nov-2016	AESL15	ASSOCIATED ELECTRICAL SERVICES LTD	Issued	143	C	114.99
34324	18-Nov-2016	BCHA15	B C HYDRO & POWER AUTHORITY	Issued	143	C	18,919.48
34325	18-Nov-2016	BCOC15	BC ONE CALL LIMITED	Issued	143	C	40.16
34326	18-Nov-2016	CUPE15	C.U.P.E. LOCAL 900	Issued	143	C	537.18
34327	18-Nov-2016	AUNI15	CAPILANO UNIVERSITY CASHIER'S OFFICE	Issued	143	C	1,012.06
34328	18-Nov-2016	CINT15	CINTAS CANADA LIMITED	Issued	143	C	143.25
34329	18-Nov-2016	CFUE15	COLUMBIA FUELS	Issued	143	C	1,124.03
34330	18-Nov-2016	CUMC15	CU CREDIT	Issued	143	C	3,922.17
34331	18-Nov-2016	DWMA15	D.W. MCMULLEN & ASSOCIATES LIMITED	Issued	143	C	6,322.06
34332	18-Nov-2016	FIIN15	FINNING INTERNATIONAL INC	Issued	143	C	3,666.65
34333	18-Nov-2016	KTJT15	KAL TIRE O/A JUNCTION TIRE	Issued	143	C	196.57
34334	18-Nov-2016	KOSL15	KAMLOOPS OFFICE SYSTEMS LTD.	Issued	143	C	44.57
34335	18-Nov-2016	PWOR15	PITNEYWORKS	Issued	143	C	324.77
34336	18-Nov-2016	QGLT15	QUALITY GLASS TIRECRAFT	Issued	143	C	56.00
34337	18-Nov-2016	RJAM15	RJAMES WESTERN STAR FREIGHTLINER	Issued	143	C	1,004.28
34338	18-Nov-2016	ROBW15	ROBINSON, WAYNE	Issued	143	C	50.00
34339	18-Nov-2016	WURT15	WURTH CANADA LTD	Issued	143	C	100.07
00173-0001	17-Nov-2016	BCPC15	BRITISH COLUMBIA PENSION CORPORATION	Issued	142	E	6,585.03

<b>Total Computer Paid :</b>	<b>44,459.48</b>	<b>Total EFT PAP :</b>	<b>6,585.03</b>	<b>Total Paid :</b>	<b>51,044.51</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>		

20 Total No. Of Cheque(s) ...

PRESENTED BY  
BRITISH COLUMBIA  
ACHIEVEMENT FOUNDATION



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**NOMINATION DEADLINE: JANUARY 20, 2017**

*Celebrating the spirit, imagination,  
dedication, and outstanding contributions  
of British Columbians to their communities.*

### Nominate Online Today!

Nominate a deserving individual who raises  
the quality and character of your community for a  
British Columbia Community Achievement Award.

*"Give back to the people who give the most in your community"*

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*Cultural hero, spirited,  
undaunted, fearless, bold  
Raising our awareness to  
a higher understanding  
- Robert Davidson*

We are pleased to provide updates from time to time about the BC Community Achievement Awards. If you wish to update your subscription preferences or unsubscribe, please click below.

[unsubscribe from this list](#)   [update subscription preferences](#)

Our mailing address is:  
British Columbia Achievement Foundation  
PO Box 3663, STN Terminal  
Vancouver, Bc V6N 0A2  
Canada

[Add us to your address book](#)

**From:** Ashcroft HUB Society [<mailto:ashcrofthub@gmail.com>]

**Sent:** November-16-16 4:25 PM

**To:** [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

**Subject:** letter of support

Hello,

The Ashcroft HUB is truly a "hub" of activity for wellness, recreation and the arts. We are grateful for the support the Village of Ashcroft has given to us as we develop and grow as an enterprising non-profit for the benefit of our community.

We have identified building projects in support of our mandate for wellness, recreation & arts. One of these projects is to improve accessibility for seniors and disabled. To this end we are applying to Northern Development Initiative Trust for a grant to install sound proofing in the theatre area as well as install a permanent wheelchair ramp. To date we have \$3,000 for this project and will be applying to NDI for the remainder needed.

In order for our grant to be completed, we are asking for a letter of support from the Village.

Thank you for your consideration,

Vicky Trill  
Executive Director

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Ashcroft HUB Society  
711 Hill St., PO Box 599  
Ashcroft, BC V0K 1A0  
Phone: 250-453-9177

*You are receiving this email because you have expressed interest in the Ashcroft HUB Society. If you no longer wish to receive emails from the Ashcroft HUB Society, please reply to this email with the subject line: "Please remove me from this list."*





Serving Ashcroft, Cache Creek and Spences Bridge

November 22, 2016  
Village of Ashcroft  
601 Bancroft Street  
Ashcroft, BC V0K 1A0

Dear Mayor and Council,

Each year towards the end of January, hundreds of children and adults in Canada celebrate Family Literacy Week by participating in activities designed to promote reading and learning as a family. This special week communicates the important message to children and parents in our community that the reading and learning habits we develop at an early age set the stage for our success later in life.

The members of Bridging to Literacy are committed to seeing children and adults prosper. They understand the importance of learning through family activities, and wish to promote many types of literacy, physical activity being one.

I am writing to request that you proclaim the week of January 23, 2017 as Family Literacy Week in Ashcroft. An official recognition of this week as Family Literacy Week will serve to reinforce Ashcroft Council's commitment to literacy and to securing a solid foundation for our children.

As a partner in literacy, we would like to ask the mayor and council to donate the use of the Community Skating Arena for a free family skating afternoon on January 28, 2017 and would like to ask if you would put the information about this event in your Newsletter. Bridging to Literacy will be setting the agenda early in January 2017 and if you would like to host the free public skating, please let me know.

We would also like to invite you to experience Family Literacy Day for yourselves by attending the activities we have planned in our area for the week of January 23, 2017.

Thank you for your consideration of this proposal.

Sincerely,

Jessica Clement  
Literacy Outreach Coordinator  
Bridging to Literacy  
250-457-7128

**From:** ISACA - Charles Wordsworth - Wordsworth & Associates  
[\[mailto:charlesw@netsafe.ca@mail150.suw12.mcsv.net\]](mailto:charlesw@netsafe.ca@mail150.suw12.mcsv.net) **On Behalf Of** ISACA - Charles Wordsworth - Wordsworth & Associates  
**Sent:** November-16-16 3:23 PM  
**To:** [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)  
**Subject:** Proclamation Request - ISACA BCWARE Days 2017

Good Day

ISACA Vancouver and its affiliates are once again taking a leadership role in promoting privacy and security awareness in the Province of BC. BC AWARE DAYS CAMPAIGN 2017 ("BC AWARE DAYS") is a professional development campaign designed to engage information technology and cyber-security professionals as well as students who are interested in entering into these fields.

