



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR AGENDA

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 4:30 PM ON MONDAY JUNE 10, 2019**

1. CALL TO ORDER

2. MINUTES

- 2.1.** Minutes of the Committee of the Whole held Monday May 27, 2019 **P. 1-2**
- 2.2.** Minutes of the Regular Meeting of Council held Monday May 27, 2019 **P. 3-8**

3. DELEGATIONS

- 3.1.** NONE

4. CORRESPONDENCE

- 4.1.** Desert Sands Community School
- Invitation for Mayor Roden to attend Class of 2019 Graduation Ceremony to be held at 9:30 am on June 14, 2019 in the gymnasium – RSVP by June 11, 2019 **P. 9**
- 4.2.** Cache Creek Elementary School Learning Exhibition
- Invitation for Council to attend "Dinner and Sharing Our Story" even June 18, 2019 from 2:00 – 6:00 pm **P. 10-11**
- 4.3.** Northern Development Initiative Trust
- Approval of 2019 Economic Development Capacity Building Grant - \$50,000 **P. 12**
- 4.4.** CN
- June 6, 2019 – CN Celebrates 100 Years **P. 13-14**
- 4.5.** Information Correspondence Listing for June 10, 2019 **P. 15**

5. UNFINISHED BUSINESS

- 5.1.** None – Actionable Motions List May 2019 **P. 16-17**

6. NEW BUSINESS

- 6.1.** Letter of Support – Cariboo Chilcotin Coast Tourism Association
- Regional Destination Development Program **P. 18-27**
-

- 6.2. Memorandum of Understanding
- Between Village of Ashcroft and Off Leash Dog P. 28-32
- 6.3. Whistling at CN Railway Crossing – Ashcroft
- Old Cariboo Road Crossing P. 33-36
- 6.4. Meetings with Ministers During 2019 UBCM Convention P. 37
- 6.5. 2018 Statement of Financial Information Report (SOFI) P. 38-53
- 6.6. SILGA Youth Program
- UBCM Convention P. 54-57

7. **BYLAWS**

- 7.1. **Introduction and First 3 Readings**
 - 7.1.1. None
- 7.2. **Reconsideration and Final Adoption**
 - 7.2.1. None

8. **REPORTS**

Mandatory Committees

- 8.1 **Finance Committee**
Mayor Roden, Councillor Anderson, Councillor Davenport
- 8.2 **Council/Community Committee Reports**
 - Tourism & Economic Development**
Councillor Davenport & Councillor Anstett
 - Heritage**
Councillor Tuohey & Mayor Roden
- 8.3 **Appointment Liaison to External Boards and Organizations**
 - Northern Development Initiative Trust**
Councillor Anderson Alternate – Councillor Anstett
 - Gold Country Communities Society**
Mayor Roden Alternate – Councillor Davenport
 - Historic Hat Creek**
Mayor Roden No Alternate permitted
 - Cache Creek Environmental Assessment**
Mayor Roden Alternate – Councillor Tuohey

Thompson-Nicola Regional District
Mayor Roden Alternate – Councillor Anstett

Transit
Councillor Anstett Alternate – Councillor Davenport

Communities in Bloom
Councillor Tuohey Alternate – Mayor Roden

Press Release – CiB Celebrating 25th Anniversary in 2019

P. 58-59

Health Care
Councillor Anderson Alternate – Councillor Tuohey

Seniors' Liaison
Councillor Anderson Alternate – Councillor Tuohey

8.4 Other

(Motion to receive both verbal and written reports)

9. CHIEF ADMINISTRATIVE OFFICER REPORTS

9.1. None

10. CHIEF FINANCIAL OFFICER REPORTS

10.1 None

11. DEPUTY CORPORATE OFFICER REPORTS

11.1. None

12. QUESTION PERIOD

13. INCAMERA

13.1. Motion to move in-camera to discuss an item under the *Community Charter* Section 90.1 (c) Personnel

14. TERMINATION



THE CORPORATION OF THE VILLAGE OF ASHCROFT
COMMITTEE OF THE WHOLE MINUTES
FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY MAY 27, 2019

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Jonah Anstett
Councillor Nadine Davenport
Councillor Debra Tuohey

J. Michelle Allen, Chief Administrative Officer
S. Daniela Dyck, Deputy Corporate Officer

Public

EXCUSED: Yoginder Bhalla, Chief Financial Officer

1. CALL TO ORDER

Mayor Roden called the meeting to order at 6:00pm.

2. PRESENTATIONS

2.1. Vicky Trill, Executive Director Ashcroft HUB – ParticipACTION Community Better Challenge

Ms. Trill advised Council of ParticipACTION's Community Better Challenge beginning May 31, 2019. The Challenge invites residents to track their hours of exercise each day from May 31 – June 16 and enter these hours into the Community Better Challenge app. The most active communities could win between \$20,00 to \$150,000, which would be used to enhance active living. Participants must be 17 years of age or older, Ms. Trill advocates that residents go online and download the app to see eligible activities for tracking. Ms. Trill also requested that Council promote the event on the Village website and newsletter.

2.2. Kristi Denby and Jolene Lammers of the Cariboo Chilcotin Coast Tourism Association (CCCTA) – Letter of Support Request and Update

Ms. Lammers updated Council in regard to 2018 tourism stats for the CCCTA region and the Province. This information is vital to the implementation of CCCTA's Marketing and Destination Development Plan that was developed over the past two (2) years in collaboration with Destination BC. The plan discusses the top priorities for development in the Tourism Economy that the CCCTA will strive to implement.

Ms. Denby spoke to the Gold Rush Trail Visitor Guide and marketing strategy; she presented the gallery with copies of the magazine stating that it will be in circulation for two (2) years. Ms. Denby also noted that she presented an old Gold Rush Trail Highway sign to the Ashcroft Museum earlier today. Ms. Denby requested that Council forward a letter of support to the CCCTA if they are in agreement with the identified priorities. Ms. Denby also noted that Amy Thacker, CEO of CCCTA will be attending the UBCM convention this

September, and is available to support Council in any initiatives that are relevant to increasing the tourism economy.

2.3 Ray Bewza – Cessation of Train Whistles

Mr. Bewza addressed Council regarding the impacts of train whistles on health. He noted the World Health Organization has stated that “noise must be recognized as a major threat to human wellbeing.” Mr. Bewza strongly encouraged Council to contact the Canadian National Railway (CN) in an effort to upgrade the CN crossing at old Cariboo Road to a level that may allow whistle cessation. Mr. Bewza was advised that Village bylaws do not apply to Railways as they fall under Federal jurisdiction. Council advised that they would look into the situation.

3. TERMINATION

M/S Mayor Roden / Councillor Davenport

“That the Committee of the Whole Meeting of Council for May 27, 2019 be terminated at 6:55 pm.”

Carried.

Barbara Roden, Mayor

Certified to be a true and correct copy of the
Committee of the Whole Minutes of Council
held Monday, May 27, 2019.

J. Michelle Allen, Chief Administrative Officer

JMA/sdd



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY MAY 27, 2019

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Jonah Anstett
Councillor Nadine Davenport
Councillor Debra Tuohey

J. Michelle Allen, Chief Administrative Officer
S. Daniela Dyck, Deputy Corporate Officer

Public

EXCUSED: Yoginder Bhalla, Chief Financial Officer

1. **CALL TO ORDER**

Mayor Roden called the meeting to order at 7:00 pm.

2. **MINUTES**

2.1. **Minutes of the Regular Meeting of Council held Monday, May 13, 2019**

Mayor Roden declared the Minutes of the Regular Meeting of Council held Monday, May 13, 2019 adopted as presented.

3. **DELEGATIONS**

3.1. None

4. **CORRESPONDENCE**

4.1. **SILGA – Invitation to Submit Youth at UBCM Nominations**

M/S Mayor Roden / Councillor Tuohey

“That, the information provided by SILGA be forwarded to Desert Sands Community School and be circulated to interested students.”

Carried. (19-05-19)

4.2. ALC Information Update

**Revised Information – Cannabis Production in the ALR
Revised Information – Residences in the ALR**

M/S Councillor Tuohey / Councillor Davenport

“That the ALC Information Update regarding Cannabis in the ALR and Residences in the ALR be received and filed.”

Carried. (20-05-19)

4.3. Ministry of Municipal Affairs and Housing – Building BC Fund

M/S Mayor Roden / Councillor Anderson

“That the Ministry of Municipal Affairs and Housing, Building BC Fund information be received and filed.”

Carried. (21-05-19)

4.4. BC Transit - #ExploreBCbyBus Campaign

M/S Councillor Tuohey / Councillor Anstett

“That the BC Transit #ExploreBCbyBus campaign be received and filed.”

Carried. (22-05-19)

4.5. Information Correspondence Listing for May 27, 2019

M/S Councillor Anderson / Councillor Anstett

“That the Information Correspondence Listing for May 27, 2019 be received and filed.”

Carried. (23-05-19)

4.6. Desert Sands Community School Parent Advisory Council – Invitation to the 11th Annual Ashcroft Fundraising Fun Fair

M/S Mayor Roden / Councillor Tuohey

“That the Village of Ashcroft donate one (1) Family Pool Pass to the Desert Sands Community School PAC Annual Fundraising Fun Fair.”

Carried. (24-05-19)

4.7. Ashcroft Travel Centre Invitation – Attend Tim Hortons Camp Day

M/S Mayor Roden / Councillor Davenport

“That the Ashcroft Travel Centre Invitation to attend the Tim Hortons Camp Day be received and filed.”

Carried. (25-05-19)

5. **UNFINISHED BUSINESS**

5.1. None

6. **NEW BUSINESS**

6.1. **Emergency Department Closures – Ashcroft Hospital**

M/S Mayor Roden / Councillor Tuohey

- a) “That Mayor Roden contact Ms. Susan Brown, President and CEO of Interior Health, and request a meeting to discuss the increasing number of Emergency Department Closures and other concerns relating to health care within Ashcroft and area.”

Carried. (26-05-19)

6.2. **Grant in Aid – Desert Sands Community School Girls Soccer Team**

M/S Councillor Anstett / Councillor Davenport

“That the Council approve the application for a Grant-in-Aid in the amount of \$500 to the Desert Sands Community School Soccer Team to assist with costs to attend the BC Provincial Soccer Tournament.”

Carried. (27-05-19)

7. **BYLAWS**

7.1. **Introduction and First 3 Readings**

7.1.1. None

7.2. **Reconsideration and Final Adoption**

7.2.1. None

8. **REPORTS**

Mandatory Committees

8.1. **Finance Committee**

Mayor Roden, Councillor Anderson, Councillor Davenport

Nothing to report

8.2. **Council/Community Committee Reports**

- a) **Tourism and Economic Development**
Councillor Davenport & Councillor Anstett

Nothing to report.

