



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR AGENDA**

**FOR THE MEETING OF COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, NOVEMBER 14, 2022**

Please be advised that the HUB Online Network will record and broadcast or live stream today's Council meeting.

**CALL TO ORDER**

*"Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka'pamux people."*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S**

*THAT, the Agenda for the Regular Meeting of Council held on Monday, November 14, 2022 be adopted as presented.*

**2. MINUTES**

2.1	Minutes of the Inaugural Meeting of Council held Tuesday, November 1, 2022 <i>THAT the Minutes of the Inaugural Meeting of Council held Tuesday, November 1, 2022 be adopted as presented.</i>	P. 1-3

**3. DELEGATIONS**

3.1	David Rhodes, Quality Manager, Dawson Road Maintenance – Winter Road Conditions	P. 4
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**4. PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

**5. BYLAWS/POLICIES**

5.1		
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**6. STAFF REPORTS**

<b>REQUEST FOR DECISION</b>		
6.1	CAO Report – Fire Department CEPF Grant Application <b>M/S</b> <i>THAT, Council approves the submission of a Community Emergency Preparedness Fund (CEPF) grant application to UBCM on behalf of Ashcroft Fire Rescue for ongoing training funding.</i>	P. 5

6.2	CAO Report – 2022 Election Results <b>M/S</b> <i>THAT, the report from the Chief Election Officer on the October 15, 2022 General Local Election for the Village of Ashcroft be received and filed.</i>	P. 6-13
<b>FOR INFORMATION</b>		
6.3	CAO Presentation – Organizational Update	
6.4	DPW Report – Public Works Project Updates	P. 14-15

## 7. CORRESPONDENCE

<b>FOR ACTION</b>		
7.1	Ashcroft HUB – Santa Parade Street Closure Request for Friday, December 2 <sup>nd</sup> from 5:30 pm to 7:00 pm <b>M/S</b> <i>THAT, Council approves the request to have Railway Avenue closed from 5:30 pm to 7:00 pm on Friday, December 2<sup>nd</sup> for the Annual Santa Parade</i>	P. 16
7.2	CFO Report and Twisted Desert Music Society – Grant In Aid Request Application <b>M/S</b> <i>THAT, Council approves the Grant In Aid request to Twisted Desert Music Society for \$500.</i>	P. 17-23
7.3	Ministry of Children and Families – November is Adoption Awareness Month in BC <b>M/S</b>	P. 24-25
7.4	AFR – Request for donation of ice time for annual Charity Hockey Game to be held Saturday, January 21, 2023 <b>M/S</b>	P. 26
7.5	2023 Council Meeting Dates <b>M/S</b> <i>THAT, Council approves the 2023 Council Meeting Dates as presented.</i>	P. 27
7.6	Ashcroft 4H Club – Request free use of the Ashcroft Community Hall for Year End Banquet November 27, 2022 <b>M/S</b>	P. 28
7.7	Marina Papais & Daniel Collett – Maintenance Proposal for Ashcroft Mosaics <b>M/S</b>	P. 29
<b>FOR INFORMATION</b>		
7.8	Aboriginal Housing Management Association – Provincial, Rural & Northern Indigenous Housing Strategy ( <i>copy of strategy at CAO's desk</i> )	P. 30
7.9	Susan Brown, President & CEO – Interior Health – Congratulations to Mayor Roden on her re-election	P. 31
7.10	Gold Country Communities Society – Thank you to outgoing members and appointment of new members	P. 32-33
7.11	Tracy Shymko, Deputy Assessor, BC Assessment - Thompson Okanagan Region – Congratulations in the 2022 Local Government Elections	P. 34
7.12	UBCM, LGMA & Ministry of Municipal Affairs Partnership – Working Group on Responsible Conduct	P. 35



	<b>M/S</b> <i>THAT, the Information Correspondence items for November 14, 2022, be received and filed.</i>	
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**8. UNFINISHED BUSINESS**

8.1	<b>Task Manager – Motion Tracker</b> <b>M/S</b> <i>THAT, the Task Manager – Motion Tracker be received and filed.</i>	P. 36
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**9. NEW BUSINESS**

9.1		
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**10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS**

10.1	<b>COTW – Recommended Council Committee Appointments</b> <b>M/S</b>	
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**11. COUNCIL REPORTS**

11.1	Mayor Roden – Report	P. 37-38
11.2	Councillor Anstett	
11.3	Councillor Clement	
11.4	Councillor Davenport	
11.5	Councillor Lambert	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

*Motion to move to a closed meeting to discuss an item under the Community Charter Section 90.1*

12.1	<b>M/S</b> <i>THAT, Council adjourn to a closed meeting under the Community Charter as follows:</i> <i>Section 90.1(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality;</i> <i>Section 90.1(d) the security of the property of the municipality; and</i> <i>Section 90.1(g) litigation or potential litigation affecting the municipality.</i>	
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1		
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**14. ADJOURNMENT**



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**INAUGURAL COUNCIL MEETING MINUTES**

**HELD IN COUNCIL CHAMBERS AT 6:00 PM ON TUESDAY, NOVEMBER 1, 2022**

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**PRESENT:** Mayor, Barbara Roden  
 Councillor, Marilyn Anderson  
 Councillor, Jonah Anstett  
 Councillor, Nadine Davenport  
 Councillor, Deb Tuohey  
 Councillor Elect, Jessica Clement  
 Councillor Elect, Doreen Lambert

CAO, Daniela Dyck  
 CFO, Yogi Bhalla  
 DPW, Brian Bennewith

Media – 1  
 Public – 6

**EXCUSED:**

**CALL TO ORDER**

Mayor Roden called the Inaugural Meeting of Council for Tuesday November 1, 2022 to order at 6:00 pm.

*“Mayor and Council wish to acknowledge that the meeting today is held within the traditional territory of the Nlaka’pamux people.”*

**1. ADOPTION OF THE AGENDA**

*Motion to adopt the Agenda as presented or as amended*

**M/S Anstett / Anderson**

*THAT, the Agenda for the Inaugural Meeting of Council held on Tuesday November 1, 2022 be adopted as presented.*

CARRIED – Unanimous – I-2022-01

**2. MINUTES**

2.1	Minutes of the Regular Meeting of Council held Tuesday October 11, 2022 <b>M/S Anstett Davenport</b> <i>That the Minutes of the Regular Meeting of Council held Tuesday October 11, 2022 be adopted as presented.</i>	CARRIED Unanimous I-2022-02
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**3. COUNCIL TERM IN REVIEW - November 2018 – October 31, 2022**

CAO Dyck presented a term in review highlighting Council’s most significant achievements over the past four years.



