



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, JANUARY 22, 2018

1. **CALL TO ORDER**

 2. **MINUTES**
 - 2.1. Minutes of the Regular Meeting of Council held on Monday, January 8, 2018 **P. 1-6**

 3. **DELEGATIONS**
 - 3.1. None

 4. **CORRESPONDENCE**
 - 4.1. Southern Interior Local Government Association
- Community Excellence Awards **P. 7-8**

 - 4.2. Ashcroft & Area Community Resources Society
- Request for use of Ashcroft Community Hall for 2018 Christmas
Hamper Drive, December 11 – 15, inclusive **P. 9**

 5. **UNFINISHED BUSINESS**
 - 5.1. Water Treatment Plant Project
- Call for Request for Qualifications **P. 10**

 - 5.2. BC Transit/Ashcroft-Clinton Para-Transit Committee
- Request to draw down BC Transit Reserve **P. 11**

 6. **NEW BUSINESS**
 - 6.1. BC Energy Guide Step Code
- Staff report on participation **P. 12**

 - 6.2. 2018 Canada Summer Jobs Grant
- Resolution to submit grant application for 2 park students
and 2 museum students **P. 13**

 - 6.3. 2018 General Local Election
- Appointment of Chief Election Officer and Deputy Chief Election Officer **P. 14**

 - 6.4. Work Safe BC Inspection of Drylands Arena
- Inspection Report and Action Orders **P. 15**
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7. **BYLAWS**

7.1. **Introduction and First Three Readings**

7.1.1. None

7.2. **Reconsideration and Final Adoption**

7.2.1. Bylaw No. 815, Village of Ashcroft Fees for Changes to Plans, Bylaws and Issuance of Permits, 2018

P. 16-17

8. **INFORMATION CORRESPONDENCE**

8.1. Information Correspondence Listing for January 22, 2018

P. 18

9. **REPORTS**

Council Reports

9.1. **Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**

9.2. **Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy**

9.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**

9.4. **Gold Country Communities Society – Councillor Trill & Councillor Roden**

9.5. **TNRD – Mayor Jeyes & Councillor Kormendy**

9.6. **Tourism – Councillor Roden & Councillor Lambert**

9.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

The Board Bulletin – Highlights from the Board of Education Meeting held January 9, 2018

P. 19

9.8. **Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**

9.9. **Historic Hat Creek– Mayor Jeyes & Councillor Trill**

9.10. **Heritage – Councillor Roden & Councillor Kormendy**

9.11. **Transit – Councillor Kormendy & Councillor Roden**

9.12. **Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden**

9.13. **Seniors' Liaison – Councillor Lambert & Councillor Roden**

9.14. **Communities in Bloom – Councillor Trill & Councillor Roden**

- 9.15. Health Care – Mayor Jeyes & Councillor Lambert
- 9.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert

9.17. Other

(Motion to receive both verbal and written reports)

9.18. Administration

Chief Administrative Officer

9.18.1. None

Chief Financial Officer

9.18.2. None

10. INCAMERA

10.1. Move In-Camera to discuss an item under Section 90. (1) c. of the *Community Charter*

11. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY, JANUARY 8, 2018

PRESENT: Mayor John C. (Jack) Jeyes
Councillor Doreen E. Lambert
Councillor Barbara H. Roden
Councillor Wm. Alfred Trill

J. Michelle Allen, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
Wayne Robinson, Deputy Corporate Officer

Press and Public

EXCUSED: Councillor Helen A. Kormendy

1. **CALL TO ORDER**

Mayor Jeyes called the meeting to order at 4:30 pm.

2. **MINUTES**

2.1. **Minutes of the Regular Meeting of Council held on Monday, December 11, 2017**

Mayor Jeyes declared the minutes adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **CORRESPONDENCE**

4.1. **Hon. Selina Robinson, Minister of Municipal Affairs & Housing – Holiday Greetings**

M/S Councillor Roden / Councillor Lambert

“That the correspondence from Hon. Selina Robinson, Minister of Municipal Affairs and Housing be received and filed.”

