



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:00 PM ON MONDAY, AUGUST 22, 2016

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**PRESENT:**     **Acting Mayor Barbara H. Roden**  
                  **Councillor Doreen E. Lambert**  
                  **Councillor Wm. Alfred Trill**

**J. Michelle Allen, Chief Administrative Officer**  
                  **Yoginder Bhalla, Chief Financial Officer**  
                  **Ethan Anderson, Deputy Corporate Officer**

**Excused:**     **Mayor John C. (Jack) Jeyes**

**1.     CALL TO ORDER**

Acting Mayor Roden called the meeting to order at 7:00 pm.

**2.     MINUTES**

**2.1.   Minutes of the Committee of the Whole Meeting of Council held on Monday, July 25, 2016**

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Acting Mayor Roden declared the minutes adopted as presented.

**2.2.   Minutes of the Regular Meeting of Council held on Monday, July 25, 2016**

Acting Mayor Roden declared the minutes adopted as presented.

**3.     DELEGATIONS**

**3.1.   Nadine Davenport, Unitea Tea Room – Application for Liquor License**

Ms. Davenport advised Council that her tea room has been operating for two years. She had had a number of concerts and other events where she required a special occasion license and there had never been any complaints or problems. She is now applying for a liquor license for her establishment that would allow her to serve liquor from Tuesday through Saturday and would not require a special permit for music concerts. Ms. Davenport confirmed for Council that all events take place indoors and she has a maximum capacity of 30 participants. Her application requires a resolution of Council and she requested they support her proposal.

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**4. ACCOUNTS PAYABLE**

**4.1. Accounts Payable Listing for the period ending August 17, 2016**

**M/S Councillor Roden / Councillor Trill**

“That the Accounts Payable Listing for the period ending August 17, 2016 be received and filed.”

**Carried. (01-08-16)**

**5. CORRESPONDENCE**

**5.1. Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment - \$60,588.29**

**MS Councillor Roden / Councillor Lambert**

“That the notification of the Gas Tax Agreement Community Works Fund Payment in the amount of \$60,588.29 be received and filed.”

**Carried. (02-08-16)**

**5.2. Interior Health – Interior Region Healthy Communities Forum in Vernon, BC, October 27, 2016**

**M/S Councillor Trill / Councillor Lambert**

“That the information on the Interior Region Healthy Communities Forum in Vernon on October 27, 2016 be received and filed.”

**Carried. (03-08-16)**

**5.3. Ashcroft Communities in Bloom Committee – Request for Financial Assistance to attend National Conference and Symposium in Regina, SK, October 27-29, 2016**

**M/S Councillor Trill / Councillor Lambert**

“That the Village of Ashcroft provide the registration fee in the amount of \$395 for one member of the Ashcroft Communities in Bloom Committee to attend to the National Conference and Symposium in Regina on October 27-29, 2016.”

**Carried. (04-08-16)**

**M/S Councillor Roden / Councillor Lambert**

“That the Village of Ashcroft send one member of Council to all or part of the National Conference and Symposium in Regina on October 27 – 29, 2016.”

**Carried. (05-08-16)**

**5.4. Healthy Communities Capacity Building Fund – Round Three – Stream One – Seeding Small, Rural and Remote Communities**

**M/S Councillor Roden/ Councillor Lambert**

“That Council request the Wellness and Health Action Coalition partner with the Village of Ashcroft to develop a program outline that they consider would provide the greatest benefit to users of the Ashcroft Hospital and Health Care Site and further jointly submit this project to the Healthy Communities Capacity Building Fund Round Three – Stream One.”

**Carried. (06-08-16)**

**5.5. Mayor Galina Durant, UBCM Small Talk Representatives**  
- **Small Talk Forum 2016**  
- **Topics for Discussion and Sharing of Success Stories**

**M/S Councillor Roden / Councillor Lambert**

“That the Village of Ashcroft submit their colouring book project as a success story as it has been very popular with adults and children and was not expensive to develop.”

**Carried. (07-08-16)**

**5.6. Esther Darlington**  
- **Designation of Ashcroft Community Hall as a Heritage Site**  
- **Financial Support for Ashcroft HUB**

**M/S Councillor Trill / Councillor Lambert**

“That the correspondence from Esther Darlington be received and filed and further that staff investigate the process involved to designate the Ashcroft Community Hall as a municipal heritage site.”