**4. COMMENTS FROM OUTGOING COUNCIL**

Council commented on their experience over the past 4 years serving as Mayor and Council, expressing their appreciation of the collaborations with staff, community, stakeholders and the cohesiveness of the outgoing Council as well as wishing the new Council success noting to “serve well” and “there is a lot of work left to be done”.

**5. PRESENTATION TO OUTGOING COUNCIL**

CAO Dyck presented the outgoing Councillors Marilyn Anderson and Deb Tuohey with gifts to commemorate their public service thanking both Councillors for their dedication, commitment, teamwork and service to the community.

**6. RECESS – 5 minutes**

**7. SWEARING IN CEREMONY**

CAO Dyck conducted the swearing in ceremonies and administered the Oath of Office beginning with Mayor Roden followed by Councillors Jonah Anstett, Jessica Clement, Nadine Davenport and Doreen Lambert all affirming the oath and signing their declarations.

**8. MAYORS MESSAGE**

Mayor Roden resumed the meeting welcoming the new Council to the table, commenting on the work ahead, inviting new ideas and plans and ending the message stating she is “looking forward to doing great things for Ashcroft; let the adventure begin!”

**9. COMMITTEE APPOINTMENTS**

9.1 Finance Committee

**M/S Roden / Davenport**

*THAT, Mayor Roden, Councillor Clement and Councillor Lambert be appointed as the Finance Committee for the term ending October 15, 2026.*

CARRIED – Unanimous – I-2022-03

9.2 Deputy Mayor

**M/S Roden / Clement**

*THAT, Councillor Anstett be appointed the Deputy Mayor from November 1, 2022 to October 31, 2023 followed by Councillor Clement Nov. 1, 2023 – Oct.31, 2024, Councillor Davenport Nov. 1, 2024 - Oct. 31, 2025 and Councillor Lambert Nov 1, 2025 – Oct. 15, 2026.*

CARRIED – Unanimous – I-2022-04

9.3 Thompson Nicola Regional District Board

**M/S Anstett / Lambert**

*THAT, Mayor Roden be appointed as the Village of Ashcroft representative at the Thompson Nicola Regional District Board and that the Deputy Mayor be appointed as alternate during their term.*

CARRIED-Unanimous-I-2022-05



**10. STATUTORY APPOINTMENTS**

10.1 Interior Savings Credit Union as the Village's banking institution

**M/S Anstett / Clement**

*THAT, Interior Savings Credit Union be appointed as the Village of Ashcroft's financial institution.*

CARRIED – Unanimous – I-2022-06

10.2 Grant Thornton LLP as the Village's auditors from November 1, 2022 to October 31, 2026

**M/S Davenport / Anstett**

*THAT, Grant Thornton LLP be appointed as the Village of Ashcroft's auditors from November 1, 2022 to October 31, 2026.*

CARRIED – Unanimous – I-2022-07

**11. ADJOURNMENT**

**M/S Roden / Clement**

*THAT, the Inaugural Meeting of Council for Tuesday November 1, 2022 be adjourned at 6:45 pm.*

CARRIED – Unanimous – I-2022-08

Certified to be a true copy of the Minutes  
for the Inaugural Meeting of Council held  
Tuesday November 1, 2022.

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
Mayor

## INFORMATION FOR DELEGATIONS

In order to appear before Council as a delegation, please take the time to complete this form. It will help you in providing Council and staff with an overview of your presentation and the key points you wish to bring to their attention. We ask that you keep your presentation to a MAXIMUM of ten (10) minutes so that there will be a reasonable amount of time for Council to address any questions that may arise. Delegations are generally scheduled for Committee of the Whole meetings that are held on the 4<sup>th</sup> Monday of the month, however exceptions are reviewed on a case by case basis.

1. Name of Organization or Group (if applicable): \_\_\_\_\_
2. Name(s) and title(s) of Person(s) making presentation: \_\_\_\_\_  
\_\_\_\_\_
3. The topic of your presentation: \_\_\_\_\_  
\_\_\_\_\_
4. What are you seeking from Council as a result of your delegation's presentation? (i.e. funding, a letter of support, a change in a bylaw or policy, to provide information only):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. If you or your group are seeking some form of financial assistance, please explain why you feel that the Village should be funding your request:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. If seeking financial assistance please attach a budget for your project and expected sources of revenue.
7. If you require a power-point projector or other presentation tool, please advise staff in advance. Paper copies of your presentation should be brought as back up in case of system failure.
8. If you have additional printed materials that you would like Council to read as support for your presentation, please have 7 copies delivered to the office NO LATER THAN the Thursday morning prior to your date of presentation. This will ensure that all Council members receive your materials prior to the meeting and can be better informed as to the background of your presentation.
9. Date requested to make presentation: \_\_\_\_\_  
Alternate date (if necessary): \_\_\_\_\_
10. You should not expect a decision from Council the same night as your presentation unless it is a time sensitive item.

Thank you for taking the time to prepare yourself and Council members for your presentation. This form and attachments can be dropped off at the Village Office or emailed to [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

## STAFF REPORT TO COUNCIL – OPEN MEETING

**DATE:** November 14, 2022  
**FROM:** Daniela Dyck, Chief Administrative Officer  
**SUBJECT:** Fire Department CEPF Grant Application

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### Purpose

To request Council support for the Village of Ashcroft application to UBCM Community Emergency Preparedness Fund (CEPF) on behalf of Ashcroft Fire Rescue for ongoing training funding.

### Recommendation

THAT, Council approves the submission of a Community Emergency Preparedness Fund grant application to UBCM on behalf of Ashcroft Fire Rescue to support ongoing training.

### Discussion

The Office of the Fire Commissioner recently announced the retirement of the Playbook (issued in 2015) and has implemented the new BC Structure Firefighter Minimum Training Standards for Fire Departments.

The new standards may require the Village to review the type of protection that Ashcroft Fire Rescue provides to the community and surrounding area. The new manual includes the relevant National Fire Protection Association (NFPA) standards and Job Performance Requirements (JPR) references as well as other important firefighter safety regulations that a fire service needs to be aware of.

The CEPF grant available through UBCM provides up to \$30,000 in training or equipment, in consultation with Fire Chief White, a grant application has been prepared which focuses on training. Neil Campbell of Provincial Fire and Safety has prepared quotes for the required new training which will be included in the application.

The safety of our firefighters is of the highest priority, this ongoing training is required for the department to remain current in their training standards and continue to learn best fire practices.