Carried. (01-01-18)

4.2. Southern Interior Local Government Association – 2018 SILGA Convention – Call for Nominations

M/S Councillor Roden / Councillor Lambert

“That the Call for Nominations for the 2018 Southern Interior Local Government Association Convention be received and filed.”

Carried. (02-01-18)

4.3. Southern Interior Local Government Association – 2018 SILGA Convention – Call for Resolutions

M/S Councillor Roden / Councillor Lambert

“That the Call for Resolutions for the 2018 Southern Interior Local Government Association Convention be received and filed.”

Carried. (03-01-18)

4.4. Doug Findlater, Mayor, District of West Kelowna – Support for Proposed Cannabis Tax Sharing Formula

M/S Councillor Roden / Councillor Lambert

“That the Village of Ashcroft support the proposal by the District of West Kelowna by sending a letter to the Province of British Columbia encouraging them to provide 50% of the Provincial Cannabis Tax Revenue be shared with local governments.”

Carried. (04-01-18)

4.5. Fraser Basin Council – Invitation to attend Thompson Watershed Flood & Debris Flow Disaster Mitigation Risk Assessment Workshop in Kamloops, Wednesday, February 14, 2018

M/S Councillor Roden / Councillor Lambert

“That the Mayor and the Chief Administrative Officer be authorized to attend the Thompson Watershed Flood and Debris Flow Disaster Mitigation Risk Assessment Workshop in Kamloops on Wednesday, February 14, 2018.”

Carried. (05-01-18)

4.6. Crime Watch Canada – Sponsorship Request – Wounded Warriors Canada Magazine

M/S Councillor Roden / Councillor Trill

“That the information from Crime Watch Canada requesting sponsorship in the Wounded Warriors Canada Magazine be received and filed and further that a letter be sent advising that the Village values our veterans and first responders and provides support in other avenues.”

Carried. (06-01-18)

5. **UNFINISHED BUSINESS**

5.1. None

6. **NEW BUSINESS**

Councillor Trill declared a conflict of interest and excused himself from the meeting at 4:36 pm

6.1. **Elephant Hill Emergency Responders Mosaic – Quote for development and installation of project**

M/S Councillor Roden / Councillor Lambert

“That the Village approve the budget for the Elephant Hill Emergency Responders Mosaic in the amount of \$3,520 which includes an amount of \$500 for the production of a photo journal.”

Carried. (07-01-18)

Councillor Trill returned to the meeting at 4:38 pm.

7. **BYLAWS**

7.1. **Introduction and First Three Readings**

7.1.1. **Bylaw No. 815 – Fees for Changes to Plans, Bylaws and the Issuance of Permits Bylaw, 2018**

M/S Councillor Roden / Councillor Lambert

“That Bylaw No. 815 be introduced and given first three readings.”

Carried. (08-01-18)

7.2. **Reconsideration and Final Adoption**

7.2.1. None

8. **INFORMATION CORRESPONDENCE**

8.1. **Information Correspondence Listing for January 8, 2018**

M/S Councillor Roden / Councillor Trill

“That the information correspondence listing for January 8, 2018 be received and filed.”

Carried. (09-01-18)

9. **REPORTS**

Council Reports

9.1. **Finance Committee – Mayor Jeyes, Councillor Roden & Councillor Kormendy**

No report

9.2. **Cache Creek Environmental Assessment Committee – Mayor Jeyes & Councillor Kormendy**

Mayor Jeyes provided an update on the status of the project. Two members of the public have been appointed to the committee, Beverley Campbell and Kara Morgan. The committee was provided with a demonstration of how the liners are welded together. The next meeting will be February 22, 2018.

9.3. **Northern Development Initiative Trust – Councillor Trill & Councillor Kormendy**

Councillor Trill advised he would be attending the meeting tomorrow in 100 Mile House providing the road conditions are safe.

9.4. **Gold Country Communities Society – Councillor Trill & Councillor Roden**

Councillor Roden advised that the Excellence in Gold Country promotion has started and there are approximately 12 businesses that are taking part.