- b) **Heritage**
Councillor Tuohey & Mayor Roden

Nothing to Report

8.3. Appointment Liaison to External Boards and Organizations

- a) **Northern Development Initiative Trust**
Councillor Anderson Alternate – Councillor Anstett

Next meeting June 18, 2019

- b) **Gold Country Communities Society**
Mayor Roden Alternate – Councillor Davenport

FAM Tour in Ashcroft on May 31, 2019
AGM in Clinton on June 4, 2019 beginning at 10:00 am

- c) **Historic Hat Creek**
Mayor Roden No Alternate permitted

Province has not yet released the Request for Proposal for next year's management contract.

- d) **Cache Creek Environmental Assessment**
Mayor Roden Alternate – Councillor Touhey

Nothing to report

- e) **Thompson Nicola Regional District**
Mayor Roden Alternate – Councillor Anstett

Mayor Roden attended the Invasive Plant Committee meeting. There is lots of work and outreach underway to educate residents about invasive species, of note, Bur Buttercup is a concern at Juniper Ridge.

Mayor Roden was been elected Vice Chair of the Emergency Management Planning Committee. Environmental concern regarding the hot dry summer that is expected in BC that could cause drought like conditions.

- f) **Transit**
Councillor Anstett Alternate – Councillor Davenport

Next meeting in Ashcroft on June 11, 2019 Councillor Davenport to attend in Councillor Anstett's absence.

- g) **Communities in Bloom**
Councillor Tuohey Alternate – Mayor Roden

Garden Tour scheduled for June 22, 2019

h) Health Care

Councillor Anderson Alternate – Councillor Tuohey

Councillor Anderson attended two (2) meetings. The first meeting was the Health and Wellness Coalition May 21, 2019. Strong concerns as 2 RN's have recently given notice causing further shortages in Ashcroft. Social Media campaign underway to implore Interior Health to take action and maintain the positions. This affects TNRD Area E and I, the communities of Clinton, Cache Creek, Ashcroft and Spences Bridge and six (6) First Nation communities.

The second meeting was the Thompson View Manor on May 22, 2019. The committee has been approved for funding to replace the roof and currently working towards conducting a suite by suite assessment to determine required renovations. Committee is waiting for a structure assessment. Next meeting June 26, 2019.

i) Seniors Liaison

Councillor Anstett Alternate – Councillor Tuohey

Councillor Anstett met with the Seniors group last week items discussed included, kitchen renovations, access for persons with disabilities and BC Hydro cost concerns.

8.4. Other

Mayor Roden Thanked Councillor Tuohey and her husband for chauffeuring her in the Clinton May Ball Rodeo Parade with their classic car.

June 15, 2019 is the Annual Strawberry Tea at the Hall doors open at 12:30pm tea begins at 1:00pm

Mayor Roden thanked Councillor Anderson for welcoming the Plein Air Artists and Eric Brewer next week in her absence.

M/S Mayor Roden / Councillor Anderson

“That the verbal and written reports be received and filed.”

Carried (28-05-19)

9. CHIEF ADMINISTRATIVE OFFICER REPORTS

- 9.1. CAO commented on staff organizing a Strategic Planning session and the challenges to have everyone attend. She asked that Council check their schedules and forward their availability as soon as possible.
- 9.2. CAO provided a copy of the Community Survey that provides residents an opportunity for input in regard to the Subdivision Development Servicing Bylaw. The survey will be in mail boxes later this week.

10. CHIEF FINANCIAL OFFICER REPORTS

- 10.1 None

11. **DEPUTY CORPORATE OFFICERS REPORTS**

11.1 None

12. **QUESTION PERIOD**

Council received questions from the public regarding the following:

- The difference between a Policy and Bylaw
- Clarification regarding water distribution
- Is the Village on target for water metre installation
- The addition of community events on the Village website.

13. **INCAMERA**

13.1. None

14. **TERMINATION**

M/S Councillor Anderson/ Councillor Anstett

"That the Regular Meeting of Council terminate at 7:40 pm."

Carried.

Certified to be a true and correct copy of
the Regular Meeting of Council held Monday,
May 27, 2019

Barbara Roden, Mayor

J. Michelle Allen, Chief Administrative Officer

SDD/kdw



School District No. 74 (Gold Trail)
DESERT SANDS COMMUNITY SCHOOL
PO Box 669, 435 Ranch Road, Ashcroft, BC V0K 1A0
Phone: (250) 453-9144 Fax: (250) 453-2368



Principal: Ms Colleen Minnabarriet
Vice-Principal: Ms Susan Schalles

May 31, 2019

Mayor Barbara Roden
Village of Ashcroft
PO Box 129
Ashcroft, BC
V0K 1A0

Delivered by email to: michelle@ashcroftbc.ca

Dear Mayor Barbara Roden;

Re: Graduation Ceremonies

On behalf of the Desert Sands Community School Graduating Class of 2019, we would like to invite you to our ceremony, to be held at 9:30am on June 14th in our school's gymnasium.

Please RSVP by June 11, 2019 if you or a representative on your behalf will attend and if you or your representative would like to briefly address the graduating class. Thank you.

Sincerely,

Colleen Minnabarriet
Principal

admin

From: Brooke Haller <BHaller@SD74.bc.ca>
Sent: June 2, 2019 5:43 PM
To: Mayor Village of Cache Creek; Irdafoe@telus.net; cao@cachecreek.info; Greenie; apittman-vcc@outlook.com; cfo@cachecreek.info; speterscachecreek@gmail.com; Village of Ashcroft; admin@ashcroftbc.ca
Subject: CCES Learning Exhibition June 18th
Attachments: CCES Learning Exhibition June 18th.png

And, on to the next Exhibition!

On behalf of Cache Creek Elementary School students and staff, I would like to invite you come and check out about our spring Learning Exhibition on June 18th from 2-6. Dinner will be served at 5pm - you are most welcome to join! Please feel free to share the word- this is a public event and we would love to welcome the community to the school to share student exhibitions showcasing the learning of the year.

We warmly welcome all Village staff to attend and help celebrate the work of our students!

Have a great week,
Brooke

Brooke Haller
Principal, Cache Creek Elementary School
School District 74 (Gold Trail)
@bhallerbc

CACHE CREEK ELEMENTARY

LEARNING EXHIBITION

JUNE 18TH, 2019

2-6 PM
EXHIBITION OPEN

Learning galleries and student presentations of learning

5 PM
DINNER AND SHARING OUR STORY

School, District and Board of Education presentations

— OPEN TO THE PUBLIC —



301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevlopment.bc.ca
www.northerndevlopment.bc.ca

May 15, 2019

Village of Ashcroft
PO Box 129
Ashcroft, BC V0K 1A0

Attention: Mayor Barbara Roden

Dear Mayor Roden:

**Subject: 2019 Economic Development Capacity Building
Northern Development Project Number 6093 20**

Thank you for your application to the 2019 Economic Development Capacity Building program. Northern Development is pleased to advise you that your application has been approved up to \$50,000.00 to support:

- Tourism Strategy Activities
- Business Retention, Expansion and Attraction Activities
- Updating the Village's Economic Development Strategy

Funding under the 2019 Economic Development Capacity Building program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Complete reporting is required prior to February 28, 2020. Reporting must include a completed Economic Development Capacity Building program reporting form which can be found on Northern Development's website at www.northerndevlopment.bc.ca/funding-programs/capacity-building/economic-development-capacity-building/.

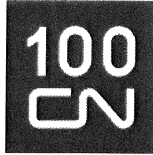
The Northern Development Board wants to see the Village of Ashcroft reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

Joel McKay
Chief Executive Officer

- c: Michelle Allen, Chief Administrative Officer, Village of Ashcroft
- Daniela Dyck, Deputy Corporate Officer, Village of Ashcroft





Celebrating 100 years

NEWS RELEASE

June 6, 2019 - CN Celebrates 100 Years

OTTAWA, June 6, 2019 —CN (TSX: CNR) (NYSE: CNI) proudly marks its 100th anniversary today. CN was created by an Act of Parliament in Canada on June 6, 1919, and has since contributed continuously to Canada’s economy and prosperity. CN’s anniversary will be marked today in the Parliament of Canada through member statements in the House of Commons and in the Senate. CN also hosted a Gala for stakeholders in Ottawa featuring the Confederation Players, a Prince Edward Island-based troupe of costumed, young, bilingual Canadian actors trained to re-enact the Fathers and Ladies of Confederation.

Through its evolution over the years — from a Federal Crown Corporation for 75 years to its privatization in 1995 — CN is the railway that uniquely spans North America from Eastern Canada to Western Canada to the Gulf of Mexico. For 100 years, CN has been serving Canada’s economy, from building the country to now moving over \$250 billion worth of its customers’ goods annually. If you eat it, use it or drive it, chances are that CN moves it.

A hundred years ago, railroads like CN were at the forefront of pioneering changes to transportation to the benefit of the country. That pioneer spirit continues as CN railroaders constantly seek to innovate in how to move goods across North America more efficiently using new technologies.

“We are proud of what we have accomplished at CN over the past 100 years. On this very historic day, we think back to what our predecessors accomplished for CN and for their communities, and we look confidently to the future where CN will continue to be a leader in safety and technology and by transporting the goods the world needs and consumes more efficiently through our world-class supply chains,” said JJ Ruest, president and chief executive officer of CN. “We encourage our employees, retirees and their families to mark our anniversary in the best way possible—by giving their time to a worthy organization in their community. We would like to take this opportunity to thank our CN employees and retirees for all their efforts over the years in getting us to where we are today.”

CN also announced a new program targeted at fostering employee civic engagement. In addition to the existing Railroader in Your Community Program, where CN donates up to \$1000 to organizations in the names of every CN employee or retiree that does volunteer work, CN employees and retirees, and their families, along with CN customers and partners, will be encouraged to donate time to an organization of their choice that has a direct and tangible impact in their community. This initiative will take place as the *CN in Your Community Day* every June 6 going forward—not only to mark the company’s anniversary, but more importantly, to demonstrate CN’s commitment to have a positive impact in every community where its employees and retirees live and work.

“CN’s history is closely tied to Canada’s economic and social development, and now to that of North America,” said Robert Pace, chairman of CN’s board of directors. “I am pleased that CN continues its efforts to play an important and positive role in our communities with safety at the

heart of its values. It's great to see what CN's employees and retirees have accomplished in the last 100 years and what they will continue to do as they continue to innovate in the future."

As 2019 marks the 75th anniversary of D-Day and as CN played an important role in moving Canadian troops and military equipment in our war efforts, CN's first targeted volunteer event during CN in Your Community Day will be to support Canada's veterans. Many Canadian soldiers traveled on CN trains on their way for overseas deployment. CN employees will be visiting 250 veterans at the Perley & Rideau Veterans Health Center in Ottawa.