### Strategic/Municipal Objectives

Community Safety

Staff Education

### Legislative Authority

### Financial Implications

### Attachment Listing

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**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer

**STAFF REPORT TO COUNCIL – OPEN MEETING**

**DATE:** November 14, 2022  
**FROM:** Daniela Dyck, Chief Election Officer  
**SUBJECT:** 2022 Local Election Results

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**Purpose**

This report is to provide Council with a report summarizing the 2022 Local Election results and process as required under the Local Government Act Section 158(1)

**Recommendation**

*THAT, the report from the Chief Election Officer on the October 15, 2022 General Local Election for the Village of Ashcroft be received and filed.*

**Discussion**

At the 2022 Local General Election, voters were electing four (4) Councillor’ as the position of Mayor for the Village of Ashcroft was acclaimed.

There was one reception desk to ensure all electors had the required identification and were then directed to the appropriate registration desk. There were 7 spoiled ballots throughout the election 1 – was returned to the registration desk and a replacement ballot was issued and 6 – were deemed spoiled at the ballot count by all election staff, scrutineers and nominees present.

In addition to advance voting and general voting day, for the first time the electors of Ashcroft had the opportunity to vote by mail as permitted under the Local Government Act and the Village of Ashcroft Election Bylaw. The voting opportunities were held at the Ashcroft Community Hall as follows:

Wednesday, October 5, 2022	8:00 am – 8:00 pm
Saturday, October 15, 2022	8:00 am – 8:00 pm
Mail Ballot Voting (Registration)	September 28, 2022 – October 15, 2022 8:00 pm

The advance poll had 104 votes cast without issue. CivicInfo BC estimates that the Village of Ashcroft has 1399 eligible voters so 7.4% took advantage of the early voting opportunity.

There were 5 Mail Ballot’s cast without issue which is 0.3% of the electorate. This was Ashcroft’s first election to allow mail ballot voting 7 mail voting packages were requested; however, only 5 were returned. In the future we hope electors unable to vote in person will take advantage of the mail ballot voting opportunity.

On general voting day, October 15, 2022, 312 electors cast votes representing 22.3% of eligible voters in Ashcroft. Total elector turn out was 421 which equates to 30% of all eligible voters. For comparison purposes, in the 2018 election there were 416 votes cast in the advance polls and 331 on general election day for a total of 747 electors which is 44% of the electorate.

To improve voter turn out, administration utilized the Voyent Alert system sending a notification on General Election day reminding electors where, when and how to come out and vote.

The ballot accounts and the official summary of election results are attached for Council's information. The official summary of election results has also been forwarded to each of the candidates.

**Strategic/Municipal Objectives**

**Legislative Authority**

Local Government Act

Community Charter

Election Act

**Financial Implications**

**Attachment Listing**

Ballots Accounts

Official Summary Results

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**Respectfully Submitted by:**



Daniela Dyck,  
Chief Administrative Officer



LGA s.98 VC s.48

**VILLAGE OF ASHCROFT**  
**DECLARATION OF ELECTION BY ACCLAMATION**

I, Daniela Dyck, Chief Election Officer for the Village of Ashcroft, do hereby declare, pursuant to section 98 of the *Local Government Act* [section 48 of the *Vancouver Charter*], the following candidate(s) elected by acclamation:

**Office of Mayor**

Barbara H. Roden

Given under my hand at Ashcroft, British Columbia, this 19<sup>th</sup> day of October, 2022.

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Daniela Dyck  
Chief Election Officer



VILLAGE OF ASHCROFT  
**DECLARATION OF OFFICIAL ELECTION RESULTS**  
**GENERAL LOCAL ELECTION – 2022**  
**COUNCILLOR**

I, Daniela Dyck, Chief Election Officer, do hereby declare elected the following candidates,  
who received the highest number of valid votes for the office of Councillor.

1. Jonah M. Anstett  
\_\_\_\_\_
2. Doreen E. Lambert  
\_\_\_\_\_
3. Nadine K. Davenport  
\_\_\_\_\_
4. Jessica M. Clement  
\_\_\_\_\_

Dated at Ashcroft, BC  
this 19<sup>th</sup> day of October, 2022.

  
\_\_\_\_\_  
Chief Election Officer



VILLAGE OF ASHCROFT  
**DETERMINATION OF ELECTION RESULTS**  
**GENERAL LOCAL ELECTION – 2022**

	<b>ANSTETT</b>	<b>CLEMENT</b>	<b>DAVENPORT</b>	<b>EKERING</b>	<b>LAMBERT</b>
Advance Voting Opportunity: October 5, 2022 Ashcroft Community Hall	89	84	85	32	85
General Voting Opportunity: October 15, 2022 Ashcroft Community Hall	264	242	244	89	249
Mail Ballot Voting	4	2	4	2	3
<b>TOTAL NUMBER OF VOTES</b>	357	328	333	123	337

This determination of official election results was made by the Chief Election Officer on Monday October 17, 2022 at 8:38 am and is based on ballot accounts as amended or prepared by the Chief Election Officer.

Chief Election Officer

VILLAGE OF ASHCROFT

**BALLOT ACCOUNT RECONCILIATION**

Advance Polls  
Ashcroft Community Hall, Bancroft St. Ashcroft, BC  
October 5, 2022

COUNCILLOR

Number of valid votes cast:

**Jonah M. Anstett**  
**Jessica M. Clement**  
**Nadine K. Davenport**  
**Joris P. Ekering**  
**Doreen E. Lambert**

(1) Number of ballots received for use (see Note 1)		250
(2) Ballots without objection	104	
(3) Ballots accepted subject to objection under LGA s.140	0	
(4) Ballots rejected without objection (including blanks)	0	
(5) Ballots rejected subject to objection under LGA s.140 (VC s.102)	0	
(6) Spoiled ballots that were replaced under LGA s.128 (VC s.90)	0	
(7) <b>Number of ballots given to the electors</b> <sup>(2+3+4+5+6)</sup>	104	
(8) Unused ballots (see Note 2)	146	
(9) Number of ballots not accounted for	0	
(10) <b>TOTAL</b> (7+8+9) No. 1 & No. 10 must agree		250

*Daniela Syck*

Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer.

