



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**REGULAR MINUTES**

**FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 7:06 PM ON MONDAY, MARCH 25, 2019**

---

**PRESENT:** Mayor Barbara Roden  
Councillor Marilyn Anderson  
Councillor Jonah Anstett  
Councillor Nadine Davenport  
Councillor Debra Tuohey

**J. Michelle Allen, Chief Administrative Officer**

**EXCUSED:** Yoginder Bhalla, Chief Financial Office

**1. CALL TO ORDER**

Mayor Roden called the meeting to order at 7:06 pm.

**2. MINUTES**

**2.1. Minutes of the Regular Meeting of Council held Monday, March 11, 2019**

Mayor Roden declared the Minutes of the Regular Meeting of Council held Monday, ReMarch 11, 2019 adopted as presented.

**3. DELEGATIONS**

3.1. None

**4. CORRESPONDENCE**

**4.1. Ashcroft District Hospice Program – Request for Letter of Support for Community Based Hospice Program**

**M/S Councillor Tuohey / Councillor Anstett**

“That the Village of Ashcroft provide a letter to the Ashcroft District Hospice Program in support of the community based hospice program.”

**Carried. (09-03-19)**

**4.2. Bonaparte Indian Band – Results of the March 4, 2019 Election for Chief and Council Members**

**M/S Mayor Roden / Councillor Davenport**

“That the Village of Ashcroft send a letter of congratulations to Chief-Elect Randy Porter and the Councillors-Elect of the Bonaparte Indian Band and further that all members of

---

council who are available will attend the Inaugural ceremonies on Tuesday, April 9, 2019 at the Cache Creek Hall.”

**Carried. (10-03-19)**

**4.3. Federation of Canadian Municipalities – Approval of Integrated Asset Management and Curling Club Life Cycle Cost Grant in the amount of \$36,880**

**M/S Councillor Anderson / Councillor Tuohey**

“That the correspondence from the Federation of Canadian Municipalities advising that the village’s grant application was approved in the amount of \$36,880 for Integrated Asset Management and Curling Club Life Cycle Cost be received and filed.”

**Carried. (11-03-19)**

**4.4. Ashcroft/Cache Creek Rotary Club – 2018 Citizen of the Year Award – Invitation to Mayor Roden to offer congratulations to Ashcroft Citizen of the Year Jim Duncan**

**M/S Councillor Tuohey / Councillor Anstett**

“That the correspondence from the Ashcroft/Cache Creek Rotary Club advising that Jim Duncan was the 2019 Ashcroft Citizen of the Year be received and filed.”

**Carried. (12-03-19)**

**4.5. Bifuka Sister City – Page from their newsletter advising of the Election of New Mayor & Council for Ashcroft**

**M/S Mayor Roden / Councillor Anderson**

“That the correspondence from the City of Bifuka, Japan with the article on the 2018 election of Mayor Roden and council be received and filed.”

**Carried. (13-03-19)**

**4.6. Rev. Martina Duncan, St. Alban’s Anglican Church – Invitation to Council to attend Bench and Memory Capsule Dedication, April 7 and community barbecue following the service**

**M/S Councillor Tuohey / Councillor Anderson**

“That the correspondence from Rev. Martina Duncan inviting Council to attend the bench and memory capsule dedication on April 7 be received and filed.”

**Carried. (14-03-19)**

**4.7. Information Correspondence Listing for March 25, 2019**

**MS Mayor Roden / Councillor Tuohey**

“That the information correspondence listing for March 25, 2019 be received and filed.”

**Carried. (15-03-19)**

5. **UNFINISHED BUSINESS**

5.1. None

6. **NEW BUSINESS**

6.1. **Harmony Bell Dedication and installation of memory capsule – Invitation to member of Council to submit a message and for the Village of Ashcroft to put small items into the memory capsule**

---

**M/S Councillor Davenport / Councillor Anderson**

“That the invitation to Council to submit personal messages and small items for the memory capsule be received and filed.”

**Carried. (16-03-19)**

Staff was directed to provide an Ashcroft Bead and the information brochure for inclusion in the capsule.

6.2. **Ashcroft Public Works Yard**

- **Approval of Development Variance Permit for**

- o **Fire Training Centre on land identified as PID #023-300-213**
- o **Installation of storage container on land identified as PID #014-552-043**

**M/S Councillor Anderson / Councillor Tuohy**

“That Council approve the Application for a Development Variance Permit on property legally described as SE 1/3 of Section 20, TWP 20, R24, W6M to allow a fire training centre to be developed which will include a 10’ x 40’ container with a 10’ x 20’ second container stacked on top of the longer unit.”

**Carried. (17-03-19)**

**M/S Mayor Roden / Councillor Anderson**

“That Council approve the Application for a Development Variance Permit on property legally described as Section 21, TWP 20, R24, W6M to allow two (2) 10’ x 40’ containers to be installed at the public works yard to allow the storage of miscellaneous equipment and spare parts.”

**Carried. (18-03-19)**

6.3. **Ashcroft & District Volunteer Fire Department – Ratification of Josh White as Fire Chief for 2019/2020**

---

**M/S Councillor Anstett / Councillor Anderson**

“That the Village of Ashcroft appoint Firefighter Josh White as the Fire Chief for the two year period commencing January 1, 2019.”

**Carried. (19-03-19)**

**6.4. 2018 Motel Market Study – Direction to staff to investigate how to move forward**

**M/S Mayor Roden / Councillor Anderson**

“That staff be directed to look into the best way to distribute and market the hotel study commissioned by the Village, to determine the potential for the development of a new hotel within the Village of Ashcroft.”