9.5. **TNRD – Mayor Jeyes & Councillor Kormendy**

No report. Mayor Jeyes advised he would not be able to attend the meeting on January 18, 2018.

9.6. **Tourism – Councillor Roden & Councillor Lambert**

No report

9.7. **School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

The next meeting is January 9 and Councillor Roden will attend if possible. Council reviewed the News – Update from School District No. 74 (Gold Trail)

9.8. **Economic Development & Chamber of Commerce - Councillor Roden & Mayor Jeyes**

No report

9.9. **Historic Hat Creek– Mayor Jeyes & Councillor Trill**

Mayor Jeyes advised that the Annual General Meeting was held and there were no significant changes to the Board.

9.10. **Heritage – Councillor Roden & Councillor Kormendy**

Councillor Roden advised that planning has commenced for the annual Heritage Event which will be held on a Sunday towards the end of February. More details will be brought forward closer to the date.

9.11. Transit – Councillor Kormendy & Councillor Roden

Council was advised that the Mayor, CAO and CFO attended a Clinton Council Meeting in December to explain the lease fee schedule that will come into effect in 2018. Council was also advised that the monthly trip to 100 Mile House is well used.

9.12. Wellness & Music (Kids) Festival – Councillor Trill & Councillor Roden

Councillor Trill advised that unofficial discussions have started regarding this event and what the day's agenda will include. More details will be provided at a later date.

9.13. Seniors' Liaison – Councillor Lambert & Councillor Roden

No report

9.14. Communities in Bloom – Councillor Trill & Councillor Roden

Councillor Roden advised she had attended the December meeting and provided details regarding the 2017 Year-end Report, 2017 Financial Statements and 2018 Proposed Budget.

9.15. Health Care – Mayor Jeyes & Councillor Lambert

No report

9.16. Bifuka Sister City Relationship – Councillor Kormendy & Councillor Lambert

No report

9.17. Other

Mayor Jeyes provided Council with information on the success of the 2017 CP Holiday Train.

M/S Mayor Jeyes / Councillor Roden

"That the Village send a letter to CP Rail thanking them for continuing to include the Village of Ashcroft in this annual event."

Carried. (10-01-18)

Councillor Trill advised Council that he will be away on vacation and will not be in attendance at the February 13th Planning Session.

M/S Councillor Roden / Councillor Lambert

"That Council receive the verbal and written reports as presented."

Carried. (11-01-18)

9.18. Administration

Chief Administrative Officer

9.18.1. The Chief Administrative Officer advised that Mayor Jeyes will be away on medical leave starting January 10 and Deputy Mayor Kormendy away on vacation until January 22 and therefore an Interim Deputy Mayor should be assigned in the event of an emergency or other urgent matter.

M/S Councillor Lambert / Councillor Trill

“That Councillor Roden be appointed Interim Deputy Mayor for the period January 10-22, 2018 and further that this appointment be extended should Councillor Kormendy’s return be delayed for any reason.”

Carried. (12-01-18)

Chief Financial Officer

9.18.2. No report

10. INCAMERA

10.1. None

11. TERMINATION

M/S Councillor Roden / Councillor Trill

“That the Regular Meeting of Council terminate at 4:59 pm.”

Carried.

John C. (Jack) Jeyes, Mayor

Certified to be a true and correct copy
of the Minutes of the Regular Meeting of
Council held Monday, January 8, 2018.

J. Michelle Allen, Chief Administrative Officer

JMA/kdw

SILGA

Community

Excellence Awards

Are you proud of your community or regional area's accomplishments? Would you like it to be recognized at our convention and more broadly through social media and the news?

To promote the environmental, social, and economic wellbeing of our member communities and to share ideas and best practices throughout the SILGA area, we have created awards to showcase a community in each of these categories.