VILLAGE OF ASHCROFT

**BALLOT ACCOUNT RECONCILIATION**

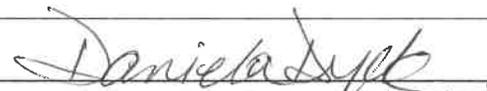
Mail Ballot Voting  
Ashcroft Community Hall, Bancroft St. Ashcroft, BC  
October 5, 2022

COUNCILLOR

Number of valid votes cast: 5

**Jonah M. Anstett**  
**Jessica M. Clement**  
**Nadine K. Davenport**  
**Joris P. Ekering**  
**Doreen E. Lambert**

(1) Number of ballots received for use (see Note 1)		50
(2) Ballots without objection	<u>5</u>	
(3) Ballots accepted subject to objection under LGA s.140	<u>0</u>	
(4) Ballots rejected without objection (including blanks)	<u>0</u>	
(5) Ballots rejected subject to objection under LGA s.140 (VC s.102)	<u>0</u>	
(6) Spoiled ballots that were replaced under LGA s.128 (VC s.90)	<u>0</u>	
(7) <b>Number of ballots given to the electors</b> (2+3+4+5+6)	<u>5</u>	
(8) Unused ballots (see Note 2)	<u>43</u>	
(9) Number of ballots not accounted for (mail ballots not returned)	<u>2</u>	
(10) <b>TOTAL</b> (7+8+9) No. 1 & No. 10 must agree		<u>50</u>

  
Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

VILLAGE OF ASHCROFT

**BALLOT ACCOUNT RECONCILIATION**

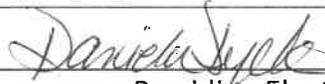
General Voting  
Ashcroft Community Hall, Bancroft St. Ashcroft, BC  
October 5, 2022

COUNCILLOR

Number of valid votes cast: **312**

**Jonah M. Anstett**  
**Jessica M. Clement**  
**Nadine K. Davenport**  
**Joris P. Ekering**  
**Doreen E. Lambert**

(1) Number of ballots received for use (see Note 1)		500
(2) Ballots without objection	312	
(3) Ballots accepted subject to objection under LGA s.140	0	
(4) Ballots rejected without objection (including blanks)	6	
(5) Ballots rejected subject to objection under LGA s.140 (VC s.102)		
(6) Spoiled ballots that were replaced under LGA s.128 (VC s.90)	1	
(7) <b>Number of ballots given to the electors</b> (2+3+4+5+6)	319	
(8) Unused ballots (see Note 2)	181	
(9) Number of ballots not accounted for	0	
(10) <b>TOTAL</b> (7+8+9) No. 1 & No. 10 must agree		500

  
Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer.

## STAFF REPORT TO COUNCIL

**DATE:** November 14, 2021  
**FROM:** Brian Bennewith, Director of Public Works  
**SUBJECT:** PW Project Update

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### Purpose

To Inform Council of progress on Village projects and operations

### Recommendation

None

### Alternatives

Receive for Information

### Discussion

Arena:

The arena ice plant had a new #2 compressor installed as the old one required a complete overhaul. The cost between an overhauled versus new compressor justified the expense and the new compressor will not need any major maintenance for 4 yrs. Men's Recreational Hockey has returned and is renting ice slots which has added to our ice rental revenues, but it is overshadowed by TCMHA (Minor Hockey) canceling out ice time on Mondays, so we have now closed the arena on Mondays. TCMHA is having issues renting their full time slots allotted on weekends, and we are working with them to try and find other groups to use some of the ice time available.

Heritage Park:

We are working with a company from Kamloops called Sirocco Landscapes on a new design for the North end of the park. They have presented a 3D design and are working on costs for implementation of their design. When we have this information, we will be able to look for possible grant monies to complete this vision for the park.

Community Garden:

Thanks to the hard efforts by our Village crews, the community garden was completed in time for the growing season. Several people were receptive to the idea because all the beds were spoken for except one. From people I know, most are looking forward to returning and trying out their green thumbs again. We have had a few gardeners that have not cleaned out their plots yet and we are contacting these individuals.

Mesa Vista Park:

Following an assessment of the trees that identified safety concerns, this past fall we had all the trees removed from the park. This spring we will start grinding the stumps and working on a new design for the park to replant trees and better improve this area.

Water Treatment Plant:

Over this last year we had a new submersible pump chamber installed giving us access to pull our two submersible pumps at any point in time throughout the year. This was not achievable in the past due to high water and not being able to have divers in the river. We also fully populated our two Membrane Skids to assist us in our maximum daily demands over our irrigation season. Late July we had several days that were well over the 6,000 cubic meter per day flows. We are currently working on repairs to our 1800 RPM motor and pump and purchasing a spare 1800 RPM

pump and motor. We need to have them available to RE and RE our existing ones as our spare 3600 RPM does not seem to match the capability of the 1800 and the turn around for the motor repair can be very lengthy.

**Hot Tub:**

The shell has been poured and the plumbing to the filter room has been completed. The deck around the hot tub has also been completed. Our contactors hope to be back over the winter to place and install all piping, motors and filters for the hot tub and jacuzzi controls. In April they will be installing the tile work for the hot tub and commissioning it at the beginning of May.

**Fire Hall:**

We were advised that this project would be started by now, Try City is awaiting building permit and the availabilities of some contractors to start this project rolling. They have advised me that they have insulated tarps etc. to ensure concrete does not freeze now that we are in our winter season. We are presently working on the install of the new waterline and the Fire Department is waiting to hear which area they will be working on first so they can clear any items they might have to.

**#1 Lift Station:**

This new pump station is mostly completed with a few deficiencies to be taken care of. At this point we have not yet put it into service as we are confirming pump sizing to meet future demand. This station is ready to put into service at any point if we require it.

**Legacy Park:**

Our crews managed to replace some curbing in the park in the spring, unfortunately they were not able to complete the section as you enter the park. This will be on the project list in the spring to complete this area and place better signage for people to stop at host site to be registered.

**Strategic/Municipal Objectives**

**Legislative Authority**

**Financial Implications**

**Attachment Listing**

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**Prepared by:**



Brian Bennewith,  
Director of Public Works

**Approved for submission to Council:**



Daniela Dyck,  
Chief Administrative Officer



To: Mayor and Council

From: The Ashcroft HUB Society

Re: Santa Parade

The Ashcroft HUB is pleased to announce we will that we will be hosting a Santa Parade again this year On Friday, December 2nd. The goal of the parade is to benefit the downtown businesses and for the community to enjoy.

We are requesting the closure of Railway Ave from 2nd to 7th for the event between 530 and 700 pm, and the use of barricades along each of the side streets.

We look forward to celebrating all the Christmas season has to offer with the whole community.

If you have any questions, please contact us at 250 453 9177 or via email at [office@ashcrofthub.com](mailto:office@ashcrofthub.com).