ISACA is therefore requesting the assistance of municipal governments in officially proclaiming January 30 to February 10, 2017 as BC AWARE DAYS.

Last year a number of Municipalities made Proclamations including:

City of Armstrong  
City of Duncan  
City of Nanaimo  
City of North Vancouver  
City of Parksville  
City of Port Alberni  
City of Surrey  
City of Vancouver  
City of Victoria  
District of Central Saanich  
District of Highlands  
District of North Vancouver  
Town of Ladysmith

ISACA Vancouver's intent is to take a leadership role in promoting privacy and security awareness in the Province of BC. BC AWARE DAYS is a "call to arms" to draw focus to, and inform citizens throughout the Province of the inherent risks associated with cyberspace, and to provide simple, practical advice on how to minimize their exposure to these risks.

A Calendar of Events will be hosted by various IT security, privacy and risk assurance organizations from

January 30 to February 10, 2017 at <http://www.bcaware.ca/>

Privacy and security professionals will be invited to leverage the BC AWARE Campaign to inform executives while strengthening their own employee awareness programs.

This link provides suitable wording for the proclamation. Please feel free to make any changes you feel are necessary. Please contact me if you have any questions and/or to arrange collection of the proclamation.

Many thanks for your consideration.

Sincerely

Charles W. Wordsworth  
Volunteer, ISACA BCAWARE Committee  
(604) 535 7213

**Office of the Mayor  
Municipality Name  
BRITISH COLUMBIA**

**Proclamation**

**“BC AWARE DAYS 2017: Be Secure, Be Aware, days.”**

WHEREAS Cybercrime threatens the privacy and security of all citizens and organizations in British Columbia;

AND WHEREAS Cybercriminal activity amounts to a tremendous erosion of economic wealth;

AND WHEREAS Privacy & security issues result from the massive amounts of personally identifiable information processed each day;

AND WHEREAS Awareness of the risks to society must be highlighted to engage citizens and organizations and to galvanize privacy and security professionals around this cause;

AND WHEREAS ISACA Vancouver, a member of ISACA, the leading international association of information security governance professionals, wishes to instil privacy and security awareness amongst all citizens and organizations in British Columbia;

AND WHEREAS The Municipality name supports the promotion of privacy and security awareness amongst its citizens and organizations, so they can protect themselves from privacy infringements, fraud and other financial crimes;

NOW, THEREFORE, I, Name, Mayor of Municipality, DO HEREBY PROCLAIM January 30<sup>th</sup>- February 10<sup>th</sup> 2017

**“BC AWARE 2017. Be secure, Be aware, days. ”**

in the Municipality Name.

(Signed)  
Mayors name  
MAYOR



RECEIVED

NOV 15 2016

The Corporation  
Village of Ashcroft

Reference: 225190

November 10, 2016

Barbara Roden, Deputy Mayor  
Village of Ashcroft  
P.O. Box 129  
Ashcroft, British Columbia  
V0K 1A0

Dear Deputy Mayor Roden and Councillors:

Thank you for meeting with me on Tuesday, September 27 at the 2016 UBCM Convention to discuss the development of McAbee Fossil Beds Heritage Site for public access.

Government welcomes Ashcroft council members' support for the protection and development of McAbee, alongside the support of other local governments, agencies and First Nations partnership.

Heritage Branch staff will assist the McAbee working group to pursue modest infrastructure development through the Rural Dividend Fund and other infrastructure funding. Please contact Elisabeth Deom, Senior Stewardship Officer for Palaeontology, by telephone at 250 889-7811, or by email at [elisabeth.deom@gov.bc.ca](mailto:elisabeth.deom@gov.bc.ca)

Again, thank you for the constructive discussion and for bringing this significant issue to my attention.

Sincerely,

Steve Thomson  
Minister

pc: Mary Sue Maloughney, Assistant Deputy Minister, Integrated Resource Operations  
Richard Linzey, Director, Heritage Branch  
Elisabeth Deom, Senior Stewardship Officer, Palaeontology, Heritage Branch



October 31, 2016

Attn. Mayor and Council, Village of Ashcroft  
c/o Michelle Allen, CAO  
PO Box 129  
Ashcroft, BC. V0K 1A0

Dear Mayor and Council, Village of Ashcroft,

Buy Local BC is very pleased to announce the 2nd Annual 2017 Buy Local! Buy Fresh! Thompson Shuswap map. Thank you once again for your support and sponsorship for this initiative, which contributes directly to the map production budget, including coordination, design, and printing costs. We now ask for your continued support in 2017.

This direct marketing tool serves both residents and tourists alike, by connecting local farms, retailers and restaurants with consumers. Last year's first-ever Thompson Shuswap map showcased 50 participants, including 25 farms and over 20 other listings. The new map was well received in the community and proved to be an extremely cost effective advertising tool for participating businesses to reach this market. Our NEW 2017 edition again covers Kamloops to Salmon Arm, east to Sicamous, west to Ashcroft, and north to Clearwater.

Our annual campaign includes the free valley-wide printed maps showing locations of farms and advertisers, an online map and directory of participants, a parallel signage campaign for farms and food products, and the option to participate in our booth at local events this season. Our Twitter channel @BuyLocalBC continues to gain subscribers and we are always working on new short videos featuring our farmers and participants. Visit the campaign website [www.buylocalbc.org](http://www.buylocalbc.org) for farm listings, more information and links, and new video releases. This year we were also very happy to launch our 4<sup>th</sup> Annual Buy Local! Buy Fresh! Okanagan edition with over 75 participants!

The map showcases our region's abundance of local farms, food producers, and promotes local food businesses and events. The map is organized by location, and so it is important that the names of the districts and municipalities are included on the map. Following this model, we use the names of the regional districts to organize the farm listings, and the logos for sponsor municipalities are printed on the map cover.

Your special rate of \$600 (less \$100 discount by Feb. 5, 2017) includes the cover logo space and a 1.5"x3" ad space on the frame of the map page to promote local events or agricultural programs. We now offer municipalities an extra option to sponsor a package of farm listings on behalf of their local farms. Larger ad space is also available as an option. I look forward to discussing suitable options for your district. Your sponsorship is a key component to the ongoing success of the campaign, and I appreciate the relationship that was established as a cover sponsor.

The Buy Local BC Initiative is aimed at strengthening links between local farmers, restaurants, retailers and consumers across the British Columbia Interior. Registration officially ends on March 31, 2017, and the new edition launches by early July to start the 2017 season. Let me know if you have any other questions for this year. To confirm your participation for 2017, please send an email or feel free to call us at (250) 869-7248.

