



**THE CORPORATION OF THE VILLAGE OF ASHCROFT**

**MINUTES**

**OF THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE AT 6:00 PM ON MONDAY, JANUARY 25, 2021**

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PRESENT: Mayor, Barbara Roden  
 Councillor, Marilyn Anderson  
 Councillor, Jonah Anstett  
 Councillor, Nadine Davenport  
 Councillor, Debra Tuohey

Daniela Dyck, Chief Administrative Officer  
 Yoginder Bhalla, Chief Financial Officer  
 Brian Bennewith, Director of Public Works

Media – 1

EXCUSED:

**CALL TO ORDER**

Mayor Roden called the meeting to order at 6:05 pm.

Due to the Public Health Officer Ministerial Order M0192, the January 25, 2021 Regular Meeting of Council is closed to the public but will be broadcast by the HUB Online Network.

**1. ADOPTION OF THE AGENDA**

*Motion to add or delete Agenda items*

*Motion to adopt the Agenda as presented or as amended*

**M/S Davenport / Anderson**

*“THAT the Agenda for the Regular Meeting of Council held on Monday, January 25, 2021 be adopted as presented.”*

CARRIED – Unanimous – R-2021-22

**2. MINUTES**

2.1	<p><i>Minutes of the Regular Meeting of Council held Monday, January 11, 2021</i></p> <p><b>M/S Roden / Tuohey</b></p> <p><i>“That the Minutes of the Regular Meeting of Council held Monday, January 11, 2020 be adopted as amended to include item 9.1 Councillors Tuohey and Davenport recused themselves in a conflict of interest and returned after the decision.”</i></p>	<p>CARRIED Unanimous R-2021-23</p>
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**3. DELEGATIONS**

3.1	Tyler Bell, Acting Fire Chief – Annual Fire Department Review	
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	<p>Acting Chief Bell presented the Fire Department year end report to Council with a power point presentation highlighting the following items:</p> <ul style="list-style-type: none"> <li>• Approx. 20 less call outs for 2020</li> <li>• Chief White completed 80 Fire Inspections</li> <li>• Membership did decline in 2020 but is on increase</li> <li>• 2 members received service awards, 5 will achieve milestones in 2021</li> <li>• The FCABC and RC training grant funding applied for and received by the village is being used to complete the required Playbook training</li> <li>• Apparatus is in good shape but Council should be aware that Rescue 1 and Tender 4 are showing signs of mechanical failure and will require a plan for replacement</li> <li>• Members participated in Fire Education Week at DSCS</li> <li>• 30 smoke/co detectors were purchased and installed by the department</li> <li>• Fire hall is in need of upgrades – FD and VOA is working on a CVRIS grant application to address this.</li> <li>• Looking forward to 2021 – SCBA require hydrostatic testing</li> <li>• Need to send Chief and Captain to LAFC Fire Investigations training</li> <li>• Fire Inspection training required for one member or VOA to consider contracting this service</li> </ul> <p>Looking forward to 2021</p> <ul style="list-style-type: none"> <li>• The FD is looking forward to continued communication between the FD and VOA</li> <li>• FD participation on working group</li> <li>• Complete grant funded training</li> <li>• Review and update bylaws, constitution and remuneration</li> </ul> <p>Council thanked Acting Chief Bell for his presentation and welcomed him back to future meetings. Council also expressed their gratitude for the service the fire department members provide to the Village and surrounding area.</p>	
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#### 4. **PUBLIC INPUT**

*All questions and comments will be addressed through the Chair and answered likewise. Please state your name and address prior to asking a question or commenting, no more than 2 minutes per question.*

Gareth Smart read questions submitted to the media:

- 3.1 FD year end report, clarification requested in regards to:
  - Will Village provide staff time to assist the admin function for the FD – will be addressed at the Working Group
  - Fire Inspection Services – Will VOA consider contracting this service – to be considered by the Working Group
  - Remuneration for Highway Rescue – to be considered by the Working Group
  - Membership: Acting Chief Bell was asked to follow up after the meeting and respond to these questions.
    - What is the minimum number of FD members required to attend a call out?



6.5	<p>CFO Report – Year End Financial and Asset Management Presentation As required by the audit process:          Technical difficulties unable to access BI Reports          Asset Management grant waiting for FCM approval          Insurance quote came back 50% higher this year, requested quote from MIA. Re-valued all insurance limits – removed duplication and reduced insured value where possible keeping value where necessary. MIA quote should be received by Jan 28<sup>th</sup>.          Projects Update:          River Intake will exceed budget due to Federal mandate to have Environmental Officer on site          Separator – in-progress, should be complete by freshet season          Lift station requires a kiosk as a safety cover, this was missed in design process.          Hot tub – IHA requirements and approvals has increased costs          Sand separators are ordered, finalizing contractor for the project          Province will be administering Home Owner Grant applications online– website is not functional – website should be live mid February          HOG Challenges – senior population          Village has proactively set up a computer in the reception area, staff will be able to assist residents will applications if needed          VADIM – new owner is Central Square          We have a desk top system – the system is older and presents many challenges          We will look at moving to a server-based system, planning for August Financials:          Water treatment plant has a deficit – due to increased costs by hydro          Budget will require adjustment due to cost pressures for 2021          Internet connection is down and CFO is unable to connect to present the BI report, CFO Bhalla will bring back report for next Council meeting          Question:          Will intake chamber and separator projects be complete before freshet? – Goal is to complete – intake chamber should begin next week and be completed by end of March</p>	
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**7. CORRESPONDENCE**