Sincerely

Jessica Clement

Executive Director, Ashcroft HUB



**VILLAGE OF ASHCROFT  
GRANT IN AID APPLICATION – ORGANIZATIONS**

Organization Official Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Briefly describe your organization’s purpose:

\_\_\_\_\_  
\_\_\_\_\_

Briefly describe how the requested grant money will be used:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What amount of Grant in Aid is being requested? \$ \_\_\_\_\_

Total organization operating budget for current year \$ \_\_\_\_\_

Total budget for project the grant is being applied for \$ \_\_\_\_\_

Did you receive a Grant in Aid last year? Yes \_\_\_ No \_\_\_

If yes, what was the amount of the grant? \$ \_\_\_\_\_

Attachments: Please provide the following to your application (if available):

- Financial Statement, Current Year Budget, Project Budget

Forward completed applications to: Village of Ashcroft, Box 129, Ashcroft, BC V0K 1A0 or via email: to: [ea@ashcroftbc.ca](mailto:ea@ashcroftbc.ca).

Applications will be considered by Council twice per year at the first Committee of the Whole COW) meeting in March and September. Applications must be received by February 28/29<sup>th</sup> and August 31<sup>st</sup> to be considered.



# Twisted Desert Music Society

## (FALL) PROGRAM 2 - Budget (2022) Here Comes The Sun

[BACK](#)

Fall 2022

### INCOME

### EXPENSE

Category	Expected	Received		Category	Budget Amt	Spent	Remaining
Cash Available	\$2,253.27	\$2,253.27		Accompanist Expense	\$3,937.50	\$1,312.50	\$2,625.00
Fundraising Income	\$200.00	\$178.20		Advertising Expense	\$219.52		\$219.52
Grant Income	\$2,000.00			Conductor Expense			\$0.00
Member Fee Income	\$1,600.00	\$1,600.00		HUB Room Rental Expense	\$866.25	\$157.50	\$708.75
Ticket Sales Income	\$1,250.00			HUB Storage Room Rental Expense	\$550.00	\$544.74	\$5.26
				Insurance Expense	\$80.00		\$80.00
				Music Recording Expense	\$200.00	\$63.00	\$137.00
				Other Expense		\$20.99	-\$20.99
				Printing and Supplies	\$250.00		\$250.00
				Refreshment Expense	\$100.00		\$100.00
				Reserve for next season			\$0.00
				Sheet Music Expense	\$800.00		\$800.00
				Sound/Lighting Rental Expense	\$300.00		\$300.00
			19				
<b>TOTALS---&gt;</b>	<b>\$7,303.27</b>	<b>\$4,031.47</b>			<b>\$7,303.27</b>	<b>\$2,098.73</b>	<b>\$5,204.54</b>

# Twisted Desert Music Society

## Balance Sheet

Dec 31 2021

<b>Current Assets</b>		<b>2021</b>
Cash in bank		2,475
	<b>Total Current Assets</b>	<b>2,475</b>
<b>Capital Assets</b>		
Furnishing & Equipment		452
Music Library		3,590
	<b>Total Capital Assets</b>	<b>4,042</b>
<b>Total Assets</b>		<b>6,517</b>
<b>Current Liabilities</b>		
Accounts Payable		0
Accrued Expenses		0
	<b>Total Liabilities</b>	<b>0</b>
<b>Fund Balances</b>		
Externally Restricted		0
Internally Restricted		0
Unrestricted		6,517
	<b>Total Fund Balances</b>	<b>6,517</b>
<b>Total Liabilities &amp; Fund Balances</b>		<b>6,517</b>

## Twisted Desert Music Society

## Statement of Revenue &amp; Expense

Jan 1, 2021 to Dec 31, 2021

Revenue	2021	2020
Cash Available		
Fundraising Income	\$194.00	\$346.50
Grant Income	\$2,000.00	\$5,500.00
Interest Income		
Member Fee Income	\$1,600.00	\$3,060.00
Other Income	\$91.95	\$1,063.82
Refreshment Income		
Ticket Sales Income	\$695.00	
<b>Total Revenues</b>	<b>\$4,580.95</b>	<b>\$9,970.32</b>

Expenses	2021	2020
Accompanist Expense	\$3,780.00	\$3,531.00
Administrative Expense	\$594.41	\$196.70
Advertising Expense	\$17.85	\$208.56
Concert Recording Services		
Conductor Expense		
Electronics Expense		
Fundraising Expense	\$190.60	
HUB Room Rental Expense	\$1,319.65	\$561.76
HUB Storage Room Rental Expense	\$1,005.48	
Insurance Expense		
Music Recording Expense	\$248.25	\$1,595.55
Other Expense	\$520.73	\$624.50
PPE (Covid) Expense	\$11.20	\$65.98
Printing and Supplies	\$788.56	\$111.73
Props and Set Expense		
Refreshment Expense		
Reserve for next season		
Sheet Music Expense	\$381.71	
Software Expense		\$218.18
Sound/Lighting Rental Expense		
<b>Total Expenses</b>	<b>\$8,858.44</b>	<b>\$7,113.96</b>
<b>Excess of Revenues over Expenses</b>	<b>-\$4,277.49</b>	<b>\$2,856.36</b>

Twisted Desert Music Society  
Statement of Functional Expenses  
Jan 1, 2021 to Dec 31, 2021

**2021**

Program 1: No Concert (Covid)	Program Services		Supporting Services For All Programs	
Program 2: Christmas!	Program 1 (Spring)	Program 2 (Fall)	Fund Raising	General & Admin Expense
Accompanist Expense	-0-	\$3,780.00	-0-	-0-
Administrative Expense	-0-	\$594.41	-0-	\$594.41
Advertising Expense	-0-	\$17.85	-0-	-0-
Concert Recording Services	-0-	-0-	-0-	-0-
Conductor Expense	-0-	-0-	-0-	-0-
Electronics Expense	-0-	-0-	-0-	-0-
Fundraising Expense	-0-	\$190.60	\$190.60	-0-
HUB Room Rental Expense	-0-	\$1,319.65	-0-	-0-
HUB Storage Room Rental Expense	-0-	\$1,005.48	-0-	\$1,005.48
Insurance Expense	-0-	-0-	-0-	-0-
Music Recording Expense	-0-	\$248.25	-0-	-0-
Other Expense	-0-	\$520.73	-0-	\$44.37
PPE (Covid) Expense	-0-	\$11.20	-0-	-0-
Printing and Supplies	-0-	\$788.56	-0-	-0-
Props and Set Expense	-0-	-0-	-0-	-0-
Refreshment Expense	-0-	-0-	-0-	-0-
Reserve for next season	-0-	-0-	-0-	-0-
Sheet Music Expense	-0-	\$381.71	-0-	-0-
Software Expense	-0-	-0-	-0-	-0-
Sound/Lighting Rental Expense	-0-	-0-	-0-	-0-
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$8,858.44</b>	<b>\$190.60</b>	<b>\$1,644.26</b>

## STAFF REPORT TO COUNCIL – OPEN MEETING

**MEETING DATE:** November 08, 2022  
**FROM:** Yogi Bhalla, Chief Financial Officer  
**SUBJECT:** Sage & Sands Grant Request

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**Purpose**

Evaluate Sage & Sands grant request to approve or deny funding.