For CN's 100th anniversary, the Company will tour parts of North America with *CN 100: A Moving Celebration*. The moving interactive container village celebrates the people, history and future of CN along with the communities along CN's network. In each city where the festivities will occur, CN will also create a Community Board of community leaders to guide its Stronger Communities Fund decisions and strengthen community partnerships. The Company will also plant commemorative forests of 100 mature trees as a legacy gift for the host cities. To find out more about the CN 100 celebrations, please visit www.CN100.ca.

- 30 -

Contacts:

Media

Jonathan Abecassis
Senior Manager
Media Relations, CN
514-399-7956

Investors

Paul Butcher
Vice-President
Investor Relations, CN
514-399-0052

**INFORMATION CORRESPONDENCE
FOR THE JUNE 10, 2019 COUNCIL MEETING**

BC Interior Foundation

- Annual General Meeting June 20, 2019

BC Transit

- Annual Report and Statistics 2018-2019

School District No. 74

- The Board Bulletin
- News – Update

Preventing Child Sex Trafficking in BC

Community Futures

- Free Computer Boot Camp

ACF (Authentic Cine Films Inc.)

- ACF is now the exclusive Canadian rights representative for Dreamworks Animation

National Health & Fitness Day

- Pierre Lafontaine assumed leadership of the National Health & Fitness Foundation

Office of the Seniors Advocate (OSA)

- OSA Research Rounds – May 31, 2019

Liquor and Cannabis Regulation Branch

- Changes to Schedule 2 (the “Penalty Schedule”) of the Liquor Control and Licensing Regulation, Monetary Penalties and Licence Suspensions
- Delivery Services and Online Advertising Requirements for Licensee Retail Stores, Wine Stores and Manufacturers with Onsite Stores
- Choice of Penalty Policy Change

City of Victoria – Office of the Mayor

- Support to Restore Provincial Support for Libraries

BC Interior Community Foundation

- Update

Wood Design & Building

-

/kw

Actionable Motion and Task List Tracker

May-19

Motion No.	Motion	Staff Resp	Comments	Due Date	Status
01-05-19	"That, Mayor and Council request an afternoon meeting with BC Assessment at UBCM on September 24, 2019, to gain understanding of how property assessments are established." CARRIED	CAO	CAO send email request to meet Tuesday afternoon September 24, 2019. Waiting for meeting confirmation	N/A	COMPLETE
03-05-19	"That Council approve the attendance of one Council member to attend the Cariboo Chilcotin Tourism Association AGM and Tourism Summit in Barkerville scheduled for November 1-3, 2019."	DCO	Send letter notifying CCCTA request registration info.	N/A	COMPLETE
07-05-19	"That Council endorse funding request from the People of Pukaist in their initiative to bring Eric Brewer to Ashcroft in the amount of \$250.00."	DCO	Send email notifying organization of funding approval, requisition cheque	N/A	COMPLETE
08-05-19	"That the Village of Ashcroft representative on the Northern Development Initiative Trust Regional Advisory Committee be changes to Councillor Anderson and the alternate on the board be Councillor Anstett; and further that, the Seniors' liaison be changed to Councillor Anstett."	CAO	CAO to notify NDIT and Seniors regarding the Council Liaison changes	N/A	COMPLETE
09-05-19	"That Council approve the proposed restructuring changes to the Reports section of the Agenda, and that the proposed Terms of Reference be adopted as presented."	DCO	Update Agenda and Minutes to reflect changes for the May 27 Meetings	N/A	COMPLETE
10-05-19	"That the Chief Administrative Officer be authorized to sign the Annual Operating Agreement with BC Transit for the period of April 1, 2019 to March 31, 2020."	CAO	CAO to sign agreement and forward to BC Transit	N/A	COMPLETE
11-05-19	"That Council approve the application for a Grant-in-Aid in the amount of \$500 to the South Cariboo Sportsmen Association to assist with repairs to the access to their site."	DCO	Send email advising Grant in Aid approval, requisition cheque	N/A	COMPLETE
12-05-19	"That Council approve the application to Northern Development Initiative Trust to complete the Housing Needs Assessment in the amount of \$10,000; and further that, Council support the project throughout its duration."	DCO	Complete and submit application	open intake	COMPLETE

13-05-19	"That Council approve the application to the Union of British Columbia Municipalities in the amount of \$15,000 to complete a Housing Needs Assessment; and further that Council support the project throughout its duration."	DCO	Complete and submit application	31-May-19	COMPLETE
14-05-19	"That Council approve to submit a grant application to Natural Resource Canada under the Electric Vehicle and Alternative Infrastructure Deployment Initiative in the amount of \$50,000 to offset the purchase and installation cost of one Electric Vehicle Fast Charging Station to be installed at the Water Treatment Plant; and further that, Council support the project throughout its duration."	DCO	Complete and submit application	16-May-19	COMPLETE
15-05-19	"That the Village of Ashcroft provide funding to Gold Country Communities Society in the amount of \$250 to sponsor the 2019 FAM tour luncheon with costs to be applied to the Public Relations account."	DCO	Notify GCCS of funding approval. <i>GCCS Returned the cheque as FAM Tour was cancelled due to lack of registrations</i>	N/A	COMPLETE
19-05-19	"That, the information provided by SILGA be forwarded to Desert Sands Community School and be circulated to interested students."	DCO	FWD info to DSCS, Vivian McLean has first opportunity to apply with Council's endorsement as there were no appropriate chaperones for her to attend last year.	17-Jun-19	COMPLETE
24-05-19	"That the Village of Ashcroft donate one (1) Family Pool Pass to the Desert Sands Community School PAC Annual Fundraising Fun Fair."	DCO	Letter and Gift Certificate for 1 family pool pass valued at \$140.00 sent to DSCS PAC	06-Jun-19	COMPLETE
26-05-19	a) "That Mayor Roden contact Ms. Susan Brown, President and CEO of Interior Health, and request a meeting to discuss the increasing number of Emergency Department Closures and other concerns relating to health care within Ashcroft and area."	CAO	Request meeting with MS. Brown to discuss closures and community concerns	N/A	COMPLETE
27-05-19	"That the Council approve the application for a Grant-in-Aid in the amount of \$500 to the Desert Sands Community School Soccer Team to assist with costs to attend the BC Provincial Soccer Tournament."	DCO	Advise School of Grant in Aid approval and requisition cheque	31-May-19	COMPLETE

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: June 3, 2019

**SUBJECT: LETTER OF SUPPORT
CARIBOO CHILCOTIN COAST TOURISM ASSOCIATION ("CCCTA")
REGIONAL DESTINATION DEVELOPMENT PROGRAM**

Background

At the May 27, 2019 Committee of the Whole Meeting Council received a presentation from Jolene Lammers, Destination Development Coordinator and Kristi Denby, Industry Development Manager for CCCTA.

Discussion

Ms. Lammers and Ms. Denby provided Council with a detailed Tourism Update for 2019 as well as the top twelve regional priorities for their Regional Destination Development Program. These priorities were listed in order of importance as expressed by stakeholders. CCCTA would appreciate a letter of support for these priorities.

In addition Council was advised that CCCTA has an Emergency Management position. This is a new position but one that will be critical to all residents and businesses in the region during times of fires, floods, etc.

Council was also provided with an overview of the Gold Rush Trail Marketing program and the dates of the 2019 Tourism Industry Conference and AGM which will be held in Barkerville November 1 – 3, 2019.

Recommendation

Staff advises that the Cariboo Chilcotin Coast Tourism Association is requesting the following resolution of Council:

That Council of the Village of Ashcroft supports the Cariboo Chilcotin Coast Tourism Association's top priorities as identified for the Destination Development Program and further that a letter of support be provided to the association.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer



Tourism Update 2019



6.1 MILLION

**TOURISTS
IN BC
2018**

3.9 Million from the US
increase of 7.1% from
2017

Africans
Increase of 7%

Europeans
Increase of 6.6%

South America
Increase of 56.8%

Asian Tourists
Increase of 5.5%

2018 STATS

**TOURISM IN
BC & CANADA**

**CANADA
had
RECORD BREAKING
TOURISM RECORDS**

**21.1
million
INTERNATIONAL TOURISTS
in 2018**

credit to:
<https://vancouver.sun.com/news/local-news/record-numbers-of-international-tourists-flock-to-b-c>

Destination Development Program

The Destination Development program is a road map of strategies to help grow tourism within the region.



Priority Setting

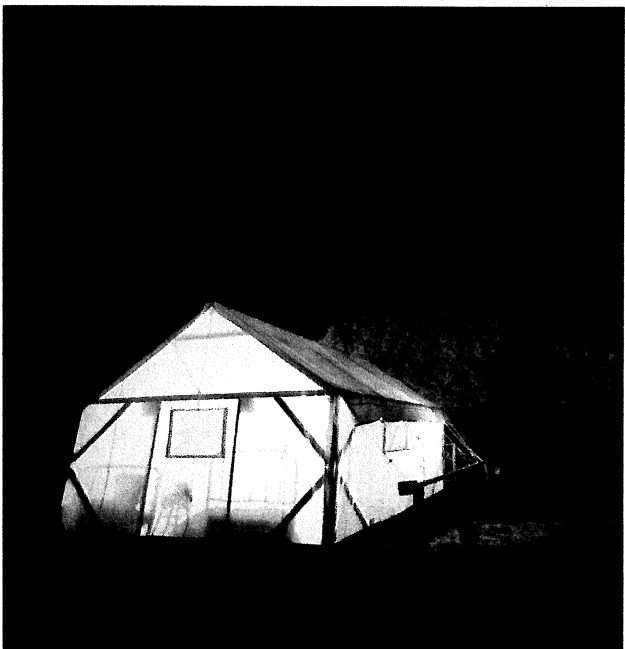
High Value	1. QUICK WINS (2018 - 2021)	2. LONGER TERM ACTIONS (2022 - 2028)
	3. SET ASIDE UNTIL RESOURCES ALLOW	4. LEAVE OUT OF PLAN, REEVALUATE IN FUTURE
Low Value	Low Complexity	High Complexity

THE DESTINATION DEVELOPMENT PLANNING APPROACH WAS HIGHLY ITERATIVE, ALLOWING FOR MULTIPLE OPPORTUNITIES FOR STAKEHOLDER INPUT AND VALIDATION. THE ANTICIPATED TIME FRAME FOR PROJECT COMPLETION WAS DELAYED DUE TO THE 2017 WILDFIRES AND SUBSEQUENT PRIORITY RECOVERY ACTIVITIES.