<b>FOR ACTION</b>		
7.1	<p>Community Resources Society – Request Use of the Community Hall for Christmas Hampers 2021  <b>M/S Tuohey / Anstett</b>  <i>“That Council approves the Community Resource Society’s request for free Community Hall use in December for the Hamper Drive.”</i></p>	<p>CARRIED            Unanimous            R-2021-27</p>
7.2	<p>Ashcroft Volunteer Fire Department – Annual Fire Department Year End Review for 2020  <b>M/S Roden / Tuohey</b>  <i>“That the Ashcroft Volunteer Fire Department Year End Report be received and filed.”</i></p>	<p>CARRIED            Unanimous            R-2021-28</p>
7.3	<p>Medical Cannabis Petition  <b>M/S Roden / Davenport</b></p>	<p>CARRIED            Unanimous            R-2021-29</p>

	<i>That the Village Of Ashcroft host the petition at the village office and allow public to come in and sign if they are so inclined."</i>	
7.4	British Columbia/Yukon Command The Royal Canadian Legion – Military Service Recognition Book <b>M/S Tuohey / Anderson</b> <i>"That Council approves an advertisement in the Military Recognition book for 2021 as a full colour business card ad."</i>	CARRIED Unanimous R-2021-30
7.5	Ashcroft Indian Band – Letter of Support Request <b>M/S Anstett / Anderson</b> <i>Send a letter in support of AIB's application for funding to plan and construct a walking/bike path along Cornwall Rd."</i>	CARRIED Unanimous R-2021-31
<b>FOR INFORMATION</b>		
7.6	Kamloops Cancer Centre – Letter to the Premier from local MLA's	
7.7	City of Nelson – Vaccination for Essential Critical Infrastructure Municipal Employees	
7.8	BC Transit – Customer Service Key Messages – Coronavirus	
7.9	City of North Vancouver Mayor – Letter to Minister of Environment re: Implementing a Province-wide Ban on Anticoagulant Rodenticides	
7.10	School District No. 74 News Release – Thank You Lytton K-12 Partners	
7.11	Information Correspondence – Flip Chart	
	<b>M/S Tuohey / Anstett</b> <i>"That the Information Items listed above be received and filed."</i>	CARRIED Unanimous R-2021-32

## 8. UNFINISHED BUSINESS

8.1	Task Manager <b>M/S Roden / Davenport</b> <i>"That the Task Manager be received and filed."</i>	CARRIED Unanimous R-2021-33
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## 9. NEW BUSINESS

9.1	N/A	
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## 10. REPORTS/RECOMMENDATIONS FROM COMMITTEES, COTW, and COMMISSIONS

10.1	EDTC – Select Committee of Council <b>M/S Roden / Davenport</b> <i>"That Council approve the dissolution of the Economic Development and Tourism Select Committee of Council; and that a Working Group be established to act as a steering committee; and further that the Council members appointed to the Select Committee remain as the appointed members of the working group."</i>	CARRIED Unanimous R-2021-34
10.2	Minutes for the January 12, 2021 Bylaw Enforcement Officer Working Group Meeting <b>M/S Tuohey / Roden</b> <i>"That the Minutes of the January 12, 2021 Bylaw Enforcement Officer Working Group meeting be received and filed."</i>	CARRIED Unanimous R-2021-35

## 11. COUNCIL REPORTS



11.1	Mayor Roden - Report	
11.2	Councillor Anderson	
11.3	Councillor Anstett	
11.4	Councillor Davenport	
11.5	Councillor Tuohy	

**12. RESOLUTION TO ADJOURN TO CLOSED MEETING**

12.1	N/A	
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**13. RESOLUTIONS RELEASED FROM CLOSED MEETING**

13.1	N/A	
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**14. ADJOURNMENT**

**M/S Roden / Anderson**

*"That the Regular Meeting of Council for Monday January 25, 2021 to adjourned at 6:59."*

CARRIED-Unanimous-R-2021-36

Certified to be a true copy of the  
Minutes for the Regular Meeting of  
Council held Monday January 25, 2021

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Daniela Dyck,  
Chief Administrative Officer

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Barbara Roden,  
MAYOR