**Carried. (08-08-16)**

**6. UNFINISHED BUSINESS**

**6.1. Memo from Deputy Corporate Officer – Cultural Spaces Canada Fund – Resolution of Council**

**M/S Councillor Lambert / Councillor Trill**

“That Council for the Village of Ashcroft unanimously supports an application to Cultural Spaces Canada Fund in the amount of \$20,633 that will provide HVAC upgrades and replacement emergency exit stairs at the Ashcroft Museum.”

**Carried. (09-08-16)**

**6.2. Memo from Chief Administrative Officer – Rural Dividend Grant – Rural Dividend Grant of \$9,975 to review Planning Framework**

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**M/S Councillor Roden / Councillor Lambert**

“That the memo from the Chief Administrative Officer advising the Rural Dividend Grant in the amount of \$9,975 to review the village’s planning framework be received and filed.”

**Carried. (10-08-16)**

**6.3. Memo from Chief Administrative Officer – UBCM Community Excellence Awards**

**M/S Councillor Roden / Councillor Lambert**

“That Councillor Lambert, Councillor Roden and CAO Allen attend the UBCM Community Excellence Awards Breakfast and further that Councillor Roden and Councillor Trill attend the various 3<sup>rd</sup> Annual Resource Breakfast Series on September 27-30, 2016 as part of the UBCM Convention.”

**Carried. (11-08-16)**

**7. NEW BUSINESS**

**7.1. Railway Avenue Closure, September 11, 2016 – Car Show and Shine**

**M/S Councillor Lambert / Councillor Trill**

“That Railway Avenue be closed to traffic between 6<sup>th</sup> and 7<sup>th</sup> Streets on Sunday, September 11<sup>th</sup>, 2016 between the hours of 10:00 am and 3:00 pm for a car club show and shine.”

**Carried. (12-08-16)**

**7.2. Municipal Insurance Association of BC Annual General Meeting – Appointment of Voting Delegates**

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**M/S Councillor Roden / Councillor Lambert**

“That Councillor Alf Trill remain the Voting Delegate for the Village of Ashcroft and further that Councillor Barbara Roden and Councillor Doreen Lambert be appointed as Voting Alternates #1 and #2 respectively.”

**Carried. (13-08-16)**

**7.3. Village Road Right of Way and Sidewalk Encroachment**

**M/S Councillor Roden / Councillor Lambert**

“That this item be taken in-camera immediately following the regular meeting of Council to discuss an item under Section 90.1.(e) of the Community Charter.”

**Carried. (14-08-16)**

**7.4. Application for Liquor License – Unitea Tea Room**

**M/S Councillor Lambert / Councillor Trill**

“That the Village place an advertisement in the August 25<sup>th</sup> issue of The Journal inviting residents to submit their comments in relation to the Unitea Tea Room Liquor License application and further that the item be brought back to the September 12, 2016 regular council meeting for further consideration.”

**Carried. (15-08-16)**

**8. BYLAWS**

**8.1. Introduction and First Three Readings**

**8.1.1. Bylaw No. 808, “Village of Ashcroft Recreation Fees Bylaw No. 808, 2016”**

**M/S Councillor Roden / Councillor Lambert**

“That Bylaw No. 808, cited as “Village of Ashcroft Recreation Fees Bylaw No. 808, 2016” be introduced and given first three readings.”

**Carried. (16-08-16)**

**8.2. Reconsideration and Final Adoption**

**8.2.1. None**

**9. INFORMATION CORRESPONDENCE**

**9.1. Information Correspondence Listing for August 22, 2016**

**M/S Councillor Lambert / Councillor Trill**

“That the information correspondence listing for August 22, 2016 be received and filed.”

**Carried. (17-08-16)**

**10. REPORTS**

**Council Reports**

**10.1. Finance Committee – Mayor Jeyes & Councillor Roden**

**M/S Councillor Roden / Councillor Lambert**

“That the June 2016 Financial Statements be received and filed.”

**Carried. (18-08-16)**

**10.2. Cache Creek Environmental Assessment Committee –Mayor Jeyes**

Councillor Trill commented that it is good to see all of the activity happening at the landfill as this phase prepares to close at the end of the year.

