



THE CORPORATION OF THE VILLAGE OF ASHCROFT

MINUTES

FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OFFICE AT 4:30 PM ON TUESDAY NOVEMBER 12, 2019

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**PRESENT:** Mayor Barbara Roden  
Councillor Marilyn Anderson  
Councillor Jonah Anstett  
Councillor Nadine Davenport  
Councillor Debra Tuohey

Anne Yanciw, Chief Administrative Officer  
Yoginder Bhalla, Chief Financial Officer  
S. Daniela Dyck, Deputy Corporate Officer

**Media & Public**

Mayor Roden advised the public that the Council meeting is being recorded and live streamed.

**1. CALL TO ORDER**

Mayor Roden called the meeting to order at 4:30 pm

**2. ADOPTION OF THE AGENDA**

*Motion to adopt the agenda*

**M/S Davenport/Anderson**

*"That the Agenda for the Regular Meeting of Council for November 12, 2019 be adopted as amended to include a Delegation presentation by David Rhodes from Dawson Road Maintenance."*

**CARRIED (01-11-2019)**

**3. MINUTES**

**3.1.** Minutes of the Committee of the Whole Meeting of Council October 28, 2019  
*Mayor Roden declared the Minutes of the Committee of the Whole meeting for October 28, 2019 adopted as presented.*

**3.2.** Minutes of the Regular Meeting of Council held Monday October 28, 2019  
*Mayor Roden declared the Minutes of the Regular Meeting of Council for October 28, 2019 adopted as presented.*

**4. DELEGATIONS**

**4.1.** David Rhodes:  
Service areas were put up for tender and the previous Interior Roads contractor has been replaced with Dawson Road Maintenance (DRM). The new guidelines for road maintenance for BC include:

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- New specifications: requirement to brine roads using beet juice or salt brine;
- DRM is using rock salt and water to make the brine; the brine is to develop a barrier to keep the snow from sticking to the road. Apply up to -10, any colder and the brine is not effective;
- Provide better notification to stakeholder re: storm events, Council update, public communication, etc.;
- Pre-positioning of equipment prior to storms;
- Salt storage has changed, Ministry has not allowed salt storage at previous locations;
- AIB has leased an area for a new salt shed and storage;
- Standards have been reduced of rock/sand size, hopefully less broken windshields;
- Requirement to begin salting at -9 old standard was -6, with a shorter timeframe to get snow cleared off the roads;
- Requirement to have social media interaction. Facebook and Twitter – intent is to post updates only, no dialogue on social media. Public encouraged to use website; social media platforms are mainly used as information sharing;

**Q&A**

- 24 hour PCR – to report road incident/issue or call 1-800 service
- Are there any plans to build brining tanks in the area? Tanks are ordered will be placed in Ashcroft or Clinton.
- Is Dawson responsible for clearing the bridge? Awareness regarding sidewalk and intersection – 36 hour response time after snow fall ends, roads are cleared and fog line is cleared.
- Will the new WTP assist with the brining? It could but the concern is the size of the Ashcroft yard, possibly not enough room for the brine tanks.

**5. CORRESPONDENCE**

- 5.1.** Ashcroft & District Lions Club – letter in support of Evans Rd. pathway

*Receive for information*

**M/S Anderson/Tuohey**

*“That the letter in support of the Evans Rd. pathway be received for information.”*

**CARRIED (02-11-2019)**

- 5.2.** Information Correspondence Listing to November 8, 2019

*Receive for information*

**M/S Davenport/Anderson**

*“That the Information Correspondence listing to November 8, 2019 be received and filed.”*

**CARRIED (03-11-2019)**

**6. UNFINISHED BUSINESS**

- 6.1** N/A

**7. NEW BUSINESS**

- 7.1.** Development Variance Permit Application 19-03

**M/S Roden/Anderson**

*“That Council approve Development Variance Permit Application 19-03,*

for the property located at 30, 807 Railway Avenue, Ashcroft, BC, Strata Lot 22, Plan KAS1700, DL 423, KDYD, PID#023-656-387.”