To nominate your local government, simply provide a brief letter describing a fantastic project, event, or activity that you are proud of. A winner will be chosen in each category and presented an award during our AGM. We are intentionally making this process as easy and seamless as possible. If your community or area has excelled in any of the following categories, let us know:

- **Environmental Sustainability**
- **Social Responsibility**
- **Economic Development**

The Rules:

Nominations must come in the form of a letter to the SILGA Executive Director (no requirements as to length, and letters should be emailed).

1. Nomination Letters must be received by February 28th, 2018.
2. Letters must clearly state which award the nomination is for.
3. These awards are for local governments, not individuals. Recipients must be SILGA members in good standing.
4. Nomination letters can come from anyone representing a local government, and there is no limit on the amount of nominations per community. An official resolution is not required.
5. Submissions from previous years may be reused.

What you get if your local government wins:

1. Your local government will be publicly recognized at the upcoming AGM.
2. A representative from your local government will have an opportunity to speak (5 minutes) to all assembled delegates about the project or event.
3. Your local government will receive a beautiful plaque to permanently display at your government office.
4. Award recipients will have their achievements highlighted more broadly through our social media channels, newsletter and via press release to the entire SILGA media network.

These awards are an opportunity for us to share best practices, to get others from local governments thinking outside the box, and to promote knowledge sharing amongst our members. It is our firm belief that our SILGA local governments continue to implement remarkable, unique projects that make their communities a better place to live time and time again. We want to make sure we share our successes as much as possible, so others might benefit.

Ashcroft & Area
Community Resources Society
P.O. Box 843
Ashcroft, B.C. VOK 1A0

January 10, 2018

Mayor & Council
Village of Ashcroft
P.O. Box 129
Ashcroft, B.C. VOK 1A0

Dear Mayor & Council:

The Ashcroft and Area Community Resource Society (CRS) acts as an umbrella organization to the Christmas Hamper Drive. We would like to request the use of the Community Hall from December 11 to December 15, 2018.

Yours truly,

Esther Lang

Esther Lang, Chair
Christmas Hamper Committee

RECEIVED

JAN 10 2018

The Corporation
Village of Ashcroft

MEMO TO: Mayor Jeyes & Council
MEMO FROM: Michelle Allen, Chief Administrative Officer
DATE: January 18, 2018
SUBJECT: WATER TREATMENT PLANT PROJECT
- REQUEST FOR CALL FOR QUALIFICATIONS

Background

The Village of Ashcroft is in the final design stages of the water treatment plant project. To determine the level of interest in the project from a contractor position the Village is inviting the submission of statement of qualifications from general contractors. This is the same process that the Village undertook during the membrane supplier selection.

Discussion

The Village has been working with the engineers on developing the Request for Qualifications document. The document will be posted electronically on the tendering website MERX on or shortly after Monday, January 22, 2018. The deadline for submissions will be Friday, February 2, 2018 at 2:00 pm. Submissions will be submitted directly to Urban Systems Ltd. who will have their team individually evaluate the submissions and then a combined score will be documented. The Village will choose up to five (5) qualified proponents to provide pricing for this project.

The following is a list of the critical dates in this stage of the project:

- | | |
|-------------------------------------|-----------------------|
| 1. RFQ Release | January 22, 2018 |
| 2. Closing Deadline | February 2, 2018 |
| 3. Pre-Qualification List Finalized | February 12, 2018 |
| 4. Tender Process | mid-February 2018 |
| 5. Construction | March – December 2018 |

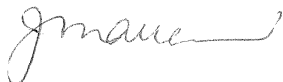
Once the documents have been placed on MERX the Village will place a copy of the ad on BC Bid as well as on our website.

Administration will continue to provide more information to Council as this process moves forward.

Recommendation

Administration has no recommendation at this time, this is provided for Council's information only.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council
MEMO FROM: Michelle Allen, Chief Administrative Officer
DATE: January 18, 2018
SUBJECT: BC TRANSIT SERVICE – VEHICLE LEASE FEES

Background

Staff presented a report to Council in October 2017 outlining the introduction of vehicle lease fees for our transit system. Staff recommended that the Village of Clinton be provided with a copy of the memo so that they could have the opportunity to comment on the draw down of reserve funds.

