



THE CORPORATION OF THE VILLAGE OF ASHCROFT

REGULAR MINUTES

FOR THE MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE VILLAGE OFFICE
AT 4:30 PM ON MONDAY JANUARY 13, 2020

PRESENT: Mayor Barbara Roden
Councillor Marilyn Anderson
Councillor Jonah Anstett
Councillor Nadine Davenport
Councillor Debra Tuohey

Anne Yanciw, Chief Administrative Officer
Yoginder Bhalla, Chief Financial Officer
S. Daniela Dyck, Deputy Corporate Officer

Media & Public

EXCUSED: N/A

Prior to the meeting, Mayor Roden advised the public that the Council meeting is being recorded and live streamed.

1. **CALL TO ORDER**
4:30

2. **ADOPTION OF THE AGENDA**
M/S Tuohey / Anderson

“THAT Council adopt the Agenda as amended with the addition of one late item from Desert Sands Community School students inviting Council to attend an art-based youth driven research study presentation to be discussed under Correspondence for Action.”

**CARRIED
(R-2020-01)**

3. **MINUTES**

3.1	Minutes of the Regular Meeting of Council held Monday December 9, 2019 <i>Motion to adopt the minutes as presented or as amended</i> M/S Tuohey / Anstett “THAT the minutes of the December 9, 2019 Regular Meeting of Council be adopted as presented.”	CARRIED (R-2020-02)
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4. **DELEGATIONS**

4.1	N/A	
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5. **CORRESPONDENCE**

FOR ACTION

5.1	17 th Annual BC Natural Resources Forum – Invitation M/S Tuohey / Anstett “THAT the 17 th Annual BC Natural Resources Forum Invitation be received and filed.”	CARRIED (R-2020-03)
5.2	HUB Society – Council Member at Board Table Request M/S Roden / Anstett “THAT Councillor Tuohey be appointed by Council to attend the HUB Society Board Meetings and report back to Council; and further that Councillor Anderson be appointed as the alternate.”	CARRIED (R-2020-04)
5.3	SILGA – Call for Nominations M/S Roden / Anstett “THAT the call for nomination to SILGA be received and filed.”	CARRIED (R-2020-05)
5.4	SILGA – Call for Resolutions M/S Roden / Tuohey “THAT Council send a resolution calling on the Province to put signage on Class A highways indicating areas with little or no cell coverage.”	CARRIED (R-2020-06)
5.5	Bridging to Literacy – Proclamation & Facility Use Request M/S Anderson / Tuohey “THAT Council proclaim the week of January 26, 2020 Family Literacy Week.” M/S Anderson / Anstett “THAT Council donate use of the arena for a free family skate on Jan 31, 2020 to Bridging to Literacy.”	CARRIED (R-2020-07) CARRIED (R-2020-08)
5.6	Gloria Mertens – Request to waive fees M/S Anderson / Anstett “THAT the request be denied due to staff time, cost of service and constraints.”	CARRIED (R-2020-09)
5.7	Esther Lang – Christmas Hamper Committee – Facility Use Request M/S Roden / Davenport “THAT use of the Community Hall for December 15 – 19, 2020 be granted to the Ashcroft & Area Community Resource Society, and that all fees be waived.” Amendment to the Motion: M/S Roden / Anderson “THAT all fees be waived for the facility use.”	CARRIED (R-2020-10) CARRIED (R-2020-11)
5.8	Gareth Smart – HUB Online Network – Council Interview Request Mayor Roden asked Gareth Smart to provide a brief explanation of the request. M/S Roden / Tuoey “THAT a different member of Council participates in a HUB online scheduled interview as requested throughout the course of the year.”	CARRIED (R-2020-12)
Late Item	DSCS Invitation to Attend Art-driven Youth Research Study M/S Roden / Tuohey “THAT as many members of Council as are available, attend the DSCS Art-driven Youth Research Study presentation on January 17, 2020 at the HUB.”	CARRIED (R-2020-13)
FOR INFORMATION		
5.9	Ashcroft CiB – 2019 Final Report & Proposed 2020 Budget M/S Roden / Anstett “THAT staff send a letter of thanks to the CiB Committee for all their efforts to make our community so vibrant.”	CARRIED (R-2020-14)