With thanks for your support,

Shayne Wright  
Coordinator, Buy Local BC Initiative

Mail  
Buy Local BC Initiative  
16025 Barkley Rd  
Lake Country, BC V4V1B4

Email  
[coordinator@buylocalbc.org](mailto:coordinator@buylocalbc.org)  
Telephone  
(250) 869-7248

[www.buylocalbc.org](http://www.buylocalbc.org)

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1095 Todd Rd., PO Box 933 Cache Creek, BC V0K 1H0

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Mayor Jeyes and Council  
Box 129  
Ashcroft BC V0K 1A0

Dear Mayor Jeyes and Councillors,

Gold Country Communities Society is beginning to draft a new Trail Guide to be published for the 2017 visitor season. We would like to feature one trail in each community and we are seeking input from Mayor, Councillors and local recreation groups.

***We are looking for the recommendations of the trail you would like your community to be represented by.***

For selection of trail please consider the following

- **Access-** the trail should not cross over or utilize private property. This guide will be published and distributed throughout BC, Western Canada and Washington State. If properties are sold or transferred the access would be jeopardized
- **Maintained-** the trail we would promote need to be in good condition so an actively used trail would be best
- **Location-** easy to find, good parking and multi-use is ideal, think 4 seasons!
- **Length-** we are highlighting recreation trails; hiking, snowshoeing, cross country skiing, walking, mountain biking etc. The trail should be a destination for our enthusiasts.
- **Natural attractions-** features such as lakes, viewpoints and waterfalls etc. make them especially enticing.

Gold Country will be changing and improving the size, layout and content of this publication of the Gold Country Trail Guide. The enclosed form is a great starting point for the information we will need for our publication.

We need all suggestions and input collected and delivered **by Dec 15th, 2016**. You can contact Gold Country by email [goldcountry@telus.net](mailto:goldcountry@telus.net) or contact the office with any questions 250-457-6606

We look forward to working together to create a great new resource for Gold Country.



The Gold Country Team

**RECEIVED**

NOV 10 2016

**The Corporation  
Village of Ashcroft**

## Gold Country Trail Guide New Trail Information

Name of Trail:

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Location of Trail:

**Please include clear directions to the trail head**

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Description of Trail:

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Parking at Trailhead:

---

Length of Trail:

**KMs, Estimated Length**

---

Difficulty of Trail:

**Easy, Moderate, Difficult**

---

Accessibility of Trail:

**Wheelchair access?**

---

Uses of Trail:

**Activities**

---

---

Contact for more information or maintaining of Trail?

---

---

Additional Info(Trail Fees, restrictions etc.)

---

---

Amenities

Check all that apply...

ATV

Point of interest

Snowmobiling

Swimming

Snowshoeing

Viewpoint

Wildlife Viewing

Picnic Site

Paddling

Interpretive trail

Horseback riding

Hiking

Cycling

Cross country skiing

Beach

Camping

Washrooms

Shelter

Gate

Resort



**MEMO TO: Mayor Jeyes & Council**  
**MEMO FROM: Michelle Allen, Chief Administrative Officer**  
**DATE: November 15, 2016**  
**SUBJECT: RE-ASSIGNMENT OF COMMITTEE APPOINTMENTS**

**Background**

Following the resignation of Alain Mertens and the subsequent election of Councillor Kormendy, the committee appointments required a review.

**Discussion**

Council met on Monday, November 14, 2016 and the following committee appointments were agreed upon:

**Finance Committee** – Mayor Jeyes, Councillor Roden, Councillor Kormendy

**Cache Creek Environmental Assessment Committee** - Mayor Jeyes, Alternate – Councillor Kormendy

**NDIT** – Councillor Trill, Alternate – Councillor Kormendy

**Gold Country Communities Society** - Councillor Trill, Alternate – Councillor Roden

**TNRD** - Mayor Jeyes, Alternate is Deputy Mayor (effective December 1, 2016 Councillor Lambert)

**Tourism** – Councillor Roden & Councillor Lambert

**School District #74 (Gold Trail) Liaison** – Councillor Lambert, Alternate – Mayor Jeyes

**Economic Development & Chamber of Commerce** - Councillor Roden & Mayor Jeyes

**Historic Hat Creek** – Mayor Jeyes, Alternate – Councillor Trill

**Heritage** – Councillor Roden

**Transit** – Councillor Kormendy, Alternate – Councillor Roden

**Wellness & Music (Kids) Festival** – Councillor Trill, Alternate – Councillor Roden

**Senior's Liaison** – Councillor Lambert, Alternate – Councillor Roden

**Communities in Bloom** – Councillor Trill, Alternate – Councillor Roden

**Health Care** – Mayor Jeyes, Alternate – Councillor Lambert

**Bifuka Sister City Relationship** – Councillor Kormendy & Councillor Lambert

**Recommendation**

Administration recommends that the above committee appointments be approved as presented.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "J. Allen".

J. Michelle Allen,  
Chief Administrative Officer

**MEMO TO: Mayor Jeyes & Council**

**MEMO FROM: Michelle Allen, Chief Administrative Officer**

**DATE: November 17, 2016**

**SUBJECT: COMMUNITIES IN BLOOM FUNDING AGREEMENT**

**Background**

In 2007 the Village and the Communities in Bloom committee entered into a five year funding agreement to assist in the development and promotion of the Communities in Bloom program. This agreement was subsequently renewed for a further five year term which will expire on December 31, 2016.

**Discussion**

The Village has enjoyed a positive relationship with the Communities in Bloom committee and have worked together on a number of projects within the community. The committee always submits their budget and report as requested and as you are aware they have introduced and expanded upon a number of community initiatives.

Administration advises that the funds provided to the committee have produced excellent results both by making residents more aware of the communities in bloom program and for the excellent level of results we have experienced in the annual competition.

The committee has suggested that an increase in the funding amount would allow them to carry out more projects. In addition they have proposed to Council that two local representatives should attend the annual symposium however the costs to attend are substantial and more funding to assist with or cover these costs would be appreciated. In 2016 the Village spent incurred approximately \$10,000 in costs to carry out the CIB projects at Heritage Place Park in addition to the \$5,000 grant.

**Recommendation**

Administration advises that Council has the following options:

- a. The agreement can be renewed for a five year term, January 1, 2017 – December 31, 2021, with the funding amount remaining at \$5,000 per year;
- b. The agreement can be renewed for a five year term, January 1, 2017 – December 31, 2021, with the funding amount modified;
- c. The funding agreement does not have to be renewed.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

Attach.