**Recommendation**

Approve the grant request.

**Alternatives**

Deny approval

**Discussion**

We are one month from year end and examining at our finances for the year we have had another successful year and are trending within the budget. Additionally, since Communities in Bloom did not utilize their grant amount this year we are able to approve the request.

We also recommend that a working group be created to discuss grant funding mechanism in order to put into practice a sustainable process for the village.

**Strategic/Municipal Objectives**

Financial Stewardship

**Legislative Authority**

NA

**Financial Implications**

NA

**Attachment Listing**

NA

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**Prepared by:**



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Yogi Bhalla,  
Chief Financial Officer

**Approved for submission to Council:**



---

Daniela Dyck,  
Chief Administrative Officer

**From:** MCF Info MCF:EX <[MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca)>

**Sent:** October 31, 2022 10:29 AM

**To:** Maike Mayden <[admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)>

**Subject:** Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

**VIA E-MAIL**

Ref: 273526

Mayor and Council  
Village of Ashcroft  
E-mail: [admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)

Dear Mayor and Council:

As Minister of Children and Family Development, I am honoured to declare that November will once again be recognized as Adoption Awareness Month.

This month is about raising awareness for adoption and permanency in British Columbia and celebrating the families that provide children and youth with love and support as permanent members of their family. Adoptive families make a difference in the lives of children and youth by providing care, guidance, and a sense of belonging. They offer a welcoming stability, ensuring children and youth have the foundation they need to build the lives they dream of, while recognizing the importance of staying connected to their community and culture.

November is also about recognizing that there are children who are still waiting for permanent families. There continues to be a need for more adoptive families in British Columbia to provide children with permanent, secure, and loving homes.

There are many online resources and support services that can help families who are considering adoption in British Columbia.

- The [Ways to Adopt in British Columbia Web site](#) provides information on adoption in British Columbia, such as infant adoption, relative and step-parent adoption, and adopting a child or youth from another country.
- [Adopt BC Kids](#) is an online portal that provides British Columbians wishing to adopt children and youth from foster care with information and guidance through their adoption application.
- [The Adoptive Families Association of British Columbia](#) provides information and support services for families who wish to adopt now or in the future.

I encourage you to share these resources with your community members who are interested in becoming an adoptive or permanent family.

Please join me in celebrating November as Adoption Awareness Month to recognize all the families that have provided children and youth with the care, compassion, and the unselfish commitment of a permanent home, and to all those who may do so in the future. On behalf of the

Government of British Columbia, thank you for your continued leadership in supporting adoptive and permanent families in your community.

Sincerely,

Mitzi Dean  
Minister

*Sent on behalf of the Minister by:*



**This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: [MCF.Info@gov.bc.ca](mailto:MCF.Info@gov.bc.ca).**



## ASHCROFT FIRE RESCUE

NON EMERGENCY LANDLINE: 250-453-2233  
NON EMERGENCY CELL: 250-457-0470  
FAX: 250-453-2260

302 Railway Ave  
PO BOX 129  
EMAIL: firedept@ashcroftbc.ca

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OFFICE OF THE FIRE CHIEF

October 31, 2022

**RE: Letter of request for donation of ice time at The Drylands Arena**

Dear Mayor and Council:

The Ashcroft Fire Department and the Ashcroft RCMP are organizing their third annual Charity Hockey game at the Ashcroft Drylands Arena. The game will take place in January of 2023 and is a fun family event for all ages.

We are asking for a donation of ice time, from 6-9pm on Saturday, January 21, 2023. This will be a fun-filled comedy evening among all the first responders. We would also like to request an additional 2-hour session earlier in January for a practice/rehearsal of our comedy routine. This could be a date decided closer to the time.

This year's fundraiser will be for Ashcroft's Honour House Ranch, which is located approximately 10 km south of Ashcroft on 120 acres of beautiful backcountry overlooking the Thompson River. At Honour House Ranch, "members of our Canadian Armed Forces, Veterans, Emergency Services Personnel, and their families can discover cutting edge strategies in the treatment of operational stress injuries including anxiety, depression, and PTSD. Their goal: empower these heroes so they are better equipped to navigate the often debilitating emotional and physical stresses of selfless commitment to service." Honour House Ranch is a non-profit organization that relies solely on donations and fundraising to cover their operating expenses.

On behalf of all first responders, we thank you for your consideration.

Kindest regards,

A handwritten signature in blue ink, appearing to read "Joshua White", is written over the typed name.

Joshua White  
Fire Chief/Local Assistant to the Fire Commissioner's Office of BC  
Ashcroft Fire Rescue



**2023  
ASHCROFT COUNCIL MEETING SCHEDULE**

DATE	REGULAR MEETING	TOWN HALL / COMMUNITY FORUM
JAN. 9	6:00 PM	
JAN. 23	6:00 PM	
FEB. 13	6:00 PM	
FEB. 27	6:00 PM	
MAR. 13	6:00 PM	
MAR. 27	6:00 PM	
APR. 11 (Tues)	6:00 PM	
APR. 24	6:00 PM	
<b>APR. 25-28</b>	<b>SILGA CONVENTION</b>	<b>VERNON</b>
MAY 8	4:30 PM	TOWN HALL
MAY 8	6:00 PM	
MAY 23 (Tues)	6:00 PM	
JUN. 12	6:00 PM	
JUN. 26	6:00 PM	
JUL. 24	6:00 PM	
AUG. 28	6:00 PM	
SEPT. 11	6:00 PM	
<b>SEPT. 18-22</b>	<b>UBCM CONVENTION</b>	<b>VANCOUVER</b>
OCT. 10 (Tues)	6:00 PM	
OCT. 23	6:00 PM	
NOV. 14 (Tues)	6:00 PM	
NOV. 27	6:00 PM	
DEC. 11	6:00 PM	

*Planning Sessions and Community Forum to be held at the discretion of Council.*

*Committee of the Whole Meetings to be held at the discretion of Council.*

Nov. 14/22

Dear Mayor and Council;

The Ashcroft 4H Club has had a great year, lots of Championships and Ribbons were won at the Provincial Winter Fair in September. We are very proud of these hard working children and the animals they raised.