5.10	Information Correspondence Listing to January 10, 2020 M/S Tuohey / Davenport “THAT the Information Correspondence Listing to January 10, 2020 be received and filed.”	CARRIED (R-2020-15)
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6. UNFINISHED BUSINESS

6.1	Motions List M/S Davenport / Anderson “THAT the Motions List to December 31, 2019 be received and filed.”	CARRIED (R-2020-16)
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7. NEW BUSINESS

Business arising from the current Council Meeting may be added to the agenda for discussion

7.1		
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8. BYLAWS

8.1	N/A	
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9. STAFF REPORTS

REQUEST FOR DECISION		
9.1	N/A	
FOR INFORMATION		
9.2	CFO Bhalla - Finance Review 2019 – Digital Presentation CFO Bhalla, provided a brief review of the General Operating Fund, Water Operating Fund and Sewer Operating Fund, grant updates, long term debt, WTP project additions approved by the Province that include the water intake chamber and backup generator for lift station # 3. Clarification – 1 million dollars borrowed – to cover the cash flow differential until project completion. Intention is to pay debt at the end of the project	

10. COUNCIL REPORTS

10.1	Mayor Roden – December Report TNRD – The Current Hat Creek meeting not included: Special meeting tomorrow cancelled due to weather and road conditions; members encouraged to participate via web. to accept the new proposal from the BC Heritage Branch 2-year agreement with the possibility to extend a further 2 years.	
10.2	Councillor Anderson	
10.3	Councillor Anstett Will bring a notice of motion to revisit the Burning Bylaw in respect to burning of yard waste to the next Council meeting.	
10.4	Councillor Davenport	
10.5	Councillor Tuohey	



	M/S Roden / Anstett "THAT the presented Council reports be received and filed."	CARRIED (R-2020-17)
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11. RESOLUTIONS RELEASED FROM CLOSED MEETING

11.1	2019 Closed Meeting Resolutions of Council to be Released M/S "THAT Council resolve to release the attached 2019 Closed Meeting Motions to the public at the January 13, 2020 Closed meeting."	CARRIED (R-2020-19)
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12. QUESTION PERIOD

Any member of the public may ask a question of Council if that question pertains to any item on the current Council Agenda. The order of which people from the gallery may ask questions is at the sole discretion of the Mayor; that person has not already asked a question; additional questions may be asked if no other member of the public desires to ask a question; and no longer than 15 minutes has elapsed since Question Period has commenced

- *Can public request printed agendas?*
- *3.1Minutes regarding item 5.2 –Could Council consider an underpass to access the slough during the trail plan development?*
- *Question regarding access to asset management on website*
- *Question regarding correspondence: Is all incoming correspondence listed on the Information Correspondence Listing?*
- *Planning session – How will the public have input during budget consideration?*

13. CLOSED MEETING

Motion to move to closed meeting to discuss an item under the Community Charter Section 90.1

13.1	(c) Labour relations or other employee relations, (g) litigation or potential litigation affecting the municipality and (e) the acquisition, disposition or expropriation of land or improvements. M/S Roden / Tuohey	CARRIED (R-2020-20)
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14. TERMINATION

M/S Anderson / Anstett

"THAT the Regular Meeting of Council for January 13, 2020 be terminated at 6:14 pm."

**CARRIED
(R-2020-21)**

Certified to be a true copy of
The Regular Meeting of Council held
Monday January 13, 2020.

Barbara Roden, Mayor

Anne Yanciw, Chief Administrative Officer

AY/sdd

STAFF REPORT TO COUNCIL – CLOSED MEETING

DATE: January 13, 2020
TO: CAO, Anne Yanciw
FROM: DCO, Daniela Dyck
SUBJECT: 2019 Closed Meeting Resolutions to be Released

Background

Section 90 of the Community Charter provides the guidelines for when Councils may or must move to a closed meeting format. There are specific items that may only be discussed in a closed meeting; however, Council may by motion allow decisions and information to be released to the public when confidentiality is no longer required.