Discussion

Mayor Jeyes and staff made a presentation to the Clinton Council on Wednesday, December 13 and provided information on the history of the transit system as well as how the new lease fees will impact the current operating budgets.

Clinton Council reviewed the matter on Wednesday, January 10 and passed the following resolution:

CAO – RFD – Ashcroft Clinton Para Transit Service - Lease Fees

Moved by Councillor Marchant/Guerin

R7-18

That Council endorse lease fee payments draw down from the Provincial Capital Vehicle replacement Fund in the amount of \$25,000 per year for fiscal years 2018/19 and 2019/20; and

That Council encourages the Village of Ashcroft to approach other funders for contribution to this vital service.

CARRIED

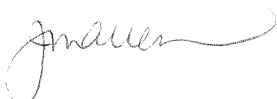
As Ashcroft Council had agreed to the proposal to draw down \$25,000 per year for the fiscal years 2018/19 and 2019/20 BC Transit has been advised to proceed with this funding formula.

Administration is concerned that the Village of Clinton is expecting the Village of Ashcroft to find additional funders for this program. As this system is a partnership Administration recommends that this item be discussed at the next Para-Transit Committee meeting.

Recommendation

Administration recommends that future funding options be discussed at the next Para-Transit Committee meeting.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: January 8, 2018

SUBJECT: BC ENERGY GUIDE STEP CODE – VOLUNTARY PARTICIPATION

Background

In April 2017 the Province of British Columbia adopted the BC Energy Step Code as regulation. The new standard is a tool designed to help both government and industry chart a course to a future in which all new construction across the province is “net-zero energy ready” by 2032.

Discussion

In October 2017 the Village received a BC Energy Step Code Best Practices Guide for Local Government, a publication provided by the Energy Step Code Council and the Building and Safety Standards Branch. There are 5 steps within the energy code that loosely relate to previous energy standards such a bronze or gold levels.

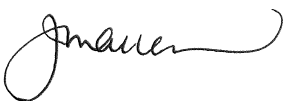
At this point participation is voluntary for all local governments. Under the energy code each building will require an energy model, and the model must demonstrate the building is designed to meet the requirements set out for the specified step. The energy models are prepared by Registered Energy Advisors retained by the builder or developer. The purpose of the model is to increase energy efficiency but there is a cost to having these models developed.

Administration contacted the Building Department of the Thompson Nicola Regional District and inquired if they were implementing any of the new code. They advised that a lack of Certified Energy Advisors within the TNRD area was problematic and would increase the costs of the program even more. They are recommending that member municipalities do not move forward to adopt the Step Code into our Building Bylaws at this time.

Recommendation

Administration recommends that the Village of Ashcroft does not adopt any of the BC Energy Guild Step Codes into our Building Bylaw at this time due to the lack of local Registered Energy Advisors.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Wayne Robinson, DCO

DATE: January 16, 2018

SUBJECT: Request for Decision: Application for the 2018 Canada Summer Jobs Grant

Background

The Canada Summer Jobs (CSJ) Grant is now open and accepting applications. The Village has employed summer students in the past for Parks, Pool and the Museum. Administration anticipates hiring students to fill those duties again for 2018. The Summer Jobs Grant will cover 50% of the BC minimum wage of approved Summer Student positions.

Discussion

Summer Students perform a variety of tasks for the Village while gathering valuable work experience they may use further along in life. The purpose of the CSJ grant is to provide students with work experience, a wage, and mentorship. The 2018 CSJ program has identified local priorities for the Mission-Matsqui-Fraser Canyon region and include jobs in Parks, Culture, and Recreation in rural communities; this aligns well with the needs of Village operations.

Staff is requesting permission to apply for funding for the following positions:

- 2 Parks Students
- 2 Museum Summer Student

Staff anticipates being successful for only a portion of the request. The application intake closes February 2, 2018.

Budget Implications

A successful grant application will result in a savings of \$5.67 per hour per position; this will have positive impact on the annual budget.