Destination Development Program

TOP 5 PRIORITIES

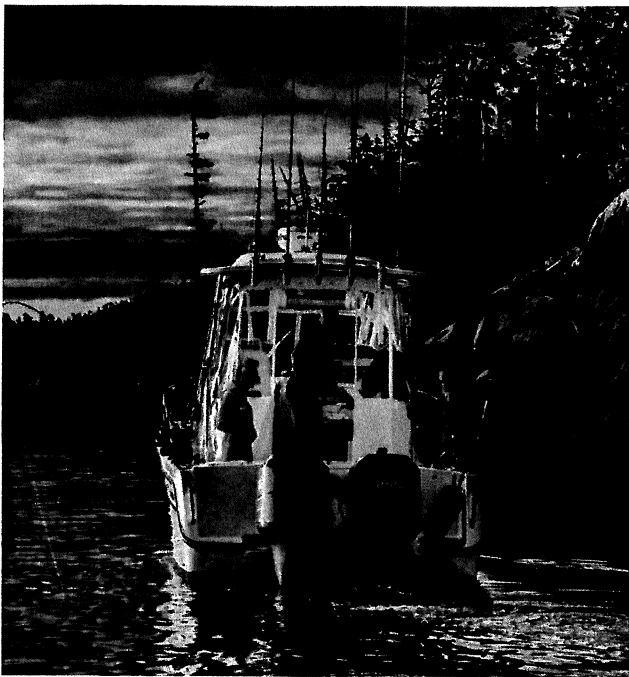
From the Gold Rush Trail Strategy Document



- 1** Address the shortage of public and shared transportation options.
- 2** Identify key locations for cell coverage and Wi-Fi hotspots along Highways 1 & 97 north of Hope and ensure all businesses are aware of these and they are promoted to travellers.
- 3** Invest in product development that broadens the breadth of visitor experiences and stories along the GRT to capture the full richness of the heritage and history of the corridor.
- 4** Improve sustainable funding to not-for-profit heritage organizations in ways that allow them to strategically invest in product development, long-term asset maintenance and maintain operations.
- 5** Safeguard the natural environment while managing the strategic growth of the land and waters.

TOP 6 PRIORITIES

From the Chilcotin Central Coast Strategy Document



1 Public and Shared Transportation: Address the shortage of public and shared transportation options within the planning area.

2 Examine opportunities to develop additional purchasable tourism products and services for group and independent travellers to be in place by 2019 when the new ferry starts greater access to Bella Coola and the Great Bear Rainforest.

3 Define the short-term (2019 – 2022) to long-term (2022+) enhancements to visitor activities, amenities, and services.

4 Support cultural and experiential tourism development to increase the number of purchasable visitor experiences that generate new or additional revenue for businesses.

5 Improve visitor services and public safety that addresses the lack of connectivity.

6 Safeguard the natural environments while managing strategic growth within the capacity of the land and communities to sustain the investments.

TOP 6 PRIORITIES

From the Interlakes Strategy Document



1 Execute short-term initiatives to enhance the existing touring experience on the key main and secondary roads used by visitors.

2 Identify key locations for infrastructure investments in cell service, increased bandwidth and WI-FI in the planning area.

3 Increase the availability of paid visitor activities and experiences that allow for greater engagement with the area's natural assets, distinct characters, heritage, and history.

4 Support the upgrading of existing accommodations that have become tired and/or don't meet modern standards for accessibility and today's visitor expectations.

5 Support efforts by TIABC and tourism operators to improve and streamline government processes that impede business viability and success.

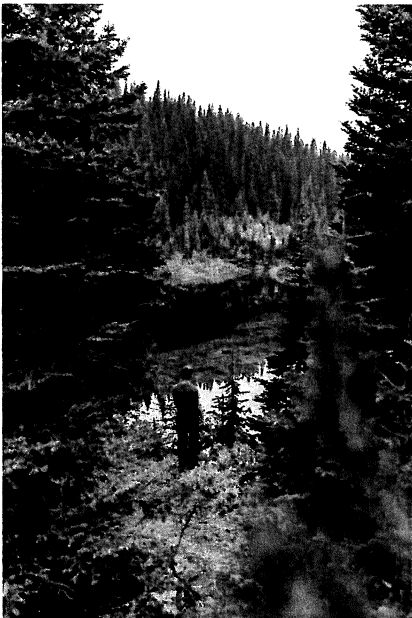
6 Safeguard the natural environments upon which tourism relies, while managing strategic growth within the capacity of the land and communities to sustain investments and the local way of life.

THE REGIONAL VISION

The Cariboo Chilcotin Coast is a geographically distinct region that reflects and respects the unique heritage, people, and cultures found within it. Future growth of the visitor economy lies in ensuring the long-term sustainability of accessible backcountry adventures, front country resorts, outdoor activities, and cultural, heritage and Indigenous experiences, while preserving the natural assets and way of life valued by residents and travellers alike. Essential to the future of this region is quality transportation, which includes steady, predictable ferry services, road and communication upgrades on major highways, and affordable air access.

Regional Destination Development Program

The Cariboo Chilcotin Coast Regional Destination Development Strategy (RDDS) plays an important role in integrating three planning area strategies from the Cariboo Chilcotin Coast into one overarching document



FOUR REGIONAL GOALS

1. STRATEGICALLY GROW THE BENEFITS FROM TOURISM WHILE RESPECTING THE LIMITED CARRYING CAPACITY OF THE LAND AND ITS CULTURAL AND HERITAGE ASSETS AND STRIVING TO PRESERVE THE WAY OF LIFE VALUED BY ITS RESIDENTS.
2. MAINTAIN AN UNDERSTANDING OF THE CUSTOMER, ADAPT TO CHANGING NEEDS OF THE MARKET, AND DEVELOP EXPERIENCES THAT WILL ATTRACT HIGHER-YIELD TRAVELLERS WHO VALUE AND APPRECIATE WHAT THE AREA HAS TO OFFER.
3. DEMONSTRATE LEADERSHIP THROUGH STRATEGIC, COLLABORATIVE PLANNING, DEVELOPMENT, AND INVESTMENT TO ACHIEVE MUTUALLY BENEFICIAL TOURISM DEVELOPMENT OUTCOMES FOR VISITORS, RESIDENTS, AND BUSINESSES.
4. AMPLIFY AWARENESS ABOUT THE REGION BY DEVELOPING VISITOR EXPERIENCES THAT SHOWCASE THE REGION'S UNIQUE ASSETS, HERITAGE, AND CULTURES, ATTRACT MORE TRAVELLERS, AND INCREASE THE LENGTH OF STAY AND SPEND THROUGHOUT THE YEAR.

Regional Destination Development Program

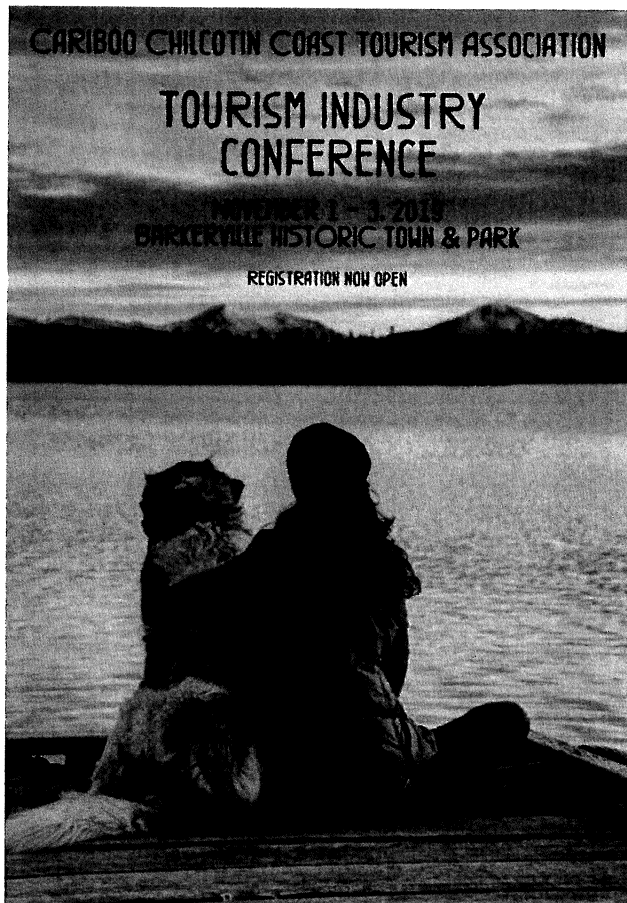
TOP 12 REGIONAL PRIORITIES

In order of importance expressed by stakeholders

1	7-1	Optimize the MRDT funding to leverage the region's national and international primary demography generating icons: The Great Bear Rainforest, Gold Rush Trail, Tweedsmuir Park and the western side of Wells Gray Provincial Parks, and Barkerville Historic Town & Park.
2	4-1	Collaborate to harmonize the land-use management issues between government departments that impede/impact tourism businesses and growth and success of tourism businesses and destination development opportunities.
3	4-2	Working in partnership with the province and Indigenous Nations, advance tourism management and communications activities between Indigenous and non-Indigenous tourism stakeholders.
4	3-2	Grow visitor and stakeholder awareness, between businesses and communities, of the visitor experiences currently available, and of business development opportunities and needs along the primary touring corridors, (ERT, Discovery Circle Tour Route (currently being reformed) and Highway 24.
5	2-1	Support the growing interest in diversifying the availability of guided outdoor recreation opportunities including fishing, mountain biking, hiking, front and back-country adventures.
6	1-1	Continue to work with BC Ferries to secure an agreement for a ferry schedule that stimulates tourism growth, anticipates future demand, and provides a long-term commitment.
7	3-1	Improve the understanding with local citizens and businesses of the tourism eco-system, the value of the visitor economy, and the benefits of working collaboratively under the high-profile brands (e.g., Gold Rush Trail, Great Bear Rainforest Destination BC).
8	6-1	Establish a framework for collaborative action between CCCTA, ITBC, and ITAC to leverage the long-term destination development opportunities for the best interest of business opportunities and visitor outcomes.
9	6-2	Collaborate to assist businesses in becoming market and/or export ready, price and package travel for domestic and international travellers, as well as work to repair relationships with travel trade partners.
10	2-2	Create a committee of interested stakeholders who are willing to work in a cluster to invest in staying open and offering products and experiences at a new time of year, to lengthen the tourism season or stimulate a new season - e.g., winter.
11	1-2	Improve emergency services and safety for visitors and citizens alike, along the Gold Rush Trail, Highway 20, and within the Interlokes.
12	5-1	Complete a regional trails strategy.

We need your help!