We would like to host the Year End Achievement Banquet at the Ashcroft Community Hall on the evening of Sunday November 27, 2022. We would kindly like to request that the rental fee be waived, in support of the Ashcroft 4H children.

Thank you in advance for your consideration!

Sincerely,

Ashcroft 4-H Club

Ashcroft 4-H Club  
5120 Cariboo Hwy 97  
Cache Creek, B.C.  
V0K 1H1



October 26th, 2022

Maintenance Proposal for Ashcroft Mosaics  
Presented By: Marina Papais and Daniel Collett

*It has now been nine years since the first mosaic was installed in Ashcroft. Marina and I have been making some small repairs to a few of the earlier pieces and see that it is time to put in place a maintenance program.*

*Our proposal to the Village is that we would be happy to make the necessary repairs, labour free, with help from the Village for material costs, and with moving and re-installing the pieces as needs be.*

*We would like to see a maintenance amount of \$2000 set aside each year for this work. Receipts for materials would be submitted for reimbursement totalling not more than the amount set aside. Any amount not used could roll over to the next year.*

*We are also asking for a small space or part of a space in town to do the work, thereby creating an opportunity for volunteers to help with the repairs. Perhaps a corner of the Senior centre is a possibility.*

*Over the years we have discovered better, more durable products for constructing and weather-proofing the mosaics. We anticipate that each repair will further increase the longevity of the art pieces, keeping them in good shape for many years or generations to come.*

*Sincerely,*

*Marina and Daniel 778-201-2887*

Suite 615, 100 Park Royal South  
Skwxwú7mesh Traditional Territory  
West Vancouver, BC V7T 1A2  
www.ahma-bc.org

T: 604 921 2462  
TOLL-FREE: 1 888 921 2462  
F: 604 921 2463



**Aboriginal Housing Management Association**  
*Celebrating 25 Years*

September 6, 2022

Niit, hello!

The Aboriginal Housing Management Association is a grassroots organization made up of 41 members that are Indigenous Housing and Service providers. Our members represent over 8,000 Indigenous families living in urban, rural and northern regions of British Columbia. Created by Indigenous Peoples, AHMA is Canada's FIRST Indigenous Housing Authority.

We enclose AHMA's Provincial Urban, Rural, and Northern Indigenous Housing Strategy with this letter, which outlines our long-term vision to provide culturally safe, secure, and affordable housing to Indigenous Peoples in British Columbia. This historic strategy is a powerful step forward in claiming and protecting all Indigenous Peoples' social, economic, and Indigenous housing rights.

After a year of in-depth consultation with Indigenous organizations, community members, and housing & service providers, the strategy was developed. An Indigenous Advisory Council guided the process, providing expert advice and traditional Indigenous knowledge to ensure the strategy responds adequately to the unique needs of Indigenous Peoples.

We invite our members, partners, extended Indigenous communities, and municipalities to stand with us and endorse our strategy. AHMA's goal is for every Indigenous community to access and reclaim their inherent rights to housing. AHMA respects that each community is vibrantly unique, and each endorsement connects us by collectively acknowledging the importance of Indigenous community-led housing. Visit our website to find out more about endorsement – <http://www.ahma-bc.org/how-to-support>.

If you have any questions about AHMA's strategy, please don't hesitate to reach out. I look forward to connecting with you soon.

Toyuxsuut nuun, Thank you!

Margaret Pfoh  
Chief Executive Officer, AHMA



November 1, 2022

Mayor Barbara Roden  
Village of Ashcroft  
PO Box 129  
601 Bancroft Street  
Ashcroft, BC V0K 1A0



Dear Mayor Roden,

Congratulations on your successful re-election as mayor.

With the COVID-19 pandemic and the opioid overdose crisis continuing to affect people in communities across our region and creating unprecedented service delivery challenges, it is more important than ever that Interior Health remains connected and builds on existing ties with community leaders like yourself.

We are committed to keeping the lines of communication open and hearing first-hand from you, your council, and administrative staff when issues arise. I welcome the opportunity to meet with you directly to discuss health services in your community. Interior Health also has strong leadership in place throughout the region and the executive director responsible for your community will follow up with you as your ongoing primary point of contact on local health-care topics as you enter your new term.

I look forward to furthering a strong working relationship with you to support the health and well-being of the people in your community.

Sincerely,



Susan Brown  
President and CEO, Interior Health

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

**From:** Brandy Cooper-Chardon <[goldcountry@telus.net](mailto:goldcountry@telus.net)>  
**Sent:** November 7, 2022 11:47 AM  
**To:** Daniela Dyck <[cao@ashcroftbc.ca](mailto:cao@ashcroftbc.ca)>  
**Cc:** EDT Village of Ashcroft <[edt@ashcroftbc.ca](mailto:edt@ashcroftbc.ca)>; Mayor, Village of Ashcroft <[mayor@ashcroftbc.ca](mailto:mayor@ashcroftbc.ca)>; Nadine Davenport <[ndavenport@ashcroftbc.ca](mailto:ndavenport@ashcroftbc.ca)>  
**Subject:** Gold Country Communities Society

Good day Daniela,

The staff on behalf of Gold Country Communities Society would like to say thank you to the following municipal officials for their time, contributions to their communities, and for their dedication to The Gold Country Communities Society board of directors.

Your time, dedication, and leadership during some of the most challenging moments ever to face the tourism industry is greatly appreciated.

**Mayor Barbara Roden from the Village of Ashcroft and Councillor Nadine Davenport.**

The staff at Gold Country are excited to welcome the newly elected officials that will sit on the Gold Country Communities Society Board of Directors from the following areas in the Gold Country Region:

Cache Creek  
Clinton  
Lytton  
TNRD Areas E, I, and J

**Gold Country Communities Society would like to invite you to send your appointed elected official to our November 10, regular meeting at the Cache Creek Community Hall at 2 PM, with board packages to follow.**

If there will be any changes to Ashcrofts' appointees to the Gold Country Communities Society board would you kindly let me know who the new designate(s) is/are that will be replacing the current people? I will be happy to reach out and send them the appropriate onboarding materials.

Kind regards,

Brandy Cooper-Chardon,  
Marketing Manager

Get your digital guide to Gold Country here: <https://www.appscanada.ca/gold>  
Get some golden nuggets of information by subscribing to our newsletter [here](#).

Email: [goldcountry@telus.net](mailto:goldcountry@telus.net)  
Office Phone: 250-457-6606

Mobile Phone: 778-207-9100

[www.exploregoldcountry.com](http://www.exploregoldcountry.com)  
[Facebook](#) | [Instagram](#) | [Twitter](#)



Gold Country Communities Society acknowledges that we provide services within the ancestral, traditional, and unceded territory of the Nlaka'pamux, Secwepemc, St'át'imc, Syilx and Tsilhqot'in Nations.