**Carried. (20-03-19)**

**7. BYLAWS**

**7.1. Introduction and First 3 Readings**

**7.1.1. Bylaw No. 826, Village of Ashcroft Building Regulations Amendment Bylaw 826, 2019**

**M/S Mayor Roden / Councillor Anderson**

“That Bylaw No. 826, cited as ‘Village of Ashcroft Building Regulations Amendment Bylaw No. 826, 2019’ be introduced and read three times.”

**Carried. (21-03-19)**

**7.2. Reconsideration and Final Adoption**

7.2.1. None

**8. REPORTS**

**Council Reports**

**8.1. Finance Committee**

Mayor Roden, Councillor Anderson, Councillor Davenport

Mayor Roden advised that they had met with the Auditors and the Village received a clean audit for the 2018 year and the records are in excellent shape.

Council expressed their thanks to Chief Financial Officer Bhalla for his hard work and dedication.

**8.2. Northern Development Initiative Trust**

Councillor Anstett Alternate – Councillor Anderson

Councillor Anstett was unable to attend the last meeting. Next meeting will be held in June.

**8.3. Gold Country Communities Society**

Mayor Roden Alternate – Councillor Davenport

Council had a presentation from the Executive Director during the Committee of the Whole Meeting earlier in the evening.

**8.4. Historic Hat Creek**

Councillor Roden Alternate – Councillor Anderson

Next meeting will be on March 26, 2019.

**8.5. Cache Creek Environmental Assessment**

Mayor Roden Alternate – Councillor Tuohey

No report

**8.6. Thompson-Nicola Regional District**

Mayor Roden Alternate – Councillor Anstett

Council reviewed The Current – Highlights from the Board of Directors' Meeting held March 14, 2019. Next regular board meeting and hospital board meeting will be held on March 28, 2019

**8.7. Tourism**

Councillor Davenport Alternate – Councillor Anstett

No report

**8.8. Economic Development**

Councillor Davenport Alternate – Councillor Anstett

Councillor Davenport provided council with information regarding the formation of a regional Chamber of Commerce. Community Futures had conducted a recent survey and the response indicated that the businesses were interested in this function and many were prepared to serve on the executive.

**8.9. Heritage**

Councillor Tuohey Alternate – Mayor Roden

No report

**8.10. Transit**

Councillor Anstett Alternate – Councillor Davenport

CAO Allen and Mr. Keough from Yellowhead Community Services made a presentation to the Cache Creek Council earlier in the day regarding the overall operation of the local transit system. The next transit committee meeting is Tuesday, April 2, 2019.

**8.11. Communities in Bloom**

Councillor Tuohey Alternate – Mayor Roden

Councillor Tuohey advised that the Chair and she had met with staff to discuss a number of upcoming projects and the development of plans to carry out these items.

**8.12. Health Care**

Councillor Anderson Alternate – Councillor Tuohey

Councillor Anderson reported on the recent Wellness and Health Action Coalition meeting that she had attended. Council was reminded that Dr. Zak's farewell dinner is on March 26. His patients will be absorbed by the other 2 doctors until his replacement is in place.

Councillor Anderson provided Council with information on the Urgent Primary Care and Learning Centre that is adjacent to Royal Inland Hospital.

**8.13. Seniors' Liaison**

Councillor Anderson Alternate – Councillor Tuohey

No report

**8.14. Other**

Mayor Roden reported on the regional meeting that was organized by MLA Tegart to review the status of the Ashcroft Terminal. She is investigating having a follow up meeting with the regional mayors and First Nation Chiefs to discuss common issues and success stories. More information will be brought forward to Council as it becomes available.

Councillor Anderson advised that she had contacted a number of people who are interested in the development of an off leash dog park and will be meeting with them tomorrow.

Councillor Tuohey advised that she had attended the Community On-Line Channel project meeting and that plans were progressing. There has been a delay and the employment opportunities will now commence in May.

**M/S Councillor Anderson / Councillor Anstett**

"That Council receive the verbal and written reports as presented."

**Carried. (22-03-19)**

**9. CHIEF ADMINISTRATIVE OFFICER REPORTS**

9.1 None

**10. CHIEF FINANCIAL OFFICER REPORTS**

10.1 None

**11. QUESTION PERIOD**

There were questions from the public regarding:

- Concerns with planning sessions being closed to the public as outlined in Section 92 of the Community Charter
- When the next public meetings to discuss the budget would be held
- If the TNRD has made any decisions regarding the new location and development of the transfer station
- Why did Council feel it was necessary to raise the Building Permit fees as suggested by the TNRD when the funds go directly to the regional district and the Village does not benefit from the increase

12. **INCAMERA**

12.1. **Move In-Camera to discuss an item under the *Community Charter* Section 90.1.(c) Personnel**

---

**M/S Councillor Anderson / Councillor Anstett**

“That the regular meeting of council move in-camera to discuss an item under the Community Charter Section 90.1(c) – Personnel at 7:50 pm.”

**Carried. (23-03-19)**

13. **TERMINATION**

**M/S Councillor Anderson / Councillor Davenport**

“That the regular meeting of council terminate at 8:11 pm.”

**Carried.**

---

**Barbara Roden, Mayor**

Certified to be a true and correct copy of  
the Regular Meeting of Council held Monday  
March 25, 2019.

---

**J. Michelle Allen, Chief Administrative Officer**

JMA/kdw