Recommendation

Administration recommends that Council directs staff to submit an application for the Canada Summer Jobs Grant for all summer student positions.

Respectfully submitted:



Wayne Robinson
Deputy Corporate Officer

MEMO TO: Mayor Jeyes & Council
MEMO FROM: Michelle Allen, Chief Administrative Officer
DATE: January 15, 2018
SUBJECT: APPOINTMENT OF ELECTION OFFICIALS

Background

Saturday, October 20, 2018 will be General Voting Day for the 2018 Local Government Elections.

Discussion

General Local Elections are held on the third Saturday of October every four years and the next election is scheduled for Saturday, October 20, 2018.

Section 58 (1) of the Local Government Acts states:

“For the purposes of conducting an election, the local government must appoint a chief election officer and a deputy chief election officer.”

Administration is requesting that Council appoint the Chief Administrative Officer as the Chief Election Officer (CEO) and the Deputy Corporate Officer as the Deputy Chief Election Officer (DCEO). There have been a number of changes to the election process and it is important to have these appointments completed to ensure that actions/activities can be arranged as required.

Recommendation

Administration recommends that for the 2018 General Local Election Michelle Allen be appointed as the Chief Election Officer and Wayne Robinson be appointed as the Deputy Chief Election Officer.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Jeyes & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: January 18, 2018

SUBJECT: WORK SAFE BC INSPECTION – DRYLANDS ARENA

Background

The Village of Ashcroft operates the Drylands Arena. Following the tragedy at the Fernie Arena there has been an increase in inspections at all arenas by both Technical Safety BC and Work Safe BC. A Work Safe BC inspection was carried out on Friday, December 30, 2017. An inspection by Technical Safety BC was completed earlier in the month.

Discussion

Following the tragedy at the Fernie Arena a thorough review of safety procedures has been undertaken by various government agencies. The Village has a robust safety program and ensures that our employees are working within regulations and in a safe environment. We have 6 employees that hold various tickets that permit them to work within the arena. It has come to light that some communities did not have any trained employees working in their facilities.

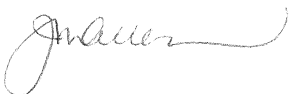
The Work Safe BC inspection brought to light 15 areas on non-compliance. Administration met with the Arena Chief Operating Engineer and the Foreman and reviewed the orders. Approximately one-half were of a minor or housekeeping issue and will be resolved quickly. The remaining ones will require more follow up and may require work by a contractor to assist us in meeting the legislation. The Village has until Friday, January 26 to submit our report outlining if we have met compliance or the actions we are taking and the timeline for us to meet the legislated requirements.

Administration is working with the Foreman to obtain the necessary quotes for this matter. We will continue to provide updates as we work through the process.

Recommendation

Administration has no recommendation at this time, this memo is for information purposes only.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF ASHCROFT

BYLAW NO. 815

A Bylaw to prescribe fees for an application to initiate changes to the provisions of a plan, bylaw, the issuance of permits, or subdivision of property.

WHEREAS pursuant to the *Community Charter [SBC 2003]* and as amended, Council is empowered to adopt, issue and amend its plans, bylaws and permits;

AND WHEREAS pursuant to the *Community Charter*, Council may impose application fees to initiate changes to its official plans, zoning bylaws and to issue permits;

NOW THEREFORE the Council of the Corporation of the Village of Ashcroft, in open meeting assembled, enacts as follows:

Citation

1. This bylaw may be cited as "Village of Ashcroft Fees for Changes to Plans, Bylaws and the Issuance of Permits Bylaw No. 815, 2017".

Repeals and Amendments

2. That Bylaw No. 501 "Village of Ashcroft Fees Bylaw" and all amendments thereto, are hereby repealed.

Application Fees

3. All applications to initiate changes to the provisions of a plan, or bylaw, or the issuance of permits shall be accompanied by a fee as detailed in the table below:

<u>Application</u>	<u>Fee</u>
Development Variance Permit	\$300.00
Temporary Use Permit	\$250.00
Official Community Plan Amendment	\$800.00
Zoning Bylaw Amendment	\$800.00
Development Permit	\$500.00
Subdivision Application (First Parcel)	\$250.00
Subdivision Application (Subsequent Parcels)	\$100.00

If the amendments to the Official Community Plan and Zoning Bylaws are processed in tandem, the combined fee shall be \$1000.00.

Exceptions

4. Notwithstanding the fees outlined in Section 3, the Village of Ashcroft may refund up to 50% of the application fee where an application to amend a plan or bylaw does not proceed beyond the first reading.

READ A FIRST TIME THIS	8 th	DAY OF	January	, 2018
READ A SECOND TIME THIS	8 th	DAY OF	January	, 2018
READ A THIRD TIME THIS	8 th	DAY OF	January	, 2018
RECONSIDERED AND ADOPTED THIS		DAY OF		, 2018

John C. (Jack) Jeyes, Mayor

J. Michelle Allen, Chief Administrative Officer

Certified to be a true and correct
copy of Bylaw No. 815 as adopted by Council.

J. Michelle Allen, Chief Administrative Officer

WR/kw

**INFORMATION CORRESPONDENCE
FOR THE JANUARY 22, 2018 COUNCIL MEETING**

Ashcroft 40-H Club

- Thank you card

Office of the Premier

- Thank you for letter re: Cannabis Taxation

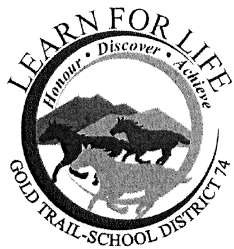
CN

- 2018 Calendar – A photo of Ashcroft is featured in it

UBCM

- Status of Asset Management in BC Report

/kw



The Board Bulletin

News from School District No. 74

Highlights from the Board

The Board of Education met at the School District Office in Ashcroft on January 9, 2018.



Financial Information

The Board approved the November 30, 2017 Year to Date Financial Information.

St'át'imc Community Engagement Debrief

The Board of Education hosted a Community Engagement meeting on November 27, 2017 at T'it'q'et Hall to discuss how a strong public education benefits us all and how we can work together to improve education in the community of Lillooet and area.

The meeting provided insight into what is important for students and families in communities of the St'át'imc nation. Participant discussion was captured by a graphic recorder.

<http://www.sd74.bc.ca/Board/stratplan/Pages/default.aspx>

Community Engagement meetings are scheduled for all village and community members in the Nlaka'pamux nation on February 19 at Lytton First Nation and at Bonaparte located in the Secwepmec nation on March 7. Everyone is welcome and invitations and advertising will go out in upcoming weeks.

Appointments

The Co-Chairs appointed Trustees Casper and Ranta as representatives to the First Peoples Education Council (FPEC). First Peoples Education Council represents Indigenous communities and provides guidance to the school district on educational programs and services for Indigenous learners.

Trustee Ranta was appointed Director to the Okanagan Labour Relations Council (OLRC). The role of the OLRC is to advise and represent its member Boards in labour relations/human resources matters. Gold Trail is one of seven boards supported by the OLRC.

Policy

The board adopted revisions to the following policies:

- *Policy 2.20 Disposal of Property*
- *Policy 2.21 Disposal of Real Property*
- *Policy 9.80 Naming of Facilities*

Policies can be viewed on the district website at www.sd74.bc.ca

Upcoming Board Meeting

February 6 @ District Administration Office time 2:00 pm

School District No. 74 Board of Education

Rural Area B	Valerie ADRIAN	vadrian@sd74.bc.ca
Rural Area A	Larry CASPER	lcasper@sd74.bc.ca
Rural Area D	Carmen RANTA	cranta@sd74.bc.ca
Rural Area C	Nancy REMPEL	nrempel@sd74.bc.ca
Dist. of Lillooet	Orra STORKAN	ostorkan@sd74.bc.ca
Village of Ashcroft	Vicky TRILL	vtrill@sd74.bc.ca
Rural Area E	Mavourneen VARCOE-RYAN	mvarcoeryan@sd74.bc.ca

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