**10.3. Northern Development Initiative Trust – Councillor Trill**

Council reviewed the correspondence from Northern Development Initiative Trust regarding our successful funding application and the appointment of Joel McKay as the new Chief Executive Officer.

Next meeting is a teleconference on September 13, 2016.

**10.4. Gold Country Communities Society – Councillor Trill & Councillor Lambert**

Councillor Trill advised that the next meeting is tomorrow, August 23, at the golf course in Logan Lake and he is planning on attending.

**10.5. TNRD – Mayor Jeyes & Councillor Roden**

Council reviewed The Current – Highlights from the Board of Directors' meeting held on August 18, 2016.

**10.6. Tourism – Councillor Roden & Councillor Lambert**

Councillor Roden advised that the number of people stopping at the Visitor's Centre is up considerably from past years and it appears that the museum is benefiting from this increase in tourism traffic.

**10.7. School District No. 74 (Gold Trail) Liaison – Councillor Lambert & Mayor Jeyes**

No report.

**10.8. Economic Development & Chamber of Commerce - Councillor Roden Mayor Jeyes**

Councillor Roden advised that Dr. Bruce Archibald is scheduled to give a second public presentation on the McAbee Fossil Beds on November 14, 2016.

**10.9. Historic Hat Creek Ranch – Mayor Jeyes & Councillor Trill**

The next meeting is Wednesday, September 14 at 5:00 pm and Councillor Trill will endeavour to attend on behalf of Mayor Jeyes.

**10.10. Heritage – Councillor Roden**

Councillor Roden provided an update on the annual Museum Heritage Event. This year the topic is the Ashcroft Journal and will commence with a tour of the Journal building and will then move to the museum for a presentation.

**10.11. Transit –Councillor Roden**

Next meeting Monday, October 17, 2016 at 11:00 am in the Ashcroft Council Chambers.

**10.12. Wellness & Music Festival – Councillor Trill & Councillor Roden**

No report.

**10.13. Seniors' Liaison – Councillor Lambert & Councillor Trill**

No report.

**10.14. Communities in Bloom – Councillor Lambert & Councillor Trill**

No report.

**10.15. Health Care – Mayor Jeyes & Councillor Lambert**

Council reviewed the correspondence from Interior health responding to our queries regarding MyHealthPortal and offering recruitment support.

**10.16. Bifuka Sister City Relationship**

No report.

**10.17. Other**

Council reported that it was encouraging to see new development in the downtown area including the new gas station and the putting green at the car wash lot. Fishing licenses and basic fishing tackle will soon be available through a local business.

**M/S Councillor Trill / Councillor Lambert**

“That Council accept the verbal and written reports as presented.”

**Carried. (19-08-16)**

**10.18. Administration**

**Chief Administrative Officer**

**10.18.1. Appointment of Deputy Chief Election Officer**

**M/S Councillor Trill / Councillor Lambert**

“That Yoginder Bhalla be appointed as the Deputy Chief Election Officer for the 2016 By-Election and Assent Voting Opportunity.”

**Carried. (20-08-16)**

**Chief Financial Officer**

**10.18.2. 2016 Property Tax Collection**

**M/S Councillor Trill / Councillor Lambert**

“That the report on the 2016 property tax collections be received and filed.”

**Carried. (21-08-16)**

11. **INCAMERA**

11.1. **M/S Councillor Roden / Councillor Trill**

“That this meeting move in-camera to discuss an item under Section 90.1.(e) of the Community Charter at 7:43 pm.”

**Carried. (22-08-16)**

**M/S Councillor Trill / Councillor Lambert**

“That the following motion be brought forward from the in-camera meeting held on August 22, 2016:

That Administration be directed to contact Mr. and Ms. Cram and offer to reimburse the costs associated with surveying their property in exchange for them dedicating Ash Street and the adjacent sidewalk encroachment to the village, and further that a policy be developed regarding a standard approach when these situations arise in future.”

**Carried. (23-08-16)**

12. **TERMINATION**

**M/S Councillor Roden / Councillor Lambert**

“That this Regular Meeting terminate at 8:07 pm.”

**Carried.**

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**Barbara H. Roden, Acting Mayor**

Certified to be a true and correct copy  
of the Minutes of the Regular Meeting  
of Council held Monday, August 22, 2016.

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**J. Michelle Allen, Chief Administrative Officer**

JMA/kdw