RESILIENCY + CHANGE UBCM 2019



2019 TOURISM INDUSTRY CONFERENCE & AGM CONFERENCE REGISTRATION FORM

Full Registration \$200.00 + GST (5%)
Exhibitor Table \$100.00 + GST (5%)

Awards Gala & Auction \$50.00 + GST (5%)
Reception & Activity \$50.00 + GST (5%)
Single Day Rate \$ 120.00 + GST (5%)



To register please contact Mareike
at 250.392.2226 or email
mareike@landwithoutlimits.com

Emergency Management

Damage Mitigation and Recovery

- ▶ CLEAR AND UNIFIED CRISIS COMMUNICATIONS PLANNING AND LEADERSHIP
- ▶ MEDIA MANAGEMENT, ENGAGEMENT, AND MONITORING
- ▶ UNIFIED INDUSTRY REPRESENTATION TO GOVERNMENT
- ▶ OBTAIN AND DISTRIBUTE RECOVERY AND REDEVELOPMENT FUNDS
- ▶ UNIFIED AND VERIFIED MESSAGING AND MARKETING

Training and Standards

- ▶ IDENTIFY AND FILL INDUSTRY TRAINING GAPS
- ▶ CREATE STANDARDIZED EMERGENCY PLANNING SYSTEMS AND TRAINING FOR OPERATORS
- ▶ ENHANCE INDUSTRY PREPAREDNESS AND RESPONSE CAPACITY
- ▶ DEVELOP AND MAINTAIN DATABASE OF OPERATOR EMERGENCY PLANS
- ▶ DEVELOP AND DELIVER TRAINING FOR LOCAL AUTHORITIES, CDMS, AND OTHER ENGAGED PARTIES



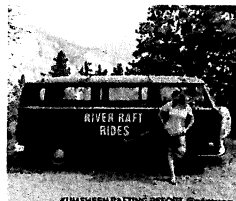
Tourism Week
May 26 – June 2, 2019



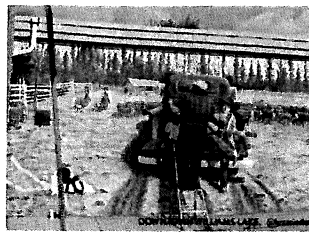
SHARE YOUR STORIES
AND ADVENTURES
#goldrushtrail



TRILLOPI, @trillopi



KUMBEEN RAFTING RESORT, @kumbeenrafting



DOUGLAS LAKE, @douglaslake



THOMPSON RIVER, @thompsonriver



ALEXANDRA BRIDGE, @alexandrabridge



POOJ STREET CAFE, @wells



WYTHE LAKE, @wythelake



WELLA, @wella



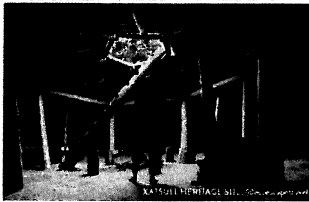
COVATSE, @covatse



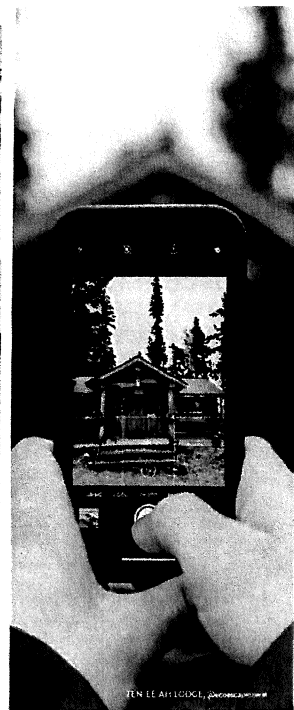
FRANZ FLETCHER TOWN, @franzfletcher



HARRISON RIVER, @harrisonriver



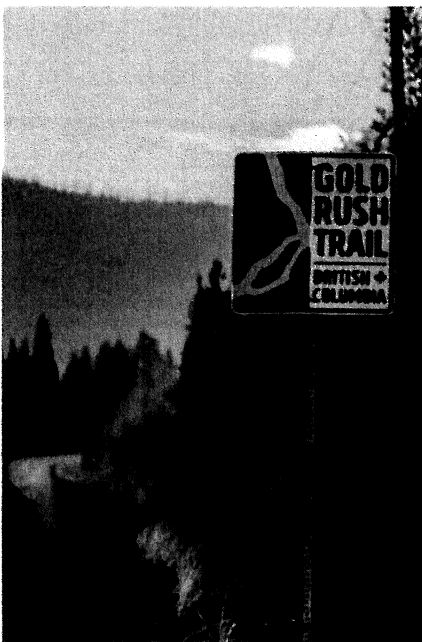
KANISHI HERITAGE, @kanishiheritage



TENEE AIR LODGE, @teeneeair

GOLD RUSH TRAIL MARKETING UPDATE

GOLD RUSH TRAIL MARKETING UPDATE

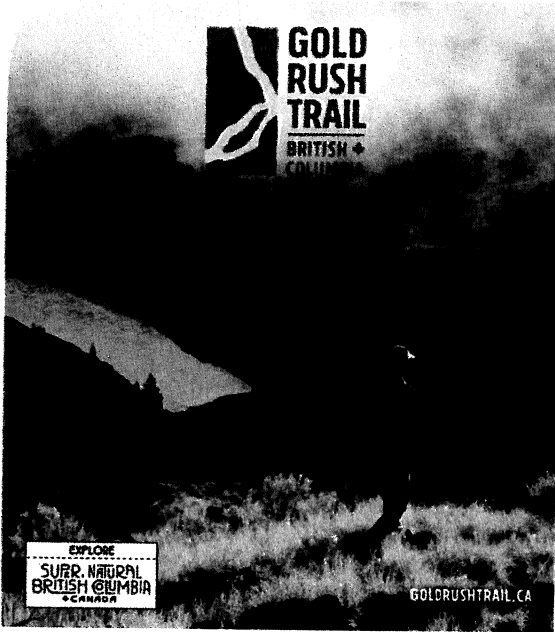


Objectives

- » Stay true to our brand story "history shaped by nature".
A route rich with nature, culture, heritage and diversity
- » Inspire travellers; grow our visitor community online and offline; and increase awareness of this largely undiscovered BC Corridor
- » Grow tourism responsibly and align marketing with Destination Development
- » Build partnerships and improve collaboration along the Gold Rush Trail.

Want to partner or interested in participating in the Gold Rush Trail marketing initiatives?
Get in touch with Kristi Denby info@goldrushtrail.ca
Stay connected, sign up for our industry newsletters

GOLD RUSH TRAIL MARKETING UPDATE



2019/2020 Marketing Programs

- » Video and Photo Content Creation.
- » Travel Media
- » Website Redesign with a blog and consumer newsletters.
- » Co-operative Advertising and Consumer Shows
- » Photo Campaign and Contest
- » New 2019/2020 Travel Guide
- » Paid Social Media and Digital Advertising

Want to partner or interested in participating in the Gold Rush Trail marketing initiatives?

Get in touch with Kristi Denby info@goldrushtrail.ca

Stay connected, sign up for our industry newsletters

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: June 3, 2019

SUBJECT: MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN VILLAGE OF ASHCROFT AND OFF-LEASH DOG PARK COMMITTEE/ASHCROFT DOG CLUB

Background

The Village has been investigating the development of an off-leash dog park for a number of years. On July 23, 2018 Council of the Village passed the following motion:

That Council supports the establishment of an off-leash dog park on Village of Ashcroft property at the south end of Railway Avenue and begins discussion with a stewardship group – when one is formed – to facilitate the construction of an off-leash dog park.

Discussion

On April 23, 2019 Monty Downs, representing the group of dog owners, made a presentation to Council summarizing the discussions to date and requesting that the Village and the “club” enter into a MOU regarding the development and operation of an off-leash dog park. A draft MOU was provided to staff as a reference document.

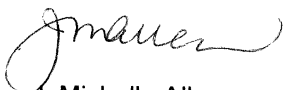
Staff reviewed the proposed MOU and realized that the project is actually two-fold, the first phase is the planning and development of the OLDP and the second phase would be the establishment of policies, etc. regarding the operation and ongoing maintenance of the park. A revised MOU was presented to our solicitor for their review and comments. It is important for Council to be aware that until such time as the Off Leash Dog Park Committee or the Ashcroft Dog Club become a registered entity the Village cannot enter into any formal agreement with them. Consequently, the attached MOU is a very basic document that indicates the two parties will work together collaboratively, however there are no legal consequences if one of the parties does not participate. The document is attached for Council's review and comment.

Recommendation

Administration advises that Council has the following options regarding the proposed Memorandum of Understanding regarding the development of an Off-Leash Dog Park:

- a. That Council approve the Memorandum of Understanding as presented and directs staff to forward a copy to Mr. Downs for review by the group of dog owners and provide their comments back;
- b. That Council modifies the Memorandum of Understanding to include new clauses or conditions and directs staff to forward the amended document to Mr. Downs for review by the group of dog owners and provide their comments back; or
- c. That Council does not agree with the Memorandum of Understanding and they provide staff with further direction on the development of an off-leash dog park.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMORANDUM OF UNDERSTANDING (“MOU”)

BETWEEN

THE VILLAGE OF ASHCROFT (the “Village”)

AND

**THE OFF LEASH DOG PARK COMMITTEE/ASHCROFT DOG CLUB,
as represented by _____ and
_____ (the “Club”)**

Background:

On July 23, 2018 Council of the Village passed the following motion:

That Council supports the establishment of an off-leash dog park on Village of Ashcroft property at the south end of Railway Avenue and begins discussion with a stewardship group – when one is formed – to facilitate the construction of an off-leash dog park.

Both parties agree that the development and operation of an off-leash dog park in the Village:

1. Is in the best interest of the public;
2. Will contribute to the Village’s economic development by encouraging traveling public to enter our community to use the service;
3. Will encourage exercise of both dogs and their animals by providing a safe, enclosed area for dogs to run, play and socialize; and
4. Will contribute to the mental health and wellbeing of dog owners by providing a place for socializing and interaction.

The purpose of this MOU is to set out a framework and understanding by which the Village and the Club will further their mutual goal of planning and development of an off-leash dog park.

The establishment of the off-leash dog park will be a collaboration between the Village and the Club and will include planning, organization, preparation and physical development of the park, including but not limited to:

1. Organization and incorporation of the Club as a registered BC society;
2. Identification of area to be designated as the off leash dog park;
3. Site plan of the proposed park, including all of the amenities and services that are required. This proposal should be designed as a five year project that allows the park to be enhanced on an on-going basis as time and funding become available;
4. Development of a five year financial plan to fund the development of the site;
5. Acquisition of funding to purchase and install infrastructure including:
 - a. Seeking and applying for grant funding; and
 - b. Soliciting donations from individual and corporate sponsors (Note tax receipts will not be issued for donations under \$1,000);
6. Development of a time frame for the installation of the capital works as funding becomes available and the public works department schedule permits; and
7. Negotiation and entering into of formal agreement(s) between the Village and the Club with respect to operation and funding of the park.