Discussion

The Ombudspersons' Report #34 Best Practices Guide for Local Governments, recommends that Councils regularly release information discussed in a Closed Meeting under the Community Charter Section 90.

Attached is a spreadsheet itemizing the 2019 Closed Meeting resolutions that are releasable to the public. Council made sixteen Closed Meeting resolutions in 2019, two have been previously released to the public, the remaining ten motions are being recommended for release. The four motions not releasable pertain to staff, as such, these motions have been excluded from the attached list.

Recommendation

That, Council resolve to release the attached 2019 Closed Meeting Motions to the Public at the conclusion of the January 13, 2020 Closed Meeting.

Respectfully submitted,



Daniela Dyck,
Deputy Corporate Officer

Approved by:



Anne Yanciw,
Chief Administrative Officer

2019 - CLOSED MEETING MOTIONS

Motion Number or Date	Topic of Discussion	Motion	Status	Released to Public
Jan. 14, 2019	Letter from Gloria Mertens: Perceived procedural fairness at Oct. 22, 2018 Public Hearing	"That the staff letter dated January 15, 2019 be emailed to Ms. Mertens on Tuesday January 15, 2019 and further that this item be brought forward into the regular meeting so that it may be discussed in the public real."	Complete	January 14, 2019
Jan. 14, 2019	Letter advising Council the Village's proposal for supplying water is not acceptable	"That Mayor Roden send a letter to Chief Blain expressing Council's disappointment that the proposed water services agreement is not able to continue; however, the Village looks forward to working on this, and other projects as we move forward."	Complete	
Jan. 28, 2019	Deputy Corporate job positng and job description	"That Council approve the Job Posting and Detailed Job Description for the Deputy Corporate Officer position and that the job posting be listed on the CivicInfo website as well as the Village of Ashcroft website and further that the Detailed Job Despcription be available on the wesite as well."	Complete	
Apr. 8, 2019	Resignation of CAO	"That the resignation of Michelle Allen as the Village's Chief Administrative Officer be accepted and further that her last day of employment will be Friday, August 2, 2019."	Complete	
Jun. 10, 2019	Contracted Services - Approving Officer	"That the Chief Administrative Officer be authorized to enter into an agreement with R.E.(Lee) Dodds to contract the services of the Approving Officer Funtion for the Village of Ashcroft."	Complete	

Jun. 24, 2019	Appointment of Approving Officer	"That Ridley Emil Dodds, be appointed as the Village of Ashcroft Approving Officer and to carry out the duties as outlined in Section 77(1) of the Land Title Act and pursuant to Section 154 of the Community Charter that Council delegates the authority under Section 512 of the Local Government Act to vary or waiver the minimum parcel frontage requirements and further that Mr. Dodd be authorized to use the title of "Approving Officer, of the Village of Ashcroft" as long as he is	Complete	
Jun. 24, 2019	Ashcroft FD	"That the Village of Ashcroft Bylaw No. 486, Establishment and Operation of a Fire Department be repealed."	Complete	N/A Establishing Bylaws can not be repealed in a closed meeting
Jul. 3, 2019	CAO - Offer of Employment	"That the Village of Ashcroft provide an Offer of Employment to Ms. Anne Yanciw for the position of the Chief Administrative Officer and further that a copy of the Offer of Employment be attached to form part of these minutes."	Complete	
Aug. 26, 2019	Cnclr. Anstett Leave of Absence Request	"That Council approve Councillor Anstett's request for a leave of absence to the end of September."	Complete	
Aug. 26, 2019	Ashcroft & Dist. Curling Club	"That Council receive the Curling Club facility report for information and direct staff to schedule a meeting with members of the Ashcroft and District Curling Club as soon as possible."	Complete	
Oct. 28, 2019	MIA - Open and Closed Claims Report	"That the MIA Open and Closed Claims Report be received and filed."	Complete	
Nov. 12, 2019	Ashcroft FD	"That Council support the retaining of the AFD as a municipal service."	Complete	Nov. 25, 2019