**FUNDING AGREEMENT**

**BETWEEN:** THE CORPORATION OF THE VILLAGE OF ASHCROFT (Village)  
PO Box 129  
Ashcroft, BC  
V0K 1A0

**AND:** ASHCROFT COMMUNITIES IN BLOOM COMMITTEE (Committee)  
c/o PO Box 877  
Ashcroft, BC  
V0K 1A0

The Village of Ashcroft wishes to provide funding to the Ashcroft Communities in Bloom Committee.

**The term of the Agreement shall be from January 1, 2017 to December 31, 2021.**

The Village of Ashcroft will provide an annual grant up to \$5,000.00 based on the budget submitted. The grant will be paid to the Committee by April 1<sup>st</sup> annually.

The Ashcroft Communities in Bloom will:

1. use the funds to promote and enhance the Village's entry in the Communities in Bloom Competition.
2. use the funds to provide community educational opportunities and events.
3. provide an annual report to the Village by January 31<sup>st</sup> that includes a summary of their activities of the past year, their plans for the coming year and their financial statements.
4. not request any further funding from the Village of Ashcroft.
5. return any unused funds as of December 31<sup>st</sup> each year to the Village unless permission has been granted by the Chief Administrative Officer that the funds may be rolled over into the next year to complete outstanding projects.

Agreed by both parties this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**THE CORPORATION OF THE VILLAGE  
OF ASHCROFT**

**ASHCROFT COMMUNITIES IN  
BLOOM COMMITTEE**

\_\_\_\_\_  
John C. (Jack) Jeyes, Mayor

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Michelle Allen, CAO

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Village of Ashcroft and  
Ashcroft Communities in Bloom Committee  
Funding Agreement

Page 1

**MEMO TO: Mayor Jeyes & Council**  
**MEMO FROM: Michelle Allen, Chief Administrative Officer**  
**DATE: November 17, 2016**  
**SUBJECT: APPOINTMENT OF FIRE CHIEF**

**Background**

The Fire Chief for the Ashcroft Volunteer Fire Department is appointed by Council.

**Discussion**

In accordance with Village Bylaw #486 the Fire Chief is defined as a member of the Fire Department appointed by Council. In the past, Council has allowed the membership to vote for the member of the department they would prefer as the Fire Chief and Council has ratified the vote.

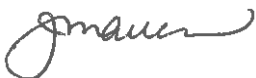
The election for officers of the Fire Department was held in November and Mr. Josh White was elected as Fire Chief for the two year period January 1, 2017 – December 31, 2018. Mr. Steve Anderson was elected as Deputy Chief.

In addition, the following members have be re-elected as Captains on the department – Steve Aie, Jonah Anstett and Nancy Duchaine.

**Recommendation**

Administration recommends that Council appoint Mr. Josh White as Fire Chief for the Village of Ashcroft for the two year period commencing January 1, 2017.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

/jma

**MEMO TO: Mayor Jeyes & Council**  
**MEMO FROM: Michelle Allen, Chief Administrative Officer**  
**DATE: November 23, 2016**  
**SUBJECT: AMENDMENT OF THE POOLED FUNDS FUNDING AGREEMENT**  
**- Village of Ashcroft Long-Term Infrastructure & Asset Management Plan**

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**Background**

The Village of Ashcroft was awarded a grant in the amount of \$48,700 for the captioned program. The original agreement was approved by Council at the May 24, 2016 regular council meeting.

**Discussion**

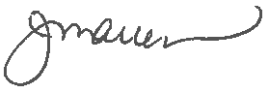
The Chief Financial Officer has been working on the Long Term Infrastructure and Asset Management Plan however it is not completed. He contacted UBCM and requested an extension for the funding from December 31, 2016 to December 31, 2017, this extension was approved.

Attached to this memo is the Amendment Agreement to the original funding contract that extends the completion date to December 31, 2017.

**Recommendation**

Administration is requesting a resolution of Council authorizing the Mayor and Corporate Officer to sign the Amendment Agreement to extend the completion date of the Strategic Priorities Fund Agreement to December 31, 2017.

Respectfully submitted,



J. Michelle Allen,  
Chief Administrative Officer

November 16, 2016

Michelle Allen  
Chief Administrative Officer  
Village of Ashcroft  
PO Box 129  
Ashcroft, BC V0K 1A0

Dear Michelle Allen:

**RE: AMENDMENT OF THE POOLED FUNDS FUNDING AGREEMENT**

Enclosed are two copies of the Amendment Agreement to the original funding agreement between the Village of Ashcroft and the Union of British Columbia Municipalities for the **Village of Ashcroft Long-Term Infrastructure & Asset Management Plan**.

Please sign both copies and return them to the address indicated below. Once the documents have been reviewed, signed and dated by UBCM, one fully executed copy of the Agreement will be returned to you for your records.

Mail To: Union of British Columbia Municipalities  
Local Government House  
525 Government Street  
Victoria, BC V8V 0A8

Please feel free to call Rebecca Williams, Gas Tax Program Assistant if you need further clarification. She can be reached by telephone at 250-356-5134 or via email at [gastax@ubcm.ca](mailto:gastax@ubcm.ca).

Thank you.

Kind regards,



Brant Felker  
Gas Tax Policy & Program Manager

Enclosures (2)

Pc: Yoginder Bhalla

RECEIVED

NOV 22 2016

The Corporation  
Village of Ashcroft

*Village of Ashcroft-AG736-1-SPF-Approved*

**STRATEGIC PRIORITIES FUND  
UNDER THE ADMINISTRATIVE AGREEMENT ON THE FEDERAL GAS TAX FUND IN BRITISH  
COLUMBIA FUNDING AGREEMENT AMENDMENT FOR Village of Ashcroft Long-Term  
Infrastructure & Asset Management Plan PROJECT**

This Strategic Priorities Fund Amendment Agreement is made as of \_\_\_\_\_, 2016

**BETWEEN: VILLAGE OF ASHCROFT** (the Recipient)

**AND: UNION OF BRITISH COLUMBIA MUNICIPALITIES** as continued by section 2 of the *Union of British Columbia Municipalities Act* SBC 2006, c.18, as represented by the President (UBCM).

The Strategic Priorities Fund Funding Agreement made between the Recipient and the UBCM executed by the UBCM on June 9, 2016, (the Agreement), for the Village of Ashcroft Long-Term Infrastructure & Asset Management Plan is hereby amended as follows:

(1) In Section 4.2, paragraph (a) is struck out and the following is substituted:

- (a) The Recipient will implement the Eligible Project in a diligent and timely manner, and has commenced or will commence carrying out the Eligible Project on or about April 1, 2016 (the Commencement Date) and will complete the Eligible Project no later than December 31, 2017 (the Completion Date).