This MOU does not impose legally binding obligations between the parties but instead serves as a statement of the parties’ mutual understanding with regard to the matters set forth herein.

This MOU is entered into by the Village and the Club on this _____ day of _____, 2019.

For the Village:

For the Club:

Mayor

Corporate Officer

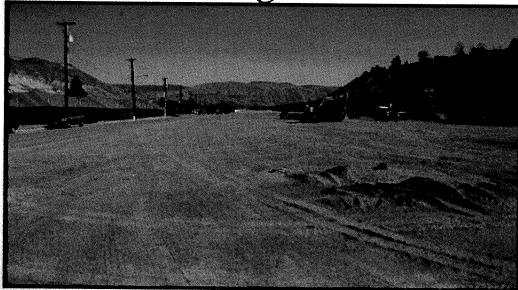
It is time to get to work

A proposal to develop an Off Leash Dog Park in Ashcroft

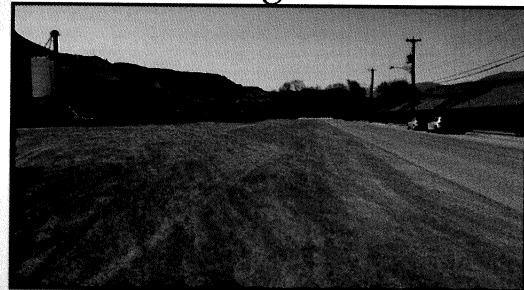
How did we get here?

- The Village of Ashcroft appointed a Standing Committee to advance the idea of an off leash dog park in 2017
- The committee developed a campaign to engage the community in a series of meetings and discussions in 2017 and 2018.
- Resulting in a presentation to Mayor and Council in July 2018 recommending 2 possible sites.
- Council passed a motion approving the designation of the proposed site on Railway Avenue in July 2018

Railway Avenue Site looking north



Railway Avenue site looking south



Site attributes

- Suitable size for the intended use 100' X 600'
- Village property
- Located downtown, near the Information Center and commercial enterprises, that will attract locals and visitors to the downtown core
- Immediately adjacent to a large number of senior residents
- Near Heritage Park with public toilets
- Parking is either readily available or easily developed
- A natural extension of facilities developed in this section of the Village to show case the community

Basic off leash dog park requirements

- Fenced enclosure with double gate entrance
- Irrigated and maintained lawn area
- Garbage facilities
- Signage about operating conditions and user requirements

Enhancements to the basic facilities

- Drinking water for dogs in the summer months
- Hard surfaced trail around the perimeter
- Picnic tables
- Benches
- Multi use facilities

Recent developments

- Councillor Anderson has hosted meetings with former dog park committee members to identify a path forward
- A Memorandum of Understanding between the Village and a community group has been drafted
- A possible Dog Club that could become the dog park Stewardship Group has been discussed

Memorandum Elements

- Village responsibilities:
 - Designate the land as a Village Park
 - Provide fundraising support
 - Participate in facility planning
 - Provide on going maintenance to lawns and garbage facilities
 - Provide insurance coverage consistent with Village Parks
 - Provide Municipal services and utilities to the OLDP

MOU Elements Continued

- Stewardship Group responsibilities:
 - Become the cooperating community group to the Off Leash Dog Park
 - Undertake fundraising for the capital costs of development
 - Participate in the planning for the facility
 - Manage the construction activities
 - Organize work parties for special projects and enhancements in the future
 - Organize public events like agility training/competitions, training classes for dogs or other activities that would attract visitors to Ashcroft
 - Identify maintenance and/or safety concerns to the Village

Agreement General Provisions

- The MOU will be renewable and will start with a 10 year term
- The parties agree that this is a cooperative agreement that requires the parties to work together in good faith to accomplish the purposes of the MOU. Most importantly to enhance the Village of Ashcroft and its attractiveness to visitors and potential new residents by enhancing Wellness and things to do in our community

Please join us “ Lets get to work”

- It has taken many years to get to this point in the project's development. By accepting this proposal, we can enhance our community economically and socially.
- Thank you to Mayor and Council for this time and opportunity to make this presentation
- Questions?

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: June 3, 2019

SUBJECT: WHISTLING AT CN RAILWAY CROSSING – ASHCROFT

Background

The issue of trains whistling at the CN crossing in North Ashcroft has been the subject of discussion for a number of years.

Discussion

At the May 27, 2019 Committee of the Whole meeting Mr. Ray Bewza made a presentation to Council regarding the train whistles along the CN tracks and how the noise is causing health issues for residents in the area. Mr. Bewza provided Council with the information and process to apply to have a whistle cessation agreement developed and advised that the cost to achieve this goal would be in the \$700,000 range.

Past Councils have received similar presentations and in April 2014 staff presented a report to council with an option to proceed with hiring an engineering firm to do a site investigation and Anti-Whistling Report at a cost not to exceed \$10,000. A copy of this report is attached for your review. When it came before Council the following resolution was passed:

That as Railways are guided by Federal legislation, the Village of Ashcroft send a letter to our Member of Parliament, Mark Strahl as well as the Federal Minister of Transportation requesting funding assistance to allow the Village to have the CN Crossing at 49.5 Mile inspected and an Anti-Whistling report prepared.

The Federal Government did not respond as they do not fund studies regarding railways.

Staff have not contacted the MMM consulting group to obtain an updated quote to provide the Anti-Whistling Report as we have not received direction on this matter.

Recommendation

Administration has no recommendation, this report is being provided to Council for their information and consideration.

Respectfully submitted,



J. Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Anderson & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: April 4, 2014

SUBJECT: WHISTLING AT CN RAILWAY CROSSING - ASHCROFT

Background

The Village has been approached by a group of citizens to obtain a whistle cessation agreement with CN Railway.

Discussion

Council has received a number of requests from residents expressing concerns that the train whistles are disturbing their quality of life. At the Fall 2013 Community Forum a group of residents made a presentation and advised that they had been in contact with Douglas Bowron at Transport Canada regarding their concerns with the CN whistles. The group requested that the Village contact Mr. Bowron and have Transport Canada send a representative to Ashcroft to inspect the tracks and advise what the procedure would be to have the whistles stopped.

Following is a summary of the progress since the 2013 Community Forum:

- November 14 Emailed Douglas Bowron, advised we were following up from contact he had with local residents and made a request to have the tracks inspected
- November 18 Local residents contacted the Village to ensure we had followed up with Mr. Bowron
- November 19 Advised local residents that an email had been sent to Mr. Bowron
- November 22 Mr. Bowron forwarded Village's email onto his staff and asked them to follow up with CAO
- December 12 Spoke with a Transport Canada representative who advised that the CN Tracks in Ashcroft were scheduled for an inspection prior to March 31, 2014. CAO asked if the Village could have a representative present during that inspection. No definitive answer either approving or denying our request was provided
- December 12 Received an email from Paul Goyer at Transport Canada regarding our request to meet with CN and Transport Canada representatives. Mr. Goyer provided the information regarding the process the municipality has to undertake to have whistling stopped.
- December 12 Email sent to Gary Hanson at CN Railway asking to have a safety assessment of the CN crossing carried out and requesting direction on how to proceed

WHISTLING AT CN RAILWAY CROSSING - ASHCROFT

- December 12 Email sent to local residents advising that the request had been put forward to CN to have the crossing inspected and that the Village would like to be present during the process
- February 12 Sent a follow up email to Gary Hanson regarding our December 12 requests
- February 13 Sent an email to local residents advising that we had followed up with CN
- March 23 Sent a second follow up email to Gary Hanson and to the local residents
- March 27 Received a reply from Gary Hanson advising that the Transport Canada and CN do not provide the crossing inspections regarding train whistle cessation. The Village must hire an independent Transportation Engineer at our expense to perform a thorough site investigation to confirm that that site supports the Transport Canada requirements. The engineer's report would provide details regarding the site conditions and any proposed mitigations that would be required to ensure that the crossing meets all of the safety concerns for anti-whistling. Mr. Hanson supplied contact information for 4 Transportation Engineers who have experience preparing the site reports. A copy of this memo is attached for your reference.
- April 3 CAO contacted MMM Group to discuss the process involved to have a site investigation and Anti-Whistling report prepared. The cost for the investigation and report is \$5,000-\$10,000 and takes approximately one month to complete. Costs to complete the mitigation work will be determined in the report but would be \$250,000 - \$325,000 and it will take up to 2 years to have the Stop Whistle Order implemented.

It is now apparent that the only way that Transport Canada will consider a whistle cessation order is for the Village to hire a Transportation Engineer at our expense to perform a thorough site investigation and provide a detailed report that identifies the conditions at the crossing and provides proposed mitigation recommendations to ensure that all safety concerns would be fully satisfied.

Administration suggests to Council that the Village proceed with obtaining a site investigation and Anti-Whistling report at a cost not to exceed \$10,000. The whistling concerns continue to be raised by a group of residents on a regular basis and they consistently seek a resolution to the issue. Until Council has obtained the official document we are unable to make an informed decision regarding costs to proceed with anti-whistling preparations.

Administration is investigating funding options for grants that may assist with the cost of the inspection and subsequent report but to date have not located anything.

Recommendation

Administration advises Council that they have the following options:

- a. Council can direct Administration to obtain a site investigation and Anti-Whistling Report at a cost not to exceed \$10,000;

WHISTLING AT CN RAILWAY CROSSING - ASHCROFT

- b. Council can direct Administration to obtain a site investigation and Anti-Whistling Report at a cost not to exceed \$10,000 subject to sourcing grant funding for a percentage of the costs;
- c. Council can decide to not have the site investigation and Anti-Whistling Report prepared and not proceed with the whistle cessation process;
- d. Other considerations.

Respectfully submitted,

J. Michelle Allen,
Chief Administrative Officer

/jma

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: June 3, 2019

SUBJECT: MEETINGS WITH MINISTERS DURING 2019 UBCM CONVENTION

Background

The 2019 UBCM Convention will be held in Vancouver on September 23 - 27. During this time Council may request meetings with various Ministers or Ministerial Staff to discuss items of interest or concerns.

Discussion

Over the past year Council has expressed an interest in discussing the following items with Cabinet Ministers during the 2019 UBCM Convention:

1. **Minister of Transportation & Infrastructure**

- ❖ Pedestrian Safety on Highway 97C
 - Concerns regarding the crosswalk on the south end of the Ashcroft Bridge and consideration for an electronic crossing device

Requests for Minister Meetings will be released within the next month or two and staff would appreciate having discussion items identified so that briefing notes can be prepared and submitted at the time the meeting is requested.

Recommendation

Administration is seeking input from Council regarding meetings with Provincial Cabinet Ministers during the 2019 UBCM Convention.

