

ASHCROFT COMMUNITY ENHANCEMENT  
PARTNERSHIP PROGRAM  
ADOPT-A-ROAD APPLICATION



The Village of Ashcroft is facilitating a community enhancement partnership in the form of an *Adopt-A-Road* program. The *Adopt-A-Road* program provides private organizations, clubs and citizens the opportunity to assist the Village in keeping Ashcroft beautiful by volunteering their labour to pick up litter and debris along arterial frontages. This involvement helps the Village provide a higher level of service.

Volunteers agree to look after their road either in all or part, the minimum length being one kilometer. An organization will be allowed to volunteer for more than one area.

**Volunteer Responsibilities**

- ❖ Pick up litter along the road(s) rights-of-way at least three (3) times per year for a minimum of (2) years.
- ❖ Designate a contact person who will ensure that all participants are responsible individuals, and that participating minors under the age of 19 are provided with adult supervision. The contact person will also discuss safety precautions with project participants, request that participants sign in for each cleanup, and ensure that all borrowed equipment and unused supplies are returned to the Public Works Shop immediately following the completion of each cleanup.
- ❖ All participants must wear appropriate clothing, footwear, gloves and safety vests.
- ❖ “Crew Working” signs will be placed at each end of the assigned work at the start of each pick-up and not taken down until the work is completed.
- ❖ The minimum three pick-ups may be undertaken at any time of year (i.e.: April, July, October).
- ❖ All litter will be placed in plastic garbage bags provided by the Village. Each bag is tied after being filled and left at the side of the road or at a previously arranged drop off location. Volunteers should select a location that will not create an inconvenience to surrounding neighbours, pedestrians or vehicles.
- ❖ Avoid contact with items that may have potential to be hazardous or cause injury such as heavy objects, syringes, animal bodies, etc. Advise the Village of Ashcroft’s Public Works Department of such items for removal.
- ❖ Advise the Village of Ashcroft Public Works Department of any illegal dumping sites.
- ❖ Provide a signed personal liability waiver from the contact person, and if the contact person is under 19 years of age, obtain a signed waiver from his/her legal guardian.
- ❖ Pick up supplies from the Village’s Public Works yard at a predetermined time.
- ❖ Ensure the safety of volunteers and public; no horseplay is permitted.
- ❖ No pets will be allowed in the work area.
- ❖ Advise the Village of Ashcroft of any change of contact person.
- ❖ Provide a minimum 24 hours’ notice to the Village prior to your group’s cleanup day.

- ❖ Volunteer Organization: \_\_\_\_\_
- ❖ Selected Road: \_\_\_\_\_ # of Kms: \_\_\_\_\_  
 From: \_\_\_\_\_ To: \_\_\_\_\_

**Village's Responsibility**

- ❖ Administer the *Adopt-A-Road* program.
- ❖ Provide bags and crew working signs for volunteers.
- ❖ Supply safety vests upon request (volunteer groups will be required to pay for any vests not returned, at a cost of \$20 per vest).
- ❖ Pick up full bags on the first work day following the clean-up.
- ❖ Provide third party liability insurance coverage for registered volunteers under the Village of Ashcroft Insurance policy.
- ❖ Install and maintain an *Adopt-A-Road* sign which displays the name of the organization volunteering in this area, after completion of first cleaning.
- ❖ Notify all volunteers, in writing, of any changes to the program.

I have read and reviewed this agreement and fully understand the terms of our participation.

**Volunteer Organization**

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Contract Period

\_\_\_\_\_  
Mailing Address & Postal Code

\_\_\_\_\_  
Phone Number(s)

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Contact Signature

\_\_\_\_\_  
Village Signature

\_\_\_\_\_  
Date