(2) Section 7 is struck out and the following is substituted:

This Strategic Priorities Fund Agreement shall commence on the date that it is fully executed by both Parties and shall expire on December 31, 2018.

**SIGNATURES**

This Strategic Priorities Fund Funding Agreement Amendment has been executed on behalf of the Recipient and the Union of British Columbia Municipalities by those officers indicated below and each person signing the agreement represents and warrants that they are duly authorized and have the legal capacity to execute the agreement.

VILLAGE OF ASHCROFT

UNION OF BC MUNICIPALITIES

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
UBCM Corporate Officer

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
General Manager, Victoria Operations



**MEMO TO: Mayor Jeyes & Council**  
**MEMO FROM: Michelle Allen, Chief Administrative Officer**  
**DATE: November 23, 2016**  
**SUBJECT: APPLICATION FOR DEVELOPMENT VARIANCE PERMIT (DVP)**  
**- 2<sup>nd</sup> Street, Ashcroft, BC – KWOK, Samuel**

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**Background**

In accordance with Section 498 of the Local Government Act, property owners may apply for a Development Variance Permit when their proposed project does not meet the current zoning requirements.

**Discussion**

The Village has received an application for a DVP from Mr. Kwok who owns the property legally described as Parcel C (consolidation of Lots 11 & 12), Block 18, Plan 189, KDYD. He is proposing to construct a commercial building that will be used as a restaurant. Mr. Kwok is requesting a variance for the following items:

- a. Windows in the front façade will be installed higher than the 30 cm currently permitted;
- b. The slope of the roof will be increased from 1:12 to 2:12;
- c. The slope of the roof will be from the east side to the west side rather than from the front to the back of the building;
- d. The roofing materials on the roof may be metal;
- e. The roofing materials on the canopy may be heritage style of asphalt shingles;
- f. The building siding materials may be hardi plank boards

Upon receipt of the application, all of the adjacent property owners were notified that this application would be going before Council on Monday, November 28, 2016 at 7:00 pm. We have received no comments either written or verbal relating to this application. As part of the review process, staff has discussed the project with the Building Inspector who advises that there are no issues other than those addressed within the DVP.

The applicants have been advised that their application will be presented to Council at the November 28<sup>th</sup> meeting and they have the right to attend. In this situation, Council may also address questions directly to the applicant if further clarification is required.

**Recommendation**

Upon review of the application and following discussions with the Building Inspector, Administration recommends that the Development Variance Permit application be approved as presented.

Respectfully submitted,

  
\_\_\_\_\_  
J. Michelle Allen,  
Chief Administrative Officer

/jma

**INFORMATION CORRESPONDENCE  
FOR THE NOVEMBER 14, 2016 COUNCIL MEETING**

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Minister Peter Fassbender

- Picture of Councillor Roden with Minister Fassbender from meeting at UBCM Convention

SILGA

- Fall 2016 Newsletter

City of Richmond

- George Massey Tunnel Replacement Project – Highway Infrastructure Features

Ministry of Environment

- Organic Matter Recycling Regulation – Intentions Paper – Response Form
- Organic Matter Recycling Regulation – Policy Intentions Paper

Wood Designs & Building Magazine

- Fall 2016

BC Forest Professionals Magazine

- November-December 2016

Associated Engineering Publication

Legion British Columbia/Yukon Command Publication

/kw

**Alice Durksen  
Box 626  
508 Brink Street  
Ashcroft, B. C. V0K 1A0  
250-457-3227**

I attended Gold Country's 25<sup>th</sup> Anniversary and Second Annual Tourism Symposium in Merritt on October 23<sup>rd</sup> and 24<sup>th</sup>. I felt it was important to have an Ashcroft table at the Tourism Trade Show so I gathered materials I thought might be of interest from the Village, local merchants, real estate offices etc. I also had a section of the table dedicated to Ashcroft history and attractions. There was lots of interest in the Chinese Cemetery and the local glass mosaics.

Michelle provided me with pins and brochures from the Village. The new downtown Walking Tour brochures were the item of choice with those interested in visiting picked them up immediately. Last year's trade show was not very lively, so David set up coffee tasting for those who attended the show this year. I informally called it a "Taste of Ashcroft" and wished I had thought up a way to take Ashcroft Bakery cinnamon buns as well! I can safely say that everyone who entered the room enjoyed visiting us

Although David and I had a good time and lots of conversation about Ashcroft, the trade show portion was not as well attended on Monday. The Word Host Workshop was full with 20 people attending. I am sure that Kat was a terrific presenter. After taking the course presented from a visiting Kamloops presenter last year that wasn't very motivating, I am so pleased that Terri and Kat are trained to present World Host workshops within Gold Country at nominal fees. Many of the students stopped by our tables on break and afterward and I was impressed how bright and personable they all were.

It was hard to attend the many workshops as when we tried to leave the trade show, someone would show up needing our attention. I attended the McAbee Fossil Beds presentation and was glad to have an update on this wonderful opportunity for our area and took in parts of some of the others.

At our last Gold Country Board meeting we discussed moving the Annual tourism Symposium around the area. There will be more discussion about whether to hold it again in Merritt as they funded some of the event or hold it somewhere else at our next Board Meeting.

Gold Country Communities Society  
would like to thank the following for their support in  
making this event a success...

Event sponsors:

Thompson Nicola Regional District  
City of Merritt  
Echo Valley Ranch and Spa

Caterers:

Boston Pizza  
Kekuli Café  
Espresso Etc.

Designated Driver Service:  
Operation Get Home Safe

*25th Anniversary*

On behalf of the  
Gold Country Communities Society  
Board of Directors,  
Thank you for joining us for our  
25<sup>th</sup> Year of Incorporation Celebration  
during the 2<sup>nd</sup> Annual Tourism Symposium

Gold Country Communities Society

Second Annual  
Tourism Symposium  
2016



Celebrating  
Gold Country  
Communities Society's  
25<sup>th</sup> Anniversary of Incorporation

Day One- Sunday October 23<sup>rd</sup>, 2016

10:00am - Operators may Begin Set-Up for Tourism Tradeshow

12:00pm - 5:00pm Tourism Tradeshow  
*Open to the Public*

6:00pm - Gold Country's 25<sup>th</sup> Anniversary  
Formal Evening

*Welcoming Prayer*  
**Jim Toodlican**

*Exciting announcements and introductions from*  
**MLA Jackie Tegart**  
*City of Merritt's Mayor Menard,*  
*Gold Country's Chair Steven Rice*  
*& Gold Country's Vice Chair, Randy Murray*  
*to start our evening*  
*followed by networking cocktails & tapas style dinner*