**CARRIED (04-11-2019)**

*Notice will be placed on title*

**7.2. Development Variance Permit Application 19-04**

**M/S Tuohey/Anstett**

*“That Council approve Development Variance Permit Application 19-04, for the property located at 29, 807 Railway Avenue, Ashcroft, BC, Strata Lot 21, Plan KAS1700, DL 423, KDYD, PID #023-656-379.”*

**CARRIED (05-11-2019)**

*Notice to be placed on title*

**7.3. Letters in Support/Against the DVP Applications**

**8. BYLAWS**

**8.1. N/A**

**9. STAFF REPORTS**

**9.1. UBCM Fire Department Training Grant Application**

**M/S Davenport/Anderson**

*“That council approve a UBCM grant application from the Village of Ashcroft for fire department training purposes in the amount of \$25,000 and that staff support training activities and provide grant management.”*

**CARRIED (06-11-2019)**

**9.2. Museum – End of Season Report**

*Receive for information*

**M/S Roden/Tuohey**

*“That Council receive the Museum End of Season Report for information.”*

**CARRIED (07-11-2019)**

Comment regarding 2019 being a record year, good to see numbers bounce back after the 2017 wildfire

**CARRIED (08-11-2019)**

**9.3. Santa Parade and Christmas Event**

**M/S Anstett/Anderson**

*“That Council approve the closure of Railway Ave. on December 6, 2019 from 5:30 – 6:30 pm for the Annual Santa Parade; and further that, Council commit to sponsoring and decorating a float for the Santa Parade; and further that, Council approve the “Ashcroft Bucks” expenditure to be compensated by the NDIT Love Program funding for the Plaid Shopping Event. Approved value of prizes: first prize \$200, second prize \$100 and third prize \$50.”*

**CARRIED (09-11-2019)**

**9.4. NDIT Grant Writer Funding Application**

**M/S Anderson/Tuohey**

*“That staff be authorized to submit a Grant Writing Support Program application to Northern Development Initiative Trust for 2020 and further that the application be submitted prior to December 31, 2019.”*

**CARRIED (10-11-2019)**

**10. COUNCIL REPORTS**

**10.1. MAYOR RODEN**

TNRD Press Release – Water Meter Installations in Savona

TNRD COTW and BOARD meeting last week

Eco Depot update requested – staff is working on engineering reports

**10.2. COUNCILLOR ANDERSON**

Attended Dog Park meeting

**10.3. COUNCILLOR ANSTETT**

**10.4. COUNCILLOR DAVENPORT**

**10.5. COUNCILLOR TUOHEY**

**11. RESOLUTIONS RELEASED FROM CLOSED MEETINGS**

11.1. N/A

**12. QUESTION PERIOD**

*Any member of the public may ask a question of Council if that question pertains to any item on the current Council Agenda. The order of which people from the gallery may ask questions is at the sole discretion of the Mayor; that person has not already asked a question; additional questions may be asked if no other member of the public desires to ask a question; and no longer than 15 minutes has elapsed since Question Period has commenced.*

- 3.1 COTW – Follow up regarding items on the agenda, when will these be reported back to Council?
- 3.2 Minutes Evans Rd pathway clarification: What does a Master Plan entail?
- 3.2 River Intake update and backup generator – Wondering if there will be an RFP process for these projects?
- 5.2 Clarification - IH refresh of Vision Mission and Values.
- 7.1 Clarification is a public meeting required for variances?
- 9.3 Santa float – Clarification of staff time to construct/decorate float;
- 9.4 Will the grant writer report be available online?
- 10.1 Savona water meters clarification regarding project costs, grant funding or tax revenues?
- Request to add the Procurement Policy to the website.
- Request to add Memorial benches, memorial plaques and estate planning information to the website.
- Community Forum – How is the public bale to provide feedback if unable to attend the forum?

13. **CLOSED**

**M/S Anderson/Anstett**

- 13.1. "Motion to move in-camera to discuss an item under the Community Charter Section 90.1 (c) personnel and (g) litigation."

**CARRIED (11-11-2019)**

14. **TERMINATION**

**M/S Roden/Anderson**

*"That the Regular Meeting of Council for November 12, 2019 be terminated at 5:46pm."*

**CARRIED (12-11-2019)**

Certified to be a true copy of  
The Regular Meeting of Council held  
Tuesday November 12, 2019.

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Barbara Roden, Mayor

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Anne Yanciw, Chief Administrative Officer

AY/sdd