The information contained in this transmission, including any attachments, is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material of Gold Country Communities Society - GCCS. Any review, dissemination, distribution or duplication, or other use of, or taking of any action in reliance upon this communication is strictly prohibited by all recipients, unless expressly authorized otherwise.

If you are not the intended recipient, please contact the sender by email and destroy all copies of the original message. Thank you.

**From:** Customer Connections BCA:EX <[connect@bcassessment.ca](mailto:connect@bcassessment.ca)>  
**Sent:** November 8, 2022 11:02 AM  
**To:** Maike Mayden <[admin@ashcroftbc.ca](mailto:admin@ashcroftbc.ca)>  
**Subject:** Congratulations in the 2022 Local Government General Elections

Dear Mayor Barbara Roden and Councillors,

On behalf of BC Assessment, I want to offer my congratulations regarding your recent success in the 2022 local government general elections. My name is Tracy Shymko, and I am the regional liaison for your community.

BC Assessment is the Crown corporation responsible for producing independent and equitable annual property assessments and trusted assessment information. The products and services that we offer support development of strong and vibrant communities in British Columbia.

All British Columbia property owners will receive their annual property assessment notices in early January 2023. You can visit [bcassessment.ca](http://bcassessment.ca) on January 3 to access a variety of 2023 assessment information including searching and comparing 2023 property assessments as well as regional news releases with detailed assessment value changes by community and other market movement trends.

In addition, please visit our Local Government webpage anytime to access self-serve products and services available to support you at:

<https://info.bcassessment.ca/services-products/government/local-government/> Our Local Government Department strives to serve local governments with continuous improvement to ensure our products and services effectively meet your needs. You can contact our Local Government Department at [localgovernment@bcassessment.ca](mailto:localgovernment@bcassessment.ca).

Congratulations once again, and we welcome opportunities to grow the relationship between BC Assessment and your Council. We look forward to connecting with you at upcoming local government conferences and we are available to present to your Council upon request to share more details about our mandate and specific market activity within your community.

Sincerely,

Tracy Shymko  
Deputy Assessor, Thompson Okanagan Region  
[tracy.shymko@bcassessment.ca](mailto:tracy.shymko@bcassessment.ca)  
1-866-valueBC (825-8322) x 23231



October 20, 2022

**RE: New online course to support responsible conduct**

Dear Mayor and Council, Chair and Board, and Chief Administrative Officers:

As new Councils and Boards are established in the coming days, many will be looking for ways to discuss standards of conduct conducive to good governance.

Today we are pleased to announce that the Working Group on Responsible Conduct (a partnership of UBCM, LGMA, and the Ministry for Municipal Affairs) has developed a new resource that will be made available following the election. The on-demand eLearning course for elected officials introduces the learner to the foundational principles for responsible conduct. The new course is based on real-life scenarios that require the learner to make choices and reflect on behaviour. Like the Model Code of Conduct and the Forging the Path guide, we hope the new course supports Councils and Boards as they seek to identify shared standards for the conduct of elected officials in B.C.

The course is designed to be self-directed, interactive, and practical. This course is intended to be easily accessible, meaning participants can take the course at their own pace, at any time. The course will be free to participants and take 60-90 minutes to complete. A certificate will be provided upon completion of the course.

We very much appreciate the collaborative work undertaken by the WGRC to date. We look forward to the Working Group's ongoing collaboration to further strengthen responsible conduct and support the good governance of local governments in British Columbia.

If you have any questions about the Working Group's activities, please contact any of the member organizations.

Sincerely,

Nathan Cullen  
Minister of Municipal Affairs  
[LGgovernance@gov.bc.ca](mailto:LGgovernance@gov.bc.ca)  
250 387-4020

Jen Ford  
President, UBCM  
[UBCM@UBCM.ca](mailto:UBCM@UBCM.ca)  
250 356-5133

Corrie Griffiths  
President, LGMA  
[office@lgma.ca](mailto:office@lgma.ca)  
250 383-7032



## COUNCIL COMMITTEE AND LIAISON REPORT

**DATE:** November 14, 2022  
**TO:** Council  
**FROM:** Mayor Roden

**Assigned Committees:**

Finance Committee  
 Gold Country Communities Society (GCCS)  
 Historic Hat Creek Ranch  
 Cache Creek Environmental Assessment  
 TNRD  
 Municipal Insurance Association (MIA)

**Alternate Committees:**

Health Care  
 Communities in Bloom (CiB)

**Working Groups:**

Economic Development/Tourism WG  
 Storm Drainage & Run Off WG  
 Trails Master Plan WG  
 Fire Department Sustainability WG

**Oct. 12: HUB community helpline**

Discussion about the community helpline for Ashcroft/Cache Creek/Clinton/Spences Bridge residents and related matters, involving representatives from the HUB, E. Fry, Equality Project, Community Resource Society, Sage Hills Church, Ashcroft Moving Forward, Better at Home, Soup's On, Spences Bridge Community Club, BC Ambulance Service, VOA, and Village of Clinton. The number of Christmas hampers is expected to be high again this year; applications will start soon, and the hampers will be distributed on Dec. 17.

**Oct. 20: Landfill monitoring committee**

Landfill gas collection has decreased slightly in 2022 over the same period in 2021, as has leachate collection. As time goes on, the amount of gas and leachate collected is expected to continue to decrease. Groundwater collected and treated is also down; one well that has been taken offline is scheduled to be replaced in early 2023. At the Campbell Hill landfill, construction of the east berm continues. It will also be the future new access point for the landfill. The east and north berms are scheduled to be completed by March 2023. Work on the Forest Service Road realignment is continuing.

**Oct. 31: Radio NL**

Spoke with Radio NL in Kamloops about the recent announcement of a different funding formula for general physicians, and what impact that might have on local health care.

**Nov. 1: CBC Radio**

Spoke with CBC Radio about the addition of a second bus stop in Ashcroft at the HUB, how that would benefit transit users, and how important the HUB is to the community and region.

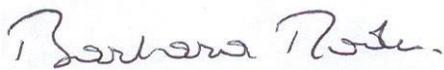
**Nov. 9: HUB community helpline**

See above. There was a discussion of upcoming Christmas events, some possible upcoming initiatives around fundraising and community involvement, and the people living out on Back Valley Road, about whom various local agencies are aware; assistance is being provided.

**Nov. 10: Gold Country Communities Society**

The meeting took place after this report was submitted.

Respectfully submitted,



Barbara Roden  
Mayor