Day Two- Monday October 24<sup>th</sup>, 2016

Some events run concurrently

10:00am **Welcome Prayer**  
*Jim Toodlican*

10:15 am **Networking Breakfast**

10:15am-4:30pm **WorldHost Fundamentals Workshop**  
*This Workshop focuses on the importance of service in the tourism industry.*  
*\$35 per participant.*

10:30am-11:00am **Gold Country Presentation**  
*Terri Hadwin COO of Gold Country*

11:00am-11:15am **Mayor Ranta, TNRD Chair**

11:15am-12:15am **Gold Rush Trail**  
*Patti Gerhardi & Tanya Wong from Cariboo Chilcotin Coast Tourism Association.*

12:00pm - 5:00pm **Tourism Tradeshow**  
*Open to the public*

12:15pm-1:00pm **Networking Lunch**

1:00pm-1:30pm **McAbee Fossil Heritage Site**  
*Update on project provided by Peak Planning Associates*

1:30pm-2:30pm **Thompson Okanagan Tourism Assoc.**  
*Simone Carlysle-Smith. Industry & Community Development*  
*Greg Hopf. Thompson Okanagan Aboriginal Tourism Specialist*  
*Ginger Bruner, Thompson Okanagan Regional HR Specialist*  
*Monica Groenert, Marketing Manager South Queensland Tourism*

2:30pm-3:00pm **Networking Break**  
*Visit Tourism Tradeshow*

3:00pm-3:30pm **Tourism Merritt**  
*Presented by Will George*

3:30pm-4:15pm **Tourism Initiatives in the Region**  
*Stakeholder Engagement*

4:15pm-5:00pm **Gold Country New Video Release**  
**Closing Remarks**

## 2016 Ashcroft Visitor's Centre

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The Visitor's Centre opened June 1, 2016 and closed September 5, at it's new location in Heritage Park. We had 8 volunteers this year: Val Parks, coordinator, Jordi Flaherty, Bobby Nishiguchi, Martha Labedie, Loraine Shwaluk, Trudy Duncan, Bob Rankin and Alice Durksen. The Centre was manned every day during that period. All the volunteers had a wonderful time serving the community in this way and plan to return next year.

**Total Visitors logged for 2016            1,379**

**Canada**

Local Visitors*	138
Vancouver Area	283
Vancouver Island	65
Kamloops Area**	130
Thompson Okanagan	122
Lillooet & Whistler	16
Cariboo Chilcotin & North	138
Other Provinces	<u>121</u>
Alberta (62)	1,013

**Europe and World**

Germany	21
France	4
England & Wales	13
Scotland	11
Switzerland	5
Netherlands	6
Belgium	7
Norway	6
Sweden	4
Denmark	3
Czech Republic	3
Bosnia Herzegovina	4
Egypt	6
Australia & New Zealand	21
Korea	5
Japan	2
China/ Hong Kong	4
Chile	4
Columbia	4
Mexico	<u>1</u>
	<b>134</b>

**United States**

Western States	30
(Washington 17)	
Southern	5
Alaska & Hawaii	<u>2</u>
	<b>37</b>

\*Including Clinton, Spence's Bridge & Lytton 30

\*\*Kamloops Seniors Mystery Bus Tour 43 &  
Savona, Skeetesyn, Thompson River Estates 8

The 2016 Visitors' Centre Staff had a great time  
together at the "Thank you" luncheon at St Albans Hall  
in September -



RECEIVED

OCT 19 2016

The Corporation  
Village of Ashcroft

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## THE VILLAGE OF ASHCROFT

### NOTES OF THE JOINT MEETING WITH COMMUNITIES IN BLOOM HELD ON WEDNESDAY, NOVEMBER 16, 2016 HELD IN THE ASHCROFT VILLAGE OFFICE

---

#### PRESENT:

##### For the Village:

Mayor Jack Jeyes  
Councillor Helen Kormendy  
Councillor Doreen Lambert  
Councillor Barbara Roden  
Councillor Alf Trill  
CAO Michelle Allen  
CFO Yogi Bhalla  
Foreman Brian Bennewith

##### For Communities in Bloom:

Andrea Walker  
Paulette Thille  
Marijke Stott  
Ina Gory  
David Gory  
Diane Hansford

1. Mayor Jeyes welcomed everyone to the meeting congratulated the committee on receiving the highest judges' evaluation ever. Ms. Walker stated that the community as a whole achieved the rating not just the committee.
2. **2016 Evaluation** - Ms. Walker suggested that the group could review the 2016 Evaluation. There were a couple of areas where the committee had comments:
  - a. **Tidiness** – There are no areas that require significant improvement so the committee has no recommendations for this section. All judges comment on how clean and tidy our community is.
  - b. **Urban Forestry**
    - i. The committee advised that they have consistently rated low in this area and it is because the Village does not have a plan in place. Ms. Walker suggested the Village could get a plan from another community and modify it to meet our needs. Does not require a lot of work
    - ii. The Mayor advised that the Village does not have anyone on the crew trained to take care of trees. We continue to watch for arborist or tree trimming courses.
    - iii. Ms. Walker doesn't believe that it would be complicated. An example is to identify three nuisance trees each year and replace them with three more suitable trees.
    - iv. Ms. Walker stated that Kamloops lost hundreds of coniferous trees to beetle kill a few years ago and if they hadn't had a plan in place it could have been devastating. The Village doesn't have a large number of natural trees.
    - v. Councillor Roden reminded the committee that the Village has never had a Memorial Tree Program so it has to be developed. The comment is often made that the Village needs to revive the Memorial Tree Program which is incorrect.
    - vi. The Mayor advised that at this point Council had not made an Urban Forestry Plan a priority for staff.
  - c. **Floral Displays**
    - i. The committee advised that they would like to have the Canada 150 logo done as a mosaic and were wondering where it could be installed. It was suggested that it could go in front of the Village Office with the flower barrels. Brian and the CAO will review this suggestion and get back to Ms. Walker.



- ii. Judges were very impressed with all of the mosaics and the community involvement that was displayed. The judges attended an open house at the Ashcroft HUB during their visit and they were introduced to the volunteers who made that project a reality.
- iii. The Committee has planted a large number of tulip bulbs at the Legion cenotaph and in front of the Ashcroft Journal building. Once the tulips are done they will be replaced with red and white geraniums.
- iv. Councillor Kormendy inquired if the committee was aware of a Federal program that encouraged planting poppies across Canada. She believes that it is a partnership program with the Royal Canadian Legions. Ms. Walker indicated that she would look into it.

Overall the committee was pleased with the evaluation and found the comments to be valuable. It is unfortunate that there are so many errors in the report but those are outside of our control.

3. **Historic Fire Hall Planters** - The committee advised that the planters behind the old fire hall are overgrown with tree roots and consequently are hard to prepare and plant. Brian advised that the crew could dig them out, pour an elevated concrete bottom with appropriate drainage and then replace the soil on the top. This should stop the roots from interfering with the flowers. The committee was pleased with this suggestion.
4. **Heritage Place Park Refurbishment** - The committee advised that the only area left to address at Heritage Place Park is the water wheel and the pond area. This is a large area and they were wondering how and when the Village would be willing to take it on.

Brian advised that he has done preliminary investigation and believes that much of this project should be contracted out. It will be significant because it involves changing the liners under the water wheel as well as the "creek" that feeds into the pond. It may be an area that should be done all at once or perhaps it can be done in two stages, more planning has to be done first. Brian suggested that he and the CAO meet with the committee to determine what their vision for this area is and then quotes can be obtained.

Ms. Walker asked if the village would seek grants to assist with the costs and the CFO advised that we are always investigating alternative sources of funding however grants for this type of project are limited. The CFO advised that the project would be discussed during the budget process and it would be up to Council to determine the level of funding that would be available in 2017.

Ms. Stott asked if that if the project won't be done in 2017 could the Village provide the committee with a plan to present to the judges to explain that work hasn't halted only been delayed. Brian advised that we would be developing a plan as quickly as possible and a copy would be provided to the committee.

5. **Funding Agreement 2017 – 2021** – The current funding agreement expires on December 31, 2016. Council advised that they are prepared to renew the agreement.

Ms. Walker advised that the committee believes that at least two representatives should attend the National Symposium each year and the \$5,000 budget doesn't provide enough funding. The two people attending represent the entire Village of Ashcroft and not just the CIB committee. She and her husband attended the conference this year in Regina and they covered the vast majority of the costs themselves. The location changes every year and in 2017 it will be in Ottawa so the costs to attend will be higher.

The CFO provided the committee with a breakdown of the costs the Village has incurred during 2016 to carry out the CIB projects in Heritage Place Park. These costs are approximately \$10,000 plus the \$5,000 funding grant for a total of \$15,000. Each member of Council has a \$3,000 annual budget for all of their travel and educational opportunities so the Village's travel budget is limited.

Councillor Roden advised that many other groups do fundraising to ensure that they are sustainable however the committee advised that they stated at the beginning that they will not do fundraising.

Councillor Kormendy inquired whether or not the committee has investigated sponsorships such as Second Time Around to cover some of their costs. Ms. Walker advised that she will look into this.

The CAO thanked the committee for ensuring that their annual reports and financial statements were provided in a timely manner.

6. **2017 Budget and Project Outline** – Ms. Walker expressed a concern that if the water wheel/pond project doesn't proceed in 2017 they should have a Plan B. Perhaps they could look at participating in the Harmony Bell Project and purchasing additional desert planters for distribution around the community.
7. **Trees at Pool Park Playground** – Ms. Walker advised that she has been asked by a number of people when shade trees will be planted around the playground equipment at the pool park. Brian has just returned from a Playground Inspector's course and he advised that the recommendation is to move away from trees for shade and build shade structures instead. The leaves from trees enter into the gravel and form compost which in turn causes safety issues such as the pea gravel losing some of its softness. Ms. Walker thanked Brian for the information and said that when asked she would provide this information.

The meeting ended at approximately 8:10 pm.

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J. Michelle Allen, Chief Administrative Officer

Communities in Bloom  
Expenses from June to September 2016

Description	Supplies	Payroll	Registration	Allocated Equipment Use
Backhoe - 24 hrs at Heritage Park @ \$103 per hour				2472
Backhoe - 8 hrs at Ball Park @ \$103 per hour				824
Dump Truck - 24 hrs at Heritage Park @ \$68 per Hour				1632
Dump Truck - 8 hrs at Ball Park @ \$68 per Hour				544
LANDSCAPING EDGE	54			
LANDSCAPE EDGING	180			
ROCK FOR CIB GARDEN	149			
ROCK FOR CIB GARDEN	10			
CEMENT/REBAR	62			
CEMENT/REBAR	4			
ADAPTER/PVC ELBOW	7			
ADAPTER/PVC ELBOW	0			
CONCRETE SCREWS/ADAPTERS/BUSHINGS	8			
CONCRETE SCREWS/ADAPTERS/BUSHINGS	1			
POLY PLUG/ADAPTERS/VALVE BOX	33			
POLY PLUG/ADAPTERS/VALVE BOX	2			
ADAPTERS/COUPLERS	10			
ADAPTERS/COUPLERS	1			
SCREWS	9			
SCREWS	1			
PVC COUPLERS/ADAPTERS	3			
PVC COUPLERS/ADAPTERS	0			
MUSHROOM MANURE	12			
MUSHROOM MANURE	1			
WASHERS/SCREWS	7			
WASHERS/SCREWS	0			
CLEAR CRUSH	198			
CLEAR CRUSH	14			
REIMBURSE FOR ASHCROFT PAINTING SIGN-SIGN CELLAR	30			
REIMBURSE FOR ASHCROFT PAINTING SIGN-SIGN CELLAR	2			
PP# 13		1,526		
PP# 14		2,815		
PP# 15		218		
REGISTRATION -ANDREA WALKER VILLAGE OF ASHCROFT			395	
	\$ 798	\$ 4,558	\$ 395	\$ 5,472

**Total**

\$ ~~11,223~~

10,000  
+ 5,000  
15,000

## CiB Minutes – November 9, 2016

**Present:** Andrea, Diane, Paulette, David, Ina, and Jordi

### **Financial:**

- Operating Account Balance: \$ 704.53
- Trust Account Balance: \$ 708.97

### **Correspondence:**

- a. Santa Parade:
  - Will be held on Friday, December 2, 2016 starting at 6:00 pm.
  - This will be dedicated to Mr. Keith Stuart.
  - We agreed that it would be good to participate in this event as long as we have enough volunteers committed to helping and participating. Please let Andrea know by Friday Nov. 18<sup>th</sup> if you are willing & able to help with the float and what ideas and goodies you have to put on this year's float. Please check your schedule and let her know.
  - Ina will not be here on Dec. 2<sup>nd</sup>.
  - We will be able to use Mike's trailer. There is a generator for lights, and we have a Xmas tree, deer, lights, a penguin, etc. Anything else?
- b. Letter from Village re: Partner Barrels:
  - Received a letter indicating that the Council, Mayor and CAO are all willing to participate in the 2017-barrel challenge.
- c. Email from Village re: 2017 Planning Meeting:
  - The meeting is confirmed for Wednesday Nov. 16<sup>th</sup> at 6:30 pm at the Village Office.
  - All are invited – the more the better. Andrea will be the main spokesperson, but all are urged to take part.

### **Old Business:**

- a. Planting of Tulips:
  - Two beds were planted, one at the Ashcroft Journal and the other by the Cenotaph. Planting went very well.
  - Thanks to Bruce for building the raised bed at the *Journal!*
- b. Potato Harvest - K/Gr 1:
  - Unfortunately, there was a misunderstanding at the school about the harvesting of the potatoes but it all worked out in the end.
  - Unfortunately, neither David Porter nor any of the CiB members were able to attend due to the short notice of the harvesting, and no pictures were taken.
  - The "plus" this year was that there were lots of potatoes (4 times the previous harvest from the old AES location) and 3 boxes went to the cafeteria. The rest will be used in classrooms for various projects.
- c. Silent Auction for the National CiB Conference:
  - Our mosaic sold for \$95.00 and the proceeds from this and all other items went into a CiB scholarship fund. More than \$3,000.00 was raised in total this year.

- d. Letters to Council re: Rear Planters at the Old Firehall:
  - This will be discussed on Nov. 16<sup>th</sup> at the meeting with the Village.
- e. Bed Cleanup – Daylilies:
  - Very well done.
- f. National Conference Report - Speakers, Ideas, Highway of Heroes, Charlottetown Idea, Etc.
  - Next year's 2017 conference (in conjunction with Canada celebrating our 150<sup>th</sup>) will be held in Ottawa/Gatineau. Strathcona, Alberta will host in 2018, New Brunswick will host in 2019, Wood Buffalo (Ft. McMurray) will host in 2020, and Victoria, BC will host in 2021.
  - The "Highway of Heroes Living Tribute - A Tree for Every Hero". This initiative involves planting 117,000 trees between Trenton to Toronto. It will be a living tribute to the 117,000 Canadian soldiers who have died in the service of this country since Confederation. Visit this website for details: [www.HOHTTribute.ca](http://www.HOHTTribute.ca).
  - Pincher Creek – Had seed packages with their name on them and the CiB logo. They also had a pamphlet naming a "Flower Colour of the Year" and this year it was "yellow".
  - Charlottetown had an "Our Sustainable City" form asking people for their name and what their idea is for "our Sustainable City".
  - Andrea was contacted by Barb Roden to explain how the grading works. Great article in the *Ashcroft Journal*.
  - Lots of information about the *CN EcoConnexions – From the Ground Up Program* grant. Applications are accepted in the fall to get the grant the following fall. The ones that applied this year each received \$25,000.00 because of the 150<sup>th</sup> anniversary. Thought it would be nice to apply in conjunction with the Harmony project.
  - Nice presentation from Mr. Mark Cullen from Home Hardware. He will be sending out information about a bug hotel. This would be a great project for kids.
  - Great speakers on volunteers, reminding us that when people volunteer you want to use their strengths and encourage them to bring new ideas or their ideas to the table.
  - Importance of "Gateways" in a community was also discussed at the conference, how to make them esthetically pleasing and inviting to the public.

**New Business:**

- a. Seed Packages for Fundraiser?
  - It was mentioned that fundraising was not our mandate.
  - However, Andrea will write to McKenzie seeds to get costs for individual packages of seeds with the logo "Ashcroft CiB" on the packages as a promo for Ashcroft CiB and to possibly make them available for sale (or donation) at the next plant swap or perhaps at select stores.
- b. Wood Buffalo Challenge (Ft. McMurray & area):
  - More information will be forthcoming from the CiB National Office.
  - After the tragic fires, Wood Buffalo needs trees and they are looking for donations from various groups to help towards their goal of re-planting trees.

## CiB Minutes – November 9, 2016

- c. Meeting with Council on Nov. 16<sup>th</sup> – Items:
- Planter behind Old Firehall:
    - Fix it or get rid of it?
  - Budget Increase?
    - Cost of things have gone up – cost of living increase?
    - We need to replace flower planters and we want to be able to purchase more desert planters. This is becoming quite expensive.
    - We feel that it is important to have a representative at the annual CiB conference and costs for that needs to be considered.
  - Heritage Park:
    - It was decided that we suggest splitting the waterwheel projects into two phases and start with the pond where the liner is still okay (no leaks) for 2017.
  - Evaluation:
    - To be reviewed with the Village.
  - Other:
    - An area of concern expressed by our Judges that we concur with is that we feel the Village needs a plan with regards to Urban Forestry.
    - Reinstating the Memorial Tree Program would be great.
    - We also feel that the new playground in the Pool Park needs a few shade trees to be added ASAP.
    - We would also like to get more village-wide participation. This is not just a CiB-member undertaking; this program is for the Village and its citizens.
- d. Facebook Page for Ashcroft CiB?
- Andrea & Dave will start an Ashcroft CiB Facebook page where we can post pictures, evaluation reports, and upcoming events.
- e. Copy of Evaluations (Library):
- Andrea will give a set of past and present CiB evaluation reports to the Library for the public to peruse. These will join the yearly Profile Booklets already there.
- f. Village Maintenance Staff Appreciation – What? When?
- It was decided that we will once again present cupcakes as a big thank you to the Village crew.
  - Andrea will get in touch with Brian to see what day of the week will work best.
- g. Canada 150 – Symbol, Mosaic?
- There is a new symbol for Canada 150 and we don't need permission to duplicate it.
  - It was suggested that perhaps a mosaic can be done with the symbol and placed somewhere in the Heritage Place Park, perhaps in our Daylily bed celebrating Canada's 150<sup>th</sup>. We all think that this is a great idea!
- h. Flag Beside Journal Garden?
- Andrea saw a picture at the conference of a CiB flag placed at a garden done by CiB members.
  - It was suggested that perhaps we can do the same at the tulip garden by the *Ashcroft Journal*. All agreed that was a good idea.

## CiB Minutes – November 9, 2016

- i. Tulips:
  - After our large tulip displays are done next spring, the beds will need to be thinned out to allow for planting of annuals.
  - We discussed distributing the “extra” bulbs around our area to places like the Thompson View Lodge, our annual Plant Swap, etc.
  
- j. Plan for 2017 – CiB Competition:
  - We agreed to again register for the “Class of Champions” for 2017.
  - We will need to set aside around \$650 so that we can register early in 2017 before we receive our grant from the Village.

### Next Meeting:

- December 14<sup>th</sup> at 2:30 pm at Andrea’s to discuss the meeting with the Village as well as our plans & budget for 2017.
- There will **not** be a meeting in January 2017.
- Unless we run a February meeting without Andrea, we will need to move our February 2017 meeting to the 4th Wednesday (Feb. 22<sup>nd</sup>). This will be discussed at the next meeting.