Respectfully submitted,



J Michelle Allen,
Chief Administrative Officer

MEMO TO: Mayor Roden and Council

MEMO FROM: Yoginder (Yogi) Bhalla, Chief Financial Officer

DATE: May 24th, 2019

SUBJECT: 2018 STATEMENT OF FINANCIAL INFORMATION REPORT

BACKGROUND:

The Village is required to file a statement of Financial Information report on an annual basis with the Ministry.

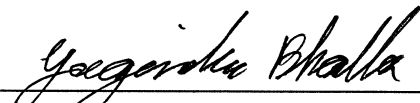
DISCUSSION:

Attached are the schedules that, when attached to our audited financial statements, form the complete report. Section 9 of the regulation requires that the report must be approved by the Council and the Chief Financial Officer. Once approved, this package must be made available to members of the public for viewing and/or purchase.

RECOMMENDATION:

That Council approve the report as presented and the report then be forwarded to the Ministry as required under the regulations.

Respectfully submitted,



Yoginder (Yogi) Bhalla,
Chief Financial Officer

June 11, 2019

FILE #2170

Local Government Infrastructure and Finance
Ministry of Community Services
PO Box 9838 Stn Prov Govt
Victoria, BC V8W 9T1

Dear Sir or Madam:

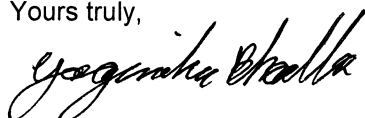
Re: Financial Information Act – 2018 Year End Reports

Enclosed you will find our 2018 Financial Information Report. The report consists of the following:

1. Statement of Guarantee & Indemnity Agreements
2. Statement of Remuneration & Expenses
3. Schedule of Payments for Goods & Services
4. Approval of Financial Information
5. Completed Checklist
6. Audited Financial Statements

This report was presented to Council at their regular meeting on Monday, June 10th, 2019 and was approved as presented. Should you require additional information, please contact me at 250-453-9161.

Yours truly,



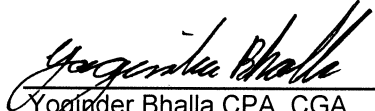
Yoginder (Yogi) Bhalla, CPA CGA
Chief Financial Officer

enc.

THE CORPORATION OF THE VILLAGE OF ASHCROFT
Financial Information Act

**Statement of Guarantee & Indemnity Agreements
for the Year Ended December 31, 2018**

This Corporation has not given any guarantees or indemnities under the Guarantees and Indemnities Regulations.



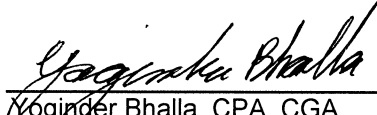
Yoginder Bhalla CPA, CGA
Chief Financial Officer

June 11, 2019
Date

THE CORPORATION OF THE VILLAGE OF ASHCROFT
Financial Information Act

**Statement of Severance Agreements
for the Year Ended December 31, 2018**

There were no severance agreements made between the Corporation of the Village of Ashcroft and its non-unionized employees during the 2018 fiscal year.



Yoginder Bhalla, CPA, CGA
Chief Financial Officer

June 11, 2019
Date

**Schedule Showing the Remuneration & Expenses
Paid to or on behalf of Each Employee
for Year Ending December 31, 2018**

1. Elected Officials

Name	Position	Remuneration	Expenses
Jeyes, Jack	Mayor	\$11,285.00	5,591.00
Kormendy, Helen	Councillor	6,105.00	1,313.00
Lambert, Doreen	Councillor	6,105.00	1,235.00
Roden, Barb	Councillor	6,105.00	1,274.00
Trill, Alf	Councillor	6,105.00	1,720.00
Anderson, Marilyn	Councillor	1,221.00	
Anstett, Jonah	Councillor	1,221.00	
Davenport, Nadine	Councillor	1,221.00	
Tuohey, Deb	Councillor	1,221.00	
Roden, Barb	Mayor	2,257.00	
Total paid to Elected Officials		\$42,846	11,133.00

2. Other Employees (excluding those listed in Part 1 above)

Name	Remuneration	Expenses
Employees with Remuneration & Expenses exceeding \$75,000.		
Allen, Michelle	\$114,651	10,265.00
Bhalla, Yoginder	82,650	3,306.00
Bennewith, Brian	80,364	2,707.00
Oliver, Ronald	77,218	1,360.00
Aie, Edward	79,197	1,741.00
Consolidated total of other employees with remuneration and expenses of \$75,000 or less	659,341	19,841.00
Total Paid to Other Employees	\$1,093,421	39,220.00

3. Reconciliation

Total Paid to Elected Officials	\$42,846	
Total Paid to Other Employees	\$1,093,421	
Subtotal	\$1,136,267	
Reconciling Items	See Note	T4'S
Total per Statement of Revenue and Expenditure	See Note	
Variance	See Note	

Note: The Village of Ashcroft does not report remunerations on the Financial Statements as a separate line item, rather expenditures are recorded by object. As part of the auditing process our Auditors do perform a reconciliation involving T4 statements, payroll records, etc.



 Yoginder (Yogi) Bhalla
 Chief Financial Officer

June 11, 2019

THE CORPORATION OF THE VILLAGE OF ASHCROFT
Financial Information Act
for the Year Ended December 31, 2018

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier Name	Aggregate amount paid to supplier
AESL15 ASSOCIATED ELECTRICAL SERVICES LTD	139,277.89
AVFA15 ASHCROFT VOLUNTEER FIREFIGHTER'S ASSOCIATION	66,720.80
BCHA15 B C HYDRO & POWER AUTHORITY	212,387.42
BCTR15 BC TRANSIT	125,812.81
CFUE15 COLUMBIA FUELS	28,962.09
FOBC15 FORTIS BC -NATURAL GAS	33,702.16
GCBG15 GARDNER CHEVROLET BUICK GMC LTD	44,430.40
GICO15 GUILLEVIN INTERNATIONAL CO	25,603.76
MMWL15 MEARL'S MACHINE WORKS LTD.	132,314.76
MRCL15 MAPLE REINDERS CONSTRUCTORS LTD.	1,495,406.95
PBCR15 PACIFIC BLUE CROSS	65,851.41
PCAN15 PALL (CANADA) LTD.	130,992.62
TCBC15 TELUS COMMUNICATIONS INC.	29,331.74
USLT15 URBAN SYSTEMS LTD	758,043.89
VFI15 VALLEY FIRST INSURANCE SERVICES	46,888.00
Total Aggregate amount paid to suppliers	\$ 3,335,726.70
2. Consolidated total paid to suppliers who received aggregate payment of \$25,000 or less	
	\$ 774,748.78

Consolidated total of grants exceeding \$25,000	Nil
Consolidated total of contributions exceeding \$25,000	Nil
Consolidated total of all grants and contributions	


4. Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 3,335,726.70	
Consolidated total of payments of \$25,000 or less paid to suppliers	\$ 774,748.78	
Consolidated total of all grants and contributions exceeding \$25,000	\$ -	
	<u>\$ 4,110,475.48</u>	
Total per Statement of Revenue and Expenditure	\$ 3,019,378.00	
Less: remuneration/transfers included in above	\$ (908,404.03)	
Less: amortization included in above	\$ (306,750.00)	
Less: decrease in prepaids	\$ (33,406.00)	
Less: Increase in account pay		
Add: Increase in tangible assets	\$ 2,914,912.00	
	<u>\$ 4,685,729.97</u>	
Variance	\$ 575,254.49	12.28%

Reconciling items

See note

Note: The Corporation does not report a separate line item in the Financial Statements for Payments of Goods and Services.



Yoginder Bhalla CPA, CGA
Chief Financial Officer

June 11, 2019


Date

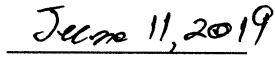
THE CORPORATION OF THE VILLAGE OF ASHCROFT
Financial Information Act

**Statement of Financial Approval
for the Year Ended December 31, 2018**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in the Statement of Financial Information, produced under the Financial Information Act.

Barbara Roden
Mayor


Yoginder (Yogi) Bhalla, CPA CGA
Chief Financial Officer


Date

Financial Information Act
Financial Information Regulation (FIR), Schedule 1

Statement of Financial Information (SOFI)
Index to FIR Schedule 1 and the Checklist

Page 1: Corporation Information

Ministry Information

General: Section One

- 1(1)(a) Statement of assets and liabilities
- 1(1)(b) Operational statement
- 1(1)(c) Schedule of debts
- 1(1)(d) Schedule of guarantee and indemnity agreements
- 1(1)(e) Schedule of employee remuneration and expenses
- 1(1)(f) Schedule of suppliers of goods and services
- 1(2) [Explanatory information for reference]
- 1(3) Statements prepared on a consolidated basis or for each fund
- 1(4) & (5) Notes to the statements and schedules in section 1(1)

Page 2: Statement of Assets & Liabilities: Section Two

- 2 Balance sheet
- Changes in equity and surplus or deficit

Operational Statement: Section Three

- 3(1) Statement of Income / Statement of Revenue and Expenditures
- Statement of Changes in Financial Position
- 3(2) & (3) Omission of Statement of Changes in Financial Position, with explanation
- 3(4) Requirement for community colleges, school districts and municipalities

Statement of Debts: Section Four

- 4(1)(a) & 4(2) List and detail the schedule of long-term debts
- 4(1)(b) Identify debts covered by sinking funds / reserves
- 4(3) & (4) Omission of schedule, with explanation

Page 3: Schedule of Guarantee and Indemnity Agreements: Section Five

- 5(1) List agreements under the Guarantees and Indemnities Regulation
- 5(2) State the entities and amounts involved
- 5(3) & (4) Omission of schedule, with explanation

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six

- 6(1) [Definitions for reference]
- 6(2)(a) List remuneration / expenses for each elected official, member of board, Cabinet appointees
- 6(2)(b) List each employee with remuneration exceeding \$75,000, plus expenses
- 6(2)(c) Consolidated total for all employees with remuneration of \$75,000 or less
- 6(2)(d) Reconcile difference in total remuneration above with operational statement
- 6(3) Exclude personal information other than as required

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six (continued)

- 6(4) & (5) [Explanatory information for reference]
- 6(6) Report employer portion of EI and CPP as a supplier payment
- 6(7)(a) & (b) Statement of severance agreements
- 6(8) Explain an omission of statement of severance agreements
- 6(9) [Statement of severance agreements to minister – not required unless requested]

Page 4: Schedule of Suppliers of Goods or Services: Section Seven

- 7(1)(a) List suppliers receiving payments exceeding \$25,000
- 7(1)(b) Consolidated total of all payments of \$25,000 or less
- 7(1)(c) Reconcile difference in total above with operational statement
- 7(2)(a) [Explanatory information for reference]
- 7(2)(b) Statement of payments of grants or contributions
- 7(2)(c) [Explanatory information for reference]

Page 5: Inactive Corporations: Section Eight

- 8(1) Ministry to report for inactive corporations
- 8(2)(a) Contents of report – statements and schedules under section 1(1) to extent possible
- 8(2)(b) Contents of report – operational status of corporation

Approval of Financial Information: Section Nine

- 9(1) Approval of SOFI for corporations (other than municipalities)
- 9(2) Approval of SOFI for municipalities
- 9(3) Management report
- 9(4) Management report must explain roles and responsibilities
- 9(5) Signature approval is for all contents of the SOFI

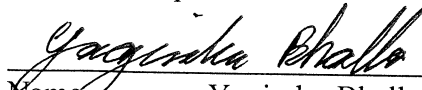
Access to the Financial Information: Section Ten

- 10(1) to (3) [Explanatory information for reference]

VILLAGE OF ASHCROFT

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Name Yoginder Bhalla
Position of Financial Officer
Date: June 11th, 2019

Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9

Financial Information Regulation, Schedule 1
Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: Village of Ashcroft Contact Name: Yoginder (Yogi) Bhalla
 Fiscal Year End: 2019 Phone Number: (250) 453-9161
 Date Submitted: _____ E-mail: yoginder@ashcroftbc.ca

For the Ministry:

Ministry Name: _____ Reviewer: _____
 Date Received: _____ Deficiencies: Yes No
 Date Reviewed: _____ Deficiencies Addressed: Yes No
 Approved (SFO): _____ Further Action Taken: _____

Distribution: Legislative Library Ministry Retention

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	X			Financial Statements
1 (1) (b)	Operational statement	X			Financial Statements
1 (1) (c)	Schedule of debts	X			Financial Statements
1 (1) (d)	Schedule of guarantee and indemnity agreements	X			Nothing to report
1 (1) (e)	Schedule of employee remuneration and expenses	X			
1 (1) (f)	Schedule of suppliers of goods and services	X			
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	X			
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	X			

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> • A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and • Show changes in equity and surplus or deficit due to operations 	X			
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> • a Statement of Income or Statement of Revenue and Expenditures, and • a Statement of Changes in Financial Position 	X			
3 (2) 3 (3)	<ul style="list-style-type: none"> • The Statement of Changes in Financial Position may be omitted if it provides no additional information • The omission must be explained in the notes 	X			
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	X			Financial Statements
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	X			Financial Statements
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts			X	
4 (3) 4 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information • The omission must be explained in a note to the schedule 			X	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	X			
5 (2)	State the entities involved, and the specific amount involved if known	X			Nothing to report
5 (3) 5 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information • The omission must be explained in a note to the schedule 	X			Nothing to report
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	X			
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	X			
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	X			
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	X			
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	X			

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	X			
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> • the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and • the range of equivalent months' compensation for them (see Guidance Package for suggested format)	X			None to report
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	X			None to report
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	X			
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	X			
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	X			See note on schedule
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	X			

Inactive Corporations

8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI			X	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible			X	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)			X	

Approval of Financial Information

9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)			X	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	X			
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	X			
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	X			
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	X			

MEMO TO: Mayor Roden & Council

MEMO FROM: Michelle Allen, Chief Administrative Officer

DATE: June 5, 2019

SUBJECT: SILGA YOUTH PROGRAM – UBCM CONVENTION

Background

The Southern Interior Local Government Association (SILGA) sponsors up to 2 area youths for attendance at the annual UBCM Convention. Names of local youths are to be forwarded to SILGA by June 17, 2019 and successful delegates will be announced following the next SILGA Executive Meeting.

Discussion

At the May 27, 2019 regular meeting of Council staff was directed to contact the Principal of Desert Sands Community School to determine if there were any students who may be interested in attending UBCM as part of this program. In 2018 Vivian McLean had expressed an interest in attending however due to the small, all male contingent from the Village it was suggested that she be reconsidered in 2019. In 2017 the Village had Cecelia McLean attend UBCM under this program and she found it informative and interesting.

The Village has received a letter from Vivian McLean expressing her interest in attending UBCM in September 2019. Prior to accepting her application and forwarding her name to SILGA for consideration Administration wishes to ensure that the responsibilities and logistics of having Ms. McLean attend can be met. The items that require attention are:

1. The Village is responsible to provide hotel accommodations for Ms. McLean. We will endeavour to obtain a room in the same hotel as the rest of Council however it may not be possible at this late date. Some members of Council have indicated that they would be willing to share a room, if this is the case a room would be available for Ms. McLean. In 2017 a member of Council stayed at a hotel away from the convention site so that Cecelia could stay in the same hotel as the rest of our delegation.
2. The Village is responsible for travel arrangements to and from the convention. I believe that Ms. McLean could have a parent or guardian travel with her or she could travel with a member of Council. Is there a member of Council available to provide transportation if necessary?
3. The Village is responsible for mentoring Ms. McLean and ensuring that she is included in all events including some evening socials. Is there a member of Council available who will commit to ensuring Ms. McLean is included in all of the events and provided background information on all of the meetings and presentations?
4. The costs associated with this activity are fully reimbursed by SILGA. In 2017 the Village covered all of the costs and submitted an expense claim to SILGA on behalf of the student. We also provided a small allowance to Ms. McLean to cover incidental costs such as coffee or snacks during the convention.


Once Council has confirmed that the above arrangements can be taken care of Administration will proceed with the submission of her application.

Recommendation

Administration is requesting the following resolution of Council:

That the Village of Ashcroft endorse Ms. Vivian McLean as an applicant under the SILGA Youth at UBCM Policy and further that all travel arrangements and costs be covered by the Village and submitted to SILGA for reimbursement following the convention.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "J. Allen", with a long horizontal flourish extending to the right.

J. Michelle Allen,
Chief Administrative Officer

POLICY MANUAL

Policy No. 8
Page No. 1 of 1

RE: YOUTH AT UBCM POLICY (updated May 9, 2019)

POLICY STATEMENT:

It will be the policy of SILGA to reimburse up to 2 youth each year for the cost of travel, accommodation, meals and out of pocket expenses incurred to attend the UBCM convention.

POLICY BACKGROUND:

To promote youth involvement and interest in local government, SILGA will annually sponsor up to 2 youth to attend the UBCM convention. A call for nominations will be sent by SILGA after each annual convention to all SILGA members with the youth representatives chosen at the SILGA executive meeting on June 19, 2019. Deadline for nominations for 2019 is June 17th.

A SILGA member local government must first nominate a youth from their community. A brief statement written by the youth explaining why they want to attend along with a summary of their interests and accomplishments should accompany the nomination.

The local government of the selected youth will mentor them during the week of the convention. The youth will be requested to provide a written report to SILGA outlining their experiences and the impact the week had for them.

Definition of "Youth"

- School age secondary students registered in a public school, an independent school, Distributed Learning program or as a home-schooled learner
- up to the age of 19 on or after July 1 of the current school year

SILGA will spend up to \$5,000/year for the cost of this program. Receipts will be required. Sponsoring local governments are requested to cover the allocated conventions costs for the selected youth and then submit receipts to SILGA for reimbursement.

POLICY DETAILS:

1. Transportation:
 - To pay compensation for air travel at the lowest available air fare; or
 - To pay compensation for the use of private vehicles at the rate equivalent to that paid by the Province of British Columbia¹, to a maximum of the lowest economy air fare.
 - Only the driver is entitled to reimbursement for car mileage; the driver must submit the names of the passengers with the expense account.
 2. Accommodation (due to weather conditions/distance travelled/
other circumstances):
 - To pay compensation for hotel rooms at cost and with a receipt required;
or
 - allowance of \$30.00 per night may be claimed (no receipts required).
 3. Other Expenses:
-

- For all meetings and other authorized travel where required meals are not provided at the event, compensation for meals will be as follows:

Breakfast	\$15 including tips and tax
Lunch	\$25 including tips and tax
Dinner	\$35 including tips and tax

On the date of departure, travel must start before 7:00 am to claim breakfast; before 12:00 noon to claim lunch; and, on the date of return, travel must end after 6:00 pm to claim dinner.

- All other expenses occurred for hospitality expenses and other non-specified expenses shall be reimbursed at cost when receipts are provided, subject to Executive approval.

From: bloom@cib-cef.com
Sent: May 30, 2019 7:44 AM
To: bloom@cib-cef.com
Subject: 2019-Communities in Bloom Press Release

[View in a browser](#)

[Version web](#)

Enhancing Green Spaces
in Communities



Mise en valeur des espaces
verts au sein des collectivités

PRESS RELEASE: FOR IMMEDIATE RELEASE

Communities in Bloom Celebrating its 25th Anniversary in 2019

In 2019, hundreds of Canadian communities will be participating in the 25th Edition of Communities in Bloom. The national and provincial editions of Communities in Bloom (CiB), along with municipalities from Belgium, Croatia, Hungary, Ireland, Italy, United Kingdom, Slovenia and the United States of America in the International Challenge will be part of the celebrations.

Established with the guidance of Britain in Bloom, Tidy Towns of Ireland and Villes et Villages Fleuris de France, Communities in Bloom was “created” in 1994 and the first edition held in 1995. Since then over 1,200 communities have participated in the CiB Program from throughout Canada and in the international challenge involving communities from Canada, the United States, Asia and Europe.

The program has evolved over the years ...but has always remained, pardon the pun, true to its roots of celebrating community involvement and the benefits of green spaces. Communities in Bloom is very proud that Environmental Awareness has been, since the very first edition, part of the evaluation.

In 2019, we will be recognizing special initiatives and sharing “blooming” memories of the past 25 years, showcasing and networking with communities ...and, very proudly, celebrating all their achievements.

From June to August, qualified volunteer Canadian and International judges will evaluate participating communities on their overall performance on the following criteria: tidiness, environmental action, heritage conservation, urban forestry, landscape and floral displays. As community involvement is the essence of the program, the evaluation is based on the local conditions and achievements of citizens, businesses, organizations, institutions and the municipal government working together towards common objectives.

The communities will be rated from 1 to 5 Blooms, based on the scoring obtained. Also, the National and International Communities will aim to obtain Bronze, Silver or Gold levels in their 5-Bloom rating.

For a complete list of National & International Finalists, please [click here](#)

The National and International results, along with the Alberta provincial results will be announced in Yarmouth, Nova Scotia from September 25th to 28th, during the Symposium and Awards Ceremonies with the theme of “*Bloom by the Sea*” *Celebrating Excellence*.

Communities in Bloom is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community involvement and the challenge of a national program, with focus on the enhancement of green spaces in communities.

Thank You to our National Sponsors and Partners



For additional information: www.communitiesinbloom.ca - bloom@cib-cef.com - (514